

LANCASTER COUNTY PRISON BOARD AGENDA
November 20, 2025

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of October 16, 2025, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Arla Brown
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – Kathy Kunkel
 - g. New Prison Project – Cheryl Steberger
6. OLD BUSINESS
7. NEW BUSINESS
8. BUSINESS FROM GUESTS
9. ADJOURN

November 20, 2025 @ 9:15am
150 North Queen Street
Commissioner Conference Room
7th Floor (#701)

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

November 20, 2025

- Population
- New Prison Project

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board
11/20/2025
Security/Operations Report

Security Officers of the Month: October 2025

12am-8am: Officer Stanley Johnson was selected as October's 1st shift Officer of the Month. Officer Johnson is recognized for his outstanding performance and dedication in his role within the facility's Inmate Trustee Program. Johnson consistently demonstrates professionalism, reliability, and integrity that are essential to the success of this post. His ability to maintain structure while fostering positive rapport with participants reflects his strong leadership and communication skills. His approach to his duties displays a high level of accountability and attention to detail, ensuring that program operations run smoothly and securely. Officer Johnson has been employed at the Lancaster County Prison for 19 years.

8am-4pm: Correctional Officer Nicholas Herbert was selected as October's 2nd shift Officer of the Month. Officer Herbert maintains excellent attendance and consistently demonstrates professionalism and composure when handling challenging situations in G-2, requiring minimal supervisory intervention. His positive attitude is a standout quality that greatly contributes to the team's morale and effectiveness. Herbert exemplifies the standards expected of a senior officer of his tenure, and we are proud to have him as a valued member of the 2nd shift team. Officer Herbert has been employed at the Lancaster County Prison for over 12 years.

4pm-12am: Correctional Officer Alyssa Kuhn was selected as October's 3rd shift Officer of the Month. Officer Kuhn displays a steady, dedicated work ethic and completes all tasks without complaint or issue. She is cleared in every post and can be relied upon to accomplish every task with excellence. Kuhn displays a great demeanor and passes on her knowledge to newer staff. Additionally, she can be counted on to help wherever there is a need. Officer Kuhn has been employed at the Lancaster County Prison for over seven years.

Operations Officers of the Month: October 2025

Officer Eric Stafford was selected as October's Operations Officer of the Month. Officer Stafford works in the Supply Department, which is a significant part of our operations. While this position often goes unnoticed, Stafford is very knowledgeable about all rules and regulations in this area, and his expertise is a great benefit to the facility. He does great work and can be relied upon to get the job done. His work is very thorough, and his supervisors appreciate his attention to detail and thoroughness. Officer Stafford has been employed at the Lancaster County prison for over 23 years.

Staffing Updates:

- We are proud to introduce Sgt. Robert Mastnjak to the Prison Board and the public. He comes to us by way of Chester County Prison with over 30 years of experience, most of which was at a supervisory level.
- We ended the month of October with (1) lieutenant vacancy.
- We ended the month of October with (1) captain vacancy.
- We ended October with 8 correctional officer vacancies based on a staffing level of 205 corrections officers.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report October 2025

Drug & Alcohol Graduation

Moral Reconciliation Therapy (MRT) Update

Inmate Services Staff Retreat

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**ARLA BROWN
DIRECTOR**

Administration

October 2025

Department Information

- Business office portion of the Prison's website has been updated. Other areas are being reviewed.
- Monthly statistics are provided online
- Future topics – If there is additional data that you would like addressed or included in this forum, please feel free to contact me.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

November 2025

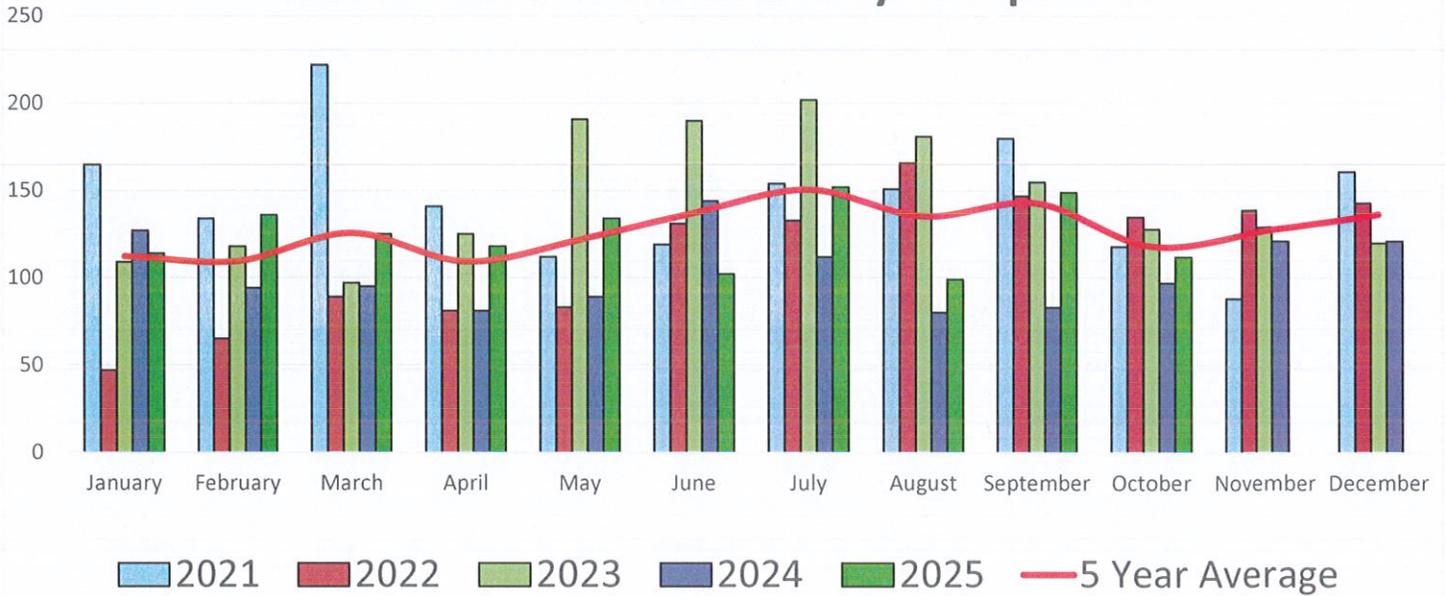
Projects

- Working on the new correctional facility project.

Work Orders

- October 2025
 - 112 Work Orders for the month of October 2025.
 - 1241 Work Orders for the year to date - 2025.
 - 1300 Work Orders for the year to date - 5 -year average
 - 124 Work Orders per month on average for 2025.
 - 126 Work Orders per month, 5-year average.

Closed Work Order Monthly Comparison



Respectfully Submitted

Robert R Devonshire, Jr.
 Director of General Services
 County of Lancaster
 11/12/2025

NEW PRISON PROJECT

**CHERYL STEBERGER
WARDEN**

Land Development Update

The Project team attended the Lancaster Township Board of Supervisors meeting on Monday, November 10th seeking approval for waivers related to the Subdivision and Land Development of the Lancaster County Correctional Facility Project. The Board of Supervisors approved the County's waiver. The township also approved the County to submit preliminary and final plans for review at the same time, a step that will aid in moving forward with Land Development.

SIM Training

Prison Staff, as part of our ongoing commitment to continuously improving our operations, have participated in Strategic Inmate Management (SIM) Training. Developed by the National Institute of Corrections, SIM looks at improving our approach to inmate care and management by reducing barriers between correctional staff, inmates, community members and stakeholders. SIM focuses on better communication, handling inmate behaviors more effectively. It also puts everyone at the facility, from corrections to treatment to administration, on the same page in terms of desired outcomes and mission.

