

COUNTY OF LANCASTER, PENNSYLVANIA

COMPREHENSIVE ANNUAL FINANCIAL  
REPORT

For the Year Ended December 31, 1999

PREPARED BY THE CONTROLLER'S OFFICE

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Cover photographs by Glenn Davis

Top photo: Terminal Building, Lancaster Airport, Lancaster, PA

Bottom Photo: 2000 Mooney Aircraft N80HW with Lloyd E. Miller  
Ben H. Hess, Jr., and Dale W. Mumper, Instrument Rate Private Pilots  
Mr. Miller still flies 75 to 100 hours each year.

COUNTY OF LANCASTER, PENNSYLVANIA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
For the year ended December 31, 1999

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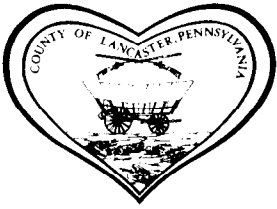
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**BENJ. H. HESS, Jr.**  
**Controller**

# LANCASTER COUNTY

## CONTROLLER'S OFFICE



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BENJ. H. HESS, JR.  
Controller

June 14, 2000

To the Citizens of the County of Lancaster, Pennsylvania:

The comprehensive annual financial report of the County of Lancaster, Pennsylvania, for the year ended December 31, 1999, is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the County's management. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the County. All disclosures necessary to enable the reader to gain an understanding of the County's financial activities have been included.

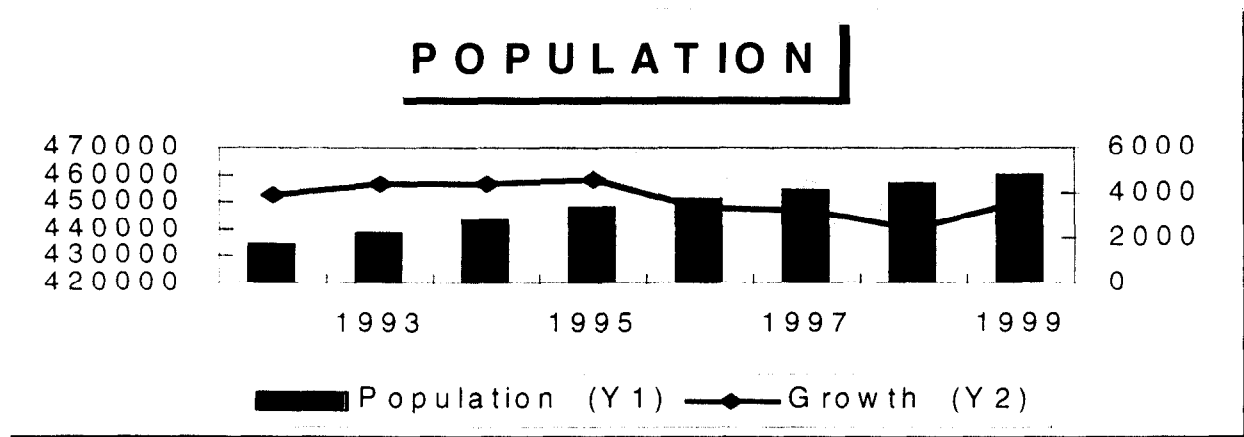
The comprehensive annual financial report is presented in three sections: introductory, financial, and statistical. The introductory section includes this transmittal letter, a list of the County's principal officials, the Certificate of Achievement for Excellence in Financial Reporting for the year ended December 31, 1998, the County's organizational chart, the Controller's Office organizational chart, and a map of Lancaster county public school districts. The financial section includes the general-purpose financial statements, the required supplementary information, and the combining fund statements and account group schedules, as well as the report of independent auditors. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

This report includes all funds and account groups of the County and reflects the extensive range of countywide services including, but not limited to, emergency services; health care and social services; construction and maintenance of highways, streets, and infrastructure; recreational activities; and cultural events. The following entities have not met the established criteria, as set forth by the Governmental Accounting Standards Board, for inclusion in the reporting entity and therefore, are excluded from this report: (a) Lancaster County Redevelopment Authority, (b) Lancaster Airport Authority, (c) Lancaster County Hospital Authority, (d) Lancaster County Housing Authority, (e) Lancaster County Solid Waste Management Authority, (f) Red Rose Transit Authority, (g) Lancaster County Conservation District, and (h) Lancaster County Private Industry Council.

## ECONOMIC CONDITION AND OUTLOOK

Lancaster County, a 946 square mile area, is located in south central Pennsylvania, approximately 60 miles west of Philadelphia and 240 miles east of Pittsburgh. Originally a part of Chester County, the area became a separate county in 1729, the fourth in Pennsylvania. A third class county since 1962, today it is comprised of 60 municipal divisions including the City of Lancaster, 18 boroughs, and 41 townships. Neighboring counties include York, Dauphin, Lebanon, Berks, and Chester.

Lancaster County's population grew by 37,213 people during the 1990's, reaching an estimated 460,035. The increase was the fourth highest in Pennsylvania. Only the suburban Philadelphia counties of Chester, Bucks and Montgomery added more people.

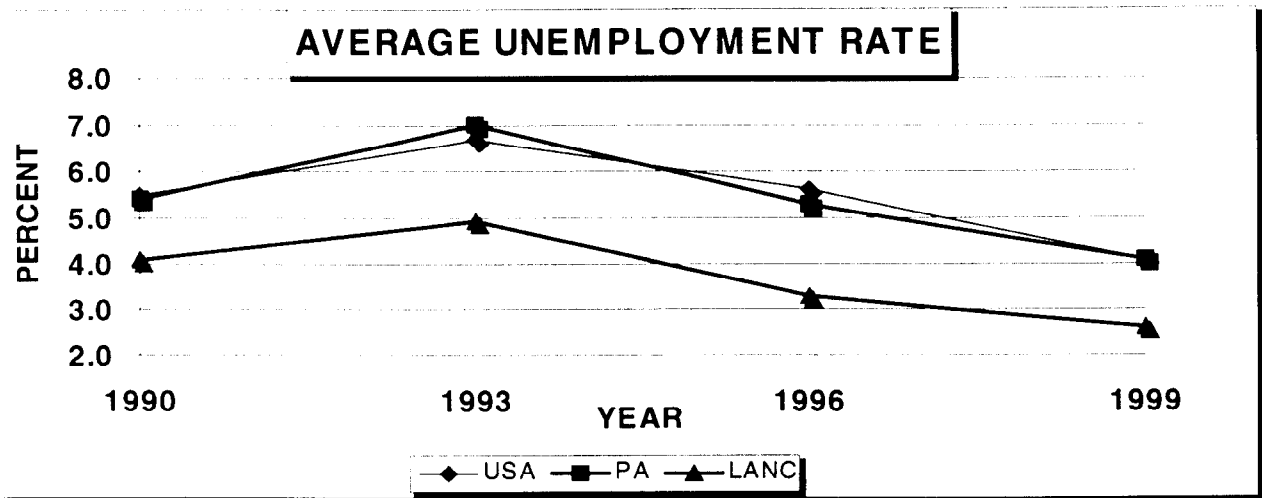


Source: U.S. Census Bureau; 1992-1996 estimated by Lancaster County Planning Commission

With the increasing population comes the need for careful land management. The county and most municipalities have development plans in place to try to balance the need for new construction with the need to preserve the county's history and beauty.

