

Lancaster County Drug & Alcohol Commission Case Management & Clinical Services Policy & Procedure Manual	CMCS # 45 <i>Policy: LCDAC Provider Monitoring</i>
<i>Most Current Revision: 02272023</i> <i>Effective Date: 07012020</i>	<i>Page: 1 of 1</i>

I. Purpose

To identify the parameters set forth for LCDAC Provider Monitoring.

II. Procedure

- LCDAC will conduct a minimum of one (1) annual monitoring site visit at each LCDAC contracted facility.
- Client files will be reviewed.
- Contract compliance will be conducted.
- Out-of-county programs may also be reviewed at the sole discretion of the LCDAC.
- Additional site visits may also be conducted for any contracted treatment programs for client record reviews and contract compliance.
- A written report will be developed by the LCDAC and submitted to the treatment facility.
- The facility will be required to respond in writing with a corrective action plan as needed.
- All contracted providers are required to provide any all LCDAC related documents and information upon the request of LCDAC; at the time of the request

Approved By:



Rick Kastner LCDAC Executive Director

02272023

Date