

Lancaster County Drug & Alcohol Commission Case Management & Clinical Services Policy & Procedure Manual	CMCS # 31 Policy: Service Provider 90% Capacity Notification
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I. Purpose:

To establish notification requirements for all service providers to LCDAC when said contracted service provider is reaching 90% capacity to admit persons who inject drugs (PWID).

II. Procedure:

Contracted providers who treat PWID must notify the LCDAC within seven days (7) upon reaching 90 percent of its capacity to admit individuals to the program for any reason, including depletion of funding allocation.

Notification shall occur as follows:

- Notifications must be sent to the CM Supervisor: DrugAlcohol@co.lancaster.pa.us;
- The notification must come from the service provider director or their designee, and;
- Upon notification, the CM Supervisor will post the information on the website to track and inform all appropriate entities of the capacity, and;
- The contracted service provider must inform the CM Supervisor via email, as described above, when the capacity has lifted so that the website can be updated accordingly.

Approved By:



7/1/2021

Rick Kastner LCDAC Executive Director

Date