

LANCASTER COUNTY PRISON BOARD AGENDA

January 15, 2026

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of December 18, 2025, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – N/A
 - e. Facilities Management Report -- Bob Devonshire
 - f. Financial Report – Kathy Kunkel
 - g. New Prison Project – N/A
6. OLD BUSINESS
7. NEW BUSINESS
 - a. New Prison Project - Presentation
8. BUSINESS FROM GUESTS
9. ADJOURN

January 15, 2026 @ 9:15am
150 North Queen Street
Commissioner Conference Room
7th Floor (#701)

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

January 15, 2026

- Population
- Mortality Review
- Director Of Administration – Conducting Interviews

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board
1/15/2026
Security/Operations Report

Security Officers of the Month: December 2025

12am-8am: Correctional Officer Elyse Nauman was selected as December's 1st shift Officer of the Month. Officer Nauman has established herself as an indispensable asset to her shift through her sound judgment, meticulous attention to detail, and exemplary work ethic. She is currently undergoing commitment training and is notably progressing ahead of schedule. By consistently surpassing performance benchmarks, Nauman has proven herself highly deserving of this distinction. Officer Nauman has been employed at the Lancaster County Prison for three years.

8am-4pm: Correctional Officer Matthew Bosley was selected as December's 2nd shift Officer of the Month. Officer Bosley has proven himself to be a strong member of the prison team and a skilled range instructor, where he takes time with each officer to ensure well-qualified staff members are released with the knowledge and aptitude to perform in any situation. Bosley often assists the training department, which speaks to his devotion to the facility by ensuring quality officers are staffing the Prison. Officer Bosley has been employed at the Lancaster County Prison for over 13 years.

4pm-12am: Correctional Officer Zachary Kleiser was selected as December's 3rd shift Officer of the Month. Officer Kleiser has shown great communication skills with his peers and the inmate population alike. He has also demonstrated great block and inmate management skills. Kleiser is cooperative and assists his peers in any situation. Officer Kleiser has been employed at the Lancaster County Prison for over one year.

Operations Officers of the Month: December 2025

Correctional Officer Ronny Gomez was selected as December's Operations Officer of the Month. Officer Gomez often works in the lobby and visitation areas, where he is very thorough with his job responsibilities and is a reliable staff member. He does excellent work clearing people that enter the facility and running visitation. He also completes property exchanges on the weekends, and his knowledge of the post's policies and procedures allows the area to run smoothly. Officer Gomez has been employed at the Lancaster County Prison for two years.

Security & Operations Supervisor of the Quarter for 4th Quarter 2025

Sergeant Cody Hawk has been selected as the Supervisor of the Quarter for the 4th Quarter of 2025. Sgt Hawk has accepted additional work and responsibilities in the absence of a lieutenant on his shift. As the acting shift commander, he has provided his shift with leadership and stability. His knowledge and experience have been integral to helping his team, and by extension the Prison as a whole, keep up with the sometimes-frenetic pace of the 8-4 shift. Sgt. Hawk has been employed at the Lancaster County Prison for over 11 years.

Prison Board
1/15/2026
Security/Operations Report

Staffing Updates:

- We ended the month of December with one (1) sergeant vacancy.
- We ended the month of December with (1) lieutenant vacancy. We will begin interviewing candidates for this position in the coming weeks.
- We ended the month of December with (1) captain vacancy.
- We ended December with 10 correctional officers.