Throughout 2025, everyone within an administrative role at the facility has taken part in SIM training as well as some members of the corrections team. We will continue to expand enrollment in classes to the rest of our staff in the coming months. We are implementing this initiative now, so when we reach a new facility, everyone will be trained in SIM, improving our operations from day one.

STATISTICS

INMATE SERVICES

Total # of Adverse Clinical Events	49	39	11	23	23	25	39	21	14	17	261
# of Patients Placed in Restraints	4	4	3	2	2	4	0	1	0	2	22
Total # of Medical Housing Admissions	0	0	0	0	0	0	0	0	0	0	0
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Total
Total # of Patients in the Hospital	2	5	7	10	3	5	3	5	11	7	58
Total # of Patient Hospital Days	9	12	25	43	14	15	18	25	43	28	232
Total # of ER Transports via Ambulance	16	13	12	11	9	6	10	11	10	10	108
Total # of Transports	66	63	67	78	82	95	75	107	95	116	844
Cardiology	3	1	2	2	6	3	7	6	6	15	51
Dermatology	0	1	2	1	3	1	0	0	0	0	8
Dialysis	0	0	4	1	0	0	1	0	0	0	6
ENT	1	0	0	0	0	1	0	1	1	1	5
Emergency Room	30	27	24	19	20	19	19	28	29	29	244
Gastroenterology	3	0	4	4	2	3	0	3	1	0	20
General Surgery	1	2	1	1	2	1	2	3	5	3	21
Hematology/Oncology	1	1	2	4	1	3	4	5	11	16	48
Methadone	1	1	3	6	3	1	5	3	1	5	29
Neurology/Neurosurgery	4	0	1	1	3	2	0	3	3	5	22
OB/GYN	0	1	1	1	8	2	0	1	2	4	20
Ophthalmology	1	1	3	3	0	3	0	1	2	0	14
Oral Surgery	0	2	1	0	0	0	0	0	0	0	3
Orthopedics	2	6	6	6	9	15	12	22	11	8	97
Physical Therapy	1	0	0	0	0	7	12	8	14	12	54
Plastic Surgery	0	0	0	0	0	0	0	0	0	0	0
Podiatry	2	4	1	2	1	0	0	0	0	0	10
Urology	2	3	3	2	5	3	2	3	1	2	26
Wound Clinic	1	1	0	3	1	0	0	0	0	1	7
Surgery Performed	0	2	4	0	0	1	1	0	1	4	13
Imaging (CT, MRI, etc.)	6	2	3	6	4	3	7	14	5	8	58
Diagnostic Test (outside)	3	3	0	5	6	2	2	5	1	2	29
Other Trips / Outside Consults	4	7	2	4	8	22	1	1	1	1	51
Total # of Missed Outside Appointments	0	0	10	7	17	3		1			38
Medical	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Total
Total # Nurse Sick Call	476	412	447	415	416	328	369	264	199	279	3605
Total # of Provider Sick Calls	578	560	633	638	677	623	689	599	612	739	6348

Total # of RPR Tests Performed	0	0	3	2	3	3	7	9	1	8	36
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	1	3	1	1	6
Total # of GC/CT Tests Performed	7	0	11	0	11	0	8	3	2	5	47
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	1	0	3	0	0	2	0	1	7
Total # COVID-19 Tests Performed	0	0	0	0	0	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	1	0	0	0	0	0	0	0	0	1
# of COVID-19 Vaccines Administered	0	0	0	0	0	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	3	4	4	4	3	3	3	4	1	4	22
# of MRSA Cases Detected at Facility	0	0	0	2	1	3	3	0	0	0	6
Total # of TB Tests Performed	323	325	372	376	345	366	368	336	365	348	3524
# of TB Cases Detected at Facility	0	0	0	0	0	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0	0	0	0	0	0
Behavioral Health	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Total
Total # of Psychiatrist/Psych NP Sick Calls	239	205	210	242	202	227	254	209	212	231	2231
Total # of Behavioral Health Sick Calls	1339	1271	1412	1518	1427	1482	1543	1412	1562	1483	14449
# of In-Person Behavioral Health Visits	1339	1271	1412	1518	1428	1482	1543	1412	1562	1483	14450
# of Telehealth Behavioral Health Visits	0	0	0	0	0	0	0	0	0	0	0
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0	0	0	0
Total # Patients in BH CCC	73	75	75	68	68	78	76	74	74	83	74.4
# CCC - Bipolar & Related Disorders	13	11	12	9	9	9	9	9	12	12	10.5
# CCC - Depressive Disorder	40	38	42	39	40	51	49	45	45	49	43.8
# CCC - Schizophrenia Spectrum & Other	21	27	24	23	22	21	23	24	21	24	23
Average # of Patients on Psych Meds	295	306	301	318	319	302	319	298	306	315	307.9
% ADP on Psych Meds	0.37	0.38	0.37	0.38	0.4	0.37	0.39	0.38	0.38	0.38	0.38
Average # of Patients on MHSR-A	160	190	192	193	176	186	185	181	183	198	184.4
% of Patients on MHSR-A	0.21	0.24	0.24	0.23	0.22	0.23	0.23	0.23	0.23	0.24	0.23
Average # of Patients on MHSR-B	144	141	136	142	150	164	163	192	187	209	162.8
% of Patients on MHSR-B	0.18	0.18	0.17	0.17	0.19	0.2	0.20	0.25	0.23	0.25	0.20
Average # of Patients on MHSR-C	339	358	363	386	362	389	385	369	324	351	362.6
% of Patients on MHSR-C	0.43	0.45	0.45	0.46	0.45	0.48	0.47	0.47	0.4	0.42	0.45
Average # of Patients on MHSR-D	87	88	93	93	84	92	96	91	90	98	91.2
% of Patients on MHSR-D	0.11	0.11	0.12	0.111	0.1	0.11	0.12	0.12	0.11	0.12	0.11
Total # of Patients on Suicide Watch	112	128	137	123	142	129	147	142	143	132	1335
Total # of Patients on Constant Observation	13	10	11	11	11	8	11	10	11	12	108

Total # of Involuntary M.H. Commitments	7	8	9	8	8	7	6	6	7	7	
# of Patients Waiting Transfer to State Hospital	1	0	0	0	0	0	0	1	1	0	2
# of Patients w/Involunatry Med/Tx Orders	1	1	1	1	1	0	0	0	0	0	1
Dental	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Sep 25	Oct 25	Total
Total # of Dentist Sick Calls	136	96	135	117	157	144	134	137	125	148	1329
# of In-Person Dental Visits	0	0	0	117	157	145	134	137	125	148	815
# of Telehealth Dental Health Visits	0	0	0	0	0	0	0	0	0	0	0
# of Fillings	0	0	0	0	1	0	0	0	0	0	1
# of Exams	114	82	94	69	92	94	93	84	71	84	877
# of Extractions	20	12	12	13	26	14	8	13	10	25	153
# of Other	1	5	3	9	11	3	2	3	7	4	48
# of Annual Dental Exams	31	25	21	29	29	26	19	33	31	25	269

PRIMECARE MEDICAL, INC.+

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	3	2	1	1	0	2	1	1	0	0			
Mental Health	1	1	0	0	0	1	1	1	0	5			
Dental	0	0	0	0	1	2	0	0	0	0			
Staff Conduct	0	1	0	0	0	0	0	0	0	0			
Request Off Site	2	1	0	2	2	0	1	2	0	1			
Delay in Services	4	0	5	10	0	1	10	11	4	4			
Co-Pay	0	0	1	0	0	0	0	0	0	1			
Medication	6	8	11	10	10	11	20	5	12	14			
Non-Medical	8	8	4	4	1	7	6	5	6	0			
Request Visit	4	8	7	3	3	6	4	5	6	3			
Other	0	2	5	1	0	1	8	6	2	3			
Total	30	31	35	31	17	31	51	36	30	35			
Founded	0	0	0	0	0	0	0	0	0	0			
Unfounded	30	31	35	31	17	31	51	36	30	35			
Quarter			96			79			117				

Trends/Patterns?