Lancaster County's tradition of economic stability continues, with agriculture, industry, and tourism all contributing to the overall strength of the economy. One of the most fertile agricultural areas in the land, Lancaster County produces more agricultural products and yields more food than any other non-irrigated county in the nation. Also, a leading industrial area of the state, the county is considered a prime location for manufacturing, away from congested areas, yet close to the major East Coast markets. Industry is highly diversified, which helps to maintain the economic stability. In recent years, more than a dozen retirement communities have been developed in the county making the retirement business a major industry here. Along with agriculture and industry, a keystone of the Lancaster County economy is tourism. Due to the area's historic sites, the city's architectural charm, the county's rolling, well-kept farmlands, and the large Amish community, Lancaster has become more and more attractive to tourists. In 1998 alone six million visitors generated an estimated \$1.2 billion in revenues, including monies spent at the county's outlet stores.

In addition to enjoying a strong economy, Lancaster County's unemployment rate of 2.6% continues to be consistently lower than both the state and national averages of 4.1%. The unemployment rate in Lancaster County remains low because the growing number of jobs here has kept pace with the growing number of potential workers living in the county.



Source: PA Department of Labor and Industry, Office of Employment Security

Sound management of the County's steady growth and balanced economy is a continual challenge requiring the involvement, cooperation, and action of local organizations, government officials, agencies, and citizens of Lancaster County. The goal of preserving the County's heritage and natural resources without undermining the economy is forcing government officials and the public to rethink plans in a more comprehensive, regional way. Consequently, more and more major government initiatives are evolving as interdepartmental and/or intergovernmental projects.

### **MAJOR INITIATIVES**

#### **For the Year**

- ❖ The County adopted an aggressive program (named broadbanding) to improve its human resource system. Every department in County government was involved in developing a competency-based evaluation system that ties employee compensation to performance.
- ❖ Four departments (Mental Health/Mental Retardation, Drug & Alcohol Commission, Office of Aging and Public Defender) moved from the Courthouse to a downtown location adjacent to the Courthouse. This move was made necessary to accommodate the expansion of the courts. The County continues to have a commitment to use downtown space for long-term space needs.
- ❖ The County Commissioners hosted the first annual Lancaster County Community Expo at the Lancaster Host Resort & Conference Center. All of the County departments were involved with the Community Expo. The purpose of the Expo

was to promote the collaborative, ongoing projects in the County. More than 150 exhibitors participated.

- ❖ Assessment developed an 80-page directory to help improve access to County Government information. The directory contains descriptions of services, departments and phone numbers, maps and directions, and answers to “frequently asked questions”. The directory was distributed to county and municipal offices, and school districts. The same information can be found on the County’s website ([www.lancaster.co.pa.us](http://www.lancaster.co.pa.us)).
- ❖ Data Processing’s Mobile Data Terminal Pilot Project involved the installation and evaluation of 20 units from three municipal police departments. During the very successful pilot project, officers used Vision Mobile Software, loaded on laptops and mounted in their cruisers, to communicate with each other. Officers were able to run person and vehicle checks against CLEAN/NCIC, the State and Federal criminal databases, as well as location history checks against locally stored databases. Previously, these types of queries were performed via radio to police dispatchers, which consumed radio airtime and allowed anyone with a scanner to listen to police conversations.
- ❖ The Planning Commission implemented the permit streamlining initiative, which necessitated both persuasion of municipal officials to participate and the redirection of the priorities of the Planning staff. The Planning Commission began to implement the Lancaster County Permitting Initiative, an innovative program of the Board of Commissioners, to promote a positive business climate and support the business community by expediting the review of selected economic development projects.

Planning worked with the Economic Development Company, the City of Lancaster, and several boroughs to create the Keystone Opportunity Zones. The County Commissioners and the Planning Commission worked with the Governor’s Action team to facilitate relocation of companies into Lancaster County and the expansion of existing businesses within the County. More than 2,000 jobs were either created or preserved.

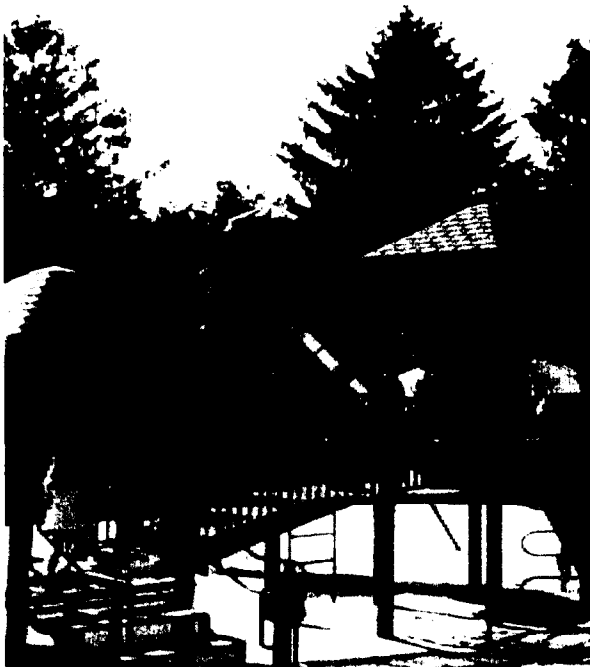
Created in 1998 and expanded in 1999, Planning’s borough Circuit Rider program ensures that Lancaster County’s boroughs have access to effective economic development tools. The circuit rider, a “floating” economic development specialist, assists boroughs in stimulating investment, creating jobs, and expanding the tax base. At the end of 1999, nine boroughs were participating in this program.

