



# AGENDA

## LANCASTER COUNTY 2024 HAZARD MITIGATION PLAN UPDATE Planning Team Kickoff Meeting

Monday, September 25, 2023 | 9:00 – 11:00 a.m.

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### 1. Welcome and Introductions

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### 2. Project Scope

- a. Risk Assessment
  - b. Capability Assessment
  - c. Mitigation Strategy
  - d. Draft Development
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### 3. Hazards of Concern

- Dam Failure
  - Flood, Flash Flood, and Ice Jam
  - Pandemic and Infectious Disease
  - Transportation Accidents
  - Drought
  - Hailstorm
  - Radon Exposure
  - Utility Interruption
  - Earthquake
  - Invasive Species
  - Subsidence, Sinkholes
  - Wildfire
  - Environmental Hazards – Gas and Liquid Pipelines
  - Nuclear Incident
  - Tornado, Windstorm
  - Winter Storm
  - Environmental Hazards – Hazardous Materials Releases
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### 4. Hazard Mitigation Steering Committee Members

- County Departments
  - Dam owners and operators
  - Emergency Response Organizations
  - SCTF
  - Municipalities
  - Higher Ed
  - American Red Cross
  - PA Turnpike Commission
  - Sewer and Water Authorities
  - Healthcare
  - Utilities
  - Commonwealth Agencies
  - Schools and School Districts
  - Prisons
  - Major Businesses
  - Federal Agencies
  - Social service providers
  - Media
  - Railroad
  - Neighboring Counties
  - Watershed Associations
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### 5. Public and Stakeholder Outreach

- a. Project Website
  - b. Problem Identification Form
  - c. Stakeholder Surveys
  - d. Social Media
  - e. Community Rating System (CRS) Meeting
  - f. Other
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### 6. Project Schedule

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### 7. Next Steps

- a. Identify points of contact
  - b. Collect GIS data
  - c. Request NFIP data
  - d. Develop the project website
  - e. Develop the Problem Identification Form
  - f. Develop Stakeholder Surveys
  - g. Conduct the Hazard Mitigation Steering Committee Kickoff Meeting
  - h. Profile hazards of concern
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### 8. Questions

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Task	Timeframe
Task 9: Review and Finalize the Updated HMP Draft	<ul style="list-style-type: none"> <li>● Review the draft HMP with the County by May 28, 2024</li> <li>● Incorporate changes identified by the County within five days of reviewing the draft with the County</li> <li>● Post the draft plan for public review on the project website on June 4, 2024</li> <li>● Public review period from June 4, 2024 through July 3, 2024</li> <li>● Conduct a public review meeting to solicit comments from stakeholders and the public NLT July 3, 2024</li> <li>● Finalize draft HMP NLT July 10, 2024</li> </ul>
Task 10: Submit the Updated HMP Draft for Formal Reviews	<ul style="list-style-type: none"> <li>● Plan submission to PEMA NLT July 11, 2024</li> <li>● PEMA review period from July 12, 2024 through August 7, 2024</li> <li>● Plan submission to FEMA NLT August 13, 2024</li> <li>● FEMA review period from August 14, 2024 through September 27, 2024</li> <li>● Conference call to discuss FEMA comments NLT October 2, 2024</li> <li>● Update and resubmit draft HMP to FEMA Region III NLT October 17, 2024</li> </ul>
Task 11: Facilitate the Adoption of the Updated HMP	<ul style="list-style-type: none"> <li>● Final plan delivery to Lancaster County and PEMA upon receiving “approval pending adoption” status NLT November 8, 2024</li> <li>● Facilitate the adoption of the updated HMP through December 20, 2024</li> </ul>

**Project Schedule**

Task	Timeframe
Project Management	<ul style="list-style-type: none"> <li>• Project Kickoff Meeting conducted on August 7, 2023</li> <li>• Weekly email progress reports provided to the County each Monday throughout the planning process</li> <li>• Monthly status reports provided to the Lancaster County project lead by close of business on the first Friday of each month</li> <li>• Quarterly progress reports submitted to PEMA by the 15th of October 2023, January 2024, April 2024, July 2024, October 2024, and January 2025 (following completion of the planning process)</li> <li>• Project Closeout Meeting upon the HMP receiving “approval pending adoption” status from FEMA</li> </ul>
Task 1: Organize a Hazard Mitigation Steering Committee	<ul style="list-style-type: none"> <li>• Planning Team Kickoff Meeting conducted on September 25, 2023</li> <li>• HMSC members identified NLT September 29, 2023</li> <li>• Initial HMSC meeting conducted NLT October 26, 2023</li> <li>• Worksheets distributed at the Initial HMSC Meeting and within one week of the meeting</li> <li>• Stakeholder meetings conducted NLT December 8, 2023</li> <li>• Planning Team CRS meeting conducted NLT January 31, 2024</li> <li>• Outreach to stakeholders conducted throughout the planning process</li> </ul>
Task 2: Review and Incorporate Plans	<ul style="list-style-type: none"> <li>• Conducted from project kickoff through January 17, 2024</li> </ul>
Task 3: Conduct Capability Assessment	<ul style="list-style-type: none"> <li>• Conducted from Planning Team Kickoff Meeting through February 1, 2024</li> </ul>
Task 4: Conduct a Comprehensive Risk Assessment	<ul style="list-style-type: none"> <li>• Conducted from Planning Team Kickoff Meeting through February 1, 2024</li> </ul>
Task 5: Review the Capability Assessment and Risk Assessment	<ul style="list-style-type: none"> <li>• Review the risk and capability assessments with the County and Planning Team by February 15, 2024</li> <li>• Public meeting conducted NLT March 6, 2024</li> <li>• Collection of public comments through March 20, 2024</li> </ul>
Task 6: Develop Mitigation Strategy	<ul style="list-style-type: none"> <li>• Review and update mitigation planning goals and objectives by March 18, 2024</li> <li>• Mitigation strategy workshop conducted NLT March 27, 2024</li> <li>• Work with the County, Planning Team, and HMSC to develop new mitigation strategies NLT April 19, 2024</li> <li>• Public HMSC meeting to present the draft mitigation strategy and receive comments to be conducted NLT May 2, 2024</li> </ul>
Task 7: Define Plan Maintenance	<ul style="list-style-type: none"> <li>• Defined NLT February 28, 2024</li> <li>• Conduct BATool webinar by November 15, 2024</li> </ul>
Task 8: Prepare the Updated HMP Draft	<ul style="list-style-type: none"> <li>• Compile draft plan and update sections of the 2019 HMP through May 14, 2024</li> <li>• Complete in-house review of the HMP update and complete FEMA’s Local Plan Review Tool by May 14, 2023</li> </ul>