Lancaster County Drug & Alcohol Commission	*Universal # 8* *Policy:* Quality Assurance Assessment/Monitoring Reviews
Most Current Revision: 09012022 *Effective Date: 07012020*	*Page: 1 of 1*

I. Purpose

To ensure that the ***ALL*** LCDAC Service Providers are prepared for any/all scheduled and/or non-scheduled assessment/monitoring reviews

II. Procedure

a. The LCDAC Service Providers agree to:
   i. ensure that key staff are available for all Quality Assurance Assessment/Monitoring Reviews
   ii. ensure that key staff are available for all Quality Assurance Assessment/Monitoring Review follow-up visits

b. Failure to adhere to having key staff available shall result in a citation to the provider rendering the completion of a corrective action plan.

Approved By: Rick Kastner 09012022

Rick Kastner LCDAC Executive Director Date