

LANCASTER COUNTY PRISON BOARD AGENDA

May 15, 2025

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of April 17, 2025, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Arla Brown
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – Lisa Colon
6. OLD BUSINESS
7. NEW BUSINESS
 - a. New Prison Project – Cheryl Steberger, Warden
8. BUSINESS FROM GUESTS
9. ADJOURN

May 15, 2025 @ 9:15am
150 North Queen Street
Commissioner Conference Room
7th Floor (#701)

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

May 15, 2025

- Population
- York County Visit – April 29, 2025
- New Prison Project

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board

5/15/2025

Security/Operations Report

Security Officers of the Month: April 2025

12am-8am: Correctional Officer Treshawn Jones has been selected as April's 1st shift Officer of the Month. Officer Jones continues to provide great training for the younger staff as an FTO and always displays a positive attitude. He maintains a great working relationship with his peers. With his extensive experience with computers, Jones is always willing to help with any minor technical issues regarding the housing unit laptops, preventing several IT technical support work orders that would have delayed officers from executing their daily duties. Officer Jones has been employed at Lancaster County Prison for over four years.

8am-4pm: Correctional Officer Kayla Morant has been selected as April's 2nd shift Officer of the Month. Officer Morant consistently demonstrates her value to the shift and the Prison community. Over the past year, she has shown remarkable initiative by training for and qualifying to join the transport team, demonstrating her commitment to growth and excellence. She actively seeks out opportunities to expand her skills by learning posts she is not yet cleared on, even when initial familiarity or confidence may be limited. Officer Morant's ability to communicate effectively with inmates, including the most challenging individuals, highlights her professionalism and dedication. Her positive attitude, willingness to assist colleagues, and team-first approach make her a vital asset to our team. Officer Morant has been employed at Lancaster County Prison for four years.

4pm-12am: Correctional Officer Tyler Stoltzfus has been selected as April's 3rd shift Officer of the Month. Officer Stoltzfus goes out of his way to assist newer staff, sharing his experiences and knowledge with them. He has shown great initiative and is a part of CERT, FERT and Transport teams. Stoltzfus can also be trusted to operate on a housing unit with minimal supervision and can be trusted to enforce all policy and procedure. Stoltzfus recently located a makeshift weapon while on a CERT detail in the Restricted Housing Unit. He has been cleared to work in the majority of areas of the Prison. Officer Stoltzfus has been employed at Lancaster County Prison for five years.

Operations Officers of the Month: April 2025

Correctional Officer Michael Spotts has been selected as April's Operations Officer of the Month. Officer Spotts has been assigned as a Records Officer with the Prison for many years. Spotts is a dedicated officer whose thoroughness is second to none at the Prison. He has been an integral member of the Records Department since Security took over the area and has either implemented or suggested many of the positive changes that have occurred since. Spotts routinely assists in training and certifying new staff and re-certifying veteran staff in the use and application of the TASER. Spotts is also an asset due to his computer savviness and is often able to remedy technical issues at the Prison before the need to escalate to work orders. Officer Spotts has been employed at the Lancaster County Prison for over 13 years.

Staffing Updates:

- Currently, there are two (2) sergeant vacancies.
- We ended April with 35 correctional officer vacancies.
- On April 23, 2025, two of our K9 teams participated in collaborative training with the team from Northumberland County Prison.
- On May 5, 2025, a class of 9 new officers started basic training.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report April 2025

LGH Partnership

Treatment Program Update

Treatment Staffing

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**ARLA BROWN
DIRECTOR**

Administration April 2025

Department Information

- Our one vacancy remains unfilled
- Annually we provide inmate profile statistical data to the Bureau of Justice Statistics (BJS). The BJS is the United States' primary source for criminal justice statistics and the primary statistical agency of the Department of Justice. About BJS | [Bureau of Justice Statistics](#)
- The data for 2023 is now available at [Jail Inmates in 2023 - Statistical Tables Full Report | Bureau of Justice Statistics](#)
- Regarding the FCC order for Correctional Facilities, beginning on or about May 15, 2025, Account Activator will be available. This feature provides family and friends without a funded Advance Connect account a free 60-second phone call every month. Account Activator ensures that family and friends without an Advance Connect account can receive a short call from their incarcerated loved one at no cost.
- We held our annual observation of Corrections Week last week with the objective of expressing our ongoing gratitude and appreciation to all corrections staff for their dedication and contribution all year long that contributes to our overall success. We are truly a team!
- Future topics – If there is additional data that you would like addressed or included in this forum, please feel free to contact me.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

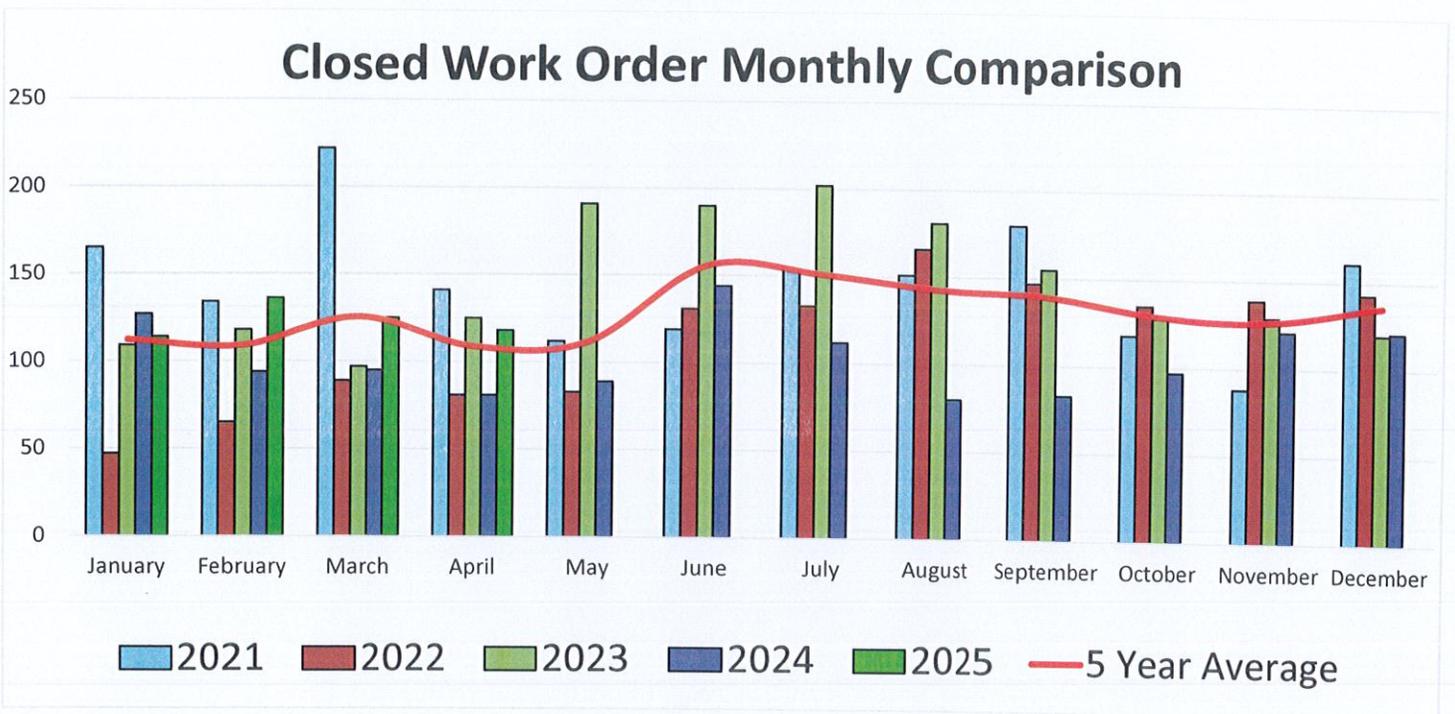
May 2025

Projects

- Working on the new correctional facility project.

Work Orders

- April 2025
 - 118 Work Orders for the month of April 2025.
 - 493 Work Orders for the year 2025.
 - 123 Work Orders per month on average for 2025.
 - 129 Work Orders per month, 5-year average.



Respectfully Submitted

Robert R. Devonshire, Jr.
Director of General Services
County of Lancaster
05/06/2025

FINANCIAL REPORT

**LISA COLON
CONTROLLER**



County of Lancaster
 Report of the County Controller
 Lisa Colon

April 30, 2025

2025 Prison Operating Revenues & Expenditures C1200

	2024 Summarized YTD Budgeted	2025 Encumbrance	Actual Received to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	Increases (Decreases)
Revenue:								
Total Revenues	\$ (2,436,840.00)	\$ -	\$ 259,681.10	\$ (2,177,158.90)	11%	11%	\$ -	\$ 259,681.10
Expenses:								
7100 Personnel Services	\$ 28,837,897.50	\$ -	\$ (10,232,791.26)	\$ 18,605,106.24	35%	35%	\$ -	\$ (10,232,791.26)
7200 Supplies	\$ 889,392.01	\$ (70,332.13)	\$ (493,745.07)	\$ 325,314.81	56%	63%	\$ -	\$ (493,745.07)
7300 Purchased Services	\$ 12,427,782.40	\$ (5,117,589.27)	\$ (4,712,977.24)	\$ 2,597,215.89	38%	79%	\$ -	\$ (4,712,977.24)
7500 Capital Expenditures	\$ 19,224.10	\$ -	\$ -	\$ 19,224.10	0%	0%	\$ -	\$ -
Total Expenses	\$ 42,174,296.01	\$ (5,187,921.40)	\$ (15,439,513.57)	\$ 21,546,861.04	37%	49%	\$ -	\$ (15,439,513.57)