- 12 individuals submitted a single grievance
- 2 individuals submitted 2 grievances each
- 4 individual submitted 3 grievances
- 1 individual submitted 7 grievances

Other include bunk status, cost of heart monitor & ensure

OCTOBER AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>OCTOBER 2025</u>
Community Employed Males:	18
Community Employed Females:	03
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	03
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	50
Females:	00

WORK RELEASE REPORT – OCTOBER 2025

	<u>OCTOBER 2025</u>
New Placements:	Male: 05
	Female: 02
Pre-incarceration Employment;	Male: 00
	Female: 00
Employment secured by inmate	Male: 00
	Female: 00
Employment secured by WR	Male: 05
	Female: 02
Removals from program	Males: 00
	Female: 00
Suspensions	Males: 00
	Female: 00
Releases	Males: 03
	Female: 00

WORK RELEASE FINANCES

	<u>OCTOBER/2025</u>
Board and Lodging	7,221.40
Fines and Costs	12,381.35
Drug Test Fee	204.00
Family	9,737.42

LANCASTER COUNTY PRISON

Inmate Services Department

October 2025 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison with each inmate. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block. She is also taking over Reentry efforts on her block.

D. Valenzuela, Classification Specialist

Classification Specialist Valenzuela fulfilled his assigned duties, which included the following:

- **Daily Review and Initial Classification:** He reviewed all electronic docket sheets from the Records Department to facilitate the completion of initial inmate classification assessments. He also reviewed and collected data from inmates' legal folders in the Records filing room.
- **Reclassification and Inmate Requests:** He completed the 90-day reclassification for all incarcerated inmates. He also responded to inmate requests for re-classification and general inquiries from all housing units.
- **Program Assistance:** He assisted with the implementation of the Global Leadership Summit (GLS) in the work release area.

LANCASTER COUNTY PRISON

Inmate Services Department

October 2025 Monthly Report

C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He recently became a Certified Drug and Alcohol Counselor (CADC)

LANCASTER COUNTY PRISON

Inmate Services Department

October 2025 Monthly Report

Andrew Brommer

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of “special statuses.” He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney’s and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status’s they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is now assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls. Specialist Morrison does use Securus and UCM daily and enters notes regarding everything that happens daily. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain’s department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests and is on a rotation assisting male population 3-2 block, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate and co-workers throughout the prison and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison. Specialist Ortiz also serves as a notary on the 2nd and 3rd floor.

LANCASTER COUNTY PRISON

Inmate Services Department

October 2025 Monthly Report

K. Powell- Inmate Service Specialist

Inmate Service Specialist Powell for the month of July continued to assist the needs of medium and maximum-security male inmates on the block 3-2 with their request in person and via Securus. Ms. Powell has also served a point of contact between public defenders, Private attorneys, Probation/Parole, recovery programs and have assisted to facilitate calls between inmates and other agency as needed. Ms. Powell has also ensured that all 30-day PREA reviews have been completed 3-2 blocks on a weekly basis. Ms. Powell also helped with 2-5 intakes and G-1 intakes as needed. Ms. Powell continues to assist other counselors with any task that needs to be completed after 4pm. Inmate Service Specialist Powell has completed D/A training and is working on shadowing D/A classes to be able to facilitate in the near future. She also has started to facilitate MRT class with 2-5 and D-lock every Wednesday from 4-6pm.

N. Sotomayor

Drug and Alcohol Specialist Norbert Sotomayor, CADC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently, He sits at the housing unit the whole 8 hours shifts, five days a week. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and there questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, Utilities or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Specialist keeps track of the D/A Spreadsheet regularly to keep current and accurate statistics of the LCP program. These statistics reflect the inmates attendance, completion, graduation, gender, and other basic info. Mr. Sotomayor attends frequent PCB, D/A approved trainings

LANCASTER COUNTY PRISON

Inmate Services Department

October 2025 Monthly Report

to keep his CADC License current and to be informed of new drug and alcohol trends and related approaches.

K. Harris – Re-entry Case Worker

Re-entry case worker Harris works with pre-parole and inmate service specialists to coordinate home plans for inmate's releases on her assigned blocks. She processes and tracks all ID applications for the inmates to prepare them for their release. Re-entry case worker Harris is responsible for printing Edovo certificates for all inmates that complete training videos through their tablets. She reviews and answers inmate requests through Securus to assist inmates in a timely manner. She attends drug court once per month to act as an additional resource for the participants when needed.

Chaplain's Office Monthly Report

October 2025

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 608.25 VOLUNTEERS – 537.75

CHAPLAINCY VISITS

93 ONE TIME VISITS - MALE

54 MULTIPLE VISITS – MALE

31 ONE TIME VISITS - FEMALE

68 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 1215 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 6 DEATH AND 1 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 62	COMPLETED - 48
	ACTIVE STUDENTS - 19	NEW STUDENTS - 6
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED – 7	COMPLETED - 4
GOSPEL EXPRESS STUDY	DISTRIBUTED – 42	COMPLETED – 36
GOSPEL ECHOES STUDY	DISTRIBUTED - 32	COMPLETED – 27
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED – 0
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

164 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	107	TOTAL ATTENDANCE	696
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CHURCH SERVICES

NUMBER OF SERVICES	40	TOTAL ATTENDANCE	714
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Global Leadership Summit – 6 groups totaling 140 in attendance

OCTOBER 2025		Chaplain's Office		Activity Sheet Monthly Report				
		October services conducted	Total services YTD	Average attendance		Total attendance YTD		Average Attendance per service YTD
Protestant Worship Services								
	Sunday Work Release	0	0	#DIV/0!		0		#DIV/0!
	Sunday G-1	0	13	#DIV/0!		178		14
	Sunday 2-1	4	40	37		1451		36
	Sunday 2-5/Adseg	4	40	13		607		15
	Sunday DB/DBA	4	40	8		288		7
	Wednesday 3-1	5	43	26		831		19
	Wednesday 3-2	5	42	22		951		23
	Wednesday 3-5	5	42	23		888		21
	Wednesday MHU	5	43	3		203		5
	Saturday 2-2	4	41	23		673		16
	Saturday ITP	4	40	7		266		7
Catholic Services Bilingual								
	Mass 2-5/AdSeg	0	0	#DIV/0!		0		#DIV/0!
	Mass 3-1	0	0	#DIV/0!		0		#DIV/0!
	Mass 2-1	0	4	#DIV/0!		23		6
	Mass 3-5	0	0	#DIV/0!		0		#DIV/0!
	Mass 3-2	0	5	#DIV/0!		32		6
	Mass 2-2	0	4	#DIV/0!		19		5
	Bible Study 2-5/AdSeg	4	37	2		18		0
	Bible Study 3-1	4	34	9		245		7
	Bible Study 2-1	4	35	4		174		5
	Bible Study 3-5	5	37	7		117		3
	Bible Study 3-2	5	31	7		210		7
	Bible Study 2-2	5	33	3		134		4
Study Group- Women								
	Celebrate Recovery	5	33	4		166		5
	2-5/AdSeg Bible Study	5	41	4		191		5
	DB/DBA Bible Study	3	33	10		295		9
Study Group- Men								
	Bible Study 3-5	4	37	4		106		3
	Bible Study 2-1	4	43	15		763		18
	Bible Study WR	4	40	15		541		14
	Bible Study 3-2	5	40	8		322		8
	Bible Study 2-2	3	39	12		419		11
	Bible Study ITP	4	34	4		96		3
	Bible Study 3-1	5	41	4		175		4
	Spanish Bible Study 3-2	0	4	7		14		4
	Spanish Bible Study 3-1	4	38	5		167		4
	Spanish Bible Study 2-1	5	43	12		417		10
	Identity Matters	0	23	#DIV/0!		121		5
	Wild at Heart	3	12	8		83		7
	Celebrate Recovery	3	25	3		153		6
Muslim Services								
	Jummah 3-1	4	30	8		276		9
	Jummah 3-2	3	28	6		170		6
	Jummah 2-2	4	21	6		86		4
	Jummah 2-1	4	30	4		178		6
	Islamic Study 2-2	4	16	6		68		4
	Islamic Study 3-5	4	16	1		46		3