Other Happenings:

- Recently, two of our officers, K-9 Officer Allen Cromley and Records Officer Michael Spotts, participated in the Hershey Ronald McDonald House Real-Life Heroes Program. They dressed as comic book heroes as they visited with children receiving care at the Ronald McDonald House.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report December 2025

Pennsylvania Commission on Crime and Delinquency (PCCD), Application for
Medication-Assisted Substance Use Treatment (MAT) Grant

One Unified Reentry System Update

See attached program statistical section for further information.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

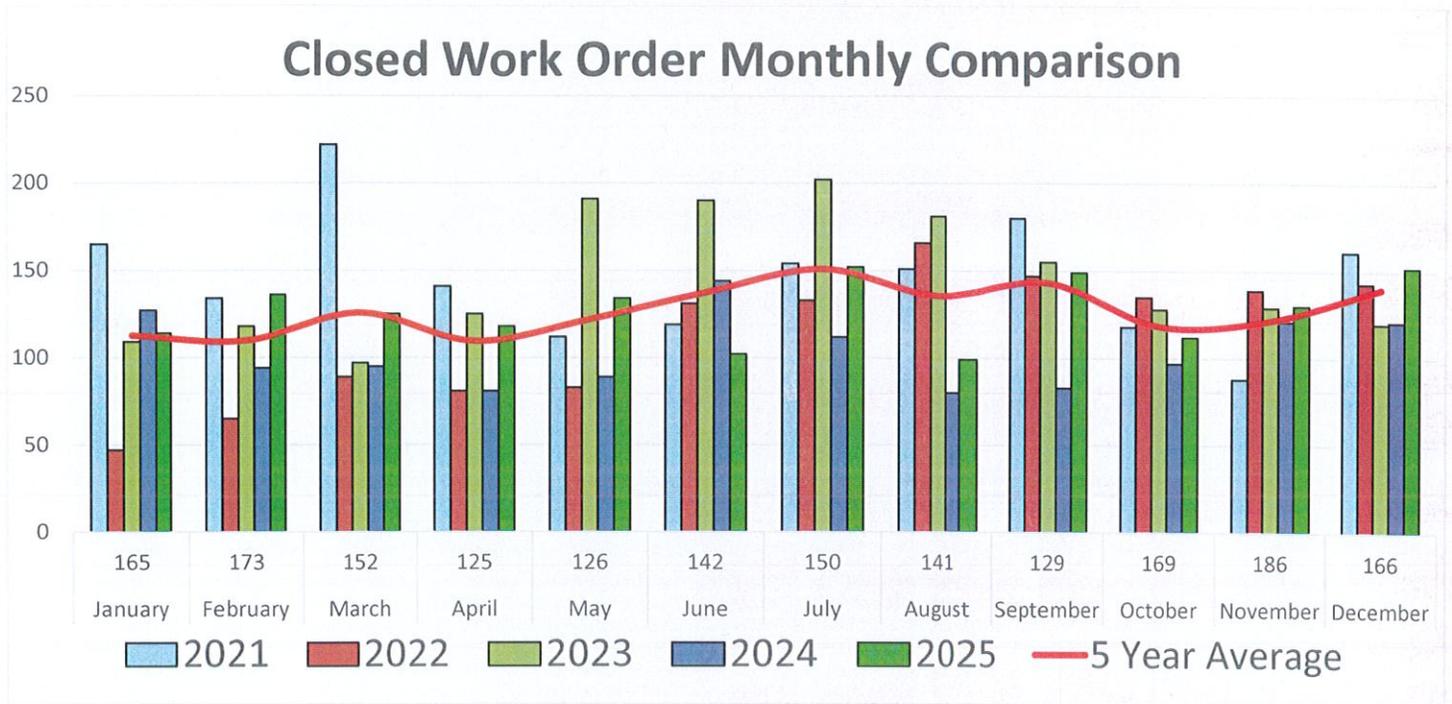
January 2026

Projects

- Working on the new correctional facility project.

Work Orders

- December 2025
 - 152 Work Orders for the month of December 2025.
 - 1523 Work Orders for the year to date - 2025.
 - 1523 Work Orders for the year to date - 5 -year average
 - 127 Work Orders per month on average for 2025.
 - 127 Work Orders per month, 5-year average.



