

LANCASTER COUNTY PRISON BOARD AGENDA
June 26, 2025

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of May 15, 2025, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Arla Brown
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – N/A, Lisa Colon
6. OLD BUSINESS
7. NEW BUSINESS
 - a. New Prison Project Update – Cheryl Steberger, Warden
8. BUSINESS FROM GUESTS
9. ADJOURN

June 26, 2025 @ 9:15am
625 E. King Street
Lancaster PA 17602
*** Sign in Front Lobby ***
Meeting in Work Release Dayroom

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

June 26, 2025

- Population
- Corrections Week
- Fayette County Visit – May 22, 2025
- Records Audit
- New Prison Project

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board
6/26/2025
Security/Operations Report

Security Officers of the Month: May 2025

12am-8am: Correctional Officer Ashley Perez has been selected as May's 1st shift Officer of the Month. Officer Perez has displayed great teamwork and has an excellent rapport with her peers and the inmate population. She did become the First Shift 2-5 Permanent Post Officer in March 2025 and has demonstrated her willingness to help ensure the facility's mission statement is being fulfilled. Officer Perez has been employed at Lancaster County Prison for nine months.

8am-4pm: Correctional Officer Nicholas Casadonti has been selected as May's 2nd shift Officer of the Month. Officer Casadonti has demonstrated a remarkable ability to effectively communicate with the inmate population, fellow staff, and the public. He continues to develop his interpersonal communication skills. He has recently been cleared as a visitation and a MAT officer. He is often the first officer to assist colleagues and diligently responds to Auxiliary radio transmissions, demonstrating his commitment to teamwork and support. Officer Casadonti has been employed at Lancaster County Prison for one year and nine months.

4pm-12am: Correctional Officer Bruce Martin has been selected as May's 3rd shift Officer of the Month. Officer Martin shows he can operate on a housing unit with little supervision and has shown a tenacious drive to assist others in growth and development. This is reflected in Officer Martin recently being certified in the Training for Staff Trainers program offered by the PA Department of Corrections. Martin can be counted on to complete all tasks effectively and efficiently. Officer Martin has been employed at Lancaster County Prison for over two years.

Operations Officers of the Month: May 2025

Correctional Officer David Hines has been selected as May's Operations Officer of the Month. Officer Hines is the 12am-8am Permanent Post Commitment Officer. He performs his duties in a professional and dedicated way. He makes the Commitment intake process run smoothly and always makes himself available when needed. Hines extremely thorough when training new staff and is a vital member of the 12-8am team. Officer Hines has been employed at the Lancaster County Prison for over nine years.

Staffing Updates:

- Currently, there are two (2) sergeant vacancies. We are scheduling and conducting interviews with the hope of filling one of those vacancies. There will be a total of seven interviews held, with four internal and three external candidates.
- We ended May with 29 correctional officer vacancies.
- On May 5, 2025, a class of 9 new officers started basic training. They graduated on June 6th and are currently in the on-the-job portion of their basic training.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report May 2025

Treatment Staffing

Treatment Program Update

Quarterly Service Award

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**ARLA BROWN
DIRECTOR**

Administration June 2025

Department Information

- Our Prison HR Manager position is vacant and should be posted in the very near future. We have a new HR Assistant, Hannah Gibson, who started on June 16th. I'm sure that she will be an asset to the Prison. Our candidate for the Fiscal Technician position, Jennifer Sager will have started prior to the Prison Board.
- We continue to review and update policies. We are in the process of updating our webpage as well.
- Future topics – If there is additional data that you would like addressed or included in this forum, please feel free to contact me.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

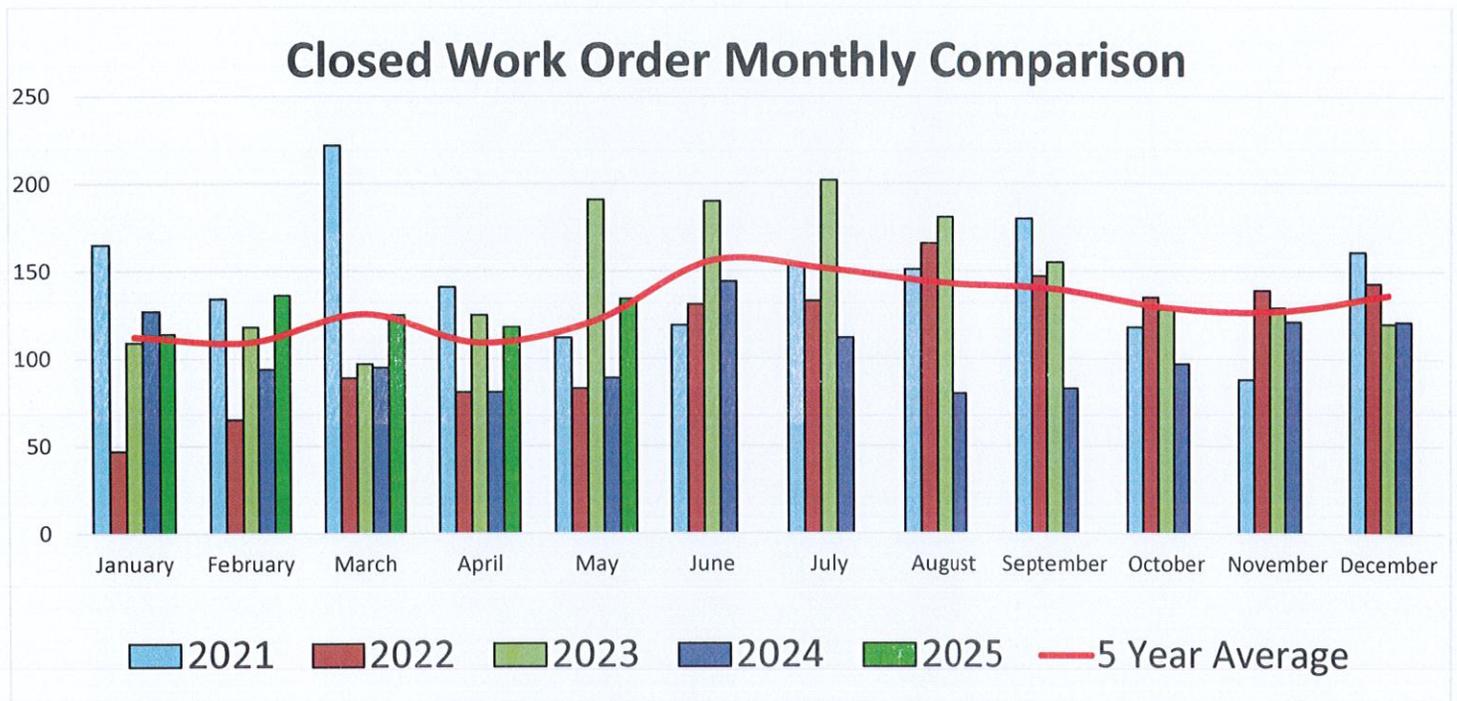
June 2025

Projects

- Working on the new correctional facility project.

Work Orders

- May 2025
 - 134 Work Orders for the month of May 2025.
 - 627 Work Orders for the year 2025.
 - 125 Work Orders per month on average for 2025.
 - 127 Work Orders per month, 5-year average.



Respectfully Submitted

Robert R. Devonshire, Jr.
 Director of General Services
 County of Lancaster
 05/06/2025

STATISTICS

INMATE SERVICES

PRIMECARE MEDICAL, INC. +

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	3	2	1	1	0								
Mental Health	1	1	0	0	0								
Dental	0	0	0	0	1								
Staff Conduct	0	1	0	0	0								
Request Off Site	2	1	0	2	2								
Delay in Services	4	0	5	10	0								
Co-Pay	0	0	1	0	0								
Medication	6	8	11	10	10								
Non-Medical	8	8	4	4	1								
Request Visit	4	8	7	3	3								
Other	0	2	5	1	0								
Total	30	31	35	31	17								
Founded	0	0	0	0	0								
Unfounded	30	31	35	31	17								
Quarter			96										

Trends/Patterns?

- 13 individuals submitted a single grievance
- 1 individual submitted 2 grievances
- 1 individual submitted 3 grievances

Non-Medical includes grievances regarding diet

PRIMECARE MEDICAL, INC.†

PCM Portal - Generate Stat Summary Report
Stat Summary Report - 01/2025 - 03/2025

Facility Statistics	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Monthly ADP	790	796	805	837	806	797
Monthly ADP Male	689	694	694	701		692
Monthly ADP Female	101	102	112	136		105
Monthly ADP Identify as Other	0	0	0	0	0	0
Total # of Intake Screenings	309	322	374	354	341	1700
Clearance for Incarceration Refusals	3	1	2	0	2	8
# of Intake Refusals	5	7	11	16	14	53
Substance Use / MAT	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Total # Patients Detox	88	79	100	110	93	470
# of Patients Detoxed Opioids	31	35	45	38	28	177
# of Patients Detoxed ETOH	34	29	41	41	40	185
# of Patients Detoxed Benzodiazepines	21	23	17	28	24	113
# of Patients Detoxed Methamphetamines	35	21	38	50	27	171
Total # of Patients on MAT	194	194	202	218	212	1020
# of Intakes on Continuation of MAT	27	24	32	29	30	142
# of New Patient MAT Inductions	14	21	34	36	30	135
# of Patients on Methadone	22	24	24	23	19	112
# of Patients on Suboxone	2	0	0	0	0	2
# of Patients on Subutex	145	142	154	170	163	774
# of Patients on Sublocade	0	0	0	0	0	0
# of Patients on Oral Naltrexone	28	29	24	26	30	137
# of Patients on Vivitrol	2	0	0	0	1	3
# of Patients on Brixadi	0	0	0	0	0	0
# of Patients on Acamprosate	0	0	0	0	0	0
Administrative	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Total # of Grievances	30	31	35	31	17	144
# of Founded Grievances	0	0	0	0	0	0