- ❖ As part of the County’s System Reform Initiative and the County’s goal of assuring that services are provided to the community in a collaborative and efficient manner, the Children and Youth Agency opened two community based service sites during the year. In collaboration with the Charter School, Children and Youth placed casework staff at the Buehrle School, located at 426 East Clay Street in Lancaster. In addition to Agency staff at this site, Children and Youth also contracts with the Spanish American Civic Association for three casework positions. These caseworkers work with primarily Spanish-speaking families living in Lancaster City. The caseworkers at this site provide services to families whose children live at home and who are in out of home care. In an effort to provide enhanced services to

residents living in the County, the Agency developed a community site in Mount Joy. Located at 410-B Main Street, the casework staff at this site provides services to families and children residing in the western sections of the County. The staff at the Mount Joy office provides services to over 100 families and 200 children in six school districts within the County.

- ❖ The Parks and Recreation Department completed relocation of three ballfields from a settling landfill in Central Park to adjoining, gently sloping fields. The project, which received partial state funding for lights from PA-DCNR, will conclude in spring of 2000 with completion of light controls. The new-lighted ballfields feature a state-of-the-art system of tracking lighted field use. Individual leagues will be issued an access code; upon their entry of the code, the lighting is recorded to their account by the minute. The department is able to print out a monthly statement of each league's usage, or the information downloaded via a laptop at the control panel for automatic transfer of records. This will provide for fairer assessment of lighted ballfield use.

In the early summer of 1999, the Parks Department installed a \$30,000 playground adjacent to the County pool. The new playground features play elements for toddlers through young teens, providing an alternate activity for the various day camps that visit the pool nearly every weekday in June and July.



Photos courtesy Lancaster County Depart. of Parks and Recreation

- ❖ Plans to build a new juvenile detention center continue. Work on the facility included final facility and site design work and obtaining municipal approvals. The site improvements, including bridge construction, and facility construction were bid and awarded during the year, with construction beginning on schedule in 2000.

- ❖ The County Commissioners selected a site in East Hempfield Township for the construction of a new emergency training facility. By the end of the year, the properties were obtained and a contract for site demolition and reclamation had been awarded. A task force will continue working on facility design during the next year. Tentatively, facility construction will also begin by the end of 2000.

### **For the Future**

- ❖ Based upon the monthly meetings held by the Prison Care Task Force, recommendations will be submitted for forensic/mental health care for those incarcerated during the year 2000. The Lancaster County Prison hopes to establish a pilot forensic/psych program in the very near future.
- ❖ Children and Youth Agency plans to implement a drug and alcohol pilot program. This proposed service will pair a Children and Youth Agency caseworker with a substance abuse specialist to assess the level of the parents' drug and alcohol involvement and its impact on their ability to provide care for their children.
- ❖ The Agricultural Preserve Board plans to preserve 6000 acres of farmland. This will be made possible by an increase in state funding along with a bond issuance by the County Commissioners resulting in a record level budget. Along with increased funding, Ag Preserve is working on developing a points-based appraisal system to evaluate some of the backlogged easement applications. This will allow farms to be preserved more quickly and possibly save the County money.
- ❖ The Parks and Recreation Department spent much of 1999 recruiting professionals for, and developing a design for a new skate park, for skateboarders and in-line skaters. This facility, which will be constructed in an amphitheater-like area in Central Park, will include an 18,000 square foot free-form concrete structure, with three bowls, connecting runs, and a meandering access path. The project has received \$136,000 in funding from PA-DCNR, and will be the first public skate park of this magnitude in the state of Pennsylvania. Construction is targeted for the fall of 2000. The County recruited a Fullerton, California firm for the design and construction administration of this project. The firm is experienced in the design of over four dozen skate parks on the West Coast and in Michigan.
- ❖ The County Commissioners will continue to promote inter-municipal cooperation. Along with holding regular meetings with the municipalities, they will again host the annual Community Expo. The Commissioners will also continue to award inter-municipal grants.

### **Departmental Focus**

Each year the government focuses on the efforts and accomplishments of a particular department. This year, the Engineer's Office was selected for this purpose.

The County Engineer is responsible for the management, operation and maintenance of County owned buildings and facilities. In addition to the County Engineer, three Assistant County Engineers manage programs and projects and provide engineering/consulting expertise to the County's work program. A Director of

Administrative Services and two secretaries complete the administrative staff. The facilities staff includes eight full time and twenty-four part-time employees who provide maintenance, custodial and after-hours security services for the Courthouse complex. The Construction/Bridge staff includes five full time positions; however, four staff positions were vacant for most of 1999. The department also includes an additional six full time and two part-time employees in the Microfilm, Printing and Weights and Measures departments. Keeping pace with changing technologies, in-house staff installs and maintains computer and telecommunications wiring, including fiber-optic cabling, in addition to traditional maintenance repair work. Engineering staff provides design and construction management services for proposed County facilities and assist in locating and leasing space outside County buildings when required. They also provide technical advice, guidance and design assistance for miscellaneous projects that other departments may want to complete.

During 1999, the Engineer's Office, on behalf of the County Commissioners, were involved in a number of major facility construction projects. These included the Emergency Training Facility, Juvenile Detention Facility, Fourth Floor Courtroom Expansion Project, Conestoga View Improvements, and Children and Youth Building Improvements.

For the Emergency Training Facility, staff was involved with property acquisition and design activities at potential sites in two municipalities. By the end of the year, a site in East Hempfield Township had been selected, the properties were obtained, and a contract for site demolition and reclamation had been awarded. A task force will continue working on facility design in 2000; tentatively facility construction will also begin by the end of the year.

Work on the Juvenile Detention Facility included final facility and site design work and obtaining municipal approvals. The site improvements, including bridge construction, and facility construction were bid and awarded during 1999, with construction beginning on schedule in 2000.

During 1999, the Engineering staff also assisted with a number of improvement projects at the County's nursing facility, Conestoga View. These projects included the relocation of the telecommunications demarcation, resolution of the summer heat problem in the basement mechanical areas, and rapid action to correct underground water leaks that threatened the building, as well as building improvements to address miscellaneous Department of Health concerns.

Engineering staff also oversaw completion of renovations to the exterior of the Children and Youth building. Specifications were prepared, contract awarded and the work undertaken and completed during 1999.

A major project within the courthouse is the construction of three new courtrooms on the fourth floor of the new courthouse. This expansion will provide space for additional judges recently elected in the County. Also, the new courtrooms will be constructed to take advantage of new technology such as teleconferencing. Design work for the courtrooms was completed in 1999, bidding and project construction will begin in 2000 with a completion date of January 2001.

