

LANCASTER COUNTY PRISON BOARD AGENDA
September 18, 2025

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of August 21, 2025, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Arla Brown
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – Kathy Kunkel
6. OLD BUSINESS
7. NEW BUSINESS
 - a. New Prison Project Update – Cheryl Steberger, Warden
8. BUSINESS FROM GUESTS
9. ADJOURN

September 18, 2025 @ 9:15am
625 E. King Street
Lancaster PA 17602
*** Sign in Front Lobby ***
Meeting in Work Release Dayroom

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

September 18, 2025

- Population
- Investigator Position
- New Prison Project

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board

9/18/2025

Security/Operations Report

Security Officers of the Month: August 2025

12am-8am: Correctional Officer Brandon Beebe was selected as August's 1st shift Officer of the Month. Officer Beebe has excelled at various permanent posts throughout the institution. Since being cleared in Commitment, he has also excelled in that area. In addition to his operational excellence, he has taken on a mentorship role, actively training and guiding newer staff members. His positive attitude, strong initiative, and ability to foster effective working relationships with his peers make him highly deserving of this recognition. Officer Beebe has been employed at the Lancaster County Prison for over 11 years.

8am-4pm: Correctional Officer Michael Dittler was selected as August's 2nd shift Officer of the Month. Officer Dittler, in his short tenure, has proven to embody the spirit of teamwork, consistently demonstrating his dedication and reliability. He is a hardworking and diligent officer who approaches his duties with professionalism and a strong sense of responsibility. He tirelessly works to assist his team whenever he can and routinely goes above and beyond to help in any way possible. His commitment to excellence and unwavering work ethic makes him a valuable member of the team. Officer Dittler has been employed at the Lancaster County Prison for over two years.

4pm-12am: Correctional Officer Rebecca Black-Ruby was selected as August's 3rd shift Officer of the Month. Officer Black has a passion for corrections which is reflected in her positive attitude. She can be counted on to assist newer staff members and pass on the knowledge she has gained from the facility. She is one of our lead lobby officers and can be counted on to instruct newer staff on navigating the ATIMS portion for scheduling visits, as well as educating the staff on policy and procedure. She also pays great attention to detail, which is reflected in her work. Recently, she found contraband on a new commit, hidden within the contents of a dollar bill. She is also a certified staff trainer. Officer Black-Ruby has been employed at the Lancaster County Prison for over five years.

Operations Officers of the Month: August 2025

Correctional Officer David Riley was selected as August's Operations Officer of the Month. Officer is an 8am-4pm shift permanent post commitment officer. He is an experienced commitment officer who is very adept at keeping the commitment area organized and running smoothly. He does a great job with training new commitment officers on the 8-4 shift. He is an asset to the area and his efforts are much appreciated by his supervisors. Officer Rile has been employed at the Lancaster County Prison for over 28 years.

Staffing Updates:

- We ended the month of August with zero (0) sergeant vacancies.
- We ended the month of August with one (1) opening on our K-9 team. We ran testing and interviews on September 4th and hope to have a final decision from among the candidate pool soon.
- We ended August with 42 correctional officer vacancies.
- We did have a new basic training class start on Monday, September 8, 2025, with 10 new corrections officer trainees.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report August 2025

Quarterly Service Award

One Unified Reentry System (OURS) Update

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**ARLA BROWN
DIRECTOR**

Administration

September 2025

Department Information

- Interviews are being conducted for our vacant HR Manager position this week.
- Updates to the Prison website have been submitted. Please feel free to provide comments for consideration.
- Future topics – If there is additional data that you would like addressed or included in this forum, please feel free to contact me.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

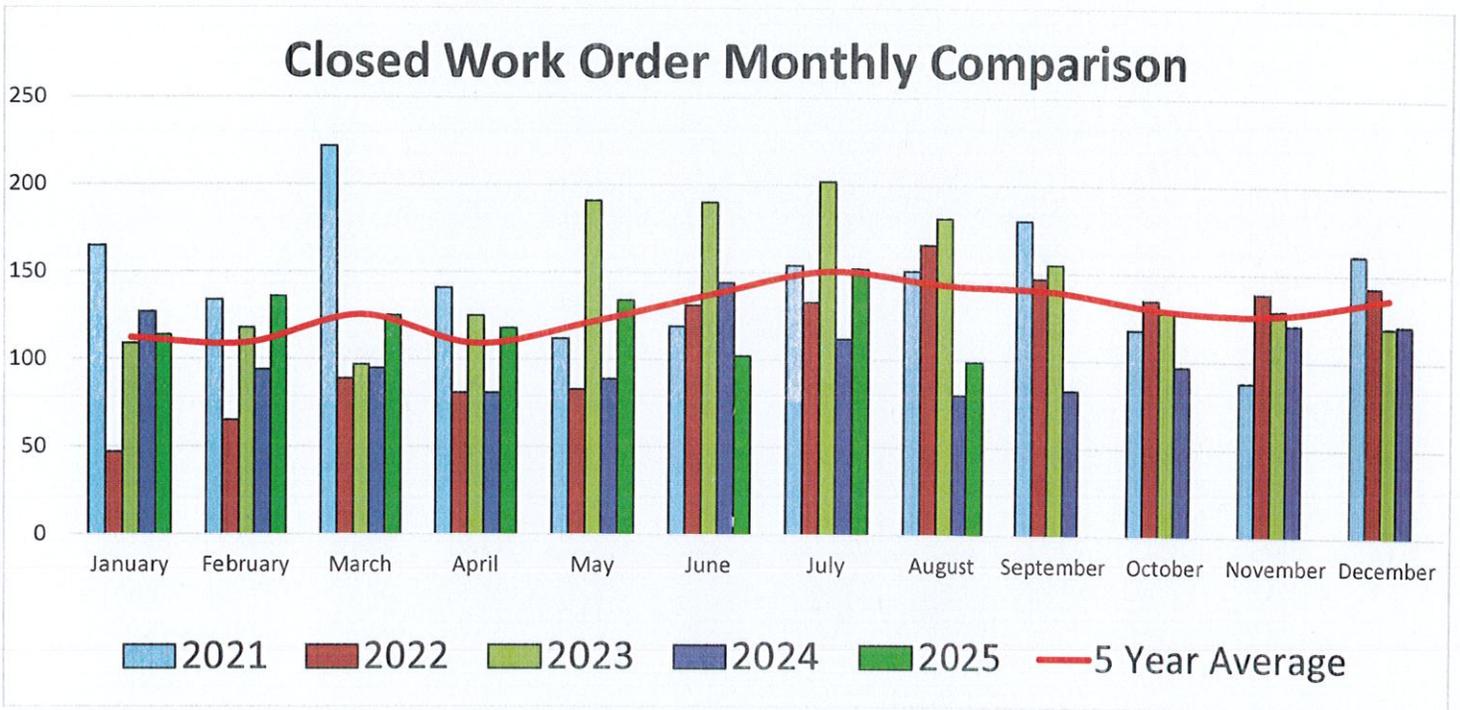
September 2025

Projects

- Working on the new correctional facility project.

Work Orders

- August 2025
 - 99 Work Orders for the month of August 2025.
 - 980 Work Orders for the year to date - 2025.
 - 1002 Work Orders for the year to date - 5 -year average
 - 123 Work Orders per month on average for 2025.
 - 126 Work Orders per month, 5-year average.