Reentry Programs Monthly Report – October 2025

Karlee Shambaugh

Reentry

Birth Certificates applications submitted: 18
Social Security Cards applications submitted: 20
PA ID / Photo Card applications submitted: 17

Child Visits

Children and Youth: 9
Compass Mark: 24

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 18.8% (295 Yes / 1276 No / 1571 Total)
180 days: 30.9% (469 Yes / 1047 No / 1516 Total)
1 year: 43.2% (620 Yes / 816 No / 1436 Total)
2 years: 54.9% (702 Yes / 577 No / 1279 Total)
3 years: 60.2% (660 Yes / 436 No / 1096 Total)

Drug and Alcohol Education Groups

Total Participants year to date: 157

Graduates' Year to Date: 65

90 days: 9.3% (33 Yes / 322 No / 355 Total)
180 days: 16.6 (58 Yes / 291 No / 349 Total)
1 year: 27.1% (84 Yes / 226 No / 310 Total)
2 years: 35.9% (75 Yes / 134 No / 209 Total)
3 years: 43.5% (20 Yes / 26 No / 46 Total)

Vivitrol (Naltrexone)

Monthly Injections October: 8

Total Injection – Year to Date: 20

Oral Naltrexone October: 25

Total Oral Naltrexone – Year to Date: 279

Recidivism with injection

90 days: 18.0% (60 Yes / 273 No / 333 Total)
180 days: 35.4% (118 Yes / 215 No / 333 Total)
1 year: 50.3% (167 Yes / 165 No / 332 Total)
2 years: 61.0% (194 Yes / 124 No / 318 Total)
3 years: 65.9% (147 Yes / 76 No / 223 Total)

Recidivism with no injection

90 days: 21.6% (80 Yes / 291 No / 371 Total)
180 days: 37.0% (128 Yes / 218 No / 346 Total)
1 year: 50.3% (165 Yes / 163 No / 328 Total)
2 years: 62.5% (173 Yes / 104 No / 277 Total)
3 years: 68.8% (154 Yes / 70 No / 224 Total)

Subutex**Total Participants year to date: 1452****Total participants in October: 124**

90 days: 13.9% (122 Yes / 756 No / 878 Total)
180 days: 24.2% (183 Yes / 574 No / 757 Total)
1 year: 32.8% (179 Yes / 366 No / 545 Total)
2 years: 36.9% (69 Yes / 118 No / 187 Total)
3 years: 42.9% (3 Yes/ 4 No / 7 Total)

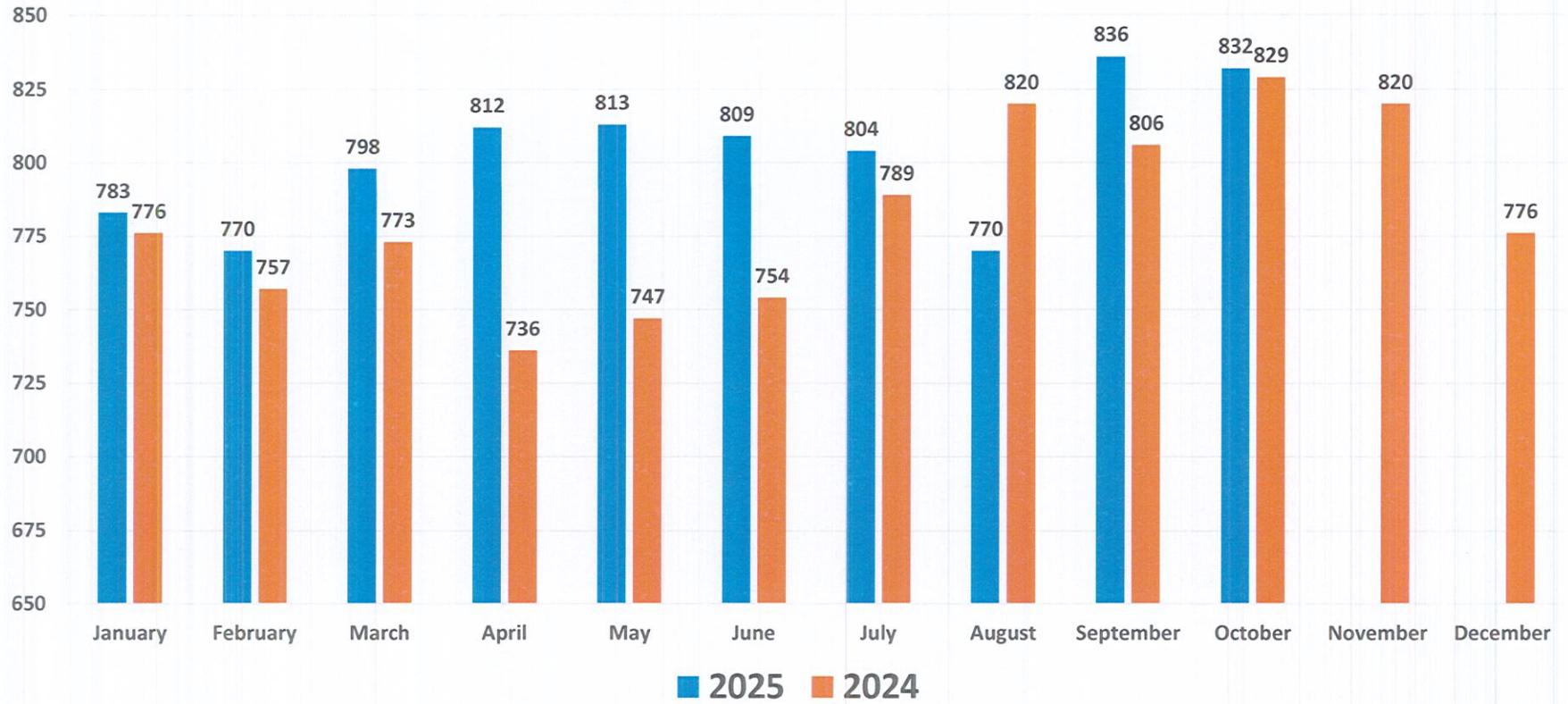
Methadone**Total Participants year to date: 212****Total participants in October: 22**

90 days: 11.7% (18 Yes / 136 No / 154Total)
180 days: 23.4% (33 Yes / 108 No / 141Total)
1 year: 35.1% (39 Yes / 72 No / 111 Total)
2 years: 50% (12 Yes / 12 No / 24 Total)
3 years: N/A