2025 Prison Maintenance Reporting 43003 / A3100

	2024 Summarized YTD Budgeted	2025 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	(Increases) Decreases
Expenses:								
7200 Supplies	\$ 134,515.00	\$ (3,465.00)	\$ (25,293.02)	\$ 105,756.98	19%	21%	\$ -	\$ (25,293.02)
7300 Purchased Services	\$ 1,694,537.46	\$ (593,886.48)	\$ (593,699.62)	\$ 506,951.36	35%	70%	\$ -	\$ (593,699.62)
7500 Capital Expenditures	\$ -	\$ -	\$ -	\$ -	0%	0%	\$ -	\$ -
Total Expenses	\$ 1,829,052.46	\$ (597,351.48)	\$ (618,992.64)	\$ 612,708.34	34%	67%	\$ -	\$ (618,992.64)

Inmate General Welfare Fund Reporting C1200 / 22030

	Summarized YTD Budgeted	Encumbrances	Actual Received to Date	Remaining Balance Expected to Collect	2024 Balance Carryover	Total Funds on Hand	Prior Reported Balance	Increase / (Decrease)	
Revenues:									
Total Revenues	\$ (1,721,040.00)	\$ -	\$ -	\$ (1,721,040.00)	\$ 344,680.08	\$ 344,680.08	\$ -	\$ 344,680.08	
Expenses:									
Total Expenses	\$ 1,724,609.14	\$ (28,183.13)	\$ (484,186.71)	\$ 1,212,239.30	\$ (484,186.71)	\$ (484,186.71)	\$ -	\$ (484,186.71)	
					Current IGWF Balance	\$ (139,506.63)			

STATISTICS

INMATE SERVICES

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	3	2	1	1									
Mental Health	1	1	0	0									
Dental	0	0	0	0									
Staff Conduct	0	1	0	0									
Request Off Site	2	1	0	2									
Delay in Services	4	0	5	10									
Co-Pay	0	0	1	0									
Medication	6	8	11	10									
Non-Medical	8	8	4	4									
Request Visit	4	8	7	3									
Other	0	2	5	1									
Total	30	31	35	31									
Founded	0	0	0	0									
Unfounded	30	31	35	31									
Quarter			96										

Trends/Patterns?

- 18 individuals submitted a single grievance
- 2 individuals submitted 2 grievances
- 3 individual submitted 3 grievances

Non-Medical includes grievances regarding housing, diet, MAT process, difficult lab draw

PRIMECARE MEDICAL, INC. +

PCM Portal - Generate Stat Summary Report					
Stat Summary Report - 01/2025 - 03/2025					
Facility Statistics	Jan 25	Feb 25	Mar 25	Apr 25	Total
Monthly ADP	790	796	805	837	797
Monthly ADP Male	689	694	694	701	692
Monthly ADP Female	101	102	112	136	105
Monthly ADP Identify as Other	0	0	0	0	0
Total # of Intake Screenings	309	322	374	354	1359
Clearance for Incarceration Refusals	3	1	2	0	6
# of Intake Refusals	5	7	11	16	39
Substance Use / MAT	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # Patients Detox	88	79	100	110	377
# of Patients Detoxed Opioids	31	35	45	38	149
# of Patients Detoxed ETOH	34	29	41	41	145
# of Patients Detoxed Benzodiazepines	21	23	17	28	89
# of Patients Detoxed Methamphetamines	35	21	38	50	144
Total # of Patients on MAT	194	194	202	218	808
# of Intakes on Continuation of MAT	27	24	32	29	112
# of New Patient MAT Inductions	14	21	34	36	105
# of Patients on Methadone	22	24	24	23	
# of Patients on Suboxone	2	0	0	0	
# of Patients on Subutex	145	142	154	170	
# of Patients on Sublocade	0	0	0	0	
# of Patients on Oral Naltrexone	28	29	24	26	
# of Patients on Vivitrol	2	0	0	0	
# of Patients on Brixadi	0	0	0	0	
# of Patients on Acamprostate	0	0	0	0	
Administrative	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # of Grievances	30	31	35	31	127
# of Founded Grievances	0	0	0	0	0
# of Patient Deaths	1	0	1	0	2
Total # of Adverse Clinical Events	49	39	11	23	122
# of Patients Placed in Restraints	4	4	3	2	13
Total # of Medical Housing Admissions	0	0	0	0	5
Medical Transports	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # of Patients in the Hospital	2	5	7	10	24
Total # of Patient Hospital Days	9	12	25	43	89
Total # of ER Transports via Ambulance	16	13	12	11	52
Total # of Transports	66	63	67	78	274
Cardiology	3	1	2	2	10
Dermatology	0	1	2	1	4
Dialysis	0	0	4	1	5

ENT	1	0	0	0	1
Emergency Room	30	27	24	19	100
Gastroenterology	3	0	4	4	11
General Surgery	1	2	1	1	5
Hematology/Oncology	1	1	2	4	8
Methadone	1	1	3	6	11
Neurology/Neurosurgery	4	0	1	1	6
OB/GYN	0	1	1	1	3
Ophthalmology	1	1	3	3	8
Oral Surgery	0	2	1	0	3
Orthopedics	2	6	6	6	20
Physical Therapy	1	0	0	0	1
Plastic Surgery	0	0	0	0	0
Podiatry	2	4	1	2	9
Urology	2	3	3	2	10
Wound Clinic	1	1	0	3	5
Surgery Performed	0	2	4	0	6
Imaging (CT, MRI, etc.)	6	2	3	6	17
Diagnostic Test (outside)	3	3	0	5	11
Other Trips / Outside Consults	4	7	2	4	17
Total # of Missed Outside Appointments	0	0	10	7	17
Medical	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # Nurse Sick Call	476	412	447	415	1750
Total # of Provider Sick Calls	578	560	633	638	2409
Total # of Patients in Medical Chronic Care	361	364	345	351	1421
# in CCC - Anticoagulation	8	7	7	6	
# in CCC - Asthma (COPD/Pulmonary)	54	61	67	70	
# in CCC - Cardiac (Hypertension)	151	150	145	146	
# in CCC - Diabetes	31	38	35	39	
# in CCC - HCV	57	57	53	50	
# in CCC - HIV/AIDS	7	8	11	9	
# in CCC - Juvenile/Elderly	65	60	68	75	
# in CCC - Neuro	33	39	31	29	
# in CCC - Pregnancy	1	2	4	4	
# in CCC - Sickle Cell Disease	3	3	3	3	
# in CCC - TB	0	0	0	0	
# in CCC - Thyroid	14	15	15	11	
Total # of Pregnant Females	0	1	3	5	
# of Miscarriages	0	0	0	0	
# of Abortions	0	0	0	0	
# of Deliveries	0	0	0	0	
Average # of Patients on Medical Meds	446	443	445	465	445
% ADP on Medical Meds	0.5646	0.5565	0.55	0.555	
Total # 14-Day Physicals	205	249	277	247	978
Total # Annual Physicals	23	19	11	20	73
Total # of In-House EKG's	20	40	42	30	132
Total # of In-House X-Ray's	50	40	59	47	196

Infectious Disease	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # of HIV Tests Performed	283	311	344	312	1250
# of HIV Positive Detected at Facility	0	0	0	0	0
# Receiving HIV Medication or ART	7	5	6	6	24
Total # HCV Tests Performed	0	0	2	2	4
# of HCV Positive Detected at Facility	0	0	0	0	0
# Receiving HCV Treatment	0	1	1	1	3
Total # of Other Hepatitis Tests Performed	3	0	1	3	7
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0
Total # of RPR Tests Performed	0	0	3	2	5
# of Syphilis Cases Detected at Facility	0	0	0	0	0
Total # of GC/CT Tests Performed	7	0	11	0	18
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	0	1	0	1
Total # COVID-19 Tests Performed	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	1	0	0	1
# of COVID-19 Vaccines Administered	0	0	0	0	0
Total # of Patients Isolated for MRSA	3	4	4	4	15
# of MRSA Cases Detected at Facility	0	0	0	2	2
Total # of TB Tests Performed	323	325	372	376	1396
# of TB Cases Detected at Facility	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0
Behavioral Health	Jan 25	Feb 25	Mar 25	Apr 25	Total
Total # of Psychiatrist/Psych NP Sick Calls	239	205	210	242	896
Total # of Behavioral Health Sick Calls	1339	1271	1412	1518	5540
Total # of Behavioral Health Groups	0	0	0	0	0
Total # Patients in BH CCC	73	75	75	68	291
# CCC - Bipolar & Related Disorders	13	11	12	9	45
# CCC - Depressive Disorder	40	38	42	39	159
# CCC - Schizophrenia Spectrum & Other	21	27	24	23	95
Average # of Patients on Psych Meds	295	306	301	318	305
% ADP on Psych Meds	0.3734	0.3844	0.37	0.379	
Average # of Patients on MHSR-A	160	190	192	193	184
% of Patients on MHSR-A	0.2025	0.2387	0.24	0.23	
Average # of Patients on MHSR-B	144	141	136	142	140
% of Patients on MHSR-B	0.1823	0.1771	0.17	0.169	
Average # of Patients on MHSR-C	339	358	363	386	362
% of Patients on MHSR-C	0.4291	0.4497	0.45	0.461	
Average # of Patients on MHSR-D	87	88	93	93	90
% of Patients on MHSR-D	0.1101	0.1106	0.12	0.111	
Total # of Patients on Suicide Watch	112	128	137	123	500
Total # of Patients on Constant Observation	13	10	11	11	45
Total # of Involuntary M.H. Commitments	7	8	9	8	
# of Patients Waiting Transfer to State Hospital	1	0	0	0	
# of Patients w/Involuntary Med/Tx Orders	1	1	1	1	
Dental	Jan 25	Feb 25	Mar 25	Apr 25	Total

Total # of Dentist Sick Calls	136	96	135	117	484
# of Fillings	0	0	0	0	0
# of Exams	114	82	94	69	359
# of Extractions	20	12	12	13	57
# of Other	1	5	3	9	18
# of Annual Dental Exams	31	25	21	29	106

LANCASTER COUNTY PRISON

Inmate Services Department

April 2025 Monthly Report

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Valenzuela – Classification Specialist

Specialist Valenzuela, D completed his assigned duties as Classification Specialist which consist of: Daily review of all the docket sheets sent electronically by the Records Dept. which facilitate the completion of the Initial Inmate Classification Assessment. In addition, Specialist Valenzuela reviews and collects the data directly from the inmate's legal folders from the Records filing room. On the same token, Specialist Valenzuela completed the reclassification of all the inmates incarcerated at the institution in the last three-month period. Also, Counselor Valenzuela answered inmate's requests for re-classification as well as general requests from all the housing units.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol classes, a re-entry focused class called "New Beginnings" and other psychoeducational classes. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 2 new D&A classes. One for the men on 2-1 block and one for the women on 2-5.