Respectfully Submitted

Robert R Devonshire, Jr.
 Director of General Services
 County of Lancaster
 01/02/2026

STATISTICS

INMATE SERVICES

DECEMBER AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>DECEMBER 2025</u>
Community Employed Males:	17
Community Employed Females:	03
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	04
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	20
Females:	00

WORK RELEASE REPORT – DECEMBER 2025

	<u>DECEMBER 2025</u>
New Placements:	Male: 06
	Female: 01
Pre-incarceration Employment;	Male: 00
	Female: 00
Employment secured by inmate	Male: 00
	Female: 00
Employment secured by WR	Male: 06
	Female: 01
Removals from program	Males: 03
	Female: 00
Suspensions	Males: 00
	Female: 00
Releases	Males: 06
	Female: 01

WORK RELEASE FINANCES

	<u>DECEMBER/2025</u>
Board and Lodging	10,515.40
Fines and Costs	17,690.82
Drug Test Fee	291.00
Family	15,104.00

PRIMECARE MEDICAL, INC.†

PCM Portal - Generate Stat Summary Report

Stat Summary Report - 01/2025 - 03/2025

Facility Statistics	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Monthly ADP	790	796	805	837	806	811	814	780	801	835	820	799	807.8
Monthly ADP Male	689	694	694	701	686	678	729	687	705	737	720		701.8
Monthly ADP Female	101	102	112	136	120	108	111	93	96	98	100		107
Monthly ADP Identify as Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of Intake Screenings	309	322	374	354	341	347	361	313	369	322	295	297	4004
Clearance for Incarceration Refusals	3	1	2	0	2	2	0	1	0	2	0	3	16
# of Intake Refusals	5	7	11	16	14	7	8	13	8	11	3	10	113
Substance Use / MAT	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Total # Patients Detox	88	79	100	110	93	79	85	82	88	80	72	71	1027
# of Patients Detoxed Opioids	31	35	45	38	28	23	26	24	23	31	25	24	353
# of Patients Detoxed ETOH	34	29	41	41	40	18	41	31	38	22	28	21	384
# of Patients Detoxed Benzodiazepines	21	23	17	28	24	26	12	17	15	20	15	17	235
# of Patients Detoxed Methamphetamines	35	21	38	50	27	40	30	34	32	37	34	27	405
Total # of Patients on MAT	194	194	202	218	212	214	193	167	156	152	159	143	183.7
# of Intakes on Continuation of MAT	27	24	32	29	30	36	21	16	31	27	29	18	320
# of New Patient MAT Inductions	14	21	34	36	30	17	28	22	19	22	26	15	284
# of Patients on Methadone	22	24	24	23	19	20	17	21	20	20	25	18	21.08
# of Patients on Suboxone	2	0	0	0	0	0	0	0	0	0	0	1	2
# of Patients on Subutex	145	142	154	170	163	165	145	119	121	119	124	120	140.6
# of Patients on Sublocade	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Patients on Oral Naltrexone	28	29	24	26	30	30	30	26	15	7	3	2	20.83
# of Patients on Vivitrol	2	0	0	0	1	1	1	3	1	7	7	2	25
# of Patients on Brixadi	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Patients on Acamprosate	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Total # of Grievances	30	31	35	31	17	31	51	36	30	35	38	27	392
# of Founded Grievances	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Patient Deaths	1	0	1	0	0	0	0	0	0	0	0	0	2
Total # of Adverse Clinical Events	49	39	11	23	23	25	39	21	14	17	25	30	316
# of Patients Placed in Restraints	4	4	3	2	2	4	0	1	0	2	1	0	23
Total # of Medical Housing Admissions	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total