Respectfully Submitted

Robert R Devonshire, Jr.
 Director of General Services
 County of Lancaster
 09/08/2025

FINANCIAL REPORT

**KATHY KUNKEL
DEPUTY CONTROLLER**

STATISTICS

INMATE SERVICES

AUGUST AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>AUGUST 2025</u>
Community Employed Males:	13
Community Employed Females:	01
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	01
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	30
Females:	00

WORK RELEASE REPORT – AUGUST 2025

	<u>AUGUST 2025</u>
New Placements:	Male: 07
	Female: 00
Pre-incarceration Employment;	Male: 02
	Female: 00
Employment secured by inmate	Male: 00
	Female: 00
Employment secured by WR	Male: 05
	Female: 00
Removals from program	Males: 00
	Female: 00
Suspensions	Males: 00
	Female: 00
Releases	Males: 04
	Female: 00

WORK RELEASE FINANCES

	<u>AUGUST/2025</u>
Board and Lodging	4,038.77
Fines and Costs	8,355.24
Drug Test Fee	114.00
Family	6,902.67

PRIMECARE MEDICAL, INC. +

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	3	2	1	1	0	2	1	1					
Mental Health	1	1	0	0	0	1	1	1					
Dental	0	0	0	0	1	2	0	0					
Staff Conduct	0	1	0	0	0	0	0	0					
Request Off Site	2	1	0	2	2	0	1	2					
Delay in Services	4	0	5	10	0	1	10	11					
Co-Pay	0	0	1	0	0	0	0	0					
Medication	6	8	11	10	10	11	20	5					
Non-Medical	8	8	4	4	1	7	6	5					
Request Visit	4	8	7	3	3	6	4	5					
Other	0	2	5	1	0	1	8	6					
Total	30	31	35	31	17	31	51	36					
Founded	0	0	0	0	0	0	0	0					
Unfounded	30	31	35	31	17	31	51	36					
Quarter			96			79							

Trends/Patterns?

- 16 individuals submitted a single grievance
- 3 individuals submitted 2 grievances each
- 2 individuals submitted 4 grievances each
- 1 individual submitted 6 grievances

Non-Medical includes grievances regarding disciplinary status, food work restrictions, gym time interfering with MAT times, CO not walking with med nurse

Other include request BP check, c/o AM med admin times (3), walker vs cane

Administrative	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # of Grievances	30	31	35	31	17	31	51	36	262
# of Founded Grievances	0	0	0	0	0	0	0	0	0
# of Patient Deaths	1	0	1	0	0	0	0	0	2
Total # of Adverse Clinical Events	49	39	11	23	23	25	39	21	230
# of Patients Placed in Restraints	4	4	3	2	2	4	0	1	20
Total # of Medical Housing Admissions	0	0	0	0	1	1	0	0	2
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # of Patients in the Hospital	2	5	7	10	3	5	3	5	40
Total # of Patient Hospital Days	9	12	25	43	14	15	18	25	161
Total # of ER Transports via Ambulance	16	13	12	11	9	6	10	11	88
Total # of Transports	66	63	67	78	82	95	75	107	633
Cardiology	3	1	2	2	6	3	7	6	30
Dermatology	0	1	2	1	3	1	0	0	8
Dialysis	0	0	4	1	0	0	1	0	6
ENT	1	0	0	0	0	1	0	1	3
Emergency Room	30	27	24	19	20	19	19	28	186
Gastroenterology	3	0	4	4	2	3	0	3	19
General Surgery	1	2	1	1	2	1	2	3	13
Hematology/Oncology	1	1	2	4	1	3	4	5	21
Methadone	1	1	3	6	3	1	5	3	23
Neurology/Neurosurgery	4	0	1	1	3	2	0	3	14
OB/GYN	0	1	1	1	8	2	0	1	14
Ophthalmology	1	1	3	3	0	3	0	1	12
Oral Surgery	0	2	1	0	0	0	0	0	3
Orthopedics	2	6	6	6	9	15	12	22	78
Physical Therapy	1	0	0	0	0	7	12	8	28
Plastic Surgery	0	0	0	0	0	0	0	0	0
Podiatry	2	4	1	2	1	0	0	0	10
Urology	2	3	3	2	5	3	2	3	23
Wound Clinic	1	1	0	3	1	0	0	0	6
Surgery Performed	0	2	4	0	0	1	1	0	8

Imaging (CT, MRI, etc.)	6	2	3	6	4	3	7	14	45
Diagnostic Test (outside)	3	3	0	5	6	2	2	5	26
Other Trips / Outside Consults	4	7	2	4	8	22	1	1	49
Total # of Missed Outside Appointments	0	0	10	7	17	3		1	38
Medical	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # Nurse Sick Call	476	412	447	415	416	328	369	264	3127
Total # of Provider Sick Calls	578	560	633	638	677	623	689	599	4997
Total # of Patients in Medical Chronic Care	361	364	345	351	381	407	427	407	380.4
# in CCC - Anticoagulation	8	7	7	6	8	12	11	8	8.375
# in CCC - Asthma (COPD/Pulmonary)	54	61	67	70	68	77	84	74	69.38
# in CCC - Cardiac (Hypertension)	151	150	145	146	157	172	181	162	158
# in CCC - Diabetes	31	38	35	39	37	44	48	41	39.13
# in CCC - HCV	57	57	53	50	52	57	59	54	54.88
# in CCC - HIV/AIDS	7	8	11	9	11	13	18	13	11.25
# in CCC - Juvenile/Elderly	65	60	68	75	70	83	83	68	71.5
# in CCC - Neuro	33	39	31	29	32	27	32	29	31.5
# in CCC - Pregnancy	1	2	4	4	4	5	2	3	3.125
# in CCC - Sickle Cell Disease	3	3	3	3	3	3	3	3	3
# in CCC - TB	0	0	0	0	0	0	0	0	0
# in CCC - Thyroid	14	15	15	11	14	16	19	16	15
Total # of Pregnant Females	0	1	3	5	4	6	2	3	19
# of Miscarriages	0	0	0	0	0	1	0	0	1
# of Abortions	0	0	0	0	0	0	0	0	0
# of Deliveries	0	0	0	0	1	1	0	0	2
Average # of Patients on Medical Meds	446	443	445	465	472	458	518	484	466.4
% ADP on Medical Meds	0.56	0.56	0.55	0.56	0.56	0.56	0.64	0.62	0.58
Total # 14-Day Physicals	205	249	277	247	265	211	249	216	1919
Total # Annual Physicals	23	19	11	20	10	9	19	18	129
Total # of In-House EKG's	20	40	42	30	55	40	41	19	287
Total # of In-House X-Ray's	50	40	59	47	42	62	64	50	414
Infectious Disease	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # of HIV Tests Performed	283	311	344	312	302	308	88	9	1957

# of HIV Positive Detected at Facility	0	0	0	0	0	0	0	0	0
# Receiving HIV Medication or ART	7	5	6	6	3	9	10	8	54
Total # HCV Tests Performed	0	0	2	2	5	5	4	9	27
# of HCV Positive Detected at Facility	0	0	0	0	0	0	0	0	0
# Receiving HCV Treatment	0	1	1	1	0	1	1	0	4
Total # of Other Hepatitis Tests Performed	3	0	1	3	3	7	2	5	24
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0	0	0	0
Total # of RPR Tests Performed	0	0	3	2	3	3	7	9	27
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0	1	3	4
Total # of GC/CT Tests Performed	7	0	11	0	11	0	8	3	40
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	1	0	3	0	0	2	6
Total # COVID-19 Tests Performed	0	0	0	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	1	0	0	0	0	0	0	1
# of COVID-19 Vaccines Administered	0	0	0	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	3	4	4	4	3	3	3	4	21
# of MRSA Cases Detected at Facility	0	0	0	2	1	3	3	0	6
Total # of TB Tests Performed	323	325	372	376	345	366	368	336	2811
# of TB Cases Detected at Facility	0	0	0	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0	0	0	0
Behavioral Health	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # of Psychiatrist/Psych NP Sick Calls	239	205	210	242	202	227	254	209	1788
Total # of Behavioral Health Sick Calls	1339	1271	1412	1518	1427	1482	1543	1412	11404
Total # of Behavioral Health Groups	0	0	0	0	0	0	0	0	0
Total # Patients in BH CCC	73	75	75	68	68	78	76	74	73.38
# CCC - Bipolar & Related Disorders	13	11	12	9	9	9	9	9	10.13
# CCC - Depressive Disorder	40	38	42	39	40	51	49	45	43
# CCC - Schizophrenia Spectrum & Other	21	27	24	23	22	21	23	24	23.13
Average # of Patients on Psych Meds	295	306	301	318	319	302	319	298	307.3
% ADP on Psych Meds	0.37	0.38	0.37	0.38	0.4	0.37	0.39	0.38	0.38
Average # of Patients on MHSR-A	160	190	192	193	176	186	185	181	182.9