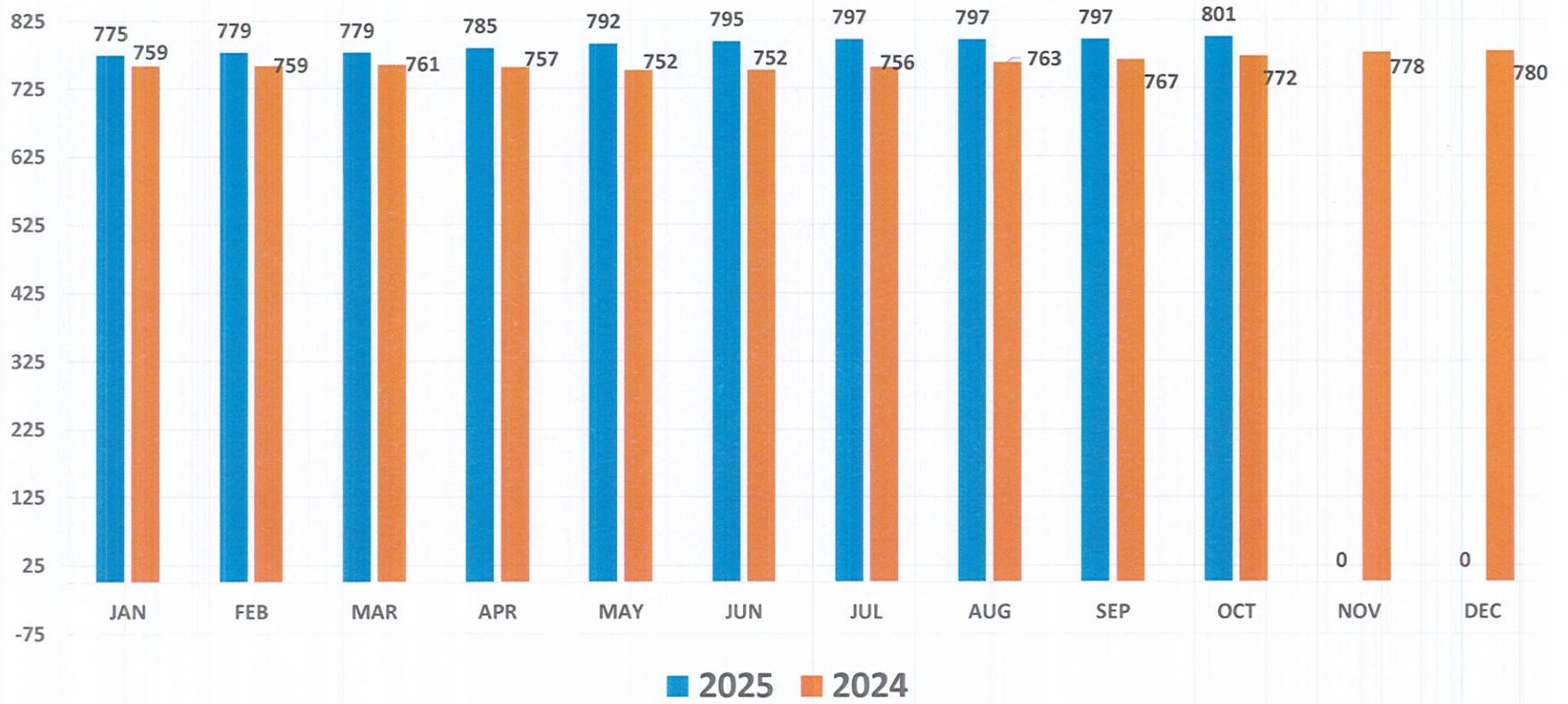
STATISTICS

ADMINISTRATIVE

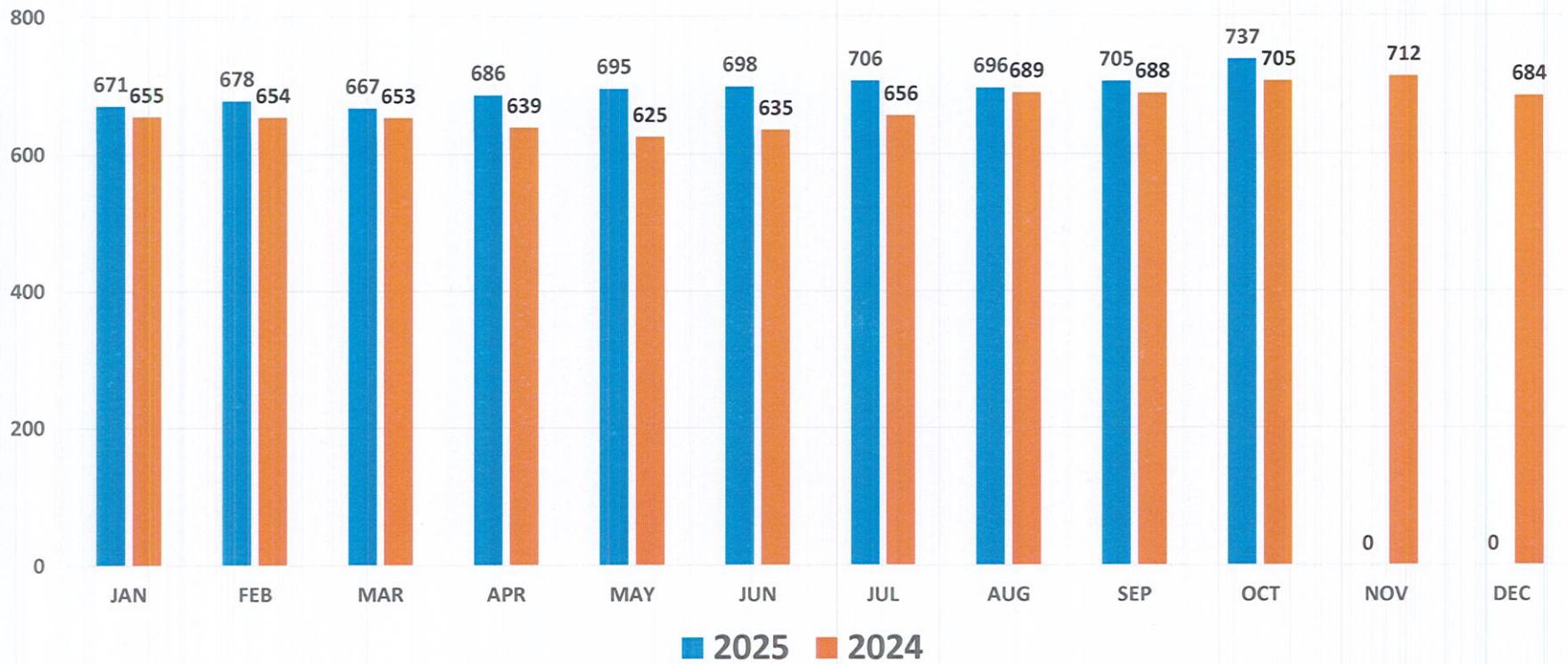
In House Population



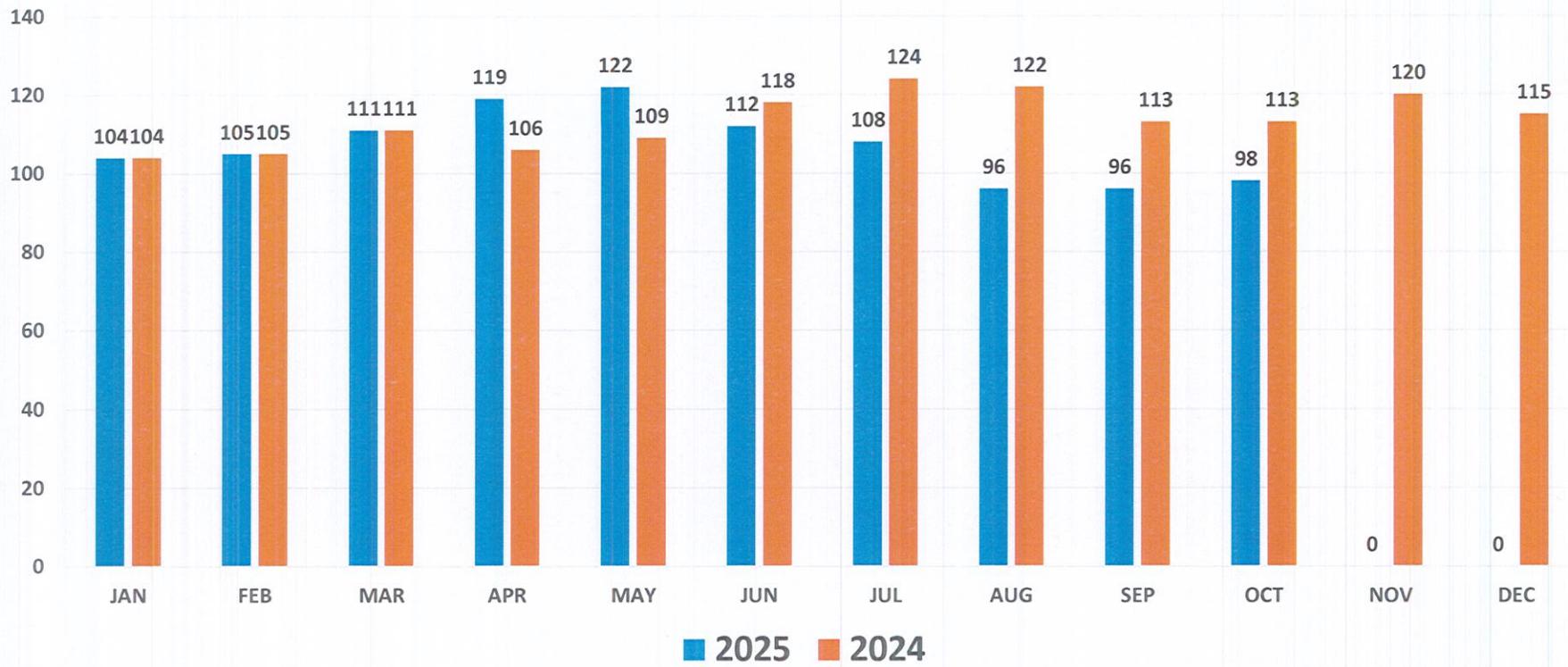
Avg Annual Comparison