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-

LANCASTER COUNTY PRISON

Inmate Services Department

April 2025 Monthly Report

Main, D-Block, and D-Block Annex housing units. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

Andrew Brommer

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of “special statuses.” He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney’s and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status’s they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is now assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls. Specialist Morrison does use Securus and UCM daily and enters notes regarding everything that happens daily. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain’s department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate throughout the prison. On the same token, Specialist Ortiz conducts initial intakes for newly committed inmates and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to

LANCASTER COUNTY PRISON

Inmate Services Department

April 2025 Monthly Report

communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison.

K. Abenshon

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She discusses programs offered inside and outside the prison with each inmate. She assists with completing applications for specialty courts, Vivitrol, New Beginnings, and medical assistance, just to name a few. She provides applications for birth certificates and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities and the inmates; often facilitating phone calls between the two. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. She can be counted on to fill in for other staff when they are on vacation or in training.

K. Powell

Inmate Service Specialist Powell for the month of April completed CIT training and MRT Training. In addition, she has been assisted needs of medium and maximum-security male inmates on the block 3-2 with their request in person and via Securus. Ms. Powell has also served a point of contact between public defenders, Private attorneys, Probation and Parole, recovery programs and have assisted to facilitate calls between inmates and other agency as needed. Ms. Powell has also ensured that all 30-day PREA reviews have been completed 3-2 blocks on a weekly basis. Ms. Powell also helped with 2-5 intakes, and assisted on other blocks with a PREA review when she was asked to help. Ms. Powell can be counted to fill in when it is needed.

K. Harris – Re-entry Case Worker

Re-entry case worker Harris is responsible for the day-to-day check ins with the female inmate trustee block (D-block/Annex). She discusses relevant programs available within the prison and assists with any necessary legal communications. In addition, re-entry caseworker Harris works with pre-parole and inmate service specialists to coordinate home plans for inmate's releases on her assigned blocks. She processes and tracks all ID, social security card and birth certificate applications for the inmates to prepare them for their release. Re-entry case worker Harris is responsible for printing Edovo certificates for all inmates that complete training videos through their tablets. She reviews and answers inmate requests through Securus to assist inmates in a timely manner. She attends drug court once per month to act as an additional resource for the participants when needed.

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Inmate Services Department

April 2025 Monthly Report

C. Henry

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol Training thru the Department of Drug and Alcohol Programs, to work towards providing Drug & Alcohol classes for medium and maximum-security incarcerated inmates.

Chaplain's Office Monthly Report

April 2025

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 430.00 VOLUNTEERS – 539.75

CHAPLAINCY VISITS

103 ONE TIME VISITS - MALE

26 ONE TIME VISITS - FEMALE

56 MULTIPLE VISITS – MALE

29 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 832 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 9 DEATH AND 1 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 73	COMPLETED - 64
	ACTIVE STUDENTS - 23	NEW STUDENTS - 5
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - 12	COMPLETED - 10
GOSPEL EXPRESS STUDY	DISTRIBUTED –27	COMPLETED –31
GOSPEL ECHOES STUDY	DISTRIBUTED - 36	COMPLETED – 23
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED – 0
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

131 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS 82 TOTAL ATTENDANCE 546

CHURCH SERVICES

NUMBER OF SERVICES 39 TOTAL ATTENDANCE 643

APRIL 2025		Chaplain's Office		Activity Sheet Monthly Report			
		April services conducted	Total services YTD	Average attendance		Total attendance YTD	Average Attendance per service YTD
Protestant Worship Services							
	Sunday Work Release	0	0	#DIV/0!		0	#DIV/0!
	Sunday G-1	2	13	13		178	14
	Sunday 2-1	3	14	37		504	36
	Sunday 2-5/Adseg	3	14	12		147	11
	Sunday DB/DBA	3	14	9		100	7
	Wednesday 3-1	5	17	19		274	16
	Wednesday 3-2	5	16	26		386	24
	Wednesday 3-5	5	16	23		325	20
	Wednesday MHU	5	17	5		95	6
	Saturday 2-2	4	15	15		258	17
	Saturday ITP	4	14	4		96	7
Catholic Services Bilingual							
	Mass 2-5/AdSeg	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-1	0	0	#DIV/0!		0	#DIV/0!
	Mass 2-1	0	2	#DIV/0!		12	6
	Mass 3-5	0	0	#DIV/0!		0	#DIV/0!
	Mass 3-2	0	2	#DIV/0!		10	5
	Mass 2-2	0	2	#DIV/0!		11	6
	Bible Study 2-5/AdSeg	3	15	0		4	0
	Bible Study 3-1	2	13	8		67	5
	Bible Study 2-1	5	15	5		81	5
	Bible Study 3-5	3	14	2		16	1
	Bible Study 3-2	4	12	7		64	5
	Bible Study 2-2	4	13	4		58	4
Study Group- Women							
	Life Recovery Group	3	12	3		51	4
	2-5/AdSeg Bible Study	4	16	5		45	3
	DB/DBA Bible Study	3	14	10		128	9
Study Group- Men							
	Bible Study 3-5	3	14	2		22	2
	Bible Study 2-1	5	17	19		301	18
	Bible Study WR	5	17	11		215	13
	Bible Study 3-2	5	15	6		108	7
	Bible Study 2-2	5	17	9		193	11
	Bible Study ITP	4	16	1		23	1
	Bible Study 3-1	4	17	5		41	2
	Spanish Bible Study 3-2	3	4	3		14	4
	Spanish Bible Study 3-1	3	12	6		65	5
	Spanish Bible Study 2-1	4	19	10		137	7
	Identity Matters	2	9	3		17	2
	Wild at Heart	0	6	#DIV/0!		31	5
	Celebrate Recovery	5	17	11		116	7
Muslim Services							
	Jummah 3-1	1	4	10		45	11
	Jummah 3-2	1	4	12		38	10
	Jummah 3-5	0	0	#DIV/0!		0	#DIV/0!
	Jummah 2-1	1	4	6		27	7
	Jummah 2-2	0	0	#DIV/0!		0	#DIV/0!
	Jummah Women	0	0	#DIV/0!		0	#DIV/0!

Reentry Programs Monthly Report – April 2025

Ashley Kelly

Reentry

Birth Certificates applications submitted: 25
Social Security Cards applications submitted: 28
PA ID / Photo Card applications submitted: 10

Child Visits

Children and Youth: 10
Compass Mark: 18

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 19.3 (280 Yes / 1172 No / 1452 Total)
180 days: 30.9% (440 Yes / 986 No / 1426 Total)
1 year: 44.1% (582 Yes / 739 No / 1321 Total)
2 years: 53.7% (634 Yes / 547 No / 1181 Total)
3 years: 59.7% (576 Yes / 389 No / 965 Total)

New Beginnings

Total Individual Participants since start of Program: 374
April Participants: 0

90 days: 10.7% (36 Yes / 301 No / 337 Total)
180 days: 20.9% (65 Yes / 246 No / 311 Total)
1 year: 37.9% (103 Yes / 169 No / 272 Total)
2 years: 51.6% (95 Yes / 89 No / 184 Total)
3 years: 62.5% (55 Yes / 33 No / 88 Total)

Drug and Alcohol Education Groups

Total Participants year to date: 51
Graduates' Year to Date: 14

90 days: 7.5% (25 Yes / 307 No / 332 Total)
180 days: 16.4% (51 Yes / 260 No / 311 Total)
1 year: 28.2% (74 Yes / 188 No / 262 Total)
2 years: 34.9% (45 Yes / 84 No / 129 Total)
3 years: N/A

Vivitrol (Naltrexone)

Monthly Injections April: 0

Total Injection – Year to Date: 2

Oral Naltrexone April: 26

Total Oral Naltrexone – Year to Date: 107

Recidivism with injection

90 days: 18.1% (60 Yes / 272 No / 332 Total)

180 days: 35.2% (117 Yes / 215 No / 332 Total)

1 year: 50.6% (166 Yes / 162 No / 328 Total)

2 years: 62.1% (175 Yes / 107 No / 282 Total)

3 years: 70.3% (121 Yes / 51 No / 172 Total)

Recidivism with no injection

90 days: 22.2% (74 Yes / 259 No / 333 Total)

180 days: 37.4% (123 Yes / 206 No / 329 Total)

1 year: 50.3% (158 Yes / 156 No / 314 Total)

2 years: 63.7% (156 Yes / 89 No / 245 Total)

3 years: 68.3% (138 Yes / 64 No / 202 Total)

Subutex

Total Participants year to date: 611

Total participants in April: 170

90 days: 13.7% (88 Yes / 556 No / 644 Total)