	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
# of Patient Deaths	1	0	0	1	0	2
Total # of Adverse Clinical Events	49	39	23	11	23	145
# of Patients Placed in Restraints	4	4	2	3	2	15
Total # of Medical Housing Admissions	0	0	0	0	0	1
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Total # of Patients in the Hospital	2	5	7	10	3	27
Total # of Patient Hospital Days	9	12	25	43	14	103
Total # of ER Transports via Ambulance	16	13	12	11	9	61
Total # of Transports	66	63	67	78	82	274
Cardiology	3	1	2	2	6	16
Dermatology	0	1	2	1	3	7
Dialysis	0	0	4	1	0	5
ENT	1	0	0	0	0	1
Emergency Room	30	27	24	19	20	140
Gastroenterology	3	0	4	4	2	13
General Surgery	1	2	1	1	2	7
Hematology/Oncology	1	1	2	4	1	9
Methadone	1	1	3	6	3	14
Neurology/Neurosurgery	4	0	1	1	3	9
OB/GYN	0	1	1	1	8	11
Ophthalmology	1	1	3	3	0	8
Oral Surgery	0	2	1	0	0	3
Orthopedics	2	6	6	6	9	29
Physical Therapy	1	0	0	0	0	1
Plastic Surgery	0	0	0	0	0	0
Podiatry	2	4	1	2	1	10
Urology	2	3	3	2	5	15
Wound Clinic	1	1	0	3	1	6
Surgery Performed	0	2	4	4	0	6
Imaging (CT, MRI, etc.)	6	2	3	6	4	21
Diagnostic Test (outside)	3	3	0	5	6	17
Other Trips / Outside Consults	4	7	2	4	8	25
Total # of Missed Outside Appointments	0	0	10	7	17	34
Medical	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total

	476	412	447	415	416	1750
Total # Nurse Sick Call						
Total # of Provider Sick Calls	578	560	633	638	677	2409
Total # of Patients in Medical Chronic Care	361	364	345	351	381	1421
# in CCC - Anticoagulation	8	7	7	6	8	36
# in CCC - Asthma (COPD/Pulmonary)	54	61	67	70	68	320
# in CCC - Cardiac (Hypertension)	151	150	145	146	157	749
# in CCC - Diabetes	31	38	35	39	37	180
# in CCC - HCV	57	57	53	50	52	269
# in CCC - HIV/AIDS	7	8	11	9	11	46
# in CCC - Juvenile/Elderly	65	60	68	75	70	338
# in CCC - Neuro	33	39	31	29	32	164
# in CCC - Pregnancy	1	2	4	4	4	15
# in CCC - Sickle Cell Disease	3	3	3	3	3	15
# in CCC - TB	0	0	0	0	0	0
# in CCC - Thyroid	14	15	15	11	14	69
Total # of Pregnant Females	0	1	3	5	4	13
# of Miscarriages	0	0	0	0	0	0
# of Abortions	0	0	0	0	0	0
# of Deliveries	0	0	0	0	1	1
Average # of Patients on Medical Meds	446	443	445	465	472	454
% ADP on Medical Meds	0.5646	0.5565	0.55	0.555	0.56	
Total # 14-Day Physicals	205	249	277	247	265	1243
Total # Annual Physicals	23	19	11	20	10	83
Total # of In-House EKG's	20	40	42	30	55	187
Total # of In-House X-Ray's	50	40	59	47	42	238
Infectious Disease	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
Total # of HIV Tests Performed	283	311	344	312	302	1552
# of HIV Positive Detected at Facility	0	0	0	0	0	0
# Receiving HIV Medication or ART	7	5	6	6	3	
Total # HCV Tests Performed	0	0	2	2	5	9
# of HCV Positive Detected at Facility	0	0	0	0	0	0
# Receiving HCV Treatment	0	1	1	1	0	
Total # of Other Hepatitis Tests Performed	3	0	1	3	3	10
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0

	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0
Total # of RPR Tests Performed	0	0	3	2	3	8
# of Syphilis Cases Detected at Facility	0	0	0	0	0	0
Total # of GC/CT Tests Performed	7	0	11	0	11	29
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	1	0	3	4
Total # COVID-19 Tests Performed	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	1	0	0	0	1
# of COVID-19 Vaccines Administered	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	3	4	4	4	3	18
# of MRSA Cases Detected at Facility	0	0	0	2	1	3
Total # of TB Tests Performed	323	325	372	376	345	1741
# of TB Cases Detected at Facility	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0
Behavioral Health						
Total # of Psychiatrist/Psych NP Sick Calls	239	205	210	242	202	1098
Total # of Behavioral Health Sick Calls	1339	1271	1412	1518	1427	6967
Total # of Behavioral Health Groups	0	0	0	0	0	0
Total # Patients in BH CCC	73	75	75	68	68	359
# CCC - Bipolar & Related Disorders	13	11	12	9	9	54
# CCC - Depressive Disorder	40	38	42	39	40	199
# CCC - Schizophrenia Spectrum & Other	21	27	24	23	22	117
Average # of Patients on Psych Meds	295	306	301	318	319	308
% ADP on Psych Meds	0.3734	0.3844	0.37	0.379	0.395	
Average # of Patients on MHSR-A	160	190	192	193	176	182
% of Patients on MHSR-A	0.2025	0.2387	0.24	0.23	0.22	
Average # of Patients on MHSR-B	144	141	136	142	150	143
% of Patients on MHSR-B	0.1823	0.1771	0.17	0.169	0.19	
Average # of Patients on MHSR-C	339	358	363	386	362	362
% of Patients on MHSR-C	0.4291	0.4497	0.45	0.461	0.449	
Average # of Patients on MHSR-D	87	88	93	93	84	89
% of Patients on MHSR-D	0.1101	0.1106	0.12	0.111	0.1	
Total # of Patients on Suicide Watch	112	128	137	123	142	642
Total # of Patients on Constant Observation	13	10	11	11	11	56

	7	8	9	8	8	8	40
Total # of Involuntary M.H. Commitments							
# of Patients Waiting Transfer to State Hospital	1	0	0	0	0	0	1
# of Patients w/Involuntary Med/Tx Orders	1	1	1	1	1	1	5
Dental	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Total	
Total # of Dentist Sick Calls	136	96	135	117	157	641	
# of Fillings	0	0	0	0	1	1	
# of Exams	114	82	94	69	92	451	
# of Extractions	20	12	12	13	26	83	
# of Other	1	5	3	9	11	29	
# of Annual Dental Exams	31	25	21	29	29	135	

LANCASTER COUNTY PRISON

Inmate Services Department

June 2025 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon- Inmate Services Specialist

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block.

D. Valenzuela – Classification Specialist

Specialist Valenzuela, D completed his assigned duties as Classification Specialist which consist of: Daily review of all the docket sheets sent electronically by the Records Dept. which facilitate the completion of the Initial Inmate Classification Assessment. In addition, Specialist Valenzuela reviews and collects the data directly from the inmate's legal folders from the Records filing room. On the same token, Specialist Valenzuela completes the reclassification of all the inmates incarcerated at the institution for a 90-day period. Also, Counselor Valenzuela answered inmate's requests for reclassification as well as general requests from all the housing units. Finally, Counselor Valenzuela assisted with training new staff in the procedure for the classification of an inmate.

C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day

LANCASTER COUNTY PRISON

Inmate Services Department

June 2025 Monthly Report

reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol classes, a re-entry focused class called "New Beginnings" and other psychoeducational classes. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He will begin an MRT class in June for the men on 2-1

Andrew Brommer

LANCASTER COUNTY PRISON

Inmate Services Department

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Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of "special statuses." He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney's and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status's they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is now assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls. Specialist Morrison does use Securus and UCM daily and enters notes regarding everything that happens daily. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain's department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate throughout the prison. On the same token, Specialist Ortiz conducts initial intakes for newly committed inmates and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison.

K. Abenshon

LANCASTER COUNTY PRISON

Inmate Services Department

June 2025 Monthly Report

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison with each inmate. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon continues to help with the MAT program for her block. She is an avid Hershey Bears fan and is excited for playoff season. Go Bears!

K. Powell- Inmate Service Specialist

Inmate Service Specialist Powell for the month of May continued to assist with Data and AA lists. Inmate Service specialist Powell has been transporting inmates to AA meetings in the gym every Wednesday as of May 28th, 2025; they have been going well with no issues. In addition, she has been assisted needs of medium and maximum-security male inmates on the block 3-2 with their request in person and via Securus. Ms. Powell has also served a point of contact between public defenders, Private attorneys, Probation/Parole, recovery programs and have assisted to facilitate calls between inmates and other agency as needed. Ms. Powell has also ensured that all 30-day PREA reviews have been completed 3-2 blocks on a weekly basis. Ms. Powell also helped with 2-5 intakes and helped other counselors with any task that needs to be completed after 4pm. Inmate Service Specialist Powell is looking into D/A certification.