During 1999, the Engineer's Office worked with an internal County committee to look at the office and records storage space needs anticipated by the County over the next ten years. An immediate goal of the committee was to relocate offices to prepare for the construction of three additional courtrooms in 2000. By fall 1999, additional office and records storage space was leased at 29 East King Street, and four departments moved to that location. In order to keep cost to a minimum and meet department schedules, we also completed a number of courthouse renovation projects using in-house staff. These projects included remodeling of the seventh floor to improve layout for Geographic Information Systems, Data Processing and Tax Assessment, floor repairs to 40 East King Street, and improvements to 29 East King Street. Completing these projects in-house resulted in considerable savings versus the cost of having outside contractors complete this work.

Engineering staff is responsible for the maintenance, repair and restoration of the County Bridge system. This work includes annual inspections of all 62 County owned bridges in compliance with the Federal Bridge inspection program. In-house staff also performs all of the routine maintenance and repair work for all bridges. During 1999, work was also undertaken to construct a bridge off of Broad Street in Lancaster City to the Sunnyside peninsula.

County Engineer's staff completes stormwater management plan reviews, professional recommendations and assistance to the Planning Commission. Implementation of the Act 167 Stormwater Management plans for the Mill Creek and Little Conestoga Creek Watersheds has been completed. Staff has been recognized as leaders in the development of stormwater modeling for watersheds and has presented papers and presentations on their methods at National engineering conferences. This recognition has allowed us to continue to receive favorable funding from the DEP to complete watershed evaluations for additional areas within the County. In addition to the implementation of the Mill Creek and Little Conestoga Creek programs, we have begun work on the Cocalico Creek watershed study.

## **FINANCIAL INFORMATION**

The management of Lancaster County is responsible for establishing and maintaining internal control designed to ensure that the assets of the County are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. Internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (a) the cost of a control should not exceed the benefits likely to be derived; and (b) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the County is also responsible for ensuring that internal control is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control is subject to periodic evaluation by management.

To ensure that internal control is adequate and functioning, an internal audit department was established. The internal audit function is, by state statute, the responsibility of the

Controller. The internal audit staff consists of an audit supervisor, a grant coordinator, and six auditors/accountants. Audits are performed on all county departments to ascertain the accuracy of financial records and compliance with federal, state, and county regulations.

## **Budgeting Controls**

The County Commissioners must adopt an annual budget for the County by December 31 of each year for the subsequent year. The annual budget estimates revenues and expenditures for all governmental funds except the Community Development Block Grant special revenue fund, the debt service fund, and the capital projects funds. The debt service fund is controlled through a general obligation bond indenture provision. Project-length financial plans are adopted for all capital projects. The legal level of budgetary control is established by fund. It is the prerogative of management to also maintain an enhanced level of control at the function and object level. Supplemental appropriations, which alter the total expenditures of any fund, require resolution by the County Commissioners. Appropriations lapse at the end of each year and must be reappropriated.

## **General Government Functions**

The following schedule presents a summary of revenues for the combined general fund, special revenue funds, capital projects funds, and debt service for the year ended December 31, 1999, and a comparison to the prior year.

| Revenues          | 1999          | 1998          | Increase<br>(Decrease)<br>from 1998 | Percent of<br>Increase<br>(Decrease) |
|-------------------|---------------|---------------|-------------------------------------|--------------------------------------|
| Real estate taxes | \$54,265,591  | \$53,419,215  | \$846,376                           | 1.58                                 |
| Intergovernmental | 69,668,080    | 72,619,983    | (2,951,903)                         | (4.06)                               |
| Departmental      | 13,043,400    | 11,894,457    | 1,148,943                           | 9.66                                 |
| Fines and costs   | 2,961,714     | 2,745,813     | 215,901                             | 7.86                                 |
| Interest          | 1,966,978     | 3,031,788     | (1,064,810)                         | (35.12)                              |
| Miscellaneous     | 1,616,854     | 328,169       | 1,288,685                           | 392.69                               |
| Total             | \$143,522,617 | \$144,039,425 | (\$516,808)                         | (0.36)                               |

Due to the reclassification of unspent deed restriction commitments, miscellaneous revenues increased by 392.69 percent.

The decrease in interest income is due to spending down of bond proceeds that resulted in fewer monies to invest.

The following schedule presents a summary of expenditures for the combined general fund, special revenue funds, capital projects funds, and debt service fund for the year ended December 31, 1999, and a comparison to the prior year.

| Expenditures                                 | 1999          | 1998          | Increase<br>(Decrease)<br>from 1998 | Percent of<br>Increase<br>(Decrease) |
|----------------------------------------------|---------------|---------------|-------------------------------------|--------------------------------------|
| Current:                                     |               |               |                                     |                                      |
| General government                           | \$21,518,895  | \$20,373,098  | \$1,145,797                         | 5.62                                 |
| Public safety                                | 5,206,259     | 5,282,574     | (76,315)                            | (1.44)                               |
| Roads and bridges                            | 560,989       | 182,156       | 378,833                             | 207.97                               |
| Health, education<br>and welfare             | 66,239,229    | 65,137,861    | 1,101,368                           | 1.69                                 |
| Judicial                                     | 23,284,151    | 22,368,920    | 915,231                             | 4.09                                 |
| Corrections                                  | 11,721,069    | 11,449,924    | 271,145                             | 2.37                                 |
| Culture and recreation                       | 1,881,487     | 1,737,960     | 143,527                             | 8.26                                 |
| Community development                        | 3,965,971     | 6,407,530     | (2,441,559)                         | (38.10)                              |
| Depreciation in Fair Value of<br>Investments | 210,073       | —             | 210,073                             | 100.00                               |
| Capital outlay                               | 6,535,965     | 4,320,602     | 2,215,363                           | 51.27                                |
| Capital lease                                | —             | 1,371,165     | (1,371,165)                         | (100.00)                             |
| Debt service:                                |               |               |                                     |                                      |
| Principal retirement                         | 4,360,000     | 4,530,000     | (170,000)                           | (3.75)                               |
| Interest and fiscal charges                  | 1,875,940     | 2,119,684     | (243,744)                           | (11.50)                              |
| Total                                        | \$147,360,028 | \$145,281,474 | \$2,078,554                         | 1.43                                 |

Roads and bridges expenditures increased due to construction of a new bridge off of Broad Street in Lancaster City to the Sunnyside peninsula.

The increase in capital outlay is due to monies spent on various projects that had previously been put on hold.

### General Fund Balance

The general fund modified accrual fund balance increase of 74 percent is primarily due to an increase in revenues.

