



Office of the District Attorney of Lancaster County
Lancaster, Pennsylvania

BINGO LAW – RECORD KEEPING

The following records must be maintained by each licensed association/organization and are subject to review by the Office of the District Attorney or other law enforcement agencies:

RECORD KEEPING

Each association shall keep written records of the moneys and merchandise collected and distributed **for each day** they conduct bingo.

These records shall:

1. The total proceeds collected;
2. The total prize money distributed;
3. The total value of all merchandise awarded as a prize;
4. And the amount of moneys paid as rentals or wages and to whom such rentals or wages were paid.
5. All prizes awarded having a value greater than \$250 shall be specifically described in the association's records.

BANK ACCOUNTS

Each association shall deposit with a financial institution all proceeds for each day's bingo game in an account in the association's name. This deposit shall be made before any of the proceeds may be used for any other purpose, except for payment of prize money and compensation to members employed in the operation of the game.