	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Total # of Patients in the Hospital	2	5	7	10	3	5	3	5	11	7	6	6	70
Total # of Patient Hospital Days	9	12	25	43	14	15	18	25	43	28	27	24	283
Total # of ER Transports via Ambulance	16	13	12	11	9	6	10	11	10	10	10	20	138
Total # of Transports	66	63	67	78	82	95	75	107	95	116	77	73	994
Cardiology	3	1	2	2	6	3	7	6	6	15	5	4	60
Dermatology	0	1	2	1	3	1	0	0	0	0	1	0	9
Dialysis	0	0	4	1	0	0	1	0	0	0	0	0	6
ENT	1	0	0	0	0	1	0	1	1	1	3	2	10
Emergency Room	30	27	24	19	20	19	19	28	29	29	19	33	296
Gastroenterology	3	0	4	4	2	3	0	3	1	0	2	3	25
General Surgery	1	2	1	1	2	1	2	3	5	3	4	0	25
Hematology/Oncology	1	1	2	4	1	3	4	5	11	16	8	11	67
Methadone	1	1	3	6	3	1	5	3	1	5	0	1	30
Neurology/Neurosurgery	4	0	1	1	3	2	0	3	3	5	3	1	26
OB/GYN	0	1	1	1	8	2	0	1	2	4	3	1	24
Ophthalmology	1	1	3	3	0	3	0	1	2	0	2	2	18
Oral Surgery	0	2	1	0	0	0	0	0	0	0	0	0	3
Orthopedics	2	6	6	6	9	15	12	22	11	8	6	5	108
Physical Therapy	1	0	0	0	0	7	12	8	14	12	8	1	63
Plastic Surgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Podiatry	2	4	1	2	1	0	0	0	0	0	0	0	10
Urology	2	3	3	2	5	3	2	3	1	2	2	1	29
Wound Clinic	1	1	0	3	1	0	0	0	0	1	0	1	8
Surgery Performed	0	2	4	0	0	1	1	0	1	4	0	1	14
Imaging (CT, MRI, etc.)	6	2	3	6	4	3	7	14	5	8	6	2	66
Diagnostic Test (outside)	3	3	0	5	6	2	2	5	1	2	4	2	35
Other Trips / Outside Consults	4	7	2	4	8	22	1	1	1	1	1	2	54
Total # of Missed Outside Appointments	0	0	10	7	17	3		1			4	0	38
Medical	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Total # Nurse Sick Call	476	412	447	415	416	328	369	264	199	279	346	315	4266
Total # of Provider Sick Calls	578	560	633	638	677	623	689	599	612	739	581	544	7473
# of In-Person Medical Visits	0	0	0	638	678	623	689	599	602	739	581	406	3829
# of Telehealth Medical Visits	0	0	0	0	0	0	0	0	10	0	0	0	10
Total # of Patients in Medical Chronic Care	361	364	345	351	381	407	427	407	426	454	437	544	408.7
# in CCC - Anticoagulation	8	7	7	6	8	12	11	8	7	13	12	17	9.667
# in CCC - Asthma (COPD/Pulmonary)	54	61	67	70	68	77	84	74	72	86	69	10	66
# in CCC - Cardiac (Hypertension)	151	150	145	146	157	172	181	162	164	173	144	0	145.4
# in CCC - Diabetes	31	38	35	39	37	44	48	41	42	49	45	0	37.42
# in CCC - HCV	57	57	53	50	52	57	59	54	49	51	54	41	52.83
# in CCC - HIV/AIDS	7	8	11	9	11	13	18	13	14	11	12	37	13.67