### Enterprise Operations

Conestoga View is the County's one enterprise operation. Located at 900 East King Street in Lancaster City, this 449-bed facility is a County home and hospital providing skilled nursing and intermediate care for indigent persons requiring public care. The Home is funded through patient charges to medical assistance and insurance companies and any operating deficits are covered by the County's General Fund. In 1999, Conestoga View recognized operating income of \$160,486, which is 0.66 percent of their total operating revenues.

### Pension Trust Fund Operations

The County maintains a single-employer contributory defined benefit pension plan with mandatory membership for all full-time County employees. Participants in the Plan contribute 5 percent of their gross pay, with an option of an additional contribution of up to 10 percent of their gross pay. On December 31, 1999, total membership of the Lancaster county Employees' Retirement System was 2,598 and the net pension

benefit obligation was \$1,457,428. The funding policy of this system provides for periodic employer contributions at actuarially determined rates that are sufficient to accumulate enough assets to pay benefits when due. There were no employer contributions in 1999.

### **Debt Administration**

On December 31, 1999, the County of Lancaster had \$45,745,234 in general obligation bonds outstanding. In November the Commissioners issued general obligation bonds of \$9,710,000 for partial refunding and redemption of the G.O.B. Second Series of 1992 and the full refunding and redemption of the G.O.B. Series of 1994. The 1999 general obligation bond issue carries a municipal bond insurance commitment from Financial Guaranty Insurance Company (FGIC) which assures payment of the respective principal and interest to the registered owners of the bonds. Moody's Investors Service, Inc. rated all issues insured by FGIC "Aaa" based upon a contractual agreement with the respective rating agencies and the claims paying ability of the insurer. The county's nonelectoral debt limit, defined by statute, is 300% of a three-year average of unrestricted general government revenue. As of December 31, 1999, the County's general obligation debt was \$45,745,234 with a legal debt limit of \$227,175,191.

### **Cash Management**

Temporarily idle cash was invested by the Treasurer in repurchase agreements and certificates of deposit using numerous competitive agents, including banks and brokerage houses in the State, to actively maximize the County's rate of return.

The amounts of this and the prior year's interest revenues are shown in the table below.

| <b>Fund Type</b> | <b>1999</b>        | <b>1998</b>        |
|------------------|--------------------|--------------------|
| General fund     | \$1,448,507        | \$1,277,941        |
| Special revenues | 276,232            | 401,727            |
| Capital project  | 242,239            | 543,488            |
| Debt service     | —                  | 808,632            |
| <b>Total</b>     | <b>\$1,966,978</b> | <b>\$3,031,788</b> |

### **Risk Management**

The County is self-insured for workers' compensation in accordance with Article III of the Pennsylvania Workmen's Compensation Act of 1915 as Reenacted and Amended. The liability is recorded as estimated by the plan administrator. The required retention amounts are accrued in a trust fund in accordance with 34 Pa. Code Section 125.10, as a liability of the general fund. The Bureau of Workers' Compensation uses a loss development analysis system to project a self-insurer's outstanding liability for the purpose of setting the required amount of the self-insurer's security or funding. Loss

development analysis is an actuarial technique of projecting the ultimate cost of a group of claims by analyzing the past changes in value of similar claims as they mature. The Bureau issued an exemption permit renewing the County's self-insurance status on March 6, 1998. In addition, the County is in compliance with state requirements that mandate training courses designed to minimize accident-related losses.

The County is also self-insured for unemployment compensation. The liability for claims is estimated at two times the average of the benefits paid for the three highest claim years.

Beginning in 1994, the commissioners elected to self-insure several medical insurance plans available to eligible retirees and full-time employees. Claims against the self-insured plans are reviewed and processed by a third party administrator. Re-insurance is maintained to limit liability for large specific and/or aggregate claims. Liability is calculated as the uninsured portion of all incurred claims over the expected claim level as determined by the insurer.

## **OTHER INFORMATION**

### **Independent Audit**

State statutes require that an annual audit be performed by independent certified public accountants. The Lancaster County Commissioners selected Ernst & Young LLP. The independent auditors report on the general-purpose financial statements and give an "in relation to" opinion on the required supplementary information and on the combining fund statements and account group schedules included in the financial section of this report. The independent auditors disclaim an opinion on the introductory and statistical sections of the report.

### **Single Audit**

In addition to meeting the requirements set forth in state statutes, this audit was designed to meet the requirements of the federal Single Audit Act Amendments of 1996 and the related OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." The single audit for 1999 will be completed during August 2000. Information related to this single audit, including the supplementary schedule of expenditures of federal awards, findings and recommendations, and independent auditors' reports on internal control and compliance with applicable laws and regulations, and major program requirements, will be included in a separately issued single audit report.

## **Certificate of Achievement Award**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the County of Lancaster for its comprehensive annual financial report for the year ended December 31, 1998. In order to be awarded a Certificate of Achievement, the County published an easily readable and efficiently organized comprehensive annual financial report (CAFR), which conformed to program standards. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence in Financial Reporting is valid for a period of one year only. We believe our current CAFR continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

## **Other Awards**

Lancaster County was awarded one of the first annual Joint Center for Sustainable Communities Awards. The Joint Center represents a collaboration of the U.S. Conference of Mayors, the National Association of Counties, the U.S. Department of Agriculture, the U.S. Department of Commerce, the U.S. Department of Energy, the U.S. Environmental Protection Agency, and the U.S. Department of Housing and Urban Development. The County's award was presented for its "regional growth management strategy" which maps out local efforts to manage growth, contain sprawl, preserve greenspace and agricultural land, protect water quality and clean up brownfields.

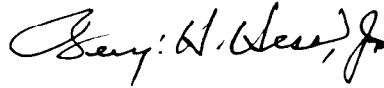
The Lancaster County Board of Commissioners worked together with the City of Lancaster and the 59 other municipalities to put together the comprehensive plan. Hundreds of public meetings, countywide surveys, and citizen opinion polls resulted in the adoption of The Lancaster County Growth Management Strategy. The County's strategic growth plan emphasizes the needs of the county's small towns, the city and the desire to preserve the area's rural heritage.

In addition, Lancaster County was one of five communities in the nation to receive an award from the Secretary of the Department of Housing and Urban Development. The HUD Secretary Award was in recognition of the county's sustainable urban economic development achievements.