% of Patients on MHSR-A	0.21	0.24	0.24	0.23	0.22	0.23	0.23	0.23	0.23
Average # of Patients on MHSR-B	144	141	136	142	150	164	163	192	154
% of Patients on MHSR-B	0.18	0.18	0.17	0.17	0.19	0.2	0.20	0.25	0.19
Average # of Patients on MHSR-C	339	358	363	386	362	389	385	369	368.9
% of Patients on MHSR-C	0.43	0.45	0.45	0.46	0.45	0.48	0.47	0.47	0.46
Average # of Patients on MHSR-D	87	88	93	93	84	92	96	91	90.5
% of Patients on MHSR-D	0.11	0.11	0.12	0.111	0.1	0.11	0.12	0.12	0.11
Total # of Patients on Suicide Watch	112	128	137	123	142	129	147	142	1060
Total # of Patients on Constant Observation	13	10	11	11	11	8	11	10	85
Total # of Involuntary M.H. Commitments	7	8	9	8	8	7	6	6	47
# of Patients Waiting Transfer to State Hospital	1	0	0	0	0	0	0	1	1
# of Patients w/Involunatry Med/Tx Orders	1	1	1	1	1	0	0	0	5
Dental	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	July 25	Aug 25	Total
Total # of Dentist Sick Calls	136	96	135	117	157	144	134	137	1056
# of Fillings	0	0	0	0	1	0	0	0	1
# of Exams	114	82	94	69	92	94	93	84	722
# of Extractions	20	12	12	13	26	14	8	13	118
# of Other	1	5	3	9	11	3	2	3	37
# of Annual Dental Exams	31	25	21	29	29	26	19	33	213

LANCASTER COUNTY PRISON

Inmate Services Department

September 2025 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon- Inmate Services Specialist

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block.

D. Valenzuela – Classification Specialist

Specialist Valenzuela, D completed his assigned duties as Classification Specialist which consist of: Daily review of all the docket sheets sent electronically by the Records Dept. which facilitate the completion of the Initial Inmate Classification Assessment. In addition, Specialist Valenzuela reviews and collects the data directly from the inmate's legal folders from the Records filing room. On the same token, Specialist Valenzuela completes the reclassification of all the inmates incarcerated at the institution for a 90-day period. Also, Counselor Valenzuela answered inmate's requests for reclassification as well as general requests from all the housing units. Finally, Counselor Valenzuela assisted with training new staff in the procedure for the classification of an inmate.

C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day

LANCASTER COUNTY PRISON

Inmate Services Department

September 2025 Monthly Report

reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol classes, a re-entry focused class called "New Beginnings" and other psychoeducational classes. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He will begin an MRT class in June for the men on 2-1

Andrew Brommer

LANCASTER COUNTY PRISON

Inmate Services Department

September 2025 Monthly Report

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of "special statuses." He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney's and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status's they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is now assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls. Specialist Morrison does use Securus and UCM daily and enters notes regarding everything that happens daily. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain's department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate throughout the prison. On the same token, Specialist Ortiz conducts initial intakes for newly committed inmates and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison.

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Inmate Services Department

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K. Abenshon

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison with each inmate. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block.

K. Powell- Inmate Service Specialist

Inmate Service Specialist Powell for the month of July continued to assist the needs of medium and maximum-security male inmates on the block 3-2 with their request in person and via Securus. Ms. Powell has also served a point of contact between public defenders, Private attorneys, Probation/Parole, recovery programs and have assisted to facilitate calls between inmates and other agency as needed. Ms. Powell has also ensured that all 30-day PREA reviews have been completed 3-2 blocks on a weekly basis. Ms. Powell also helped with 2-5 intakes and G-1 intakes as needed. Ms. Powell continues to assist other counselors with any task that needs to be completed after 4pm. Inmate Service Specialist Powell has completed D/A training and is working on shadowing D/A classes to be able to facilitate in the near future. She also has started to facilitate MRT class with 2-5 and D-lock every Wednesday from 4-6pm.

N. Sotomayor

Drug and Alcohol Specialist Norbert Sotomayor, CADIC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently, He sits at the housing unit the whole 8 hours shifts, five days a week. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and there questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved

LANCASTER COUNTY PRISON

Inmate Services Department

September 2025 Monthly Report

phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, Utilities or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Specialist keeps track of the D/A Spreadsheet regularly to keep current and accurate statistics of the LCP program. These statistics reflect the inmates attendance, completion, graduation, gender, and other basic info. Mr. Sotomayor attends frequent PCB, D/A approved trainings to keep his CADIC License current and to be informed of new drug and alcohol trends and related approaches.

K. Harris – Re-entry Case Worker

Re-entry case worker Harris is responsible for the day-to-day check ins with the female inmate trustee block (D-block/Annex). She discusses relevant programs available within the prison and assists with any necessary legal communications. In addition, re-entry caseworker Harris works with pre-parole and inmate service specialists to coordinate home plans for inmate's releases on her assigned blocks. She processes and tracks all ID, social security card and birth certificate applications for the inmates to prepare them for their release. Re-entry case worker Harris is responsible for printing Edovo certificates for all inmates that complete training videos through their tablets. She reviews and answers inmate requests through Securus to assist inmates in a timely manner. She attends drug court once per month to act as an additional resource for the participants when needed.

Chaplain's Office Monthly Report

August 2025

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 534.00 VOLUNTEERS – 438.00

CHAPLAINCY VISITS

66 ONE TIME VISITS - MALE

36 ONE TIME VISITS - FEMALE

53 MULTIPLE VISITS – MALE

30 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 905 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 5 DEATH AND 1 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 58	COMPLETED - 57
	ACTIVE STUDENTS - 22	NEW STUDENTS - 3
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED – 14	COMPLETED - 13
GOSPEL EXPRESS STUDY	DISTRIBUTED – 24	COMPLETED – 10
GOSPEL ECHOES STUDY	DISTRIBUTED - 23	COMPLETED – 20
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED – 0
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

142 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	87	TOTAL ATTENDANCE	592
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CHURCH SERVICES

NUMBER OF SERVICES	41	TOTAL ATTENDANCE	713
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AUGUST 2025		Chaplain's Office		Activity Sheet Monthly Report			
		August services conducted	Total services YTD	Average attendance		Total attendance YTD	Average Attendance per service YTD
Protestant Worship Services							
	Sunday Work Release	0	0	#DIV/0!		0	#DIV/0!
	Sunday G-1	0	13	#DIV/0!		178	14
	Sunday 2-1	5	32	34		1158	36
	Sunday 2-5/Adseg	5	32	18		487	15
	Sunday DB/DBA	5	32	4		232	7
	Wednesday 3-1	4	34	24		662	19
	Wednesday 3-2	4	33	24		799	24
	Wednesday 3-5	4	33	25		750	23
	Wednesday MHU	4	34	5		164	5
	Saturday 2-2	5	33	17		510	15
	Saturday ITP	5	32	8		212	7
Catholic Services Bilingual							
	Mass 2-5/AdSeg	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-1	0	0	#DIV/0!		0	#DIV/0!
	Mass 2-1	0	3	#DIV/0!		20	7
	Mass 3-5	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-2	0	4	#DIV/0!		22	6
	Mass 2-2	0	3	#DIV/0!		15	5
	Bible Study 2-5/AdSeg	3	30	0		7	0
	Bible Study 3-1	2	27	9		182	7
	Bible Study 2-1	2	29	5		151	5
	Bible Study 3-5	2	28	6		65	2
	Bible Study 3-2	2	24	10		169	7
	Bible Study 2-2	3	25	5		107	4
Study Group- Women							
	Celebrate Recovery Group	1	25	5		138	6
	2-5/AdSeg Bible Study	3	33	4		164	5
	DB/DBA Bible Study	3	27	8		232	9
Study Group- Men							
	Bible Study 3-5	4	29	5		74	3
	Bible Study 2-1	4	34	18		609	18
	Bible Study WR	4	31	13		422	14
	Bible Study 3-2	4	31	9		253	8
	Bible Study 2-2	3	32	11		335	10
	Bible Study ITP	3	26	6		46	2
	Bible Study 3-1	5	32	6		136	4
	Spanish Bible Study 3-2	0	4	10		14	4
	Spanish Bible Study 3-1	4	29	3		129	4
	Spanish Bible Study 2-1	3	34	12		307	9
	Identity Matters	4	22	9		110	5
	Wild at Heart	0	6	#DIV/0!		31	5
	Celebrate Recovery	0	19	#DIV/0!		138	7
Muslim Services							
	Jummah 3-1	5	22	9		214	10
	Jummah 3-2	5	22	3		141	6
	Jummah 2-2	5	13	3		35	3
	Jummah 2-1	5	22	7		142	6
	Islamic Study 2-2	4	7	4		26	4
	Islamic Study 3-5	4	7	4		24	3