N. Sotomayor

Drug and Alcohol Specialist Norbert Sotomayor, CADIC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently, He sits at the housing unit the whole 8 hours shifts, five days a week. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and there questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved

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Inmate Services Department

June 2025 Monthly Report

phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, Utilities or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Specialist keeps track of the D/A Spreadsheet regularly to keep current and accurate statistics of the LCP program. These statistics reflect the inmates attendance, completion, graduation, gender, and other basic info. Mr. Sotomayor attends frequent PCB, D/A approved trainings to keep his CADC License current and to be informed of new drug and alcohol trends and related approaches.

K. Harris – Re-entry Case Worker

Re-entry case worker Harris is responsible for the day-to-day check ins with the female inmate trustee block (D-block/Annex). She discusses relevant programs available within the prison and assists with any necessary legal communications. In addition, re-entry caseworker Harris works with pre-parole and inmate service specialists to coordinate home plans for inmate's releases on her assigned blocks. She processes and tracks all ID, social security card and birth certificate applications for the inmates to prepare them for their release. Re-entry case worker Harris is responsible for printing Edovo certificates for all inmates that complete training videos through their tablets. She reviews and answers inmate requests through Securus to assist inmates in a timely manner. She attends drug court once per month to act as an additional resource for the participants when needed.

Chaplain's Office Monthly Report

May 2025

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 459.50 VOLUNTEERS – 496.00

CHAPLAINCY VISITS

90 ONE TIME VISITS - MALE

34 ONE TIME VISITS - FEMALE

62 MULTIPLE VISITS – MALE

31 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 977 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 7 DEATH AND 3 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 106	COMPLETED - 94
	ACTIVE STUDENTS - 31	NEW STUDENTS - 15
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - 10	COMPLETED - 10
GOSPEL EXPRESS STUDY	DISTRIBUTED –44	COMPLETED –48
GOSPEL ECHOES STUDY	DISTRIBUTED - 33	COMPLETED – 25
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED – 0
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

120 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS 87 TOTAL ATTENDANCE 601

CHURCH SERVICES

NUMBER OF SERVICES 40 TOTAL ATTENDANCE 657

MAY 2025		Chaplain's Office		Activity Sheet Monthly Report			
		May services conducted	Total services YTD	Average attendance		Total attendance YTD	Average Attendance per service YTD
Protestant Worship Services							
	Sunday Work Release	0	0	#DIV/0!		0	#DIV/0!
	Sunday G-1	0	13	#DIV/0!		178	14
	Sunday 2-1	4	18	41		666	37
	Sunday 2-5/Adseg	4	18	18		217	12
	Sunday DB/DBA	4	18	6		124	7
	Wednesday 3-1	4	21	24		369	18
	Wednesday 3-2	4	20	27		493	25
	Wednesday 3-5	4	20	22		413	21
	Wednesday MHU	4	21	3		107	5
	Saturday 2-2	5	20	12		319	16
	Saturday ITP	5	19	5		121	6
Catholic Services Bilingual							
	Mass 2-5/AdSeg	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-1	0	0	#DIV/0!		0	#DIV/0!
	Mass 2-1	1	3	8		20	7
	Mass 3-5	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-2	1	3	5		15	5
	Mass 2-2	0	2	#DIV/0!		11	6
	Bible Study 2-5/AdSeg	3	18	1		6	0
	Bible Study 3-1	3	16	8		92	6
	Bible Study 2-1	3	18	8		104	6
	Bible Study 3-5	4	18	1		18	1
	Bible Study 3-2	3	15	8		87	6
	Bible Study 2-2	3	16	3		68	4
Study Group- Women							
	Life Recovery Group	4	16	6		76	5
	2-5/AdSeg Bible Study	5	21	8		85	4
	DB/DBA Bible Study	4	18	7		156	9
Study Group- Men							
	Bible Study 3-5	3	17	1		25	1
	Bible Study 2-1	4	21	19		377	18
	Bible Study WR	3	20	13		255	13
	Bible Study 3-2	4	19	9		142	7
	Bible Study 2-2	4	21	11		235	11
	Bible Study ITP	4	20	1		26	1
	Bible Study 3-1	4	21	6		63	3
	Spanish Bible Study 3-2	0	4	8		14	4
	Spanish Bible Study 3-1	4	16	2		74	5
	Spanish Bible Study 2-1	4	23	12		183	8
	Identity Matters	4	13	5		36	3
	Wild at Heart	0	6	#DIV/0!		31	5
	Celebrate Recovery	2	19	11		138	7
Muslim Services							
	Jummah 3-1	5	9	9		90	10
	Jummah 3-2	5	9	7		74	8
	Jummah 3-5	0	0	#DIV/0!		0	#DIV/0!
	Jummah 2-1	5	9	5		53	6
	Jummah 2-2	0	0	#DIV/0!		0	#DIV/0!
	Jummah Women	0	0	#DIV/0!		0	#DIV/0!

Reentry Programs Monthly Report – May 2025

Ashley Kelly

Reentry

Birth Certificates applications submitted: 14
Social Security Cards applications submitted: 19
PA ID / Photo Card applications submitted: 23

Child Visits

Children and Youth: 8
Compass Mark: 12

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 19.2 (282 Yes / 1186 No / 1468 Total)
180 days: 30.8% (440 Yes / 990 No / 1430 Total)
1 year: 43.4% (588 Yes / 767 No / 1355 Total)
2 years: 53.8% (641 Yes / 551 No / 1192 Total)
3 years: 59.7% (588 Yes / 397 No / 985 Total)

New Beginnings

Total Individual Participants since start of Program: 383
May Participants: 9

90 days: 10.9% (39 Yes / 320 No / 359 Total)
180 days: 21.1% (70 Yes / 262 No / 332 Total)
1 year: 38.3% (110 Yes / 177 No / 287 Total)
2 years: 51.9% (110 Yes / 102 No / 212 Total)
3 years: 58.7% (61 Yes / 43 No / 104 Total)

Drug and Alcohol Education Groups

Total Participants year to date: 72
Graduates' Year to Date: 14

90 days: 7.5% (27 Yes / 313 No / 340 Total)
180 days: 16.4% (51 Yes / 270 No / 321 Total)
1 year: 28.2% (76 Yes / 194 No / 270 Total)
2 years: 34.9% (51 Yes / 89 No / 140 Total)
3 years: 0.0% (0 Yes / 1 No / 1 Total)

Vivitrol (Naltrexone)

Monthly Injections May: 1

Total Injection – Year to Date: 3

Oral Naltrexone May: 30

Total Oral Naltrexone – Year to Date: 137

Recidivism with injection

90 days: 18.1% (60 Yes / 273 No / 333 Total)

180 days: 35.2% (117 Yes / 215 No / 332 Total)

1 year: 50.6% (166 Yes / 162 No / 328 Total)

2 years: 62.1% (175 Yes / 107 No / 282 Total)

3 years: 70.3% (121 Yes / 51 No / 172 Total)

Recidivism with no injection

90 days: 21.8% (74 Yes / 265 No / 339 Total)

180 days: 37.3% (123 Yes / 207 No / 330 Total)

1 year: 49.8% (158 Yes / 159 No / 317 Total)

2 years: 63.4% (156 Yes / 90 No / 246 Total)

3 years: 68.4% (141 Yes / 65 No / 206 Total)

Subutex

Total Participants year to date: 774

Total participants in May: 163

90 days: 13.8% (93 Yes / 582 No / 675 Total)

180 days: 21.9% (127 Yes / 454 No / 581 Total)

1 year: 30.1% (104 Yes / 242 No / 346 Total)

2 years: 34.4% (32 Yes / 61 No / 93 Total)

3 years: N/A

Methadone

Total Participants year to date: 112

Total participants in May: 19

90 days: 9.52% (12 Yes / 114 No / 126 Total)

180 days: 22.41% (26 Yes / 90 No / 116 Total)

1 year: 34.72% (25 Yes / 47 No / 72 Total)

2 years: N/A

3 years: N/A

MAY AVERAGE DAILY PARTICIPATION

Average Daily Participants: MAY 2025

Community Employed Males:	14
Community Employed Females:	02
Community Service Males:	00
Community Service Females:	00

TARP:

Inmates in Treatment Programming:

Males:	00
Females:	00

Inmate Trustees:

Male:	04
Female:	00

Unassigned Inmates housed in Work Release:

Males:	35
Females:	00

WORK RELEASE REPORT – MAY 2025

MAY 2025

New Placements:	Male: 07
	Female: 02
Pre-incarceration Employment;	Male: 02
	Female: 01
Employment secured by inmate	Male: 01
	Female: 01
Employment secured by WR	Male: 04
	Female: 00
Removals from program	Males: 00
	Female: 00
Suspensions	Males: 00
	Female: 00
Releases	Males: 04
	Female: 00