For the second consecutive year, the Lancaster County Local Emergency Planning Committee (LEPC), which is administered by the County's Emergency Management Agency, received an award from the PA Emergency Management Agency for "Excellence in Emergency Planning for Hazardous Material Incidents". The award demonstrates the commitment made by the LEPC, Haz Mat 2 (a volunteer haz mat response team), and the County's Emergency Management Agency to assure advanced planning for an emergency at any of the 157 facilities within the County that stock extremely hazardous substances.

## **Acknowledgments**

The preparation of the comprehensive annual financial report on a timely basis was made possible by the dedicated services of the Controller's office staff, the cooperation of all County departments, various elected and appointed officials, and the assistance of our independent auditors, Ernst & Young LLP. We appreciate the contributions made in the preparation of this report.

A handwritten signature in black ink, appearing to read "Benj. H. Hess, Jr.", with a stylized flourish at the end.

Benj. H. Hess, Jr.

# **COUNTY OF LANCASTER, PENNSYLVANIA**

## **LIST OF PRINCIPAL OFFICIALS**

**December 31, 1999**

### **COMMISSIONERS**

Paul R. Thibault, Chairman  
Terry L. Kauffman, Vice-Chairman  
Ron Ford

### **PROTHONOTARY**

Robert H. Getz

### **RECORDER OF DEEDS**

Stephen J. McDonald

### **CLERK OF COURT OF COMMON PLEAS**

Diana L. Thompson

### **JUDGES OF COURT OF COMMON PLEAS**

Michael A. Georgelis, Acting President Judge  
Paul K. Allison  
James P. Cullen  
Louis J. Farina  
Wayne G. Hummer, Jr.  
Henry S. Kenderdine, Jr.  
Michael J. Perezous  
Lawrence F. Stengel  
Wilson Bucher, Senior Judge  
D. Richard Eckman, Senior Judge

### **CONTROLLER**

Benj. H. Hess, Jr.

### **TREASURER**

Gregory A. Sahd

### **REGISTER OF WILLS**

C. Thomas Walker, Jr.

### **JURY COMMISSIONERS**

Kathleen Angermier  
Linda Schwanger

### **DISTRICT ATTORNEY**

Joseph C. Madenspacher

### **SHERIFF**

Philip E. Bomberger III

### **CORONER**

Barry D. Walp

# Certificate of Achievement for Excellence in Financial Reporting

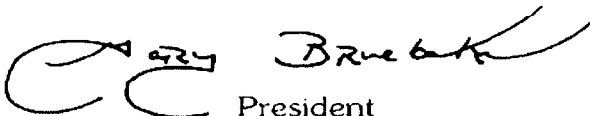
Presented to

County of Lancaster,  
Pennsylvania

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 1998

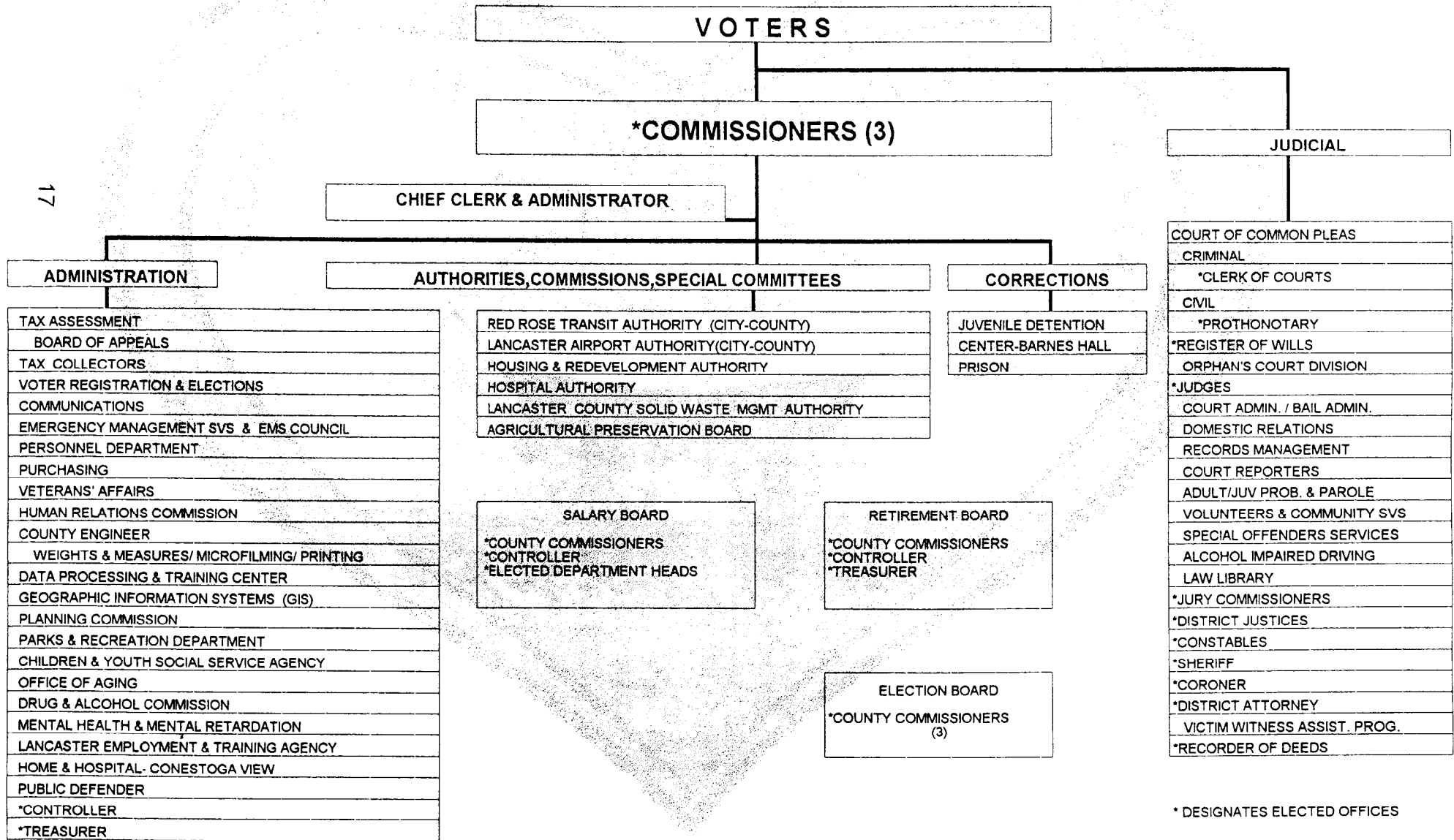
A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