Reentry Programs Monthly Report – August 2025

Karlee Shambaugh

Reentry

Birth Certificates applications submitted: 13
Social Security Cards applications submitted: 28
PA ID / Photo Card applications submitted: 27

Child Visits

Children and Youth: 12
Compass Mark: 25

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 18.9% (289 Yes / 1240 No / 1529 Total)
180 days: 30.8% (455 Yes / 1024 No / 1479 Total)
1 year: 43.2% (609 Yes / 802 No / 1411 Total)
2 years: 54.8% (690 Yes / 568 No / 1258 Total)
3 years: 60.8% (655 Yes / 422 No / 1077 Total)

Drug and Alcohol Education Groups

Total Participants year to date: 93
Graduates' Year to Date: 33

90 days: 8.8% (31 Yes / 320 No / 351 Total)
180 days: 15.9% (54 Yes / 285 No / 339 Total)
1 year: 26.9% (80 Yes / 217 No / 297 Total)
2 years: 34.6% (64 Yes / 121 No / 185 Total)
3 years: 47.4% (9 Yes / 10 No / 19 Total)

Vivitrol (Naltrexone)

Monthly Injections August: 3
Total Injection – Year to Date: 8
Oral Naltrexone August: 26
Total Oral Naltrexone – Year to Date: 223

Recidivism with injection

90 days: 18.0% (60 Yes / 273 No / 333 Total)
180 days: 35.4% (118 Yes / 215 No / 332 Total)
1 year: 50.3% (167 Yes / 165 No / 332 Total)
2 years: 60.1% (185 Yes / 123 No / 308 Total)
3 years: 67.3% (136 Yes / 66 No / 202 Total)

Recidivism with no injection

90 days: 22.0% (78 Yes / 276 No / 354 Total)
180 days: 37.5% (127 Yes / 212 No / 339 Total)
1 year: 50.3% (163 Yes / 161 No / 324 Total)
2 years: 62.2% (166 Yes / 101 No / 267 Total)
3 years: 68.2% (148 Yes / 69 No / 217 Total)

Subutex**Total Participants year to date: 1203****Total participants in August: 119**

90 days: 14.3% (113 Yes / 679 No / 792 Total)
180 days: 24.3% (164 Yes / 510 No / 674 Total)
1 year: 31.7% (145 Yes / 312 No / 457 Total)
2 years: 36.2% (54 Yes / 95 No / 146 Total)
3 years: N/A

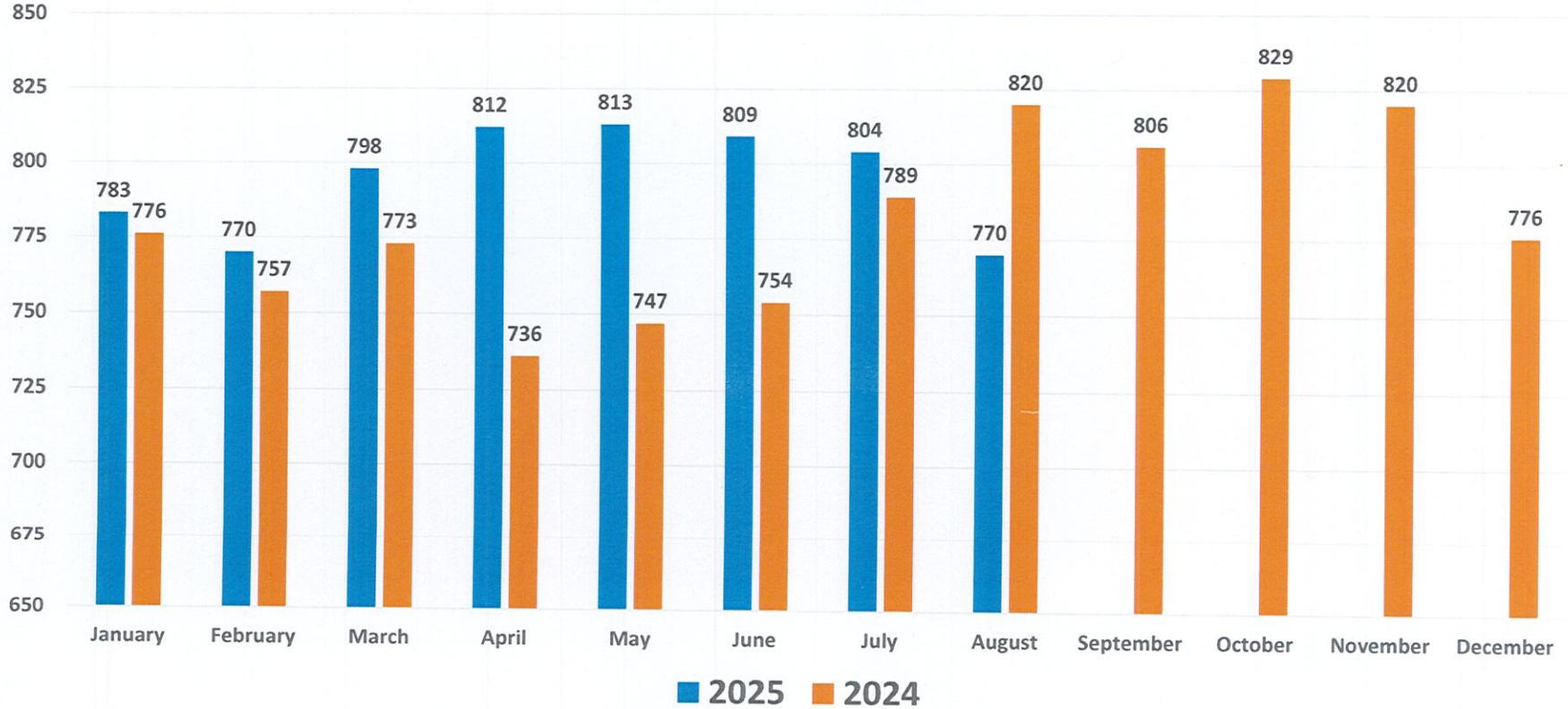
Methadone**Total Participants year to date: 170****Total participants in August: 21**

90 days: 11.8% (17 Yes / 127 No / 144 Total)
180 days: 22.2% (28 Yes / 98 No / 126 Total)
1 year: 32.3% (30 Yes / 63 No / 93 Total)
2 years: 40.0% (4 Yes / 6 No / 10 Total)
3 years: N/A