WORK RELEASE FINANCES

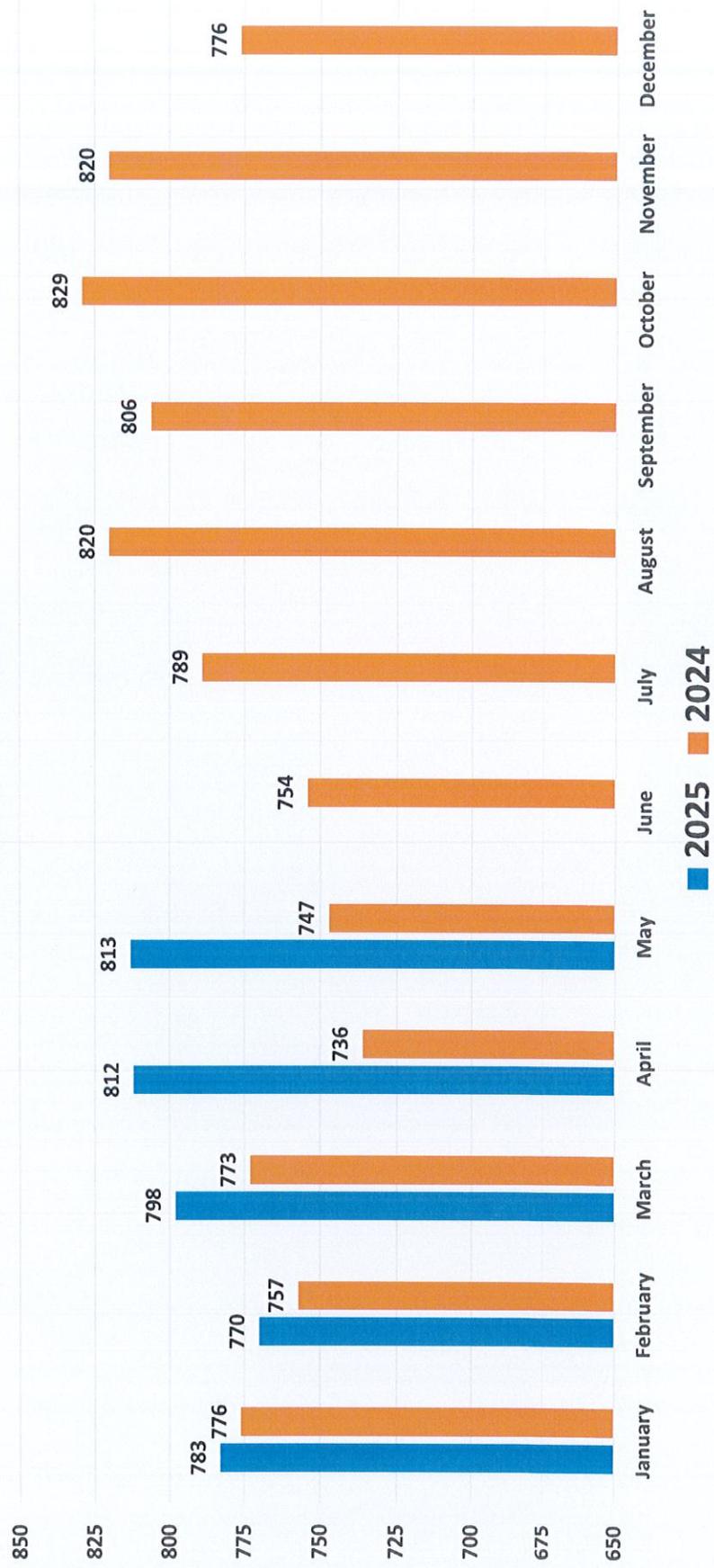
MAY/2025

Board and Lodging	4,731.21
Fines and Costs	5,807.05
Drug Test Fee	126.00
Family	9,800.00