  
President  
  
Executive Director

# LANCASTER COUNTY ORGANIZATIONAL CHART

## 3RD CLASS COUNTY



**Benj. H. Hess, Jr., B.S.**  
Controller

**Walt Rogers, B.S.**  
Chief Deputy

**Kathy Kunkel, B.A.**  
A/P, Payroll Supervisor

**Sharon Keen**  
Assistant A/P, Payroll  
Supervisor

**Anna Mae Jones**  
Payroll Clerk

**Mack Fisher**  
Accountant

**Thelma Rankin**  
Account Clerk Sr.

**Patsy Sensenig**  
**Betty Cramer**  
**Mary Lapp**  
Account Clerks

**Darlene Davis, B.S.**  
Assistant Deputy

**Marsha Beiler**  
Staff Assistant

**Judy Peifer**  
Cash Control Specialist

**Jean Lannigan**  
Secretary

**Dolores Wimer**  
Account Clerk

**Becky Dittenhafer, B.S./B.A.**  
Systems Administrator

**Tracy McFatridge**  
Systems Analyst

**Andrew Sapovchak, B.S., CPA**  
Director of Audits

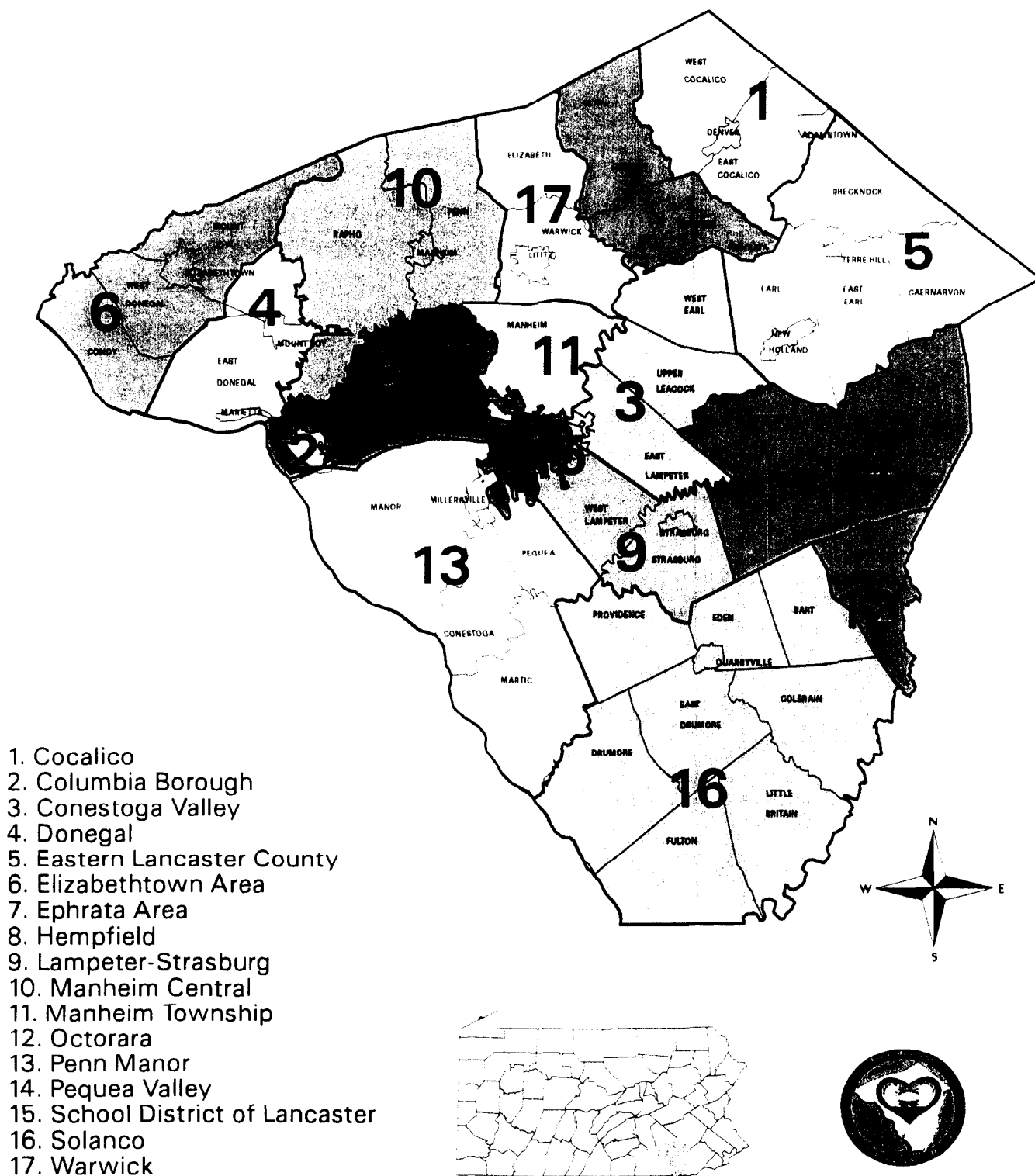
**Mary Jo Weaver, B.A.**  
Grant Coordinator

**Amy Hoffman, B.S., CPA**  
**Billie Hotchkiss, B.S.**  
**Dale Brubaker, B.S.**  
Sr. Auditor/Accountants

**Larry Bickhart, B.S.**  
**Matthew Luciani, B.S., CPA**  
**Mica Saunders, B.A.**  
Auditor/Accountants

**LANCASTER COUNTY**  
**CONTROLLER'S OFFICE**

# LANCASTER COUNTY PUBLIC SCHOOL DISTRICTS



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## Report of Independent Auditors

County Commissioners  
County of Lancaster

We have audited the accompanying general purpose financial statements of the County of Lancaster, Pennsylvania, as of and for the year ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the County of Lancaster, Pennsylvania, at December 31, 1999, and the results of its operations and cash flows of its enterprise fund for the year then ended in conformity with accounting principles generally accepted in the United States.

As discussed in Note 1, the County adopted GASB Statement No. 32, "Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans."

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining fund financial statements and account group schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the County of Lancaster, Pennsylvania. Such information has been subjected to the auditing procedures applied in our audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

We did not audit the data included in the introductory and statistical sections of this report and, therefore, express no opinion thereon.