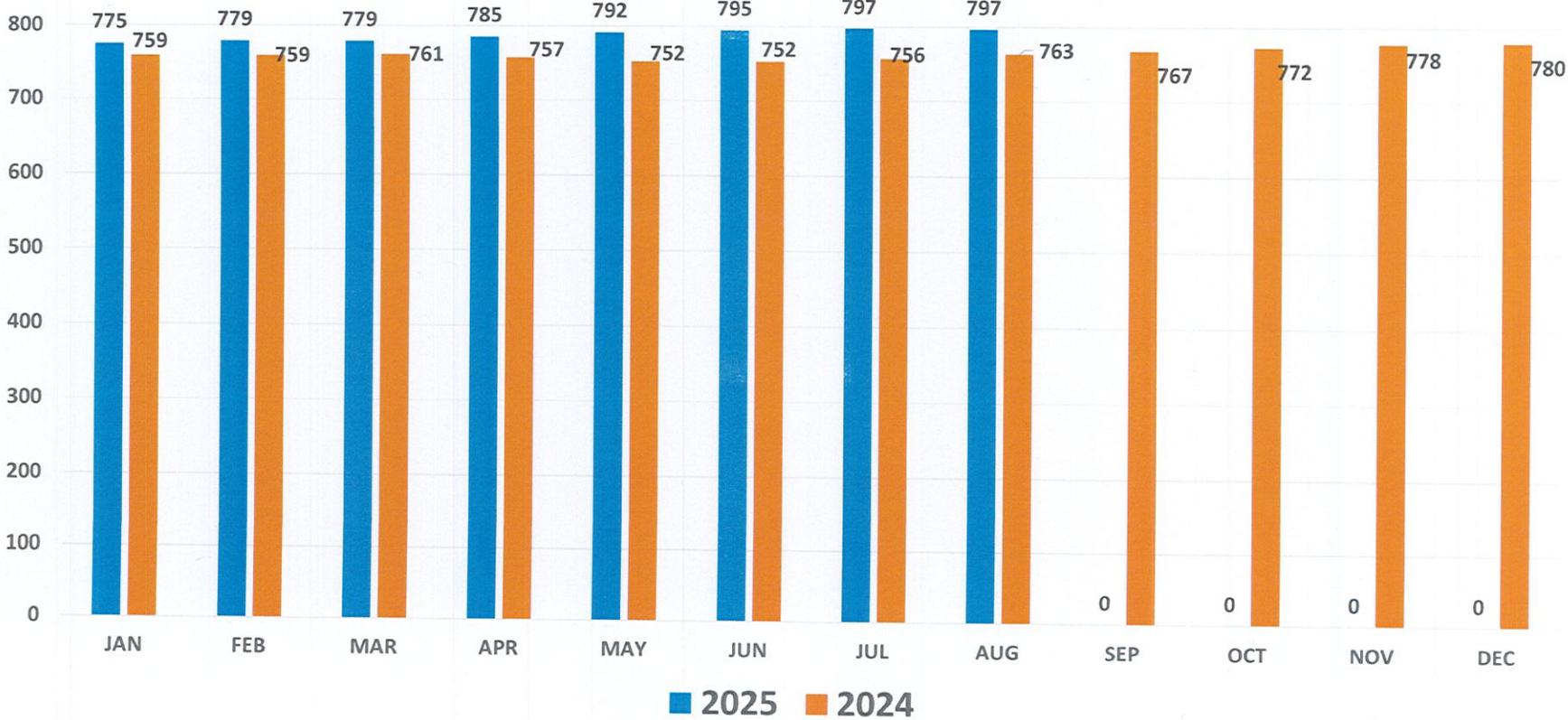
STATISTICS

ADMINISTRATIVE

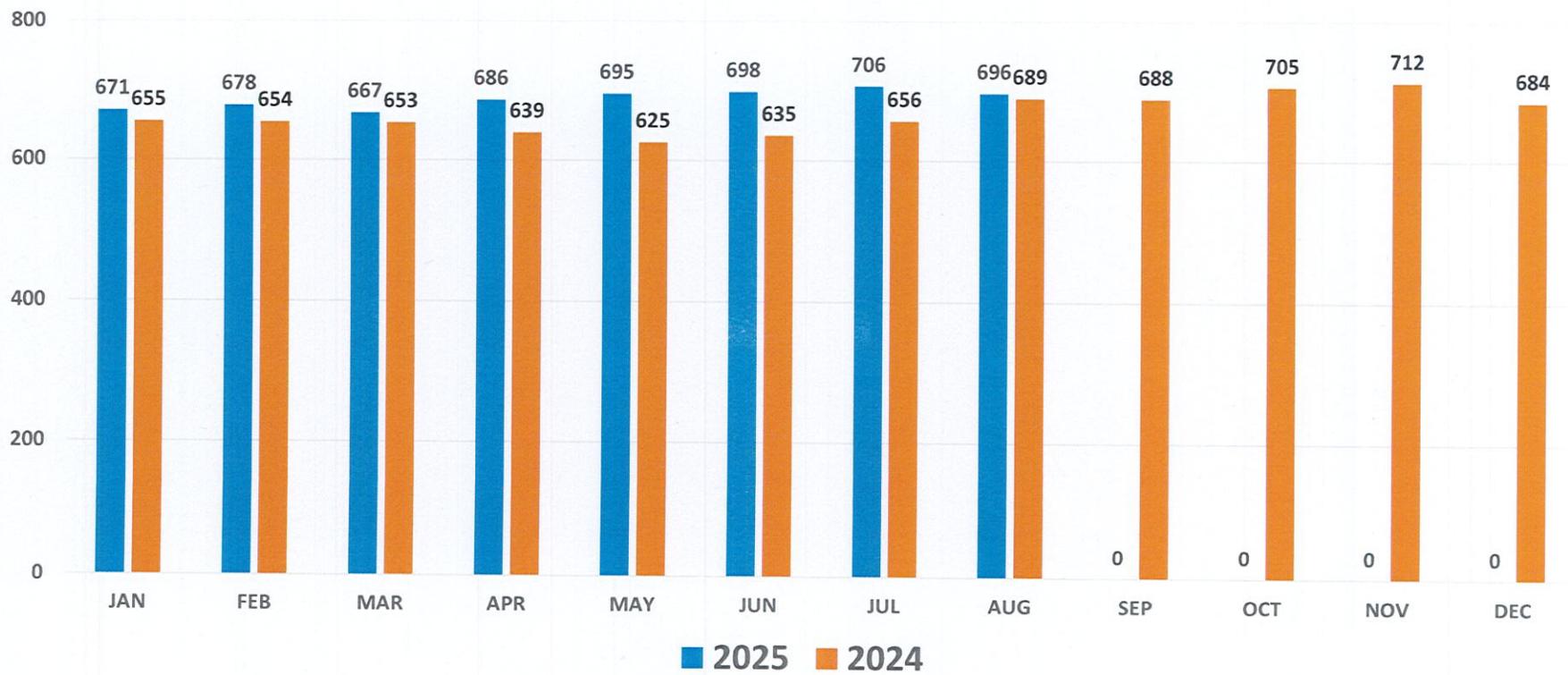
In House Population



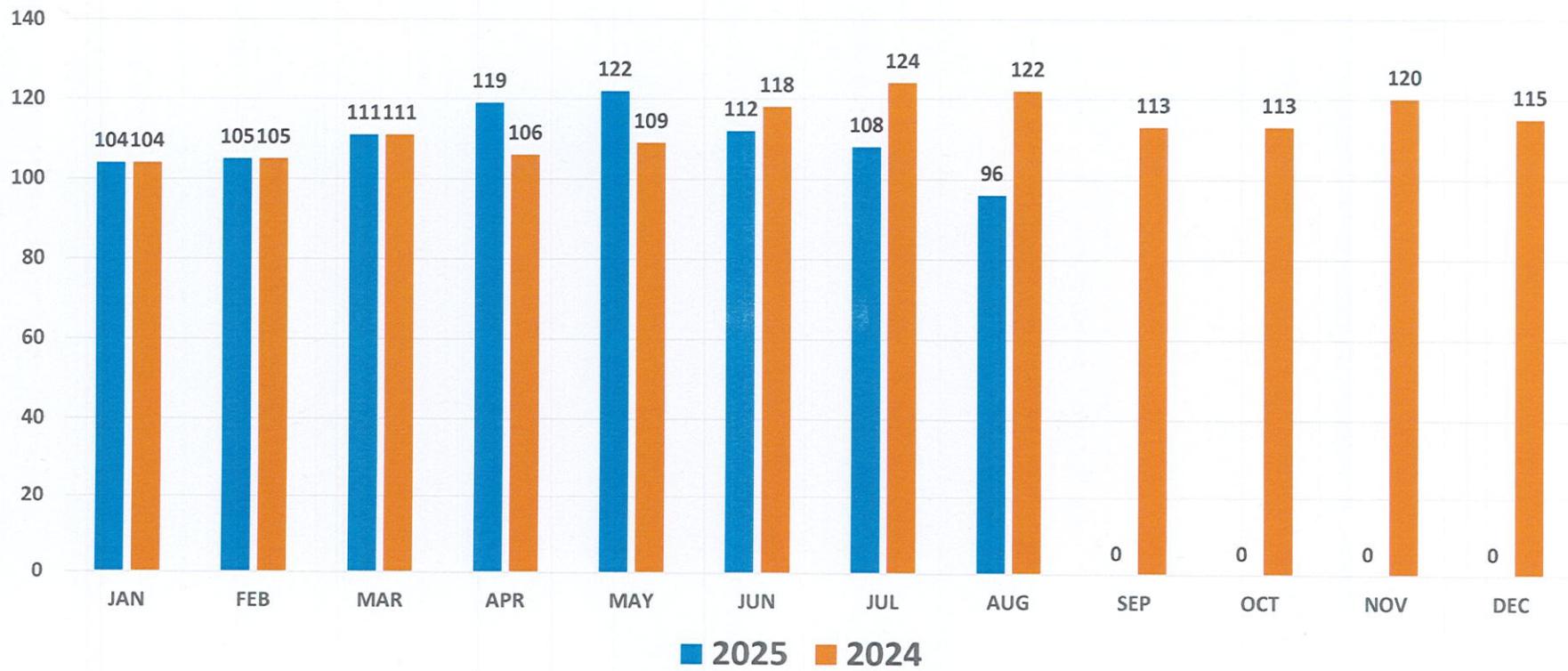
Avg Annual Comparison



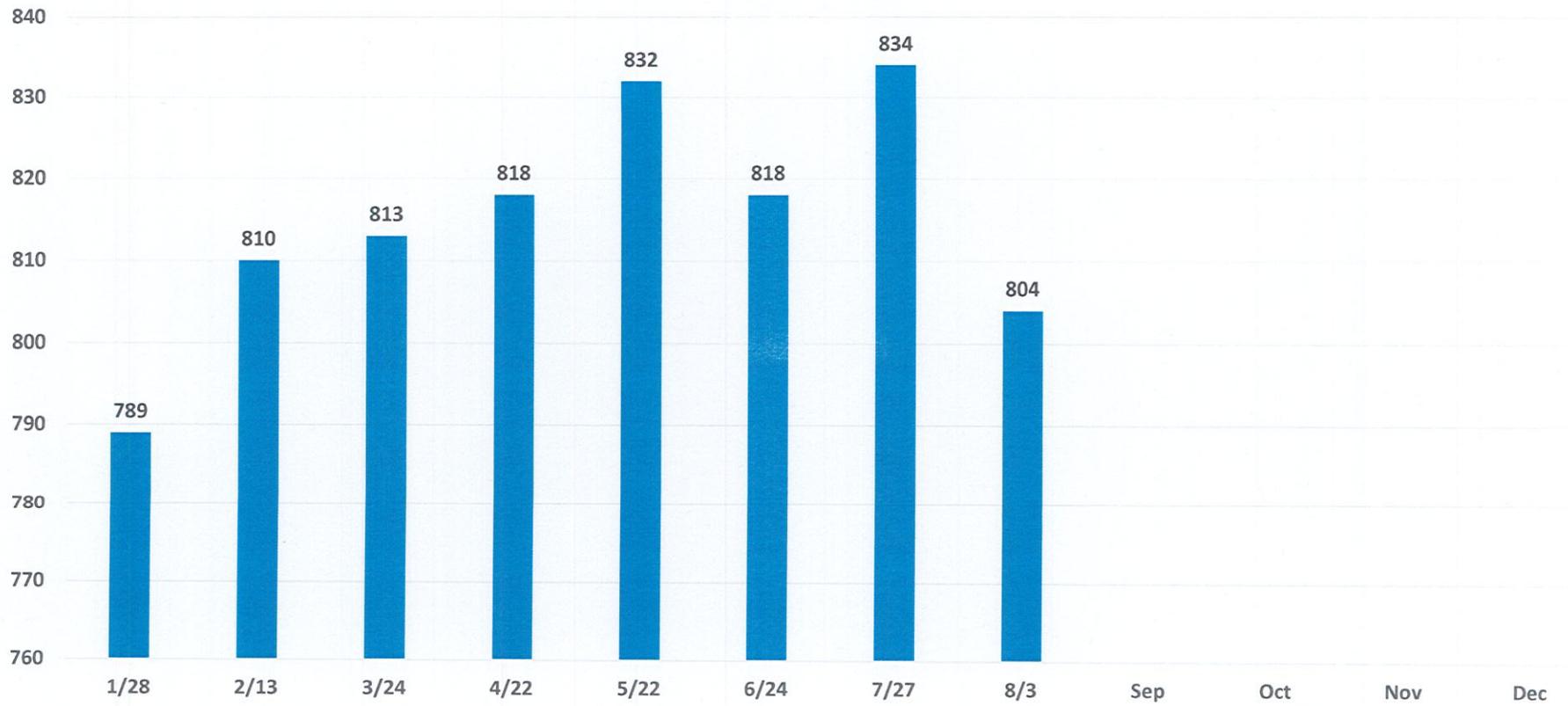
Avg Male Population Annual Comparison



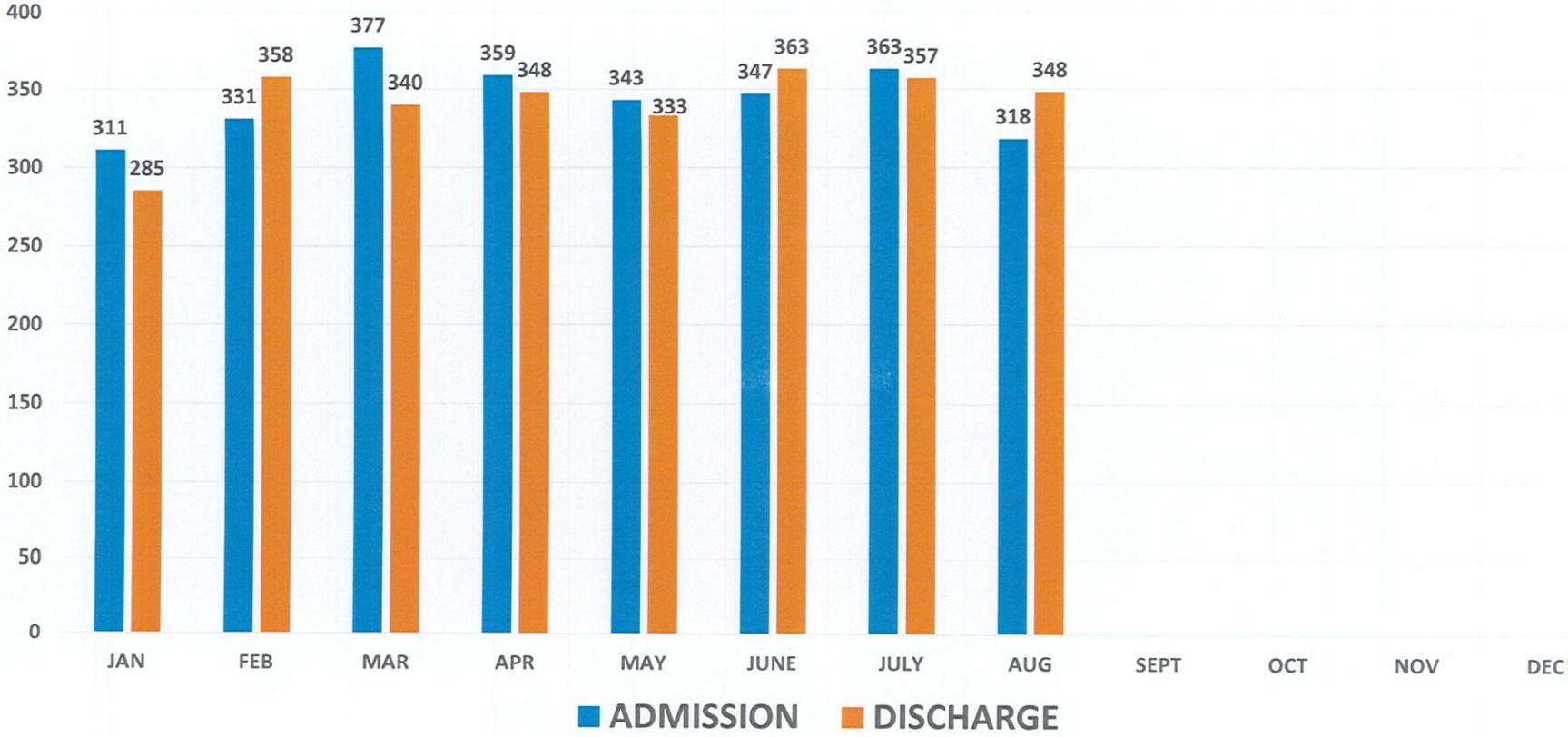
Avg Female Population Annual Comparison



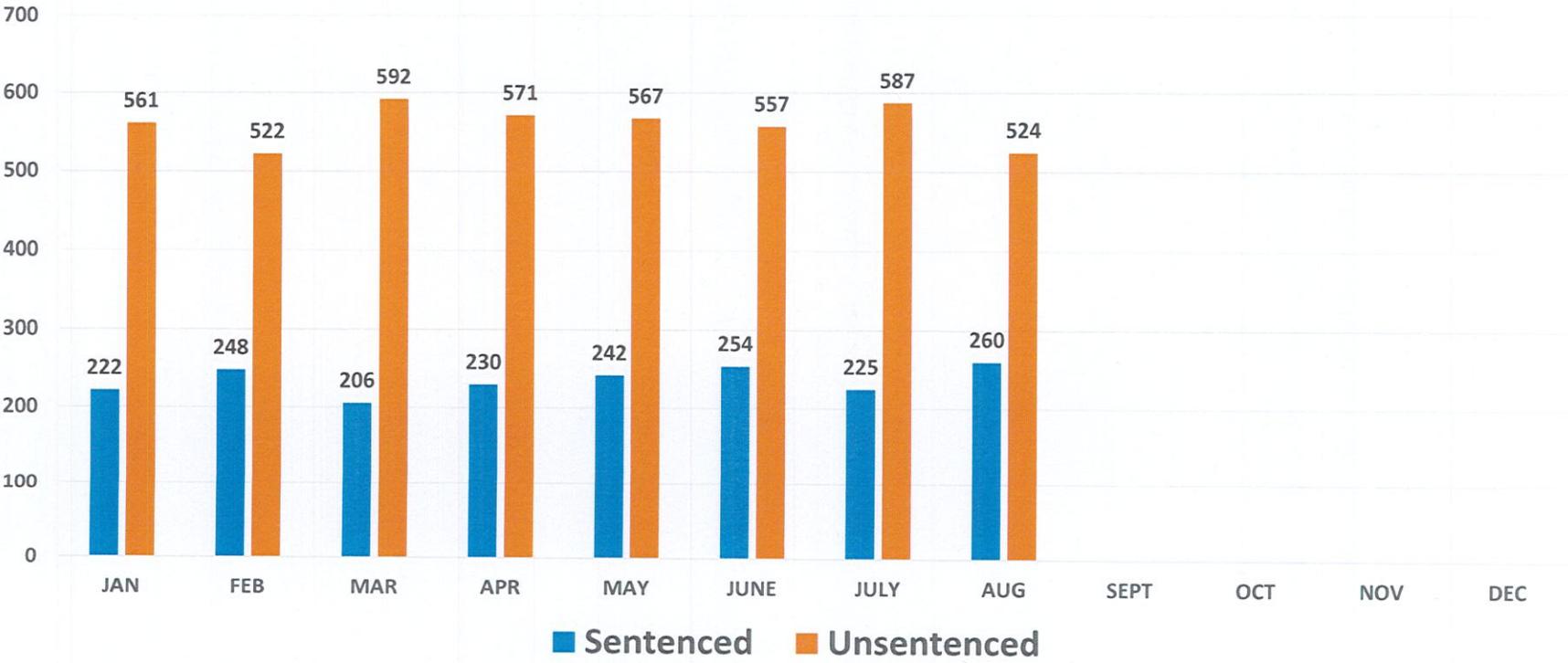