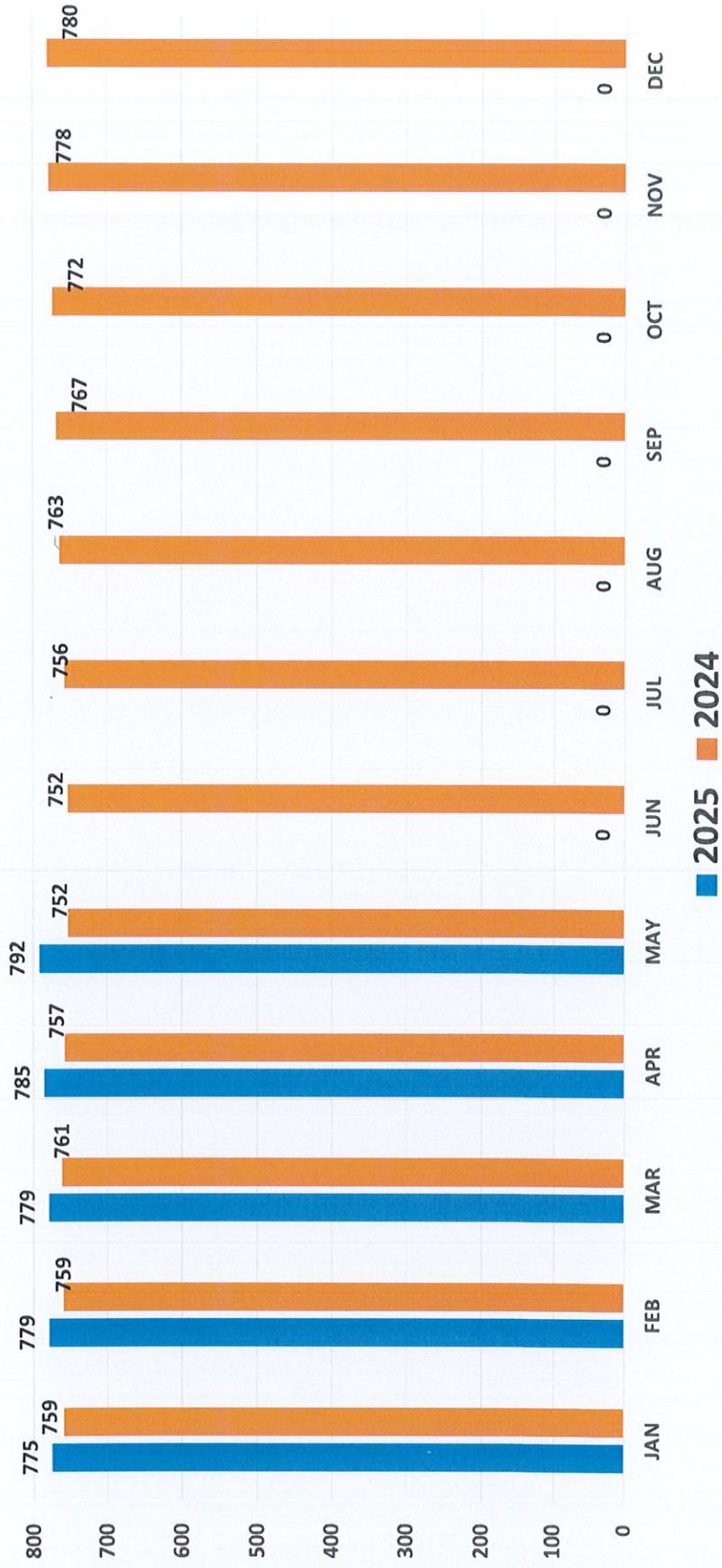
STATISTICS

ADMINISTRATIVE

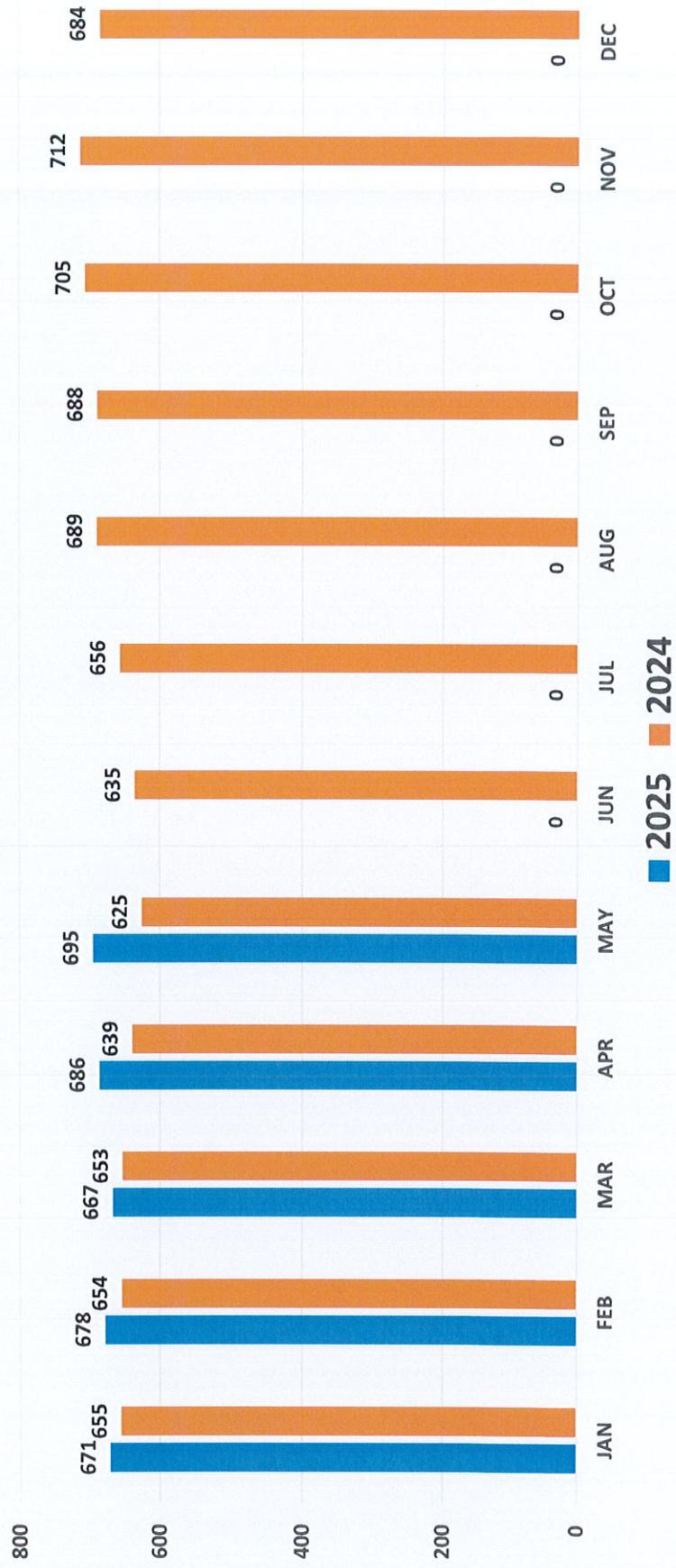
In House Population



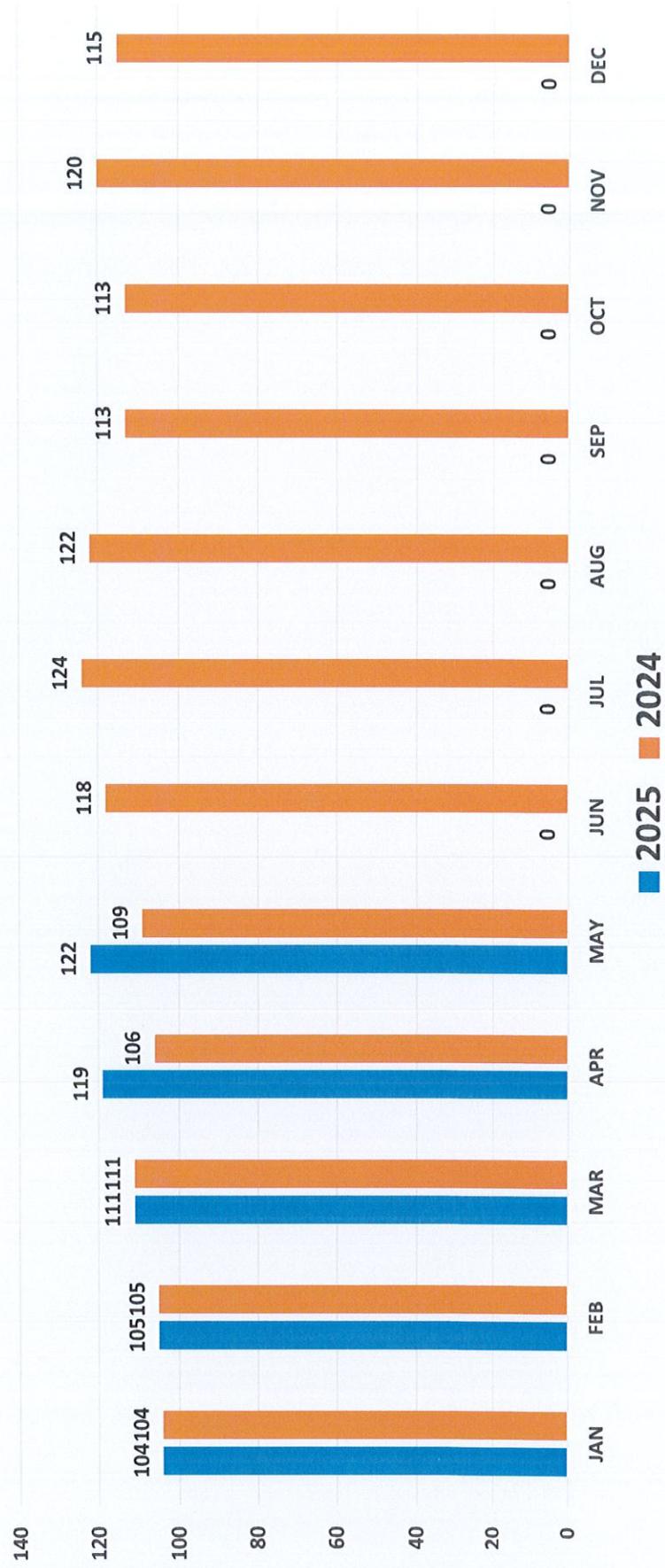
Avg Annual Comparison



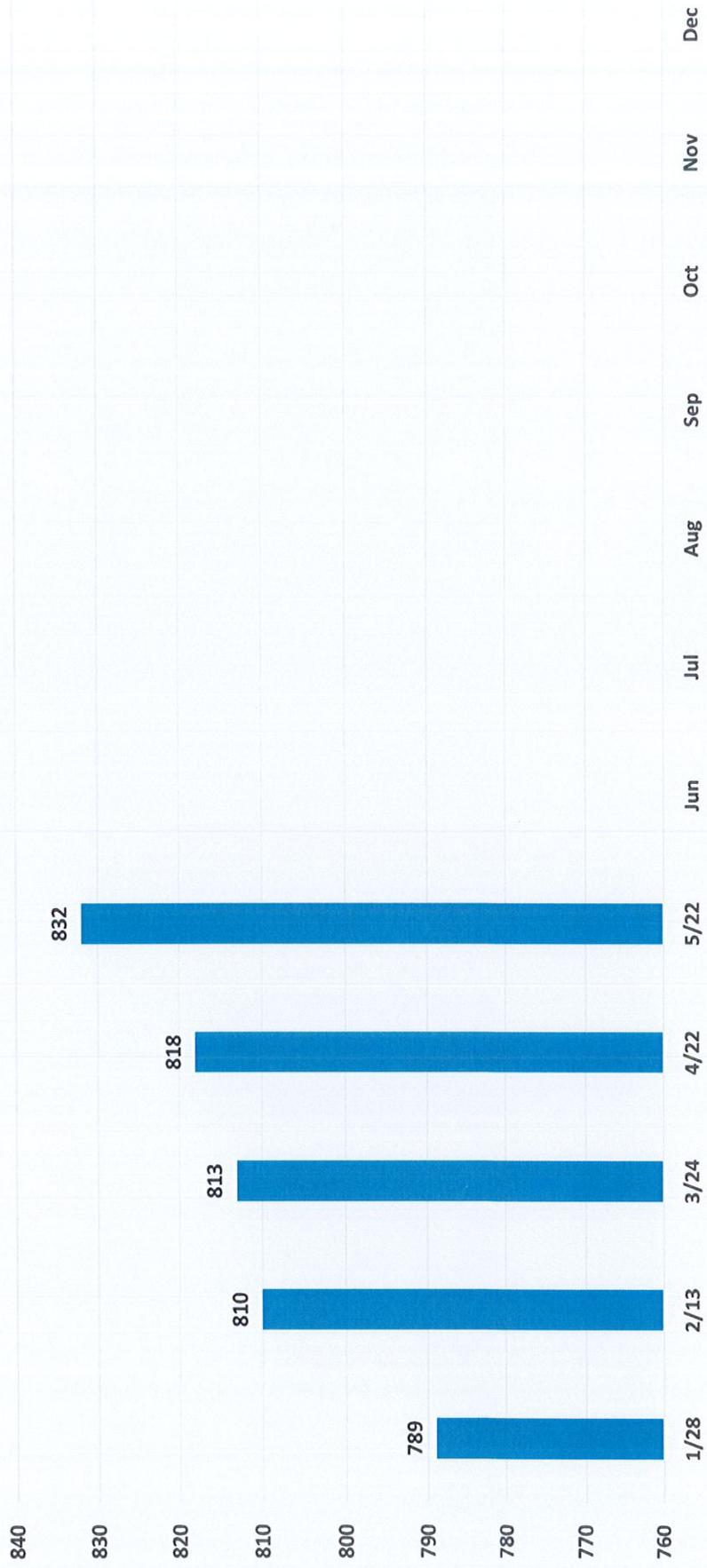
Avg Male Population Annual Comparison



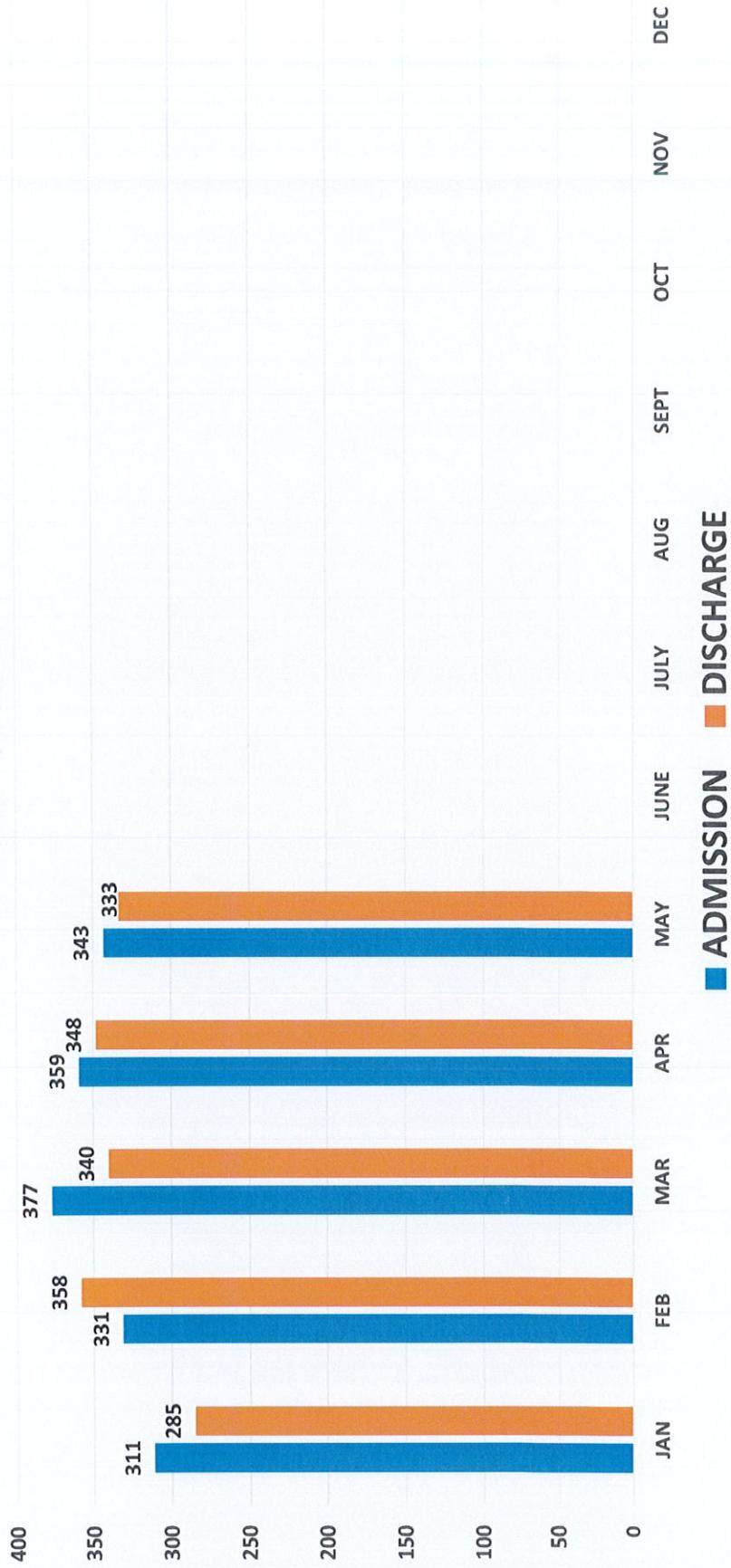
Avg Female Population Annual Comparison



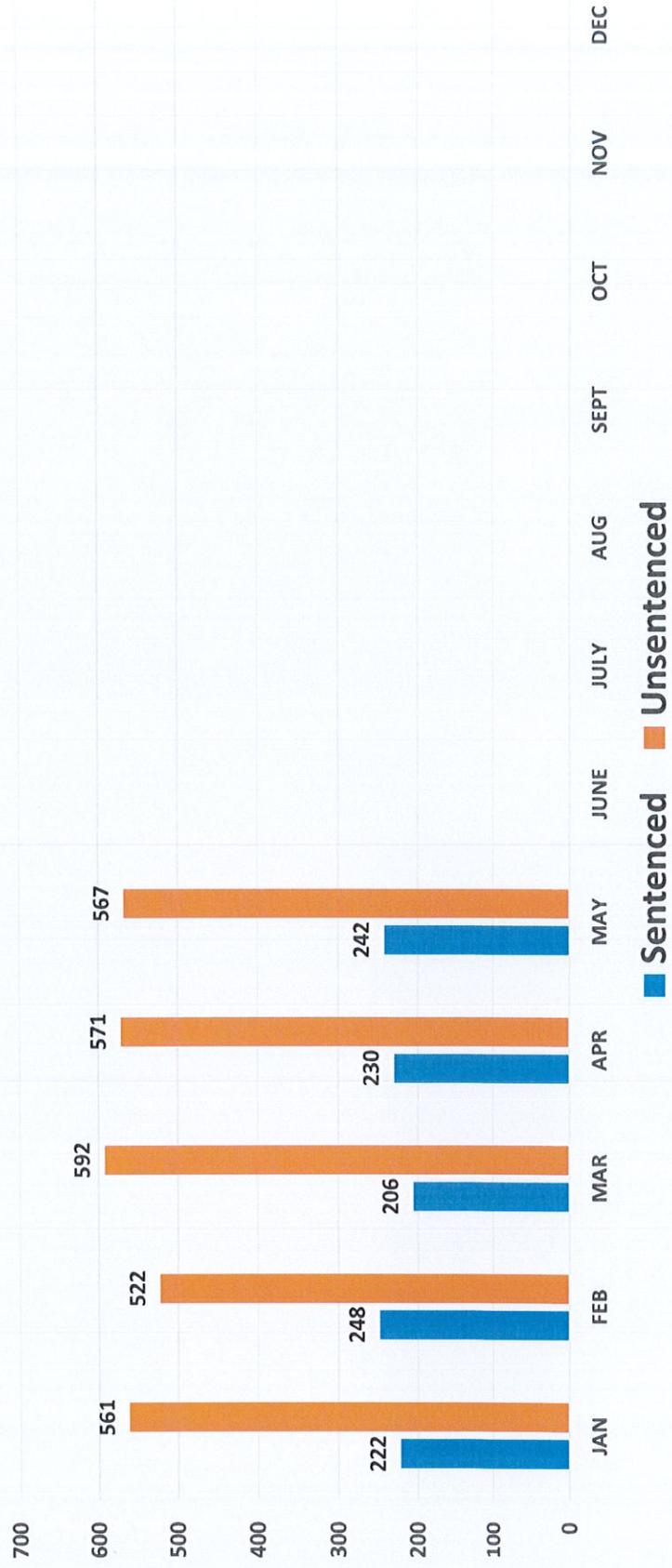
Highest Daily Population