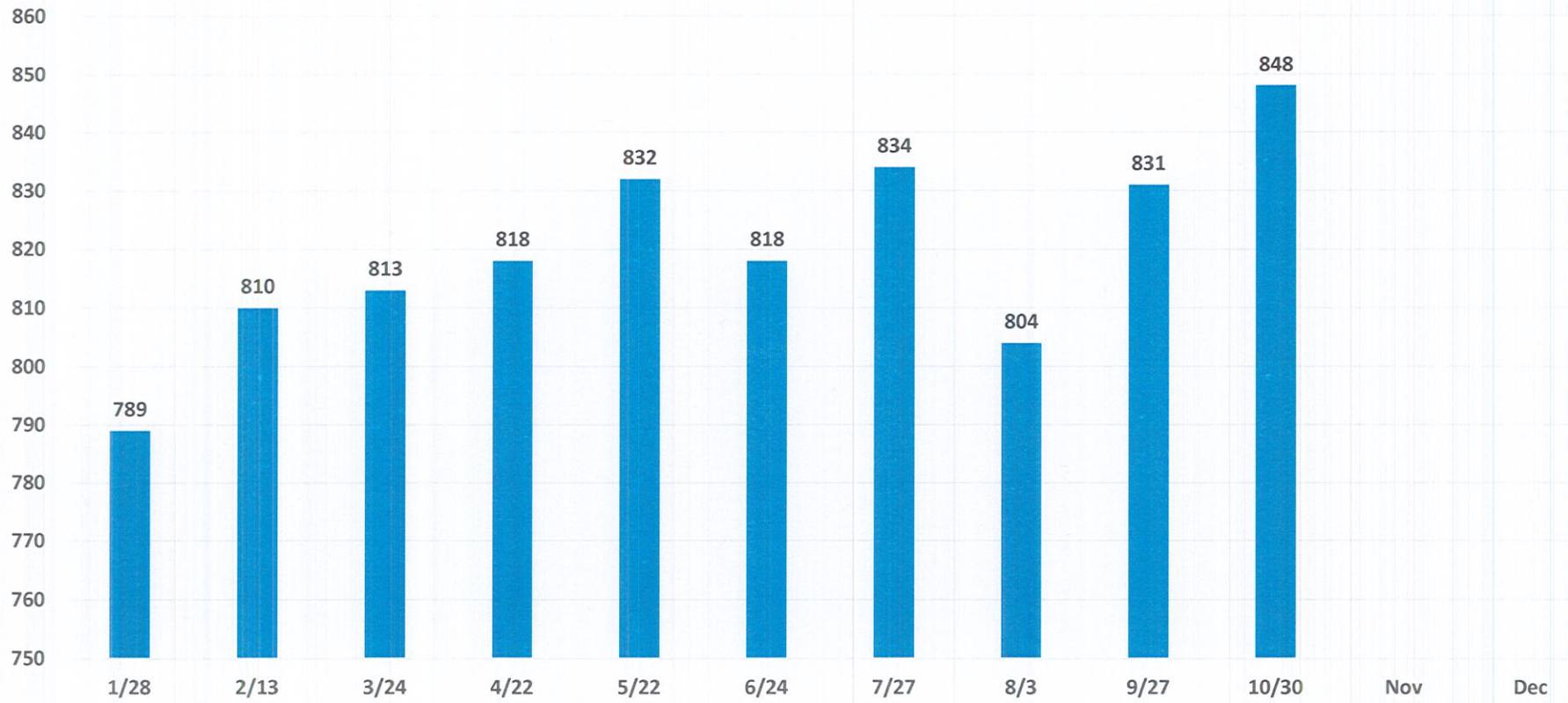
Avg Male Population Annual Comparison



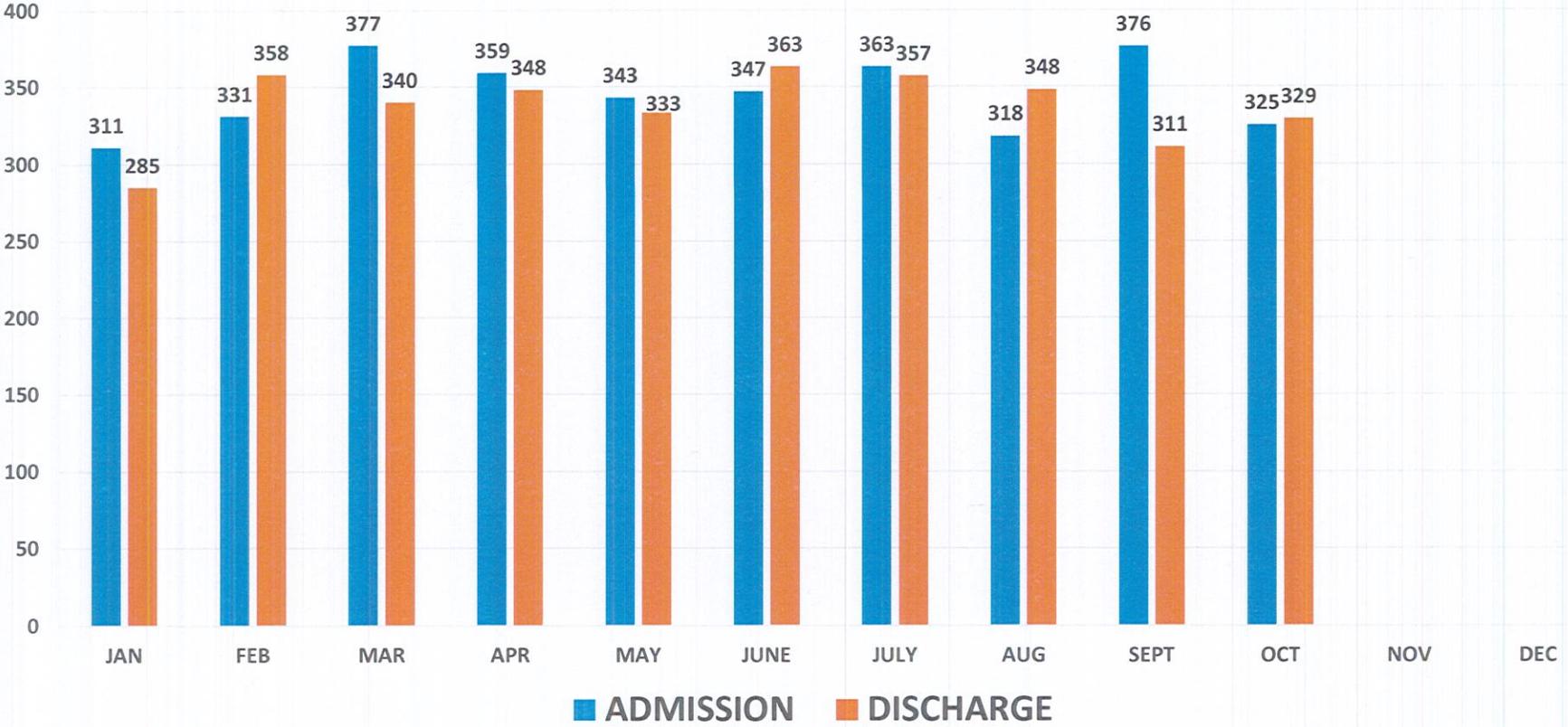
Avg Female Population Annual Comparison



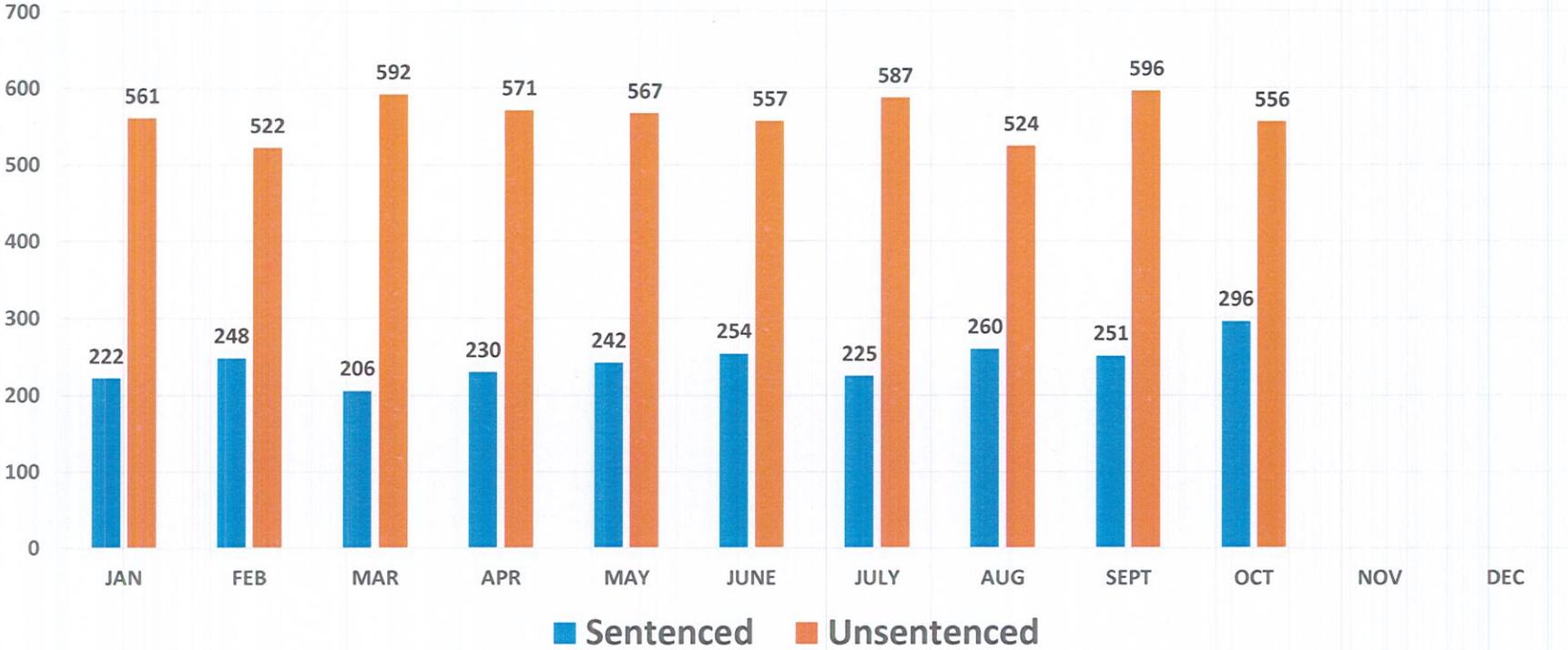