	65	60	68	75	70	83	83	83	68	86	90	83	10	70.08
	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total	Total
# in CCC - Juvenile/Elderly														
# in CCC - Neuro	33	39	31	29	32	27	32	29	36	36	36	34	78	36.33
# in CCC - Pregnancy	1	2	4	4	4	5	2	3	3	3	2	3	1	2.833
# in CCC - Sickle Cell Disease	3	3	3	3	3	3	3	3	3	3	3	3	2	2.917
# in CCC - TB	0	0	0	0	0	0	0	0	0	0	0	0	1	0.083
# in CCC - Thyroid	14	15	15	11	14	16	19	16	19	19	19	14	15	15.58
Total # of Pregnant Females	0	1	3	5	4	6	2	3	4	4	4	0	2	
# of Miscarriages	0	0	0	0	0	1	0	0	0	0	0	0	0	1
# of Abortions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Deliveries	0	0	0	0	1	1	0	0	0	0	0	0	0	2
Average # of Patients on Medical Meds	446	443	445	465	472	458	518	484	469	508	508	515	430	471.1
% ADP on Medical Meds	0.56	0.56	0.55	0.56	0.56	0.56	0.64	0.62	0.59	0.61	0.61	0.63	0.54	0.58
Total # 14-Day Physicals	205	249	277	247	265	211	249	216	242	278	278	237	183	2859
Total # Annual Physicals	23	19	11	20	10	9	19	18	8	25	25	22	11	195
Total # of In-House EKG's	20	40	42	30	55	40	41	19	23	40	40	78	40	468
Total # of In-House X-Ray's	50	40	59	47	42	62	64	50	49	57	57	136	40	696
Infectious Disease	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total	Total
Total # of HIV Tests Performed	283	311	344	312	302	308	88	9	3	9	9	10	1988	
# of HIV Positive Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# Receiving HIV Medication or ART	7	5	6	6	3	9	10	8	13	8	8	12	14	101
Total # HCV Tests Performed	0	0	2	2	5	5	4	9	1	5	5	8	7	48
# of HCV Positive Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# Receiving HCV Treatment	0	1	1	1	0	1	1	0	1	2	2	1	0	4
Total # of Other Hepatitis Tests Performed	3	0	1	3	3	7	2	5	3	6	6	0	8	41
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of RPR Tests Performed	0	0	3	2	3	3	7	9	1	8	8	5	7	48
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of GC/CT Tests Performed	7	0	11	0	11	0	8	3	2	5	5	0	1	48
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	1	0	3	0	0	2	0	1	1	0	0	7
Total # COVID-19 Tests Performed	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	1	0	0	0	0	0	0	0	0	0	0	0	1
# of COVID-19 Vaccines Administered	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	3	4	4	4	3	3	3	4	1	4	4	1	1	22
# of MRSA Cases Detected at Facility	0	0	0	2	1	3	3	0	0	0	0	0	0	6
Total # of TB Tests Performed	323	325	372	376	345	366	368	336	365	348	348	311	300	4135
# of TB Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Behavioral Health	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total	Total

	239	205	210	242	202	227	254	209	212	231	218	264	2713
Total # of Psychiatrist/Psych NP Sick Calls													
Total # of Behavioral Health Sick Calls	1339	1271	1412	1518	1427	1482	1543	1412	1562	1483	1292	1568	17309
# of In-Person Behavioral Health Visits	1339	1271	1412	1518	1428	1482	1543	1412	1562	1483	218	264	14932
# of Telehealth Behavioral Health Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # Patients in BH CCC	73	75	75	68	68	78	76	74	74	83	84	3	69.25
# CCC - Bipolar & Related Disorders	13	11	12	9	9	9	9	9	12	12	11	2	9.833
# CCC - Depressive Disorder	40	38	42	39	40	51	49	45	45	49	54	0	41
CCC - Schizophrenia Spectrum & Other	21	27	24	23	22	21	23	24	21	24	21	0	20.92
Average # of Patients on Psych Meds	295	306	301	318	319	302	319	298	306	315	323	278	306.7
% ADP on Psych Meds	0.37	0.38	0.37	0.38	0.4	0.37	0.39	0.38	0.38	0.38	0.39	0.35	0.381
Average # of Patients on MHSR-A	160	190	192	193	176	186	185	181	183	198	194	183	185.1
% of Patients on MHSR-A	0.21	0.24	0.24	0.23	0.22	0.23	0.23	0.23	0.23	0.24	0.24	0.23	0.23
Average # of Patients on MHSR-B	144	141	136	142	150	164	163	192	187	209	167	152	162.3
% of Patients on MHSR-B	0.18	0.18	0.17	0.17	0.19	0.2	0.20	0.25	0.23	0.25	0.2	0.19	0.20
Average # of Patients on MHSR-C	339	358	363	386	362	389	385	369	324	351	348	338	359.3
% of Patients on MHSR-C	0.43	0.45	0.45	0.46	0.45	0.48	0.47	0.47	0.4	0.42	0.43	0.42	0.45
Average # of Patients on MHSR-D	87	88	93	93	84	92	96	91	90	98	102	104	93.17
% of Patients on MHSR-D	0.11	0.11	0.12	0.111	0.1	0.11	0.12	0.12	0.11	0.12	0.12	0.13	0.11
Total # of Patients on Suicide Watch	112	128	137	123	142	129	147	142	143	132	120	134	1589
Total # of Patients on Constant Observation	13	10	11	11	11	8	11	10	11	12	7	8	123
Total # of Involuntary M.H. Commitments	7	8	9	8	8	7	6	6	7	7	8	8	
# of Patients Waiting Transfer to State Hospital	1	0	0	0	0	0	0	1	1	0	0	2	2
# of Patients w/Involuntary Med/Tx Orders	1	1	1	1	1	0	0	0	0	0	0	2	1
Dental	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Total
Total # of Dentist Sick Calls	136	96	135	117	157	144	134	137	125	148	119	120	1568
# of In-Person Dental Visits	0	0	0	117	157	145	134	137	125	148	119	120	815
# of Telehealth Dental Health Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Fillings	0	0	0	0	1	0	0	0	0	0	0	1	2
# of Exams	114	82	94	69	92	94	93	84	71	84	74	76	1027
# of Extractions	20	12	12	13	26	14	8	13	10	25	14	10	177
# of Other	1	5	3	9	11	3	2	3	7	4	5	2	55
# of Annual Dental Exams	31	25	21	29	29	26	19	33	31	25	19	27	315