180 days: 20.9% (115 Yes / 434 No / 549 Total)

1 year: 28.9% (89 Yes / 219 No / 308 Total)

2 years: 34.9% (29 Yes / 54 No / 83 Total)

3 years: N/A

Methadone

Total Participants year to date: 93

Total participants in April: 23

90 days: 9.76% (12 Yes / 111 No / 123 Total)

180 days: 22.61% (26 Yes / 89 No / 115 Total)

1 year: 36.36% (24 Yes / 42 No / 66 Total)

2 years: N/A

3 years: N/A

APRIL AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>April 2025</u>
Community Employed Males:	10
Community Employed Females:	00
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	04
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	18
Females:	00

WORK RELEASE REPORT – APRIL 2025

	<u>APRIL 2025</u>
New Placements:	Male: 03 Female: 00
Pre-incarceration Employment;	Male: 01 Female: 00
Employment secured by inmate	Male: 00 Female: 00
Employment secured by WR	Male: 02 Female: 00
Removals from program	Males: 00 Female: 00
Suspensions	Males: 00 Female: 00
Releases	Males: 05 Female: 00

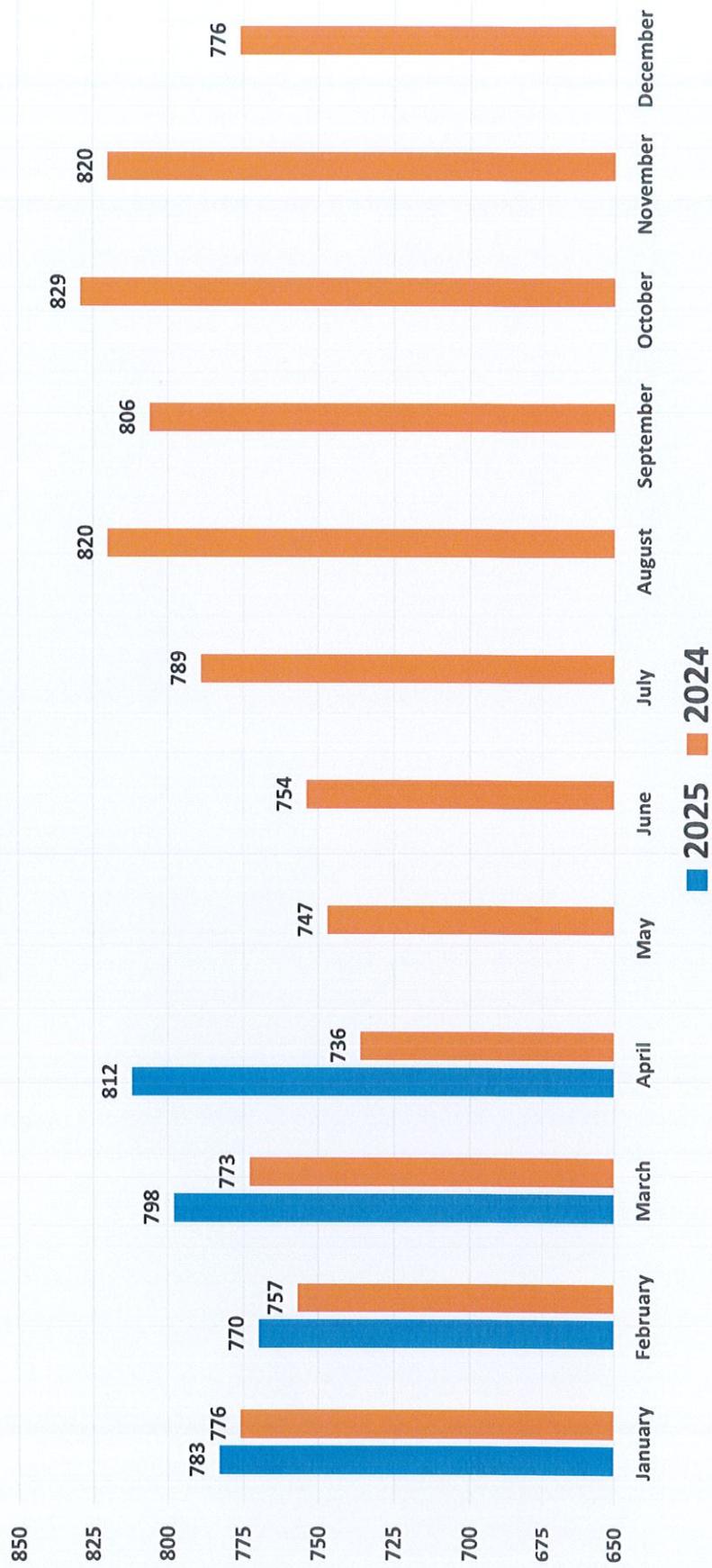
WORK RELEASE FINANCES

	<u>APRIL/2025</u>
Board and Lodging	4,731.21
Fines and Costs	7,707.24
Drug Test Fee	135.00
Family	8,164.00