Highest Daily Population



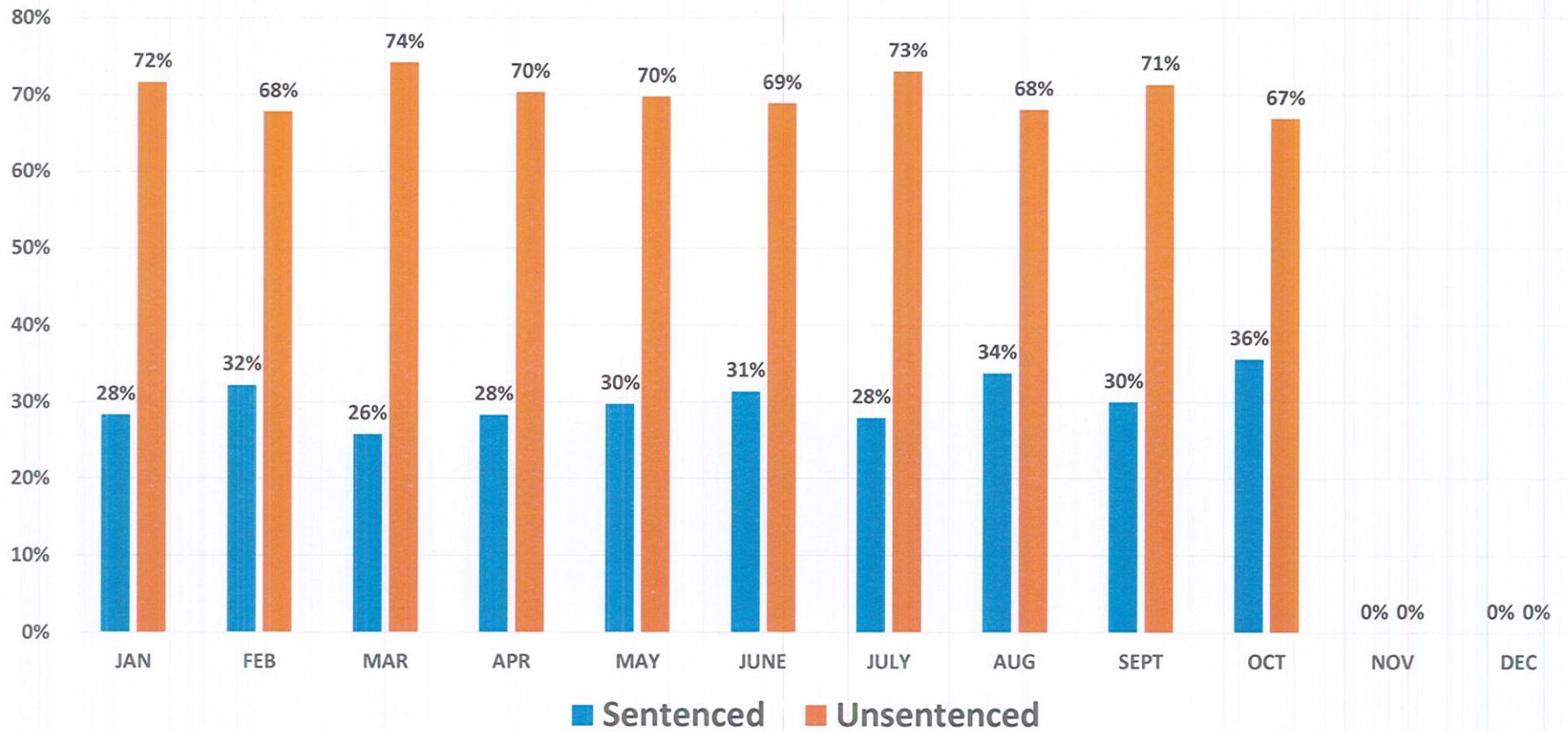
Admissions & Discharges



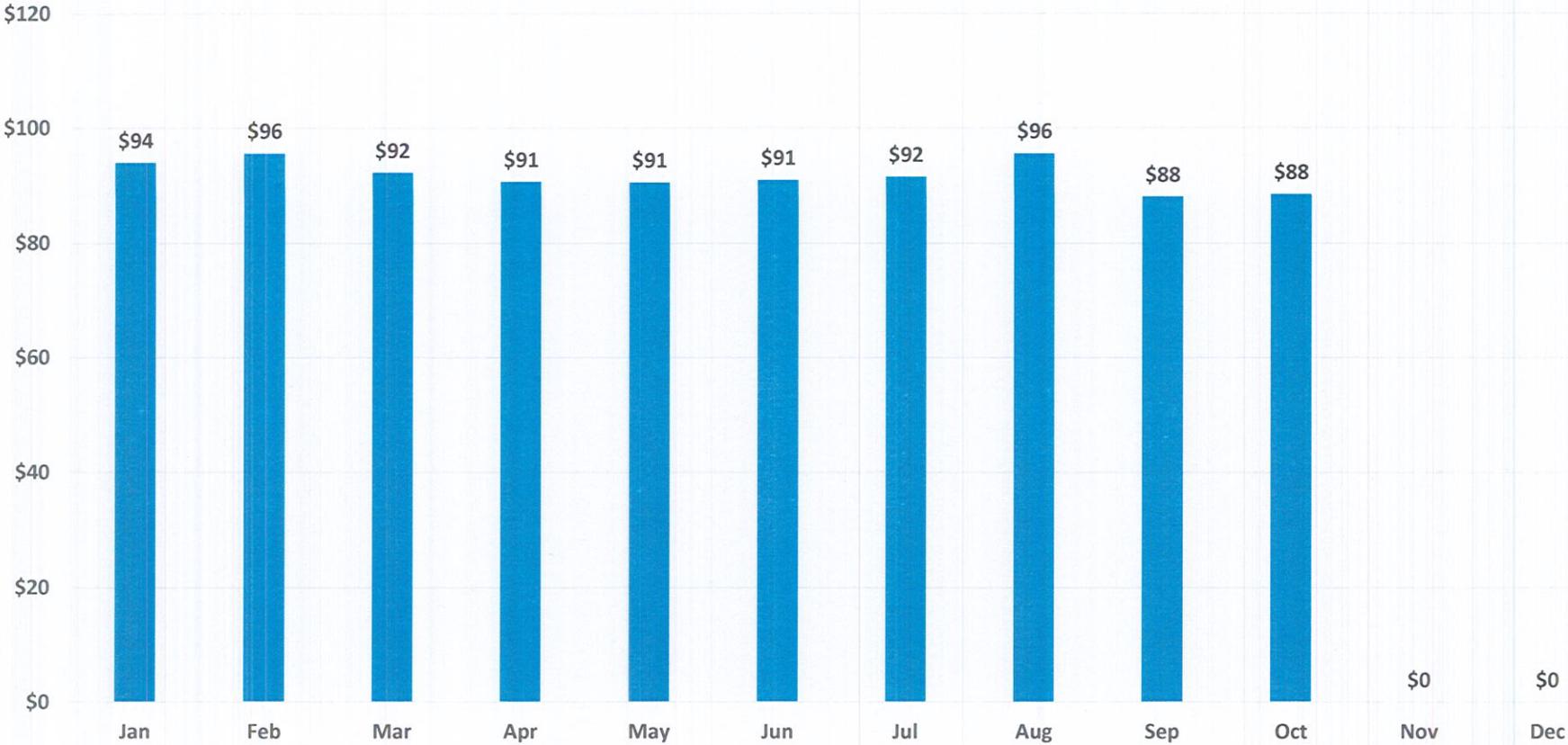
Sentence Status



Sentence Percentage

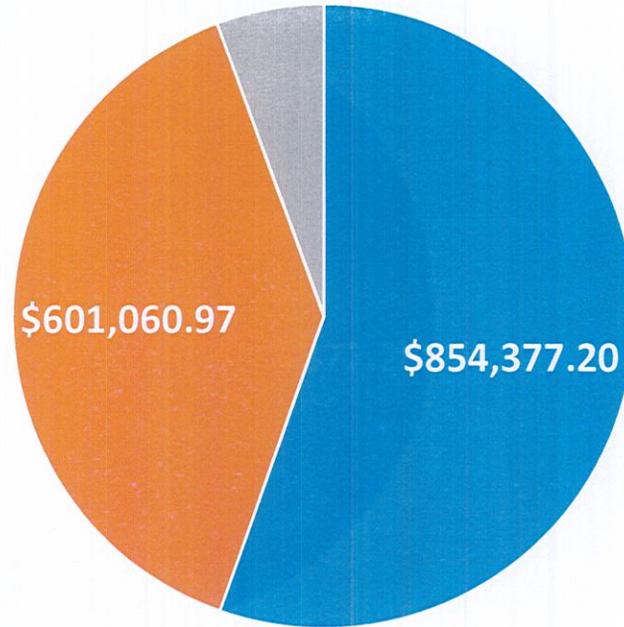