Highest Daily Population



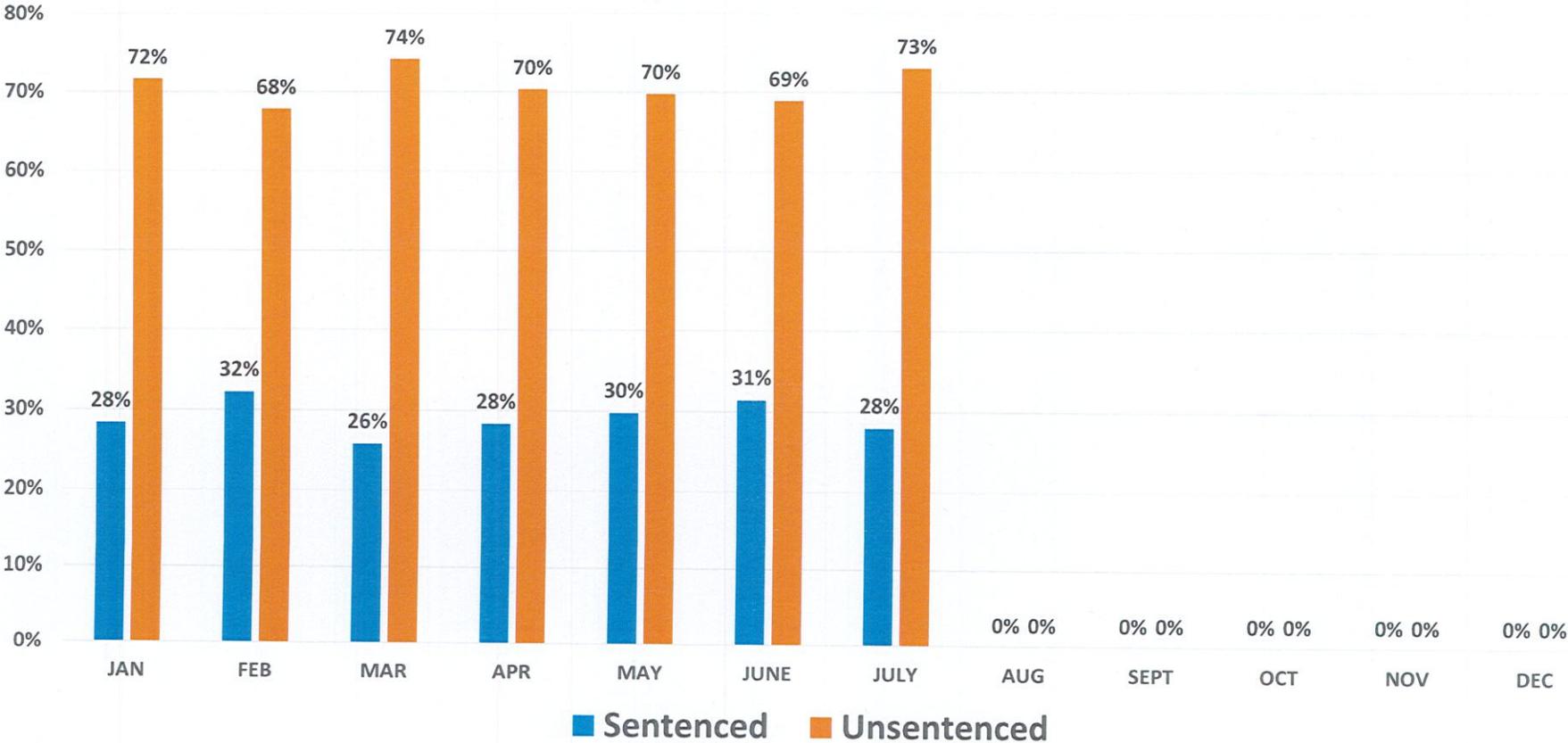
Admissions & Discharges



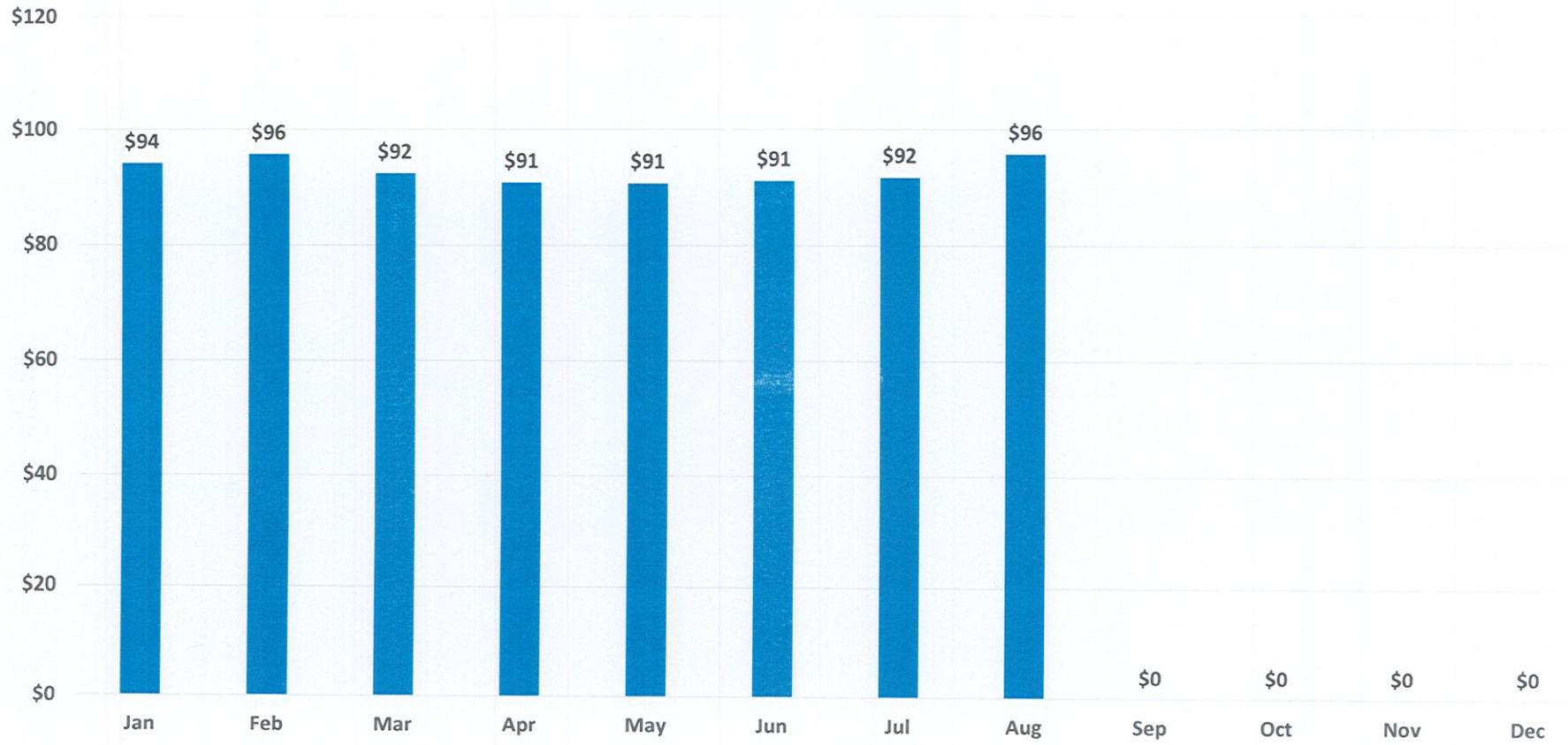
Sentence Status



Sentence Percentage

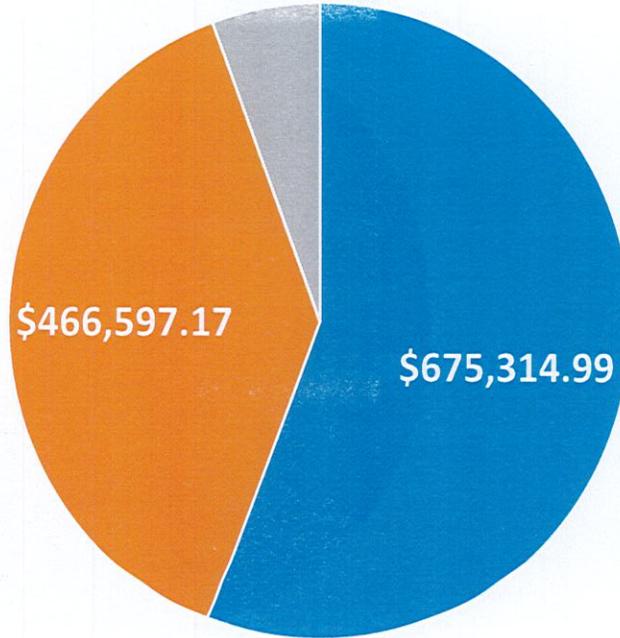


2025 Per Diem Rate



Revenue

\$68,127.95

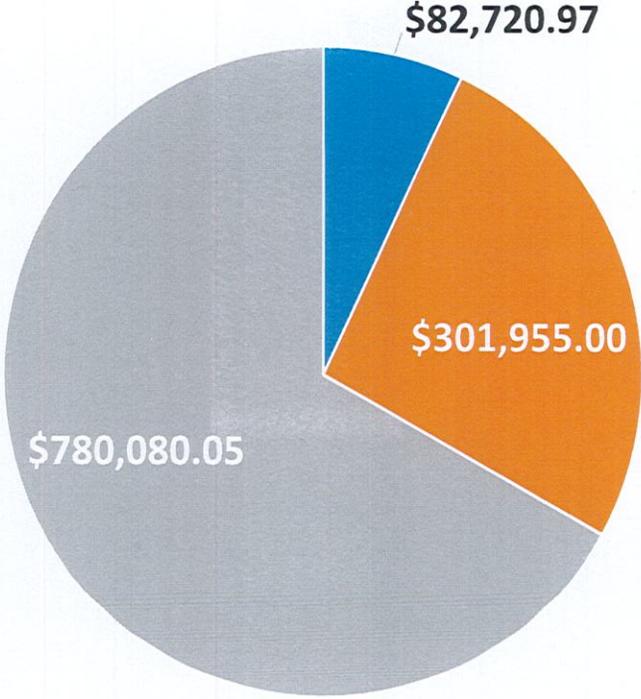


■ Commissary

■ Securus

■ Processing Fees

Inmate Financials



■ Commitment ■ Lobby ATM ■ JailATM.com

NEW BUSINESS

NEW PRISON PROJECT UPDATES

Construction Management Services Update

On Wednesday, August 13th the Board of Commissioners approved a contract with Skanska USA Building Inc. to serve as the County's Construction Management Services Firm on the construction of the new correctional facility. Skanska has joined the project team for the design phase and have been provided with the pertinent project information. Skanska is currently in the process of reviewing the information to provide their perspective on the design development and potential cost savings related to the facility's construction.

Design Update

The project team continues to work on layout options and conducting table top exercises for testing and review.