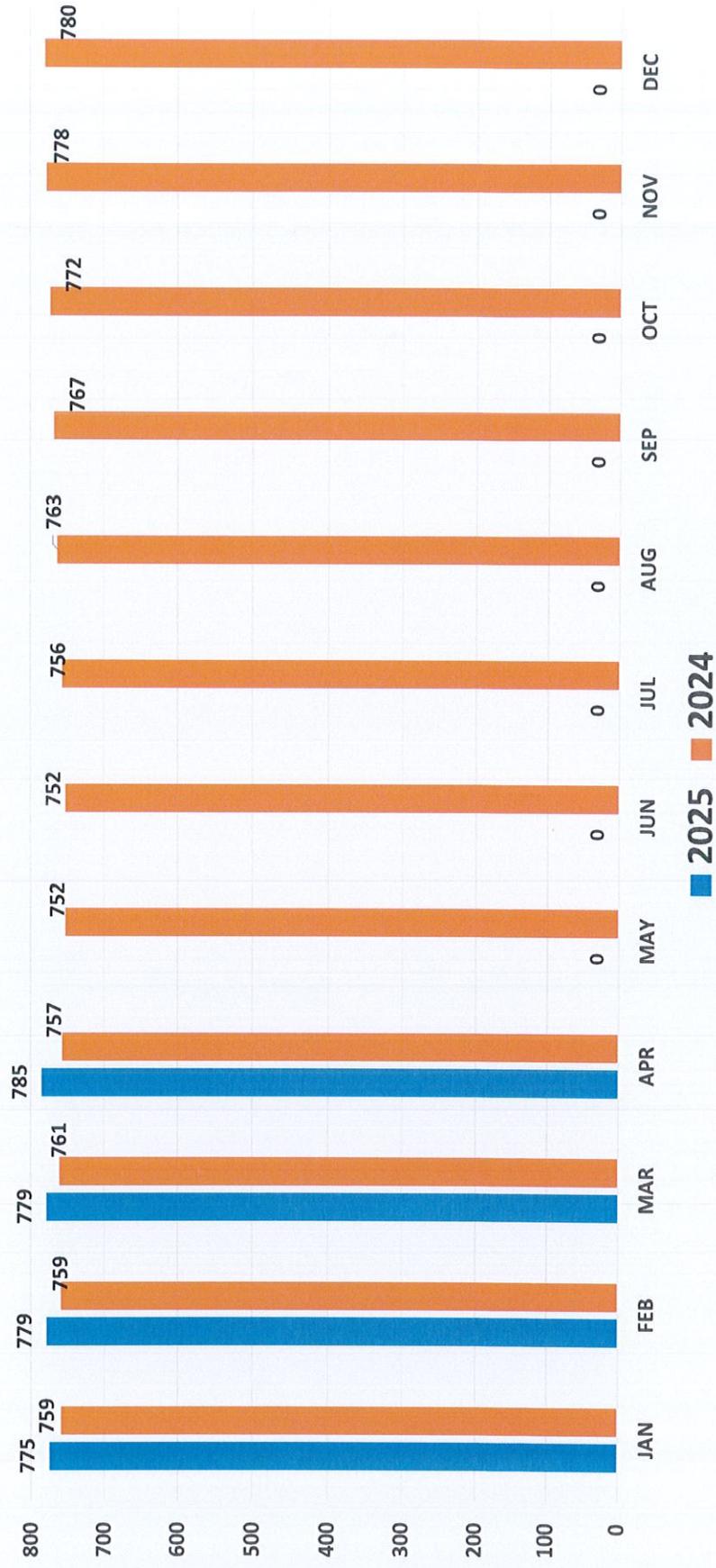
STATISTICS

ADMINISTRATIVE

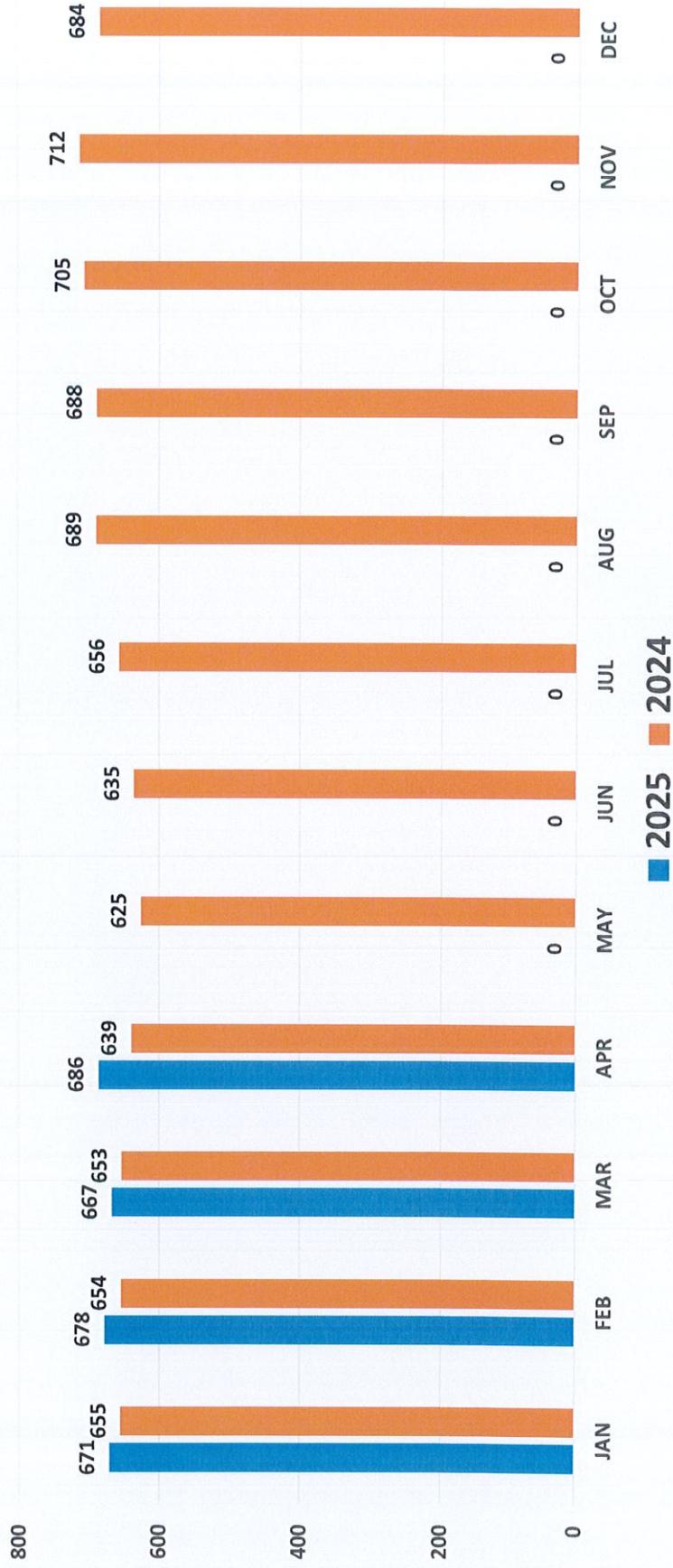
In House Population



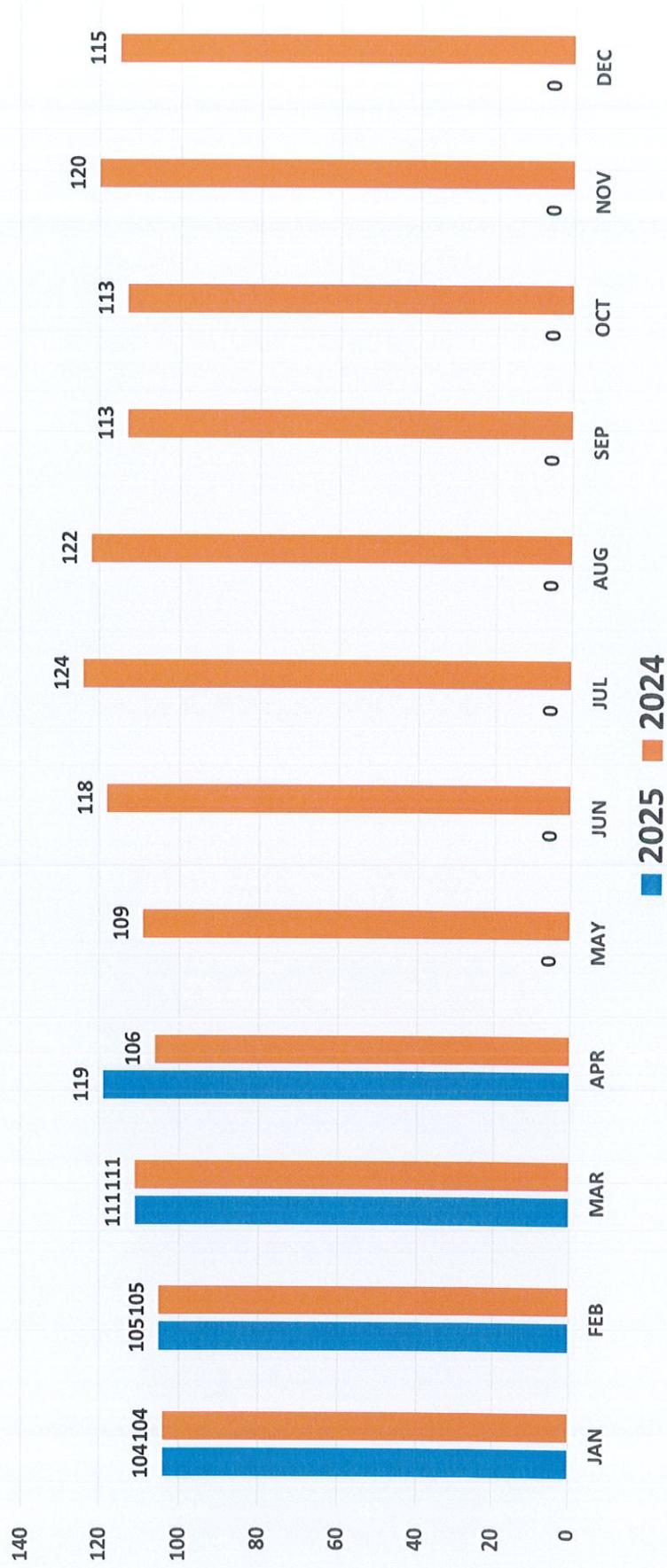
Avg Annual Comparison



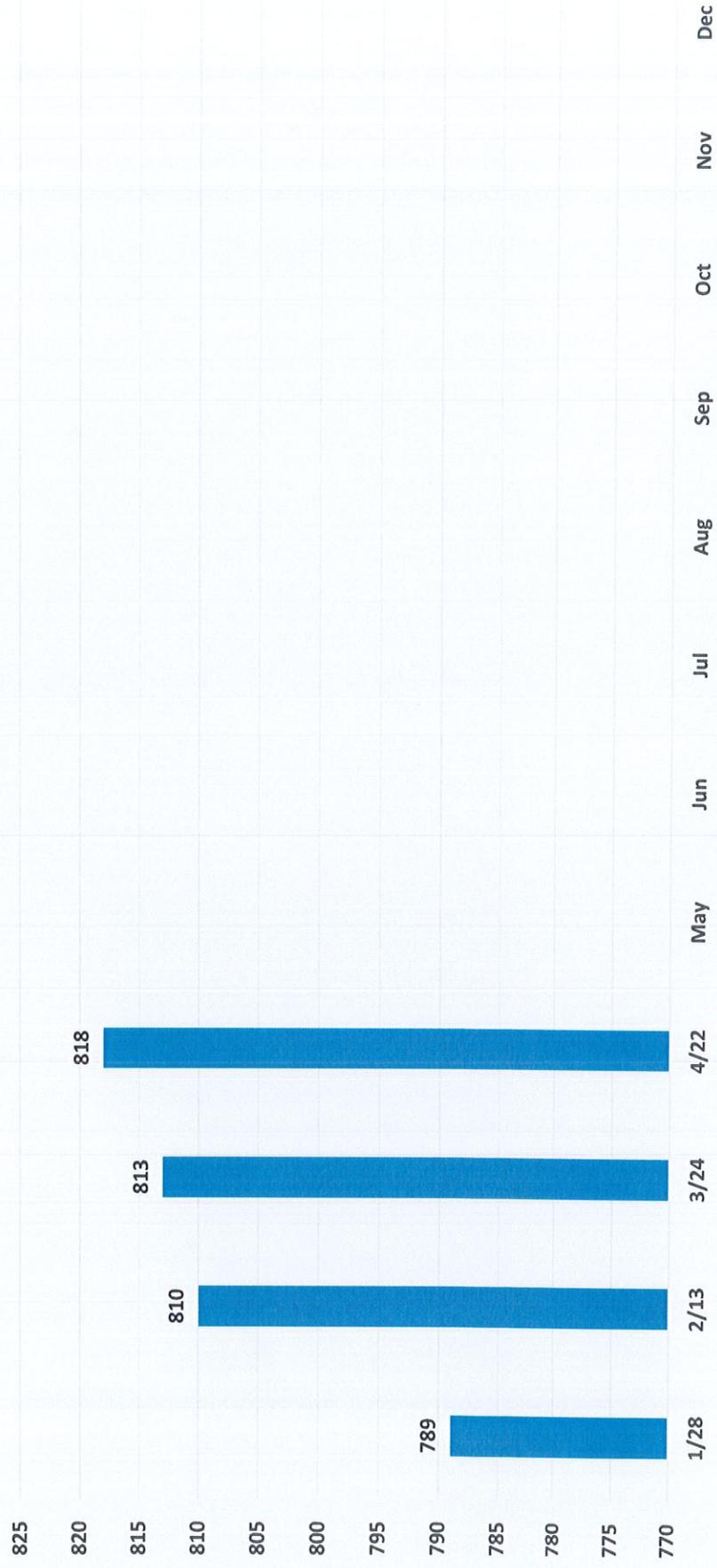
Avg Male Population Annual Comparison



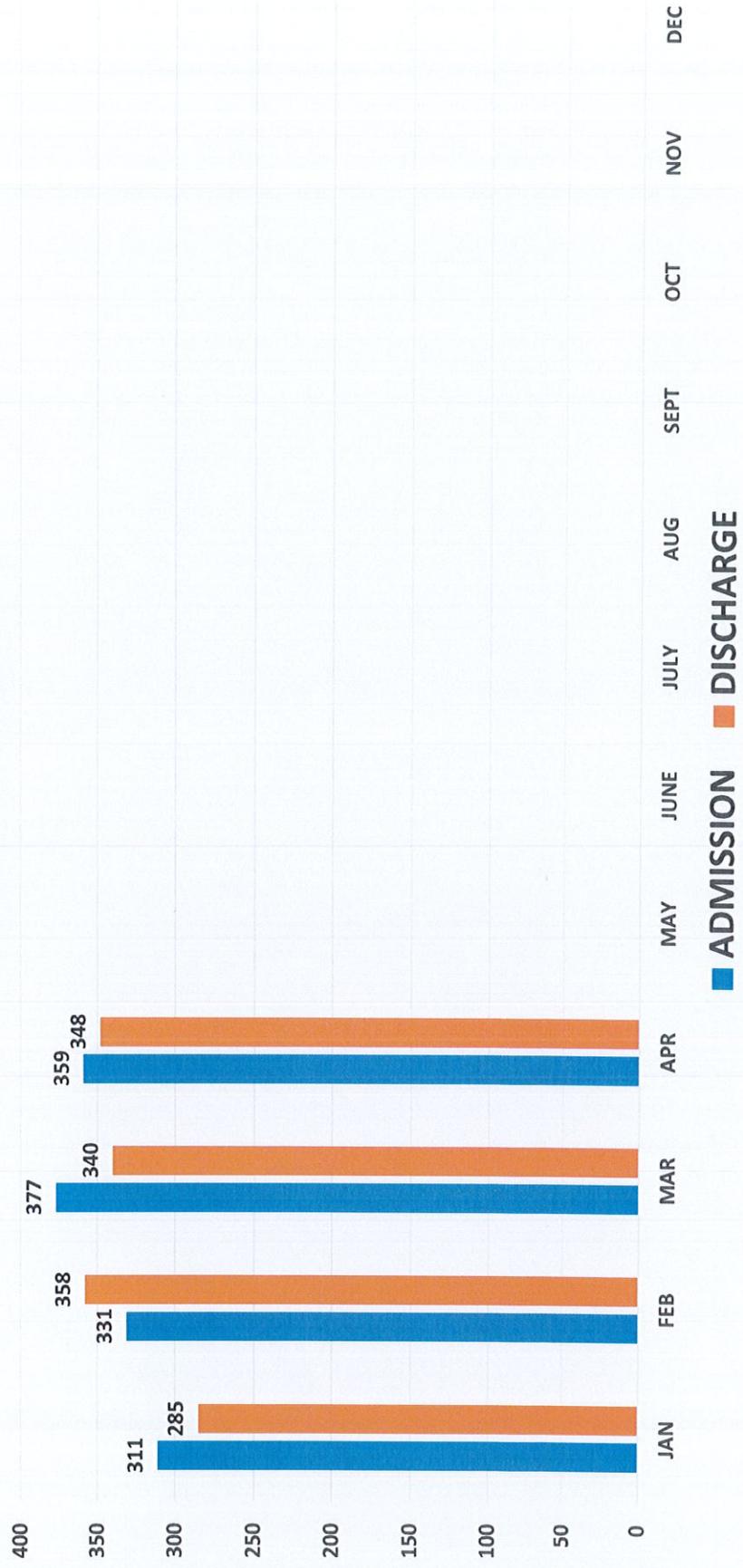
Avg Female Population Annual Comparison



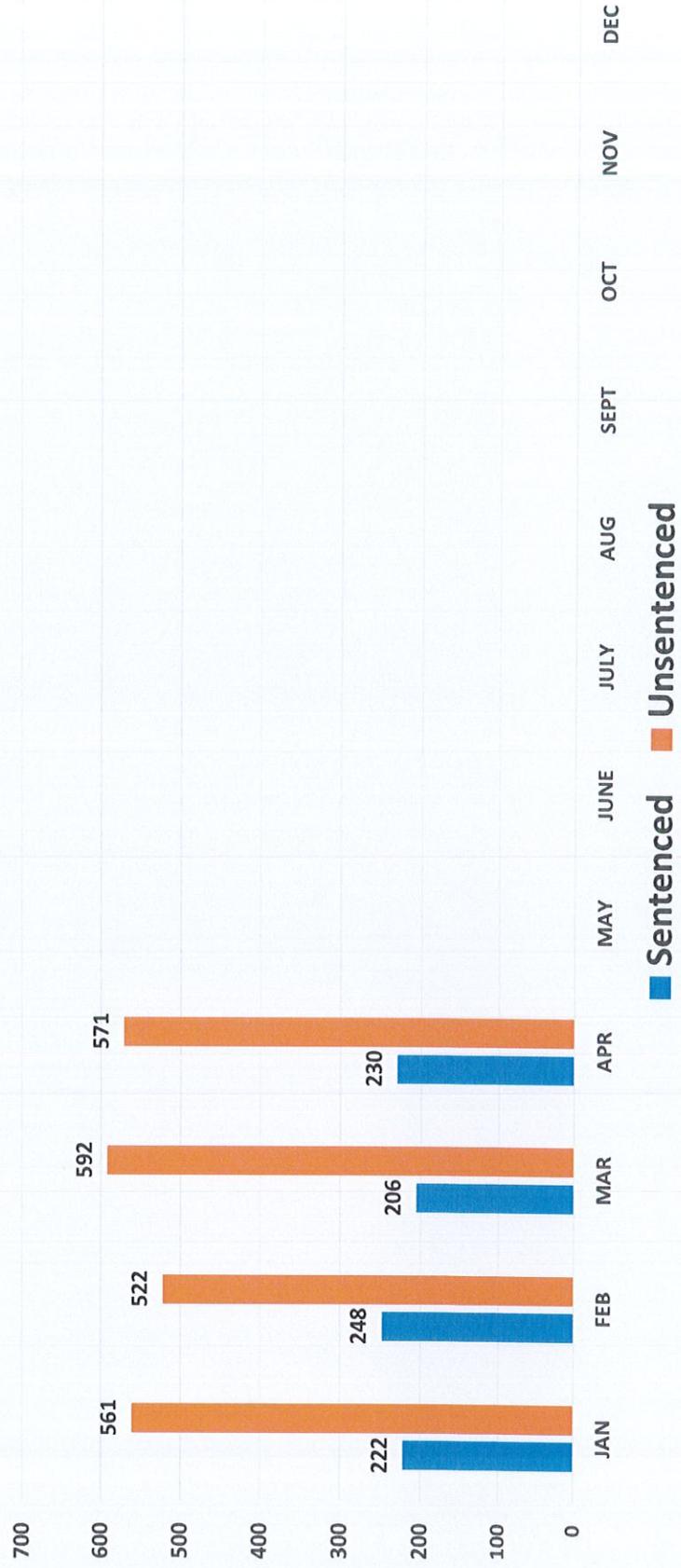
Highest Daily Population



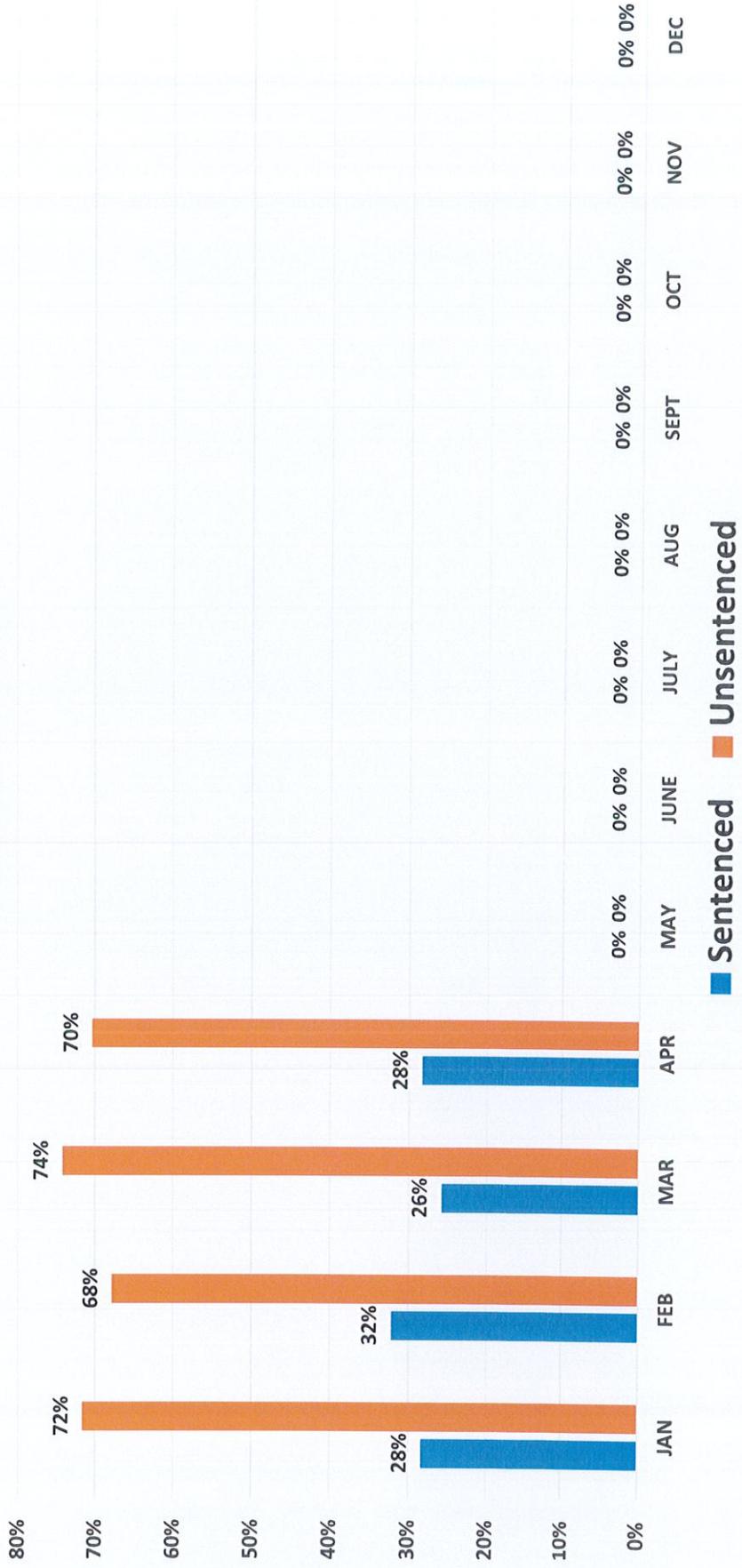