2025 Per Diem Rate



Revenue

\$86,428.07

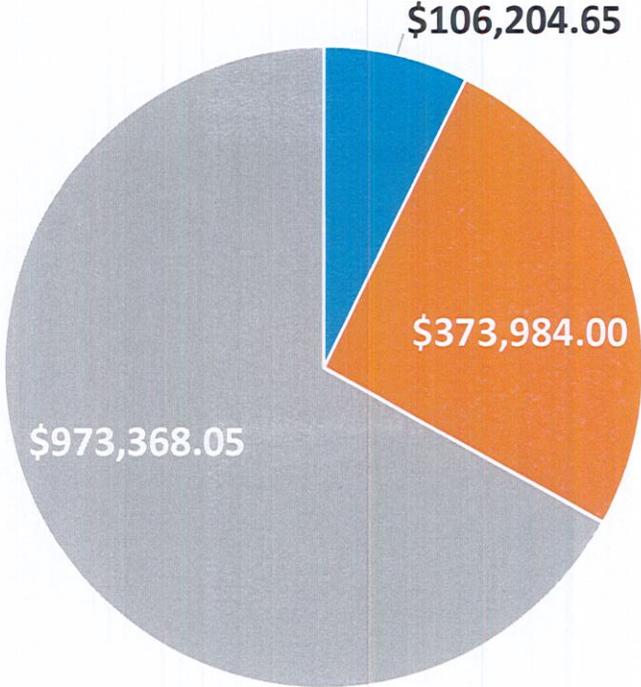


■ Commissary

■ Securus

■ Processing Fees

Inmate Financials



■ Commitment ■ Lobby ATM ■ JailATM.com