PRIMECARE MEDICAL, INC.+

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	3	2	1	1	0	2	1	1	0	0	1	0	12
Mental Health	1	1	0	0	0	1	1	1	0	5	2	2	14
Dental	0	0	0	0	1	2	0	0	0	0	1	0	4
Staff Conduct	0	1	0	0	0	0	0	0	0	0	0	0	1
Request Off Site	2	1	0	2	2	0	1	2	0	1	0	0	11
Delay in Services	4	0	5	10	0	1	10	11	4	4	9	10	68
Co-Pay	0	0	1	0	0	0	0	0	0	1	1	0	3
Medication	6	8	11	10	10	11	20	5	12	14	10	8	125
Non-Medical	8	8	4	4	1	7	6	5	6	0	7	6	62
Request Visit	4	8	7	3	3	6	4	5	6	3	3	1	53
Other	0	2	5	1	0	1	8	6	2	3	4	0	32
Total	30	31	35	31	17	31	51	36	30	35	38	27	392
Founded	0	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded	30	31	35	31	17	31	51	36	30	35	38	27	392
Quarter			96			79			117			100	

Trends/Patterns?

14 individuals submitted a single grievance

2 individuals submitted 2 grievances each

1 individual submitted 3 grievances

1 individual submitted 6 grievances

Non-Medical includes diet and bottom bunk/bottom tier restrictions

LANCASTER COUNTY PRISON

Inmate Services Department

December 2025 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon- Inmate Services Specialist

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison with each inmate. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block. She is also taking over Reentry efforts on her block.

D. Valenzuela, Classification Specialist

Classification Specialist Valenzuela fulfilled his assigned duties, which included the following:

- **Daily Review and Initial Classification:** He reviewed all electronic docket sheets from the Records Department to facilitate the completion of initial inmate classification assessments. He also reviewed and collected data from inmates' legal folders in the Records filing room.
- **Reclassification and Inmate Requests:** He completed the 90-day reclassification for all incarcerated inmates. He also responded to inmate requests for re-classification and general inquiries from all housing units.

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C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He recently became a Certified Drug and Alcohol Counselor (CADC)

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Andrew Brommer

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of "special statuses." He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney's and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status's they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is now assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls. Specialist Morrison does use Securus and UCM daily and enters notes regarding everything that happens daily. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain's department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests and is on a rotation assisting male population 3-2 block, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate and co-workers throughout the prison and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison. Specialist Ortiz also serves as a notary on the 2nd and 3rd floor.