Admissions & Discharges



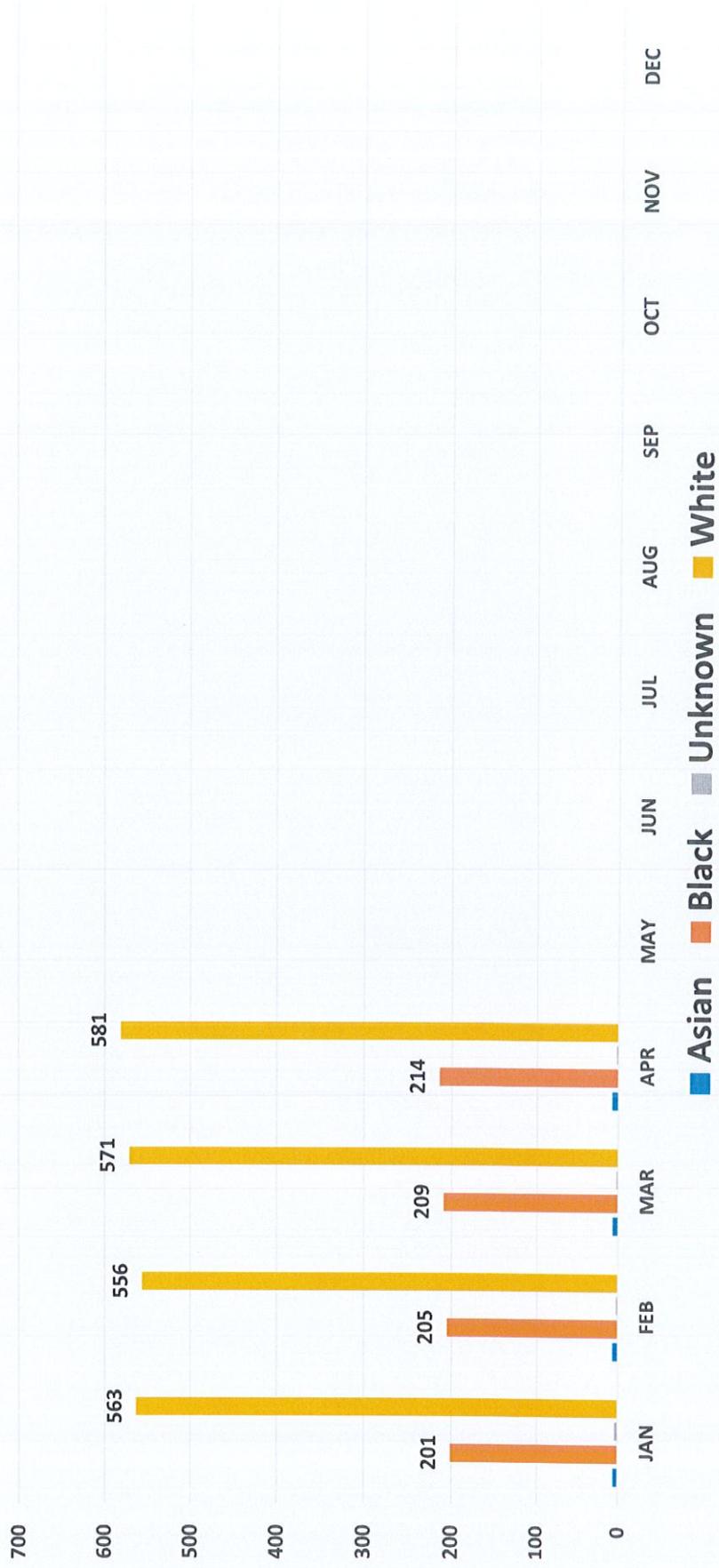
Sentence Status



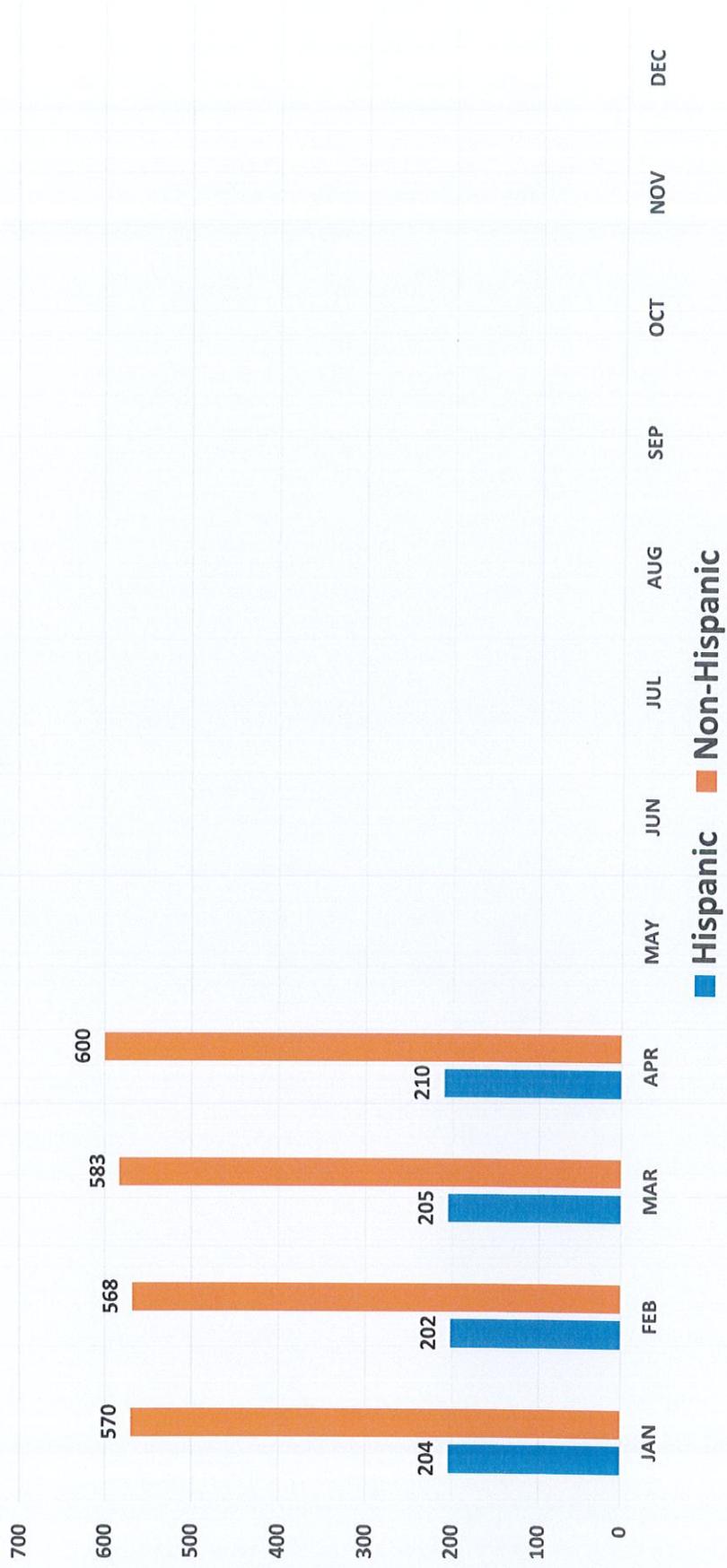
Sentence Percentage



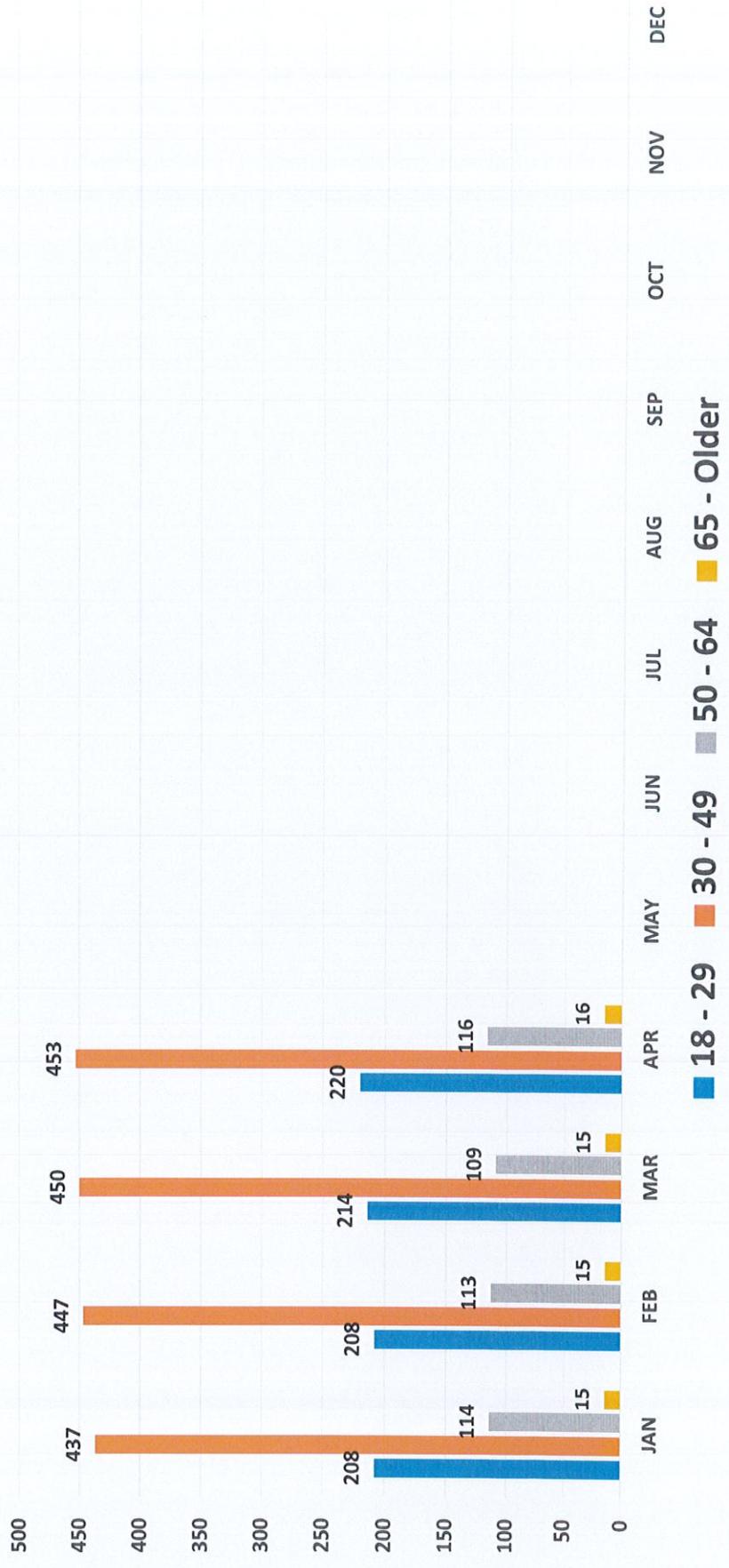
Race



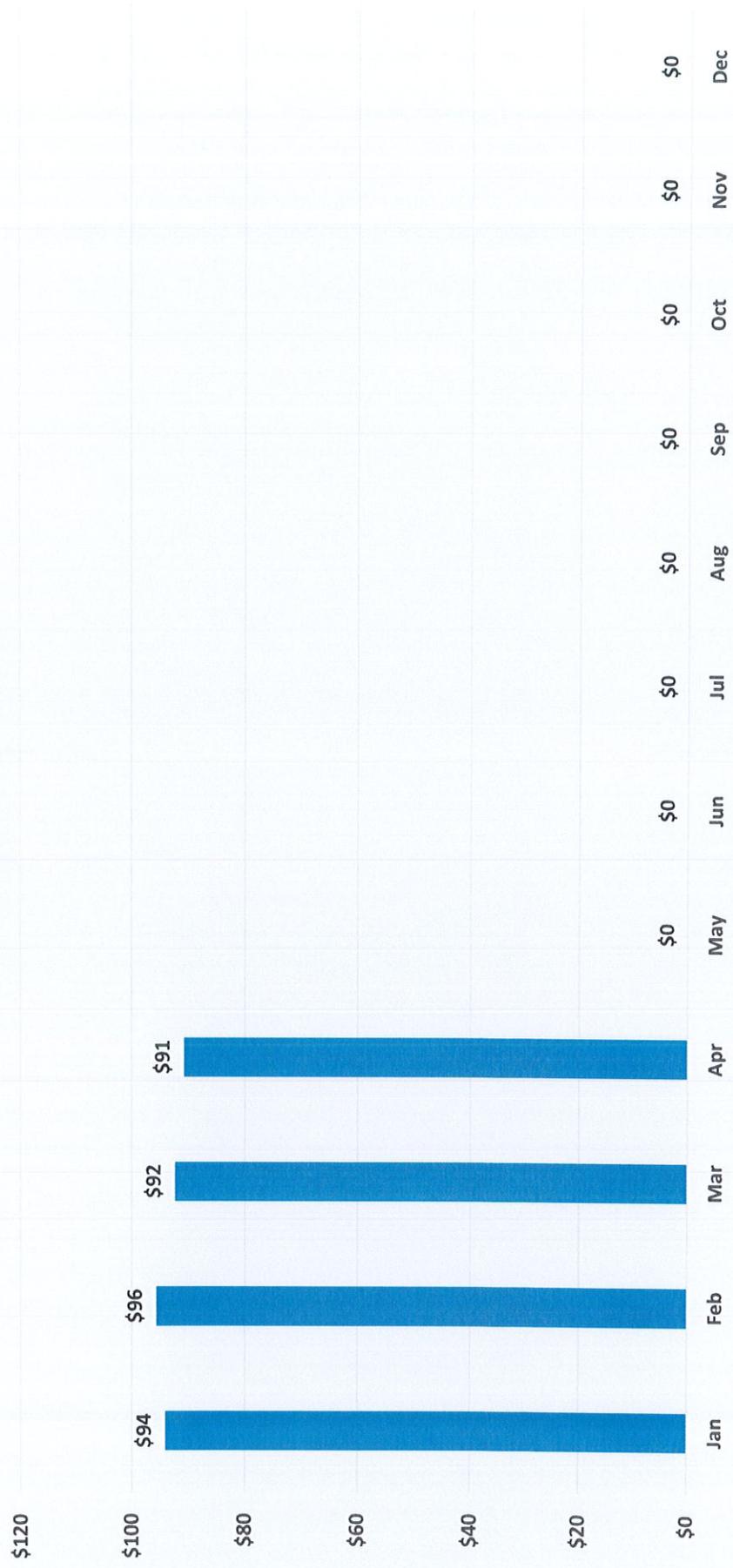
Ethnicity



Age

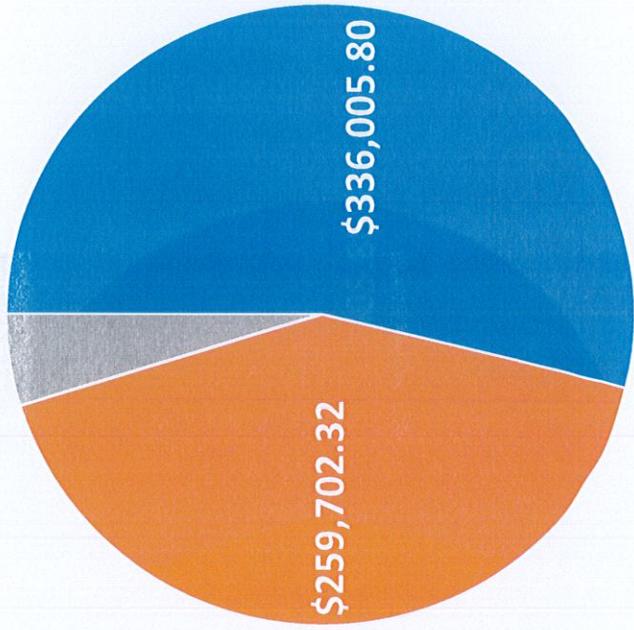


2025 Per Diem Rate



Revenue

\$29,898.68



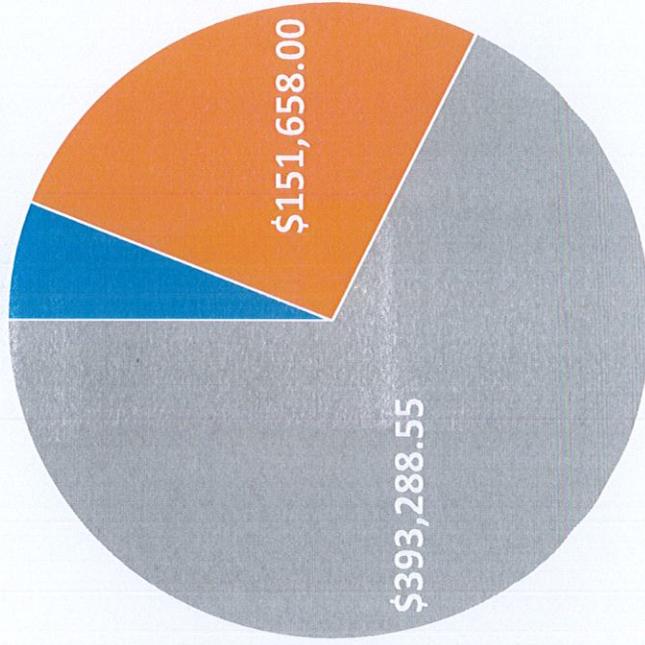
■ Commissary

■ Securus

■ Processing Fees

Inmate Financials

\$34,976.18



■ Commitment ■ Lobby ATM ■ JailATM.com

NEW BUSINESS

NEW PRISON PROJECT UPDATES

Construction Management Services Update

Last month, the County issued a Request for Proposals (RFP) at the Commissioners' instruction for Construction Management Services for the new Correctional Facility. The RFP closed at 11:00 AM on Wednesday, May 7th and the County received 5 proposals. The County will continue to follow its normal procurement process and an evaluation committee, as designated in resolution 17 of 2025, will review and rank the proposals based on technical merit and proposed cost. The three highest ranked firms will be required to present their proposals at a future public Board of Commissioners meeting.

Design Update

The team continues to refine the design of the facility working section by section through the schematic design. Once a Construction Management Services vendor is selected, they will join the Project Team in the design development review process.