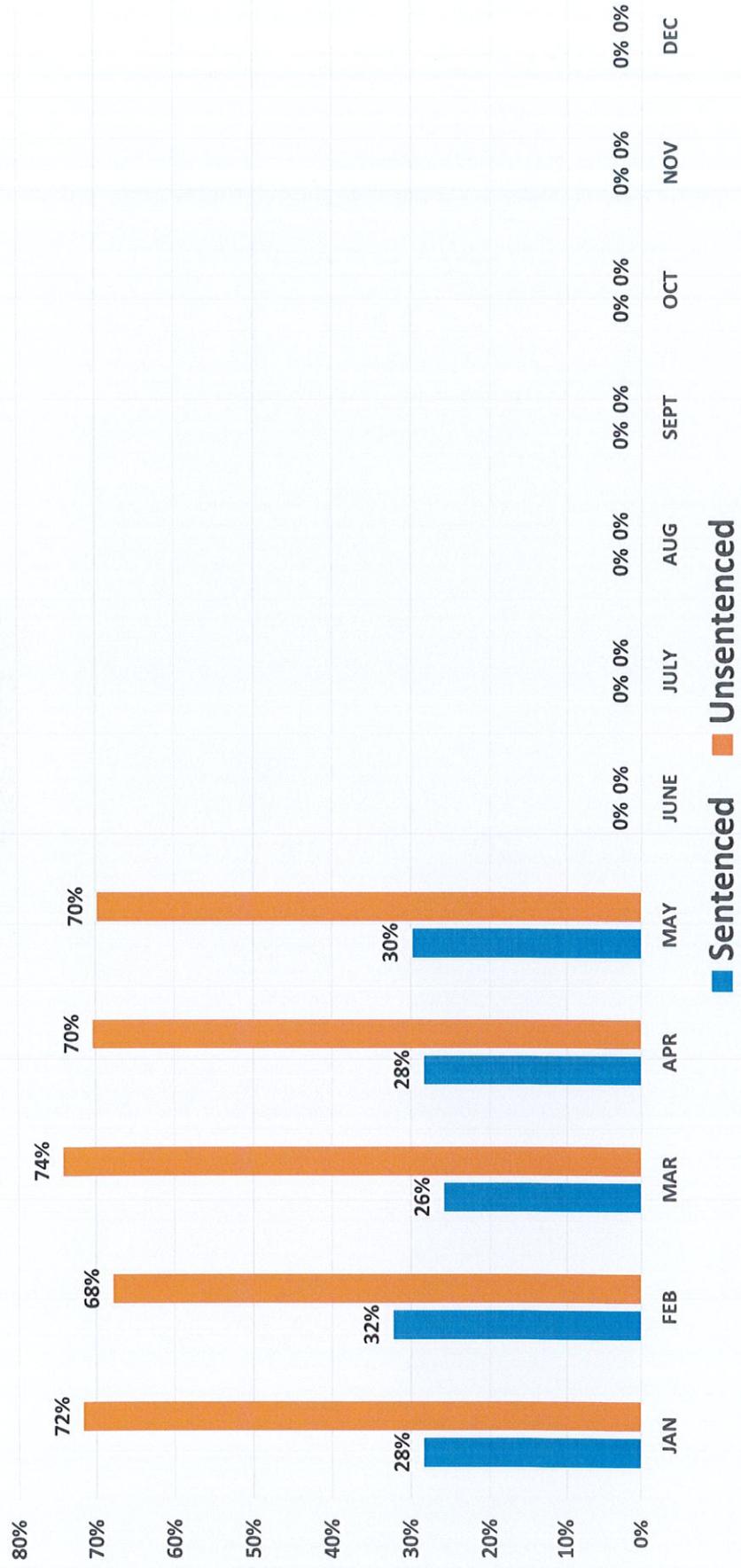
Admissions & Discharges



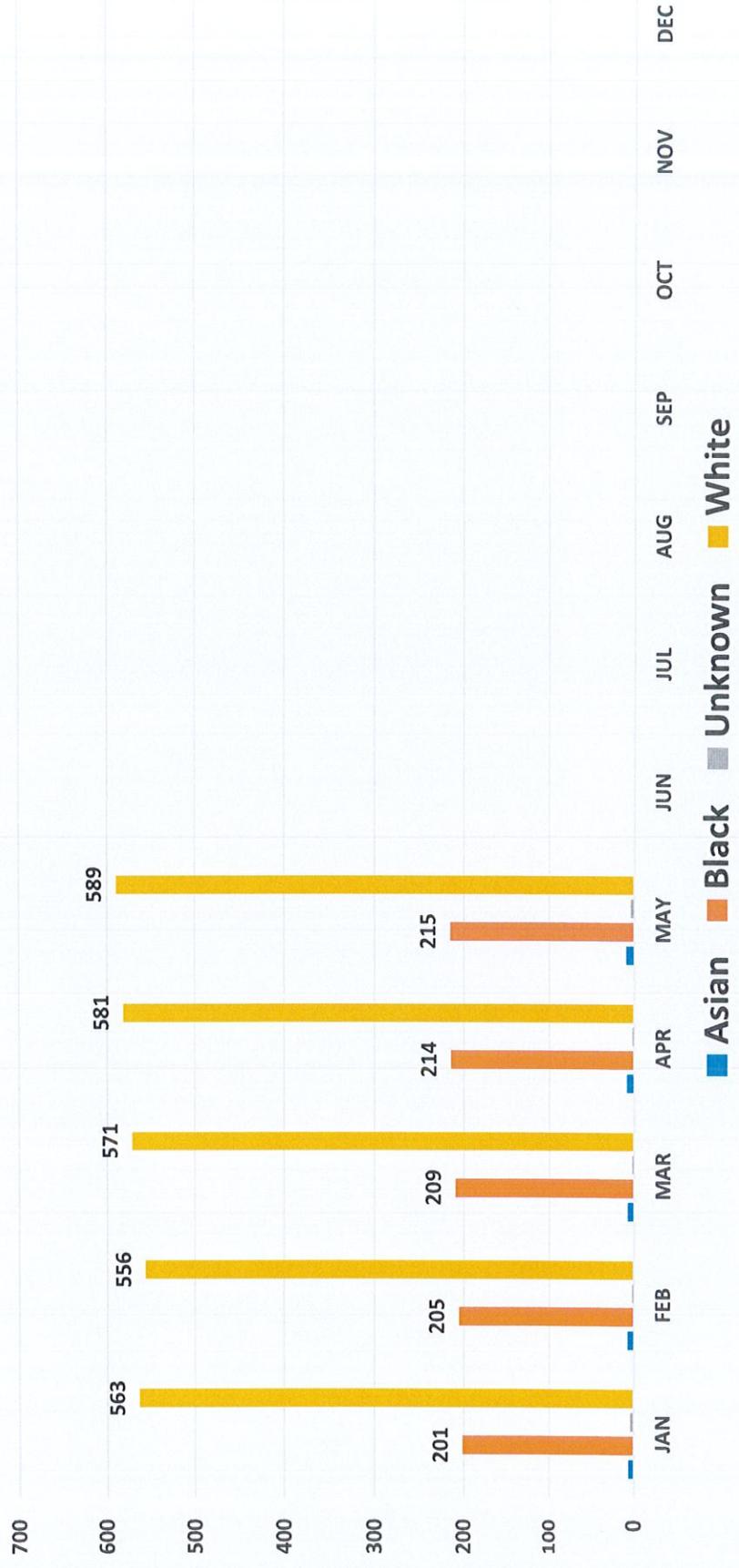
Sentence Status



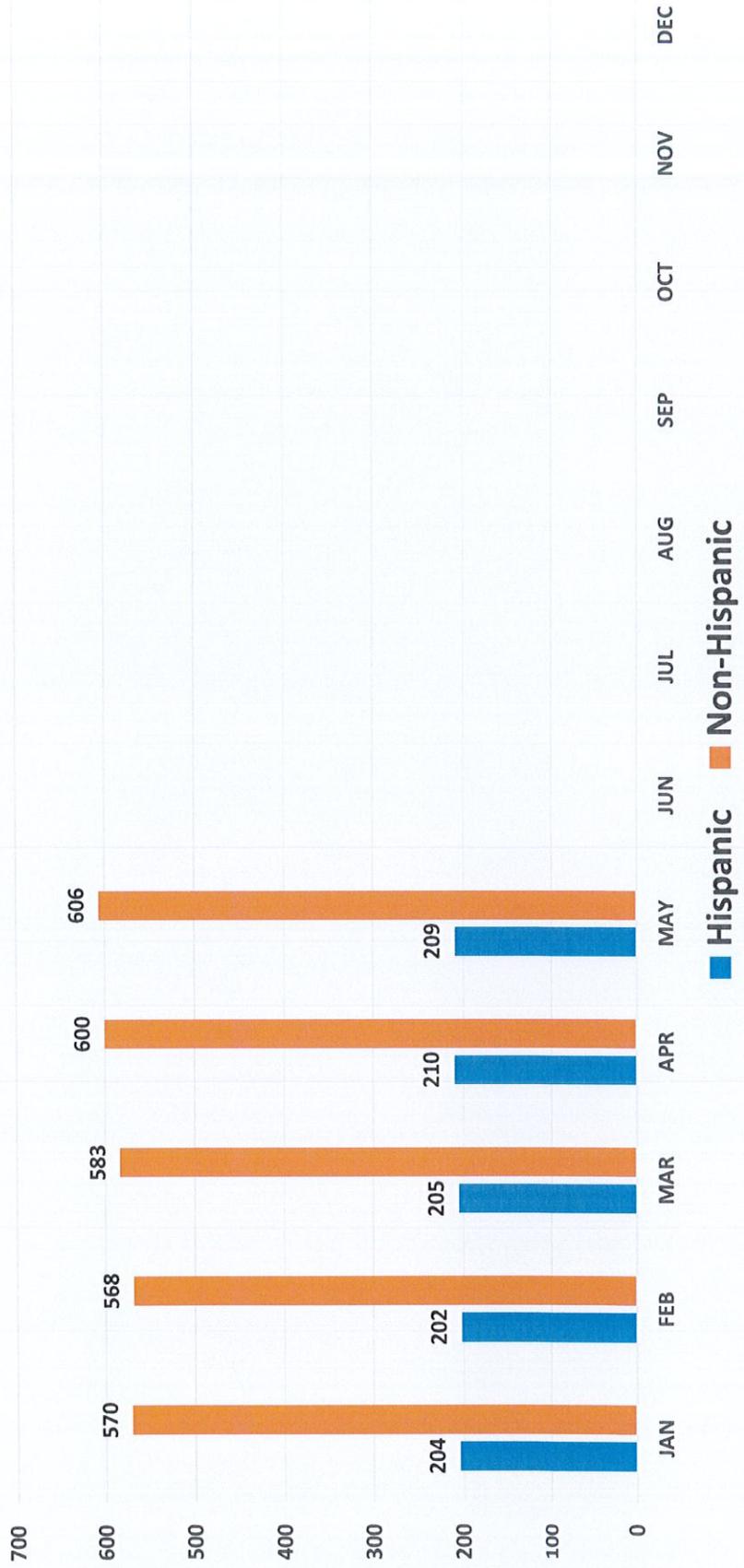
Sentence Percentage



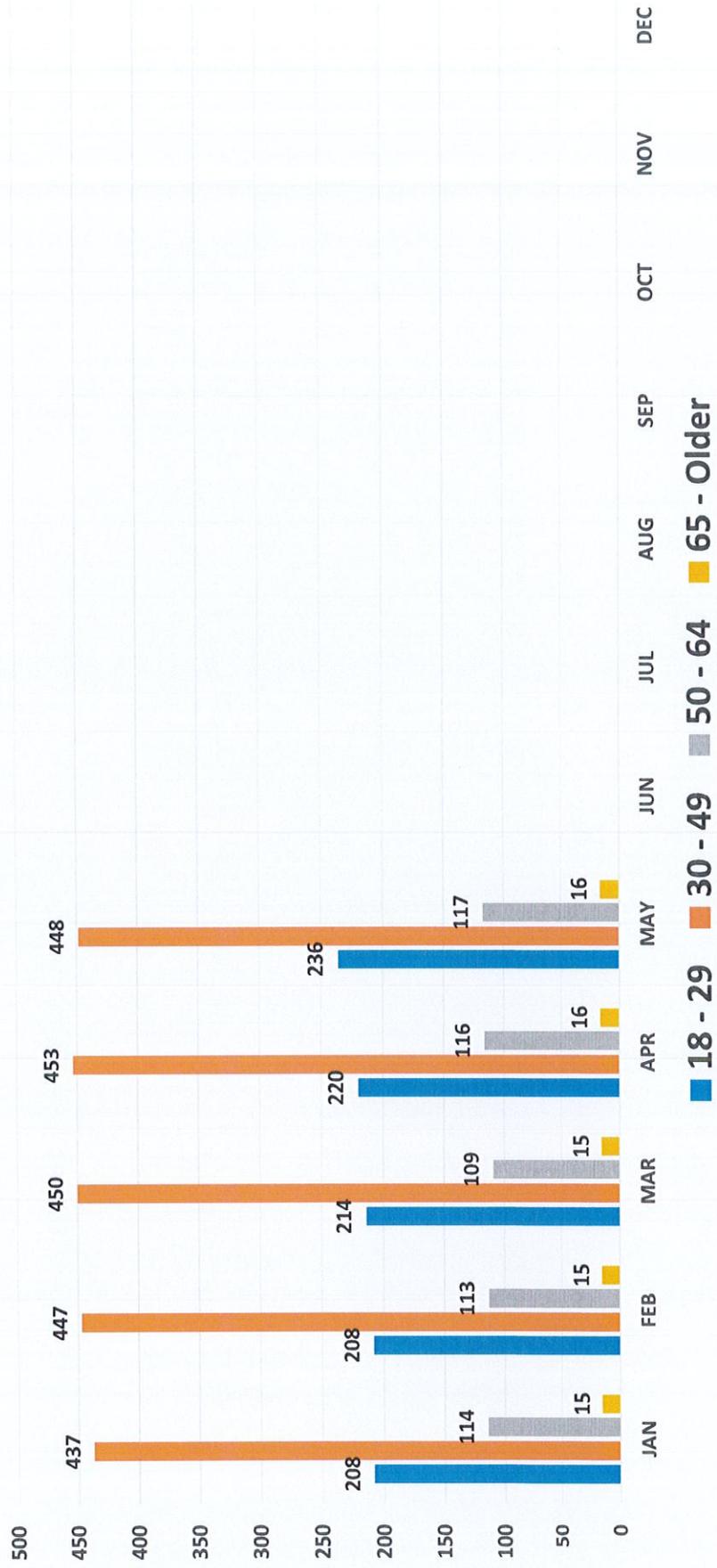
Race



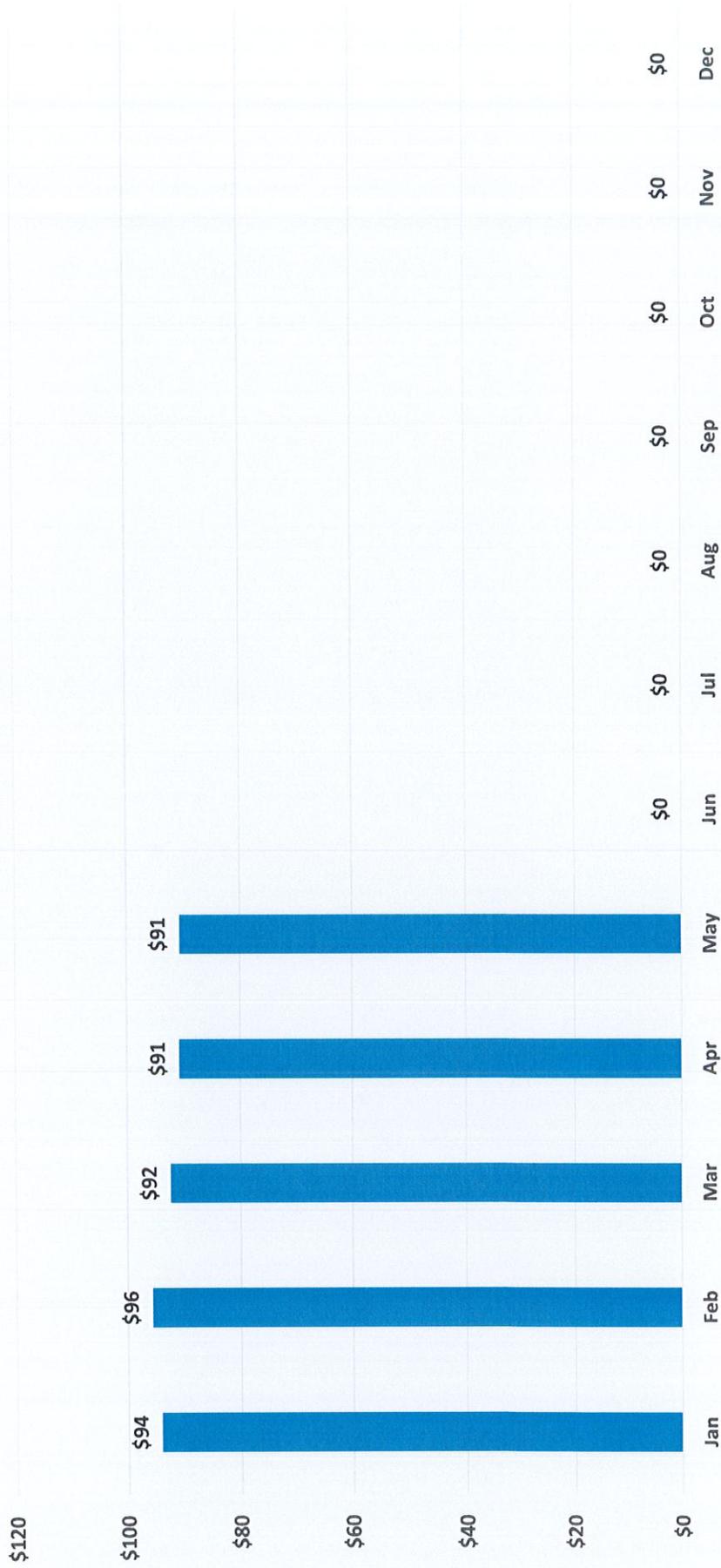
Ethnicity

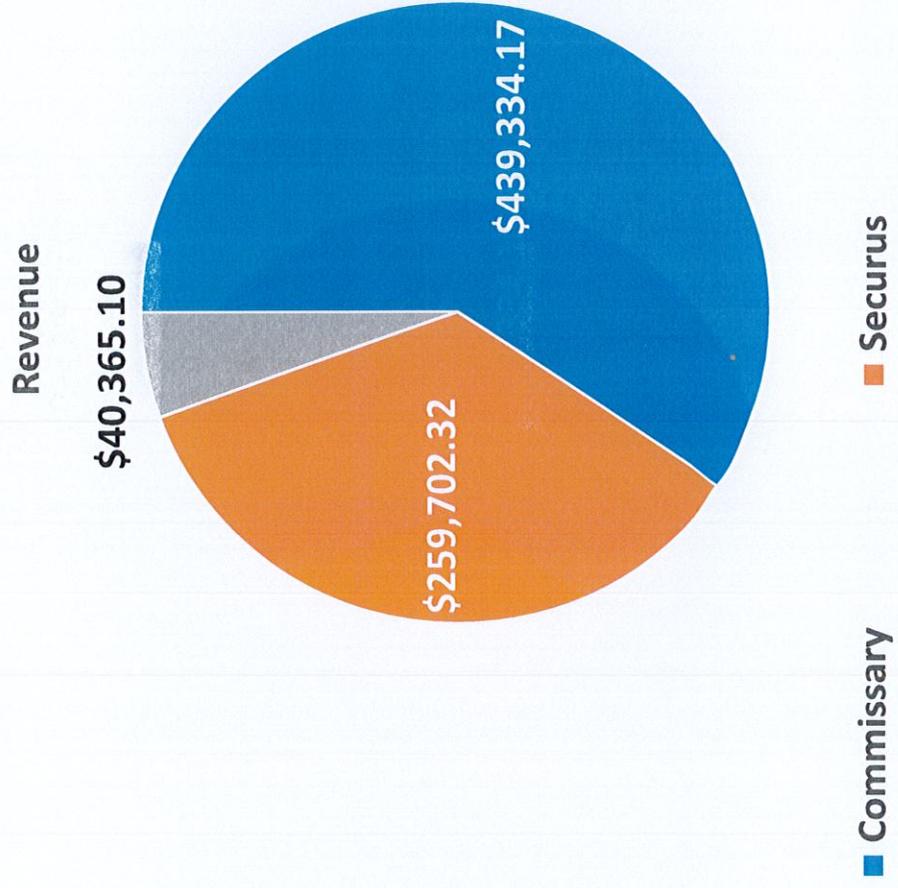


Age



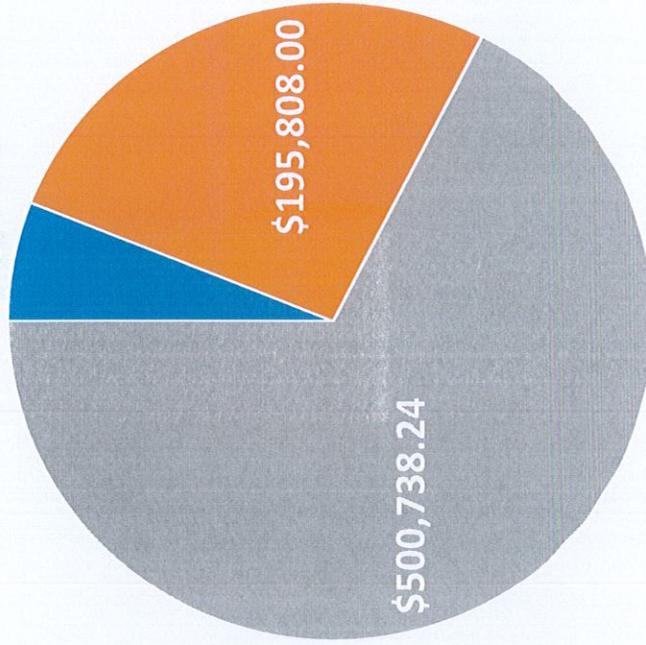
2025 Per Diem Rate





Inmate Financials

\$44,868.31



■ Commitment ■ Lobby ATM ■ JailATM.com

NEW BUSINESS

NEW PRISON PROJECT UPDATES

Lancaster County
Project Update for Prison Board Meeting
June 26, 2025

The County continues to follow the procurement process in search of a Construction Management Services team. The evaluation committee is currently reviewing the 5 proposals the County received and will rank them based on technical merit and proposed cost. The three firms that rank the highest will join a Board of Commissioners' meeting in July to present their proposals. The Commissioners will not be making a decision at the July meeting but will have the ability to view the proposal presentations, ask questions and evaluate which firm would be best to join the County in the construction of the new correctional facility.

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