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K. Powell- Inmate Service Specialist

Inmate Service Specialist Powell for the month of July continued to assist the needs of medium and maximum-security male inmates on the block 3-2 with their request in person and via Securus. Ms. Powell has also served a point of contact between public defenders, Private attorneys, Probation/Parole, recovery programs and have assisted to facilitate calls between inmates and other agency as needed. Ms. Powell has also ensured that all 30-day PREA reviews have been completed 3-2 blocks on a weekly basis. Ms. Powell also helped with 2-5 intakes and G-1 intakes as needed. Ms. Powell continues to assist other counselors with any task that needs to be completed after 4pm. Inmate Service Specialist Powell has completed D/A training and is working on shadowing D/A classes to be able to facilitate in the near future. She also has started to facilitate MRT class with 2-5 and D-lock every Wednesday from 4-6pm.

N. Sotomayor- Drug & Alcohol Specialist

Drug and Alcohol Specialist Norbert Sotomayor, CADDC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and their questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, CYA, Utilities, or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Mr. Sotomayor attends frequent PCB, D/A approved trainings to keep his CADDC License current and to be informed of new drug and alcohol trends and related approaches.

Chaplain's Office Monthly Report

December 2025

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 533.50 VOLUNTEERS – 521.75

CHAPLAINCY VISITS

109 ONE TIME VISITS - MALE

40 ONE TIME VISITS - FEMALE

72 MULTIPLE VISITS – MALE

57 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 911 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 6 DEATH AND 1 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 22	COMPLETED - 13
	ACTIVE STUDENTS - 12	NEW STUDENTS - 4
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED – 4	COMPLETED - 5
GOSPEL EXPRESS STUDY	DISTRIBUTED – 39	COMPLETED – 39
GOSPEL ECHOES STUDY	DISTRIBUTED - 21	COMPLETED – 11
SPANISH GOSPEL ECHOES	DISTRIBUTED - 2	COMPLETED – 1
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

155 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	93	TOTAL ATTENDANCE	615
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CHURCH SERVICES

NUMBER OF SERVICES	35	TOTAL ATTENDANCE	597
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		December services conducted	Total services YTD		Average attendance		Total attendance YTD		Average Attendance per service YTD
Protestant Worship Services									
	Sunday Work Release	0	0		#DIV/0!		0		#DIV/0!
	Sunday 2-1	0	13		#DIV/0!		178		14
	Sunday 2-1	3	48		34		1728		36
	Sunday 2-5/Adseg	3	48		17		729		15
	Sunday DB/DBA	3	48		5		323		7
	Wednesday 3-1	5	52		27		1069		21
	Wednesday 3-2	5	51		21		1147		22
	Wednesday 3-5	4	50		17		1034		21
	Wednesday MHU	5	52		5		247		5
	Saturday 2-2	3	49		22		853		17
	Saturday ITP	4	49		8		340		7
Catholic Services Bilingual									
	Mass 2-5/AdSeg	0	0		#DIV/0!		0		#DIV/0!
	Mass 3-1	0	0		#DIV/0!		0		#DIV/0!
	Mass 2-1	0	5		#DIV/0!		25		5
	Mass 3-5	0	0		#DIV/0!		0		#DIV/0!
	Mass 3-2	0	6		#DIV/0!		38		6
	Mass 2-2	0	5		#DIV/0!		22		4
	Bible Study 2-5/AdSeg	5	46		1		37		1
	Bible Study 3-1	5	43		5		293		7
	Bible Study 2-1	3	41		2		194		5
	Bible Study 3-5	2	41		4		135		3
	Bible Study 3-2	3	35		8		239		7
	Bible Study 2-2	3	39		2		150		4
Study Group- Women									
	Life Recovery Group	0	34		3		170		5
	2-5/AdSeg Bible Study	2	46		3		216		5
	DB/DBA Bible Study	4	41		12		381		9
Study Group- Men									
	Bible Study 3-5	4	45		5		141		3
	Bible Study 2-1	5	52		18		914		18
	Bible Study WR	4	48		20		712		15
	Bible Study 3-2	5	49		6		375		8
	Bible Study 2-2	5	48		8		499		10
	Bible Study ITP	5	41		4		128		3
	Bible Study 3-1	4	49		4		206		4
	Spanish Bible Study 3-2	0	4		6		14		4
	Spanish Bible Study 3-1	3	44		6		201		5
	Spanish Bible Study 2-1	3	48		12		482		10
	Identity Matters	1	28		5		152		5
	Wild at Heart	0	12		#DIV/0!		83		7
	Celebrate Recovery	5	34		5		198		6
Muslim Services									
	Jummah 3-1	4	37		7		327		9
	Jummah 3-2	4	35		9		225		6
	Jummah 2-2	3	27		4		119		4
	Jummah 2-1	3	36		4		203		6
	Islamic Study 2-2	4	23		3		84		4
	Islamic Study 3-5	4	23		2		72		3

Reentry Programs Monthly Report – December 2025

Karlee Shambaugh

Reentry

Birth Certificates applications submitted: 25
Social Security Cards applications submitted: 27
PA ID / Photo Card applications submitted: 56

Child Visits

Children and Youth: 5
Compass Mark: 25

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 18.8% (299 Yes / 1290 No / 1589 Total)
180 days: 31.2% (483 Yes / 1066 No / 1549 Total)
1 year: 43.1% (624 Yes / 823 No / 1447 Total)
2 years: 54.5% (702 Yes / 587 No / 1289 Total)
3 years: 59.9% (666 Yes / 445 No / 1111 Total)

Drug and Alcohol Education Groups

Total Participants year to date: 192
Graduates' Year to Date: 65

90 days: 9.3% (35 Yes / 342 No / 377 Total)
180 days: 17.2% (61 Yes / 294 No / 355 Total)
1 year: 26.4% (87 Yes / 243 No / 330 Total)
2 years: 35.5% (81 Yes / 147 No / 228 Total)
3 years: 45.6% (40 Yes / 37 No / 77 Total)

Vivitrol (Naltrexone)

Monthly Injections December: 2
Total Injection – Year to Date: 25
Oral Naltrexone December: 2
Total Oral Naltrexone – Year to Date: 307

Recidivism with injection

90 days: 18.0% (60 Yes / 274 No / 334 Total)
180 days: 35.4% (118 Yes / 215 No / 333 Total)
1 year: 50.3% (167 Yes / 165 No / 332 Total)
2 years: 61.5% (198 Yes / 124 No / 322 Total)
3 years: 66.9% (170 Yes / 84 No / 254 Total)

Recidivism with no injection

90 days: 21.2% (82 Yes / 304 No / 386 Total)
180 days: 36.0% (132 Yes / 235 No / 367 Total)
1 year: 50.6% (168 Yes / 164 No / 332 Total)
2 years: 62.2% (179 Yes / 109 No / 288 Total)
3 years: 68.1% (158 Yes / 74 No / 232 Total)

Subutex

Total Participants year to date: 1687

Total participants in December: 120

90 days: 13.9% (129 Yes / 799 No / 928 Total)
180 days: 24.5% (205 Yes / 632 No / 837 Total)
1 year: 34.2% (209 Yes / 403 No / 612 Total)
2 years: 37.7% (83 Yes / 137 No / 220 Total)
3 years: 45.2 (14 Yes/ 17 No / 31 Total)

Methadone

Total Participants year to date: 255

Total participants in December: 18

90 days: 12.2% (20 Yes / 144 No / 164 Total)
180 days: 22.4% (34 Yes / 118 No / 152 Total)
1 year: 35.0% (41 Yes / 76 No / 117 Total)
2 years: 48.7% (19 Yes / 20 No / 39 Total)
3 years: N/A