*Ernst & Young LLP*

June 14, 2000

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## General Purpose Financial Statements

County of Lancaster, Pennsylvania  
Combined Balance Sheet - All Fund Types and Account Groups  
December 31, 1999

|                                                                      | Governmental Fund Types |                     |                    |                    | Proprietary<br>Fund Type | Fiduciary Fund Type  | Account Groups          |                            | Totals<br>(Memorandum<br>Only) |
|----------------------------------------------------------------------|-------------------------|---------------------|--------------------|--------------------|--------------------------|----------------------|-------------------------|----------------------------|--------------------------------|
|                                                                      | General                 | Special<br>Revenue  | Capital Projects   | Debt Service       | Enterprise               | Trust and Agency     | General Fixed<br>Assets | General Long-<br>Term Debt |                                |
| <b>Assets and other debits</b>                                       |                         |                     |                    |                    |                          |                      |                         |                            |                                |
| Cash and temporary investments:                                      |                         |                     |                    |                    |                          |                      |                         |                            |                                |
| Operating                                                            | \$12,249,049            | \$9,674,664         | \$ -               | \$ -               | \$3,023,479              | \$6,883,072          | \$ -                    | \$ -                       | \$31,830,264                   |
| Other                                                                |                         | 288,315             | 698,507            |                    | 236,897                  |                      |                         |                            | 1,223,719                      |
| Cash with fiscal agents                                              | 8,187                   |                     |                    |                    |                          |                      |                         |                            | 8,187                          |
| Investments                                                          |                         |                     |                    | 7,286,011          |                          | 110,897,095          |                         |                            | 118,183,106                    |
| Receivables:                                                         |                         |                     |                    |                    |                          |                      |                         |                            |                                |
| Taxes                                                                | 420,046                 |                     |                    |                    |                          |                      |                         |                            | 420,046                        |
| Fines and costs                                                      | 384,381                 |                     |                    |                    |                          |                      |                         |                            | 384,381                        |
| Accounts                                                             |                         |                     |                    |                    |                          | 2,141,347            |                         |                            | 2,141,347                      |
| Due from other funds                                                 | 461,175                 |                     |                    |                    |                          |                      |                         |                            | 461,175                        |
| Due from other governments                                           | 697,228                 | 3,221,494           |                    |                    | 2,494,946                |                      |                         |                            | 6,413,668                      |
| Advances to providers                                                | 218,886                 | 5,680,891           |                    |                    |                          |                      |                         |                            | 5,899,777                      |
| Loans receivable                                                     | 1,074,130               |                     |                    |                    |                          |                      |                         |                            | 1,074,130                      |
| Other                                                                | 19,211                  | -                   |                    |                    |                          |                      |                         |                            | 19,211                         |
| Fixed assets (net, where applicable, of<br>accumulated depreciation) |                         |                     |                    |                    | 4,733,622                |                      | 91,719,102              |                            | 96,452,724                     |
| Restricted cash                                                      |                         |                     | 473,388            |                    |                          |                      |                         |                            | 473,388                        |
| Other debits:                                                        |                         |                     |                    |                    |                          |                      |                         |                            |                                |
| Amount available in debt service fund                                |                         |                     |                    |                    |                          |                      |                         | 7,286,011                  | 7,286,011                      |
| Amount to be provided for retirement of<br>general long-term debt    |                         |                     |                    |                    |                          |                      |                         | 44,234,189                 | 44,234,189                     |
| <b>Total assets and other debits</b>                                 | <b>\$15,532,293</b>     | <b>\$18,865,364</b> | <b>\$1,171,895</b> | <b>\$7,286,011</b> | <b>\$10,488,944</b>      | <b>\$119,921,514</b> | <b>\$91,719,102</b>     | <b>\$51,520,200</b>        | <b>\$316,505,323</b>           |

County of Lancaster, Pennsylvania

Combined Balance Sheet - All Fund Types and Account Groups (continued)

December 31, 1998

|                                               | Governmental Fund Types |                 |                  | Proprietary Fund Type |              | Fiduciary Fund Type |                      | Account Groups         |  | Totals            |  |
|-----------------------------------------------|-------------------------|-----------------|------------------|-----------------------|--------------|---------------------|----------------------|------------------------|--|-------------------|--|
|                                               | General                 | Special Revenue | Capital Projects | Debt Service          | Enterprise   | Trust and Agency    | General Fixed Assets | General Long-Term Debt |  | (Memorandum Only) |  |
| <b>Liabilities, equity, and other credits</b> |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Liabilities:                                  |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Accounts payable                              | \$1,113,762             | \$3,265,215     | \$ -             | \$ -                  | \$366,667    | \$ -                | \$ -                 | \$ -                   |  | \$4,745,644       |  |
| Contracts payable                             |                         | 652,860         | \$901,800        |                       |              |                     |                      |                        |  | 1,554,660         |  |
| Due to other funds                            |                         | 342,751         |                  |                       |              | 118,424             |                      |                        |  | 461,175           |  |
| Matured bonds and interest payable            | 8,187                   |                 |                  |                       |              |                     |                      |                        |  | 8,187             |  |
| Deferred revenue                              | 609,738                 | 6,840,428       |                  |                       |              | 1,457,428           |                      |                        |  | 8,907,594         |  |
| Deposits and advances                         |                         |                 |                  |                       |              | 992,048             |                      |                        |  | 992,048           |  |
| General obligation bonds payable              |                         |                 |                  |                       |              |                     |                      | 45,745,234             |  | 45,745,234        |  |
| Capital lease obligation                      |                         |                 |                  |                       |              |                     |                      | 822,699                |  | 822,699           |  |
| Escrow liability                              |                         |                 |                  |                       |              | 1,095,062           |                      |                        |  | 1,095,062         |  |
| Payroll related accruals                      | 2,973,309               | 600,096         |                  |                       | 515,822      | 398,434             |                      |                        |  | 4,487,661         |  |
| Due to other governments                      |                         |                 |                  |                       |              | 2,147,959           |                      |                        |  | 2,147,959         |  |
| Accrued vacation and sick pay                 |                         |                 |                  |                       | 861,516      |                     |                      | 3,097,505              |  | 3,959,021         |  |
| Net pension obligation                        |                         |                 |                  |                       | 323,835      |                     |                      | 1,133,593              |  | 1,457,428         |  |
| Workers' compensation claims liability        |                         |                 |                  |                       |              |                     |                      | 721,169                |  | 721,169           |  |
| Patient funds held in safekeeping             |                         |                 |                  |                       | 236,897      |                     |                      |                        |  | 236,897           |  |
| Total liabilities                             | 4,704,996               | 11,701,350      | 901,800          | -                     | 2,304,737    | 6,209,355           | -                    | 51,520,200             |  | 77,342,438        |  |
| Equity and other credits:                     |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Investment in general fixed assets            |                         |                 |                  |                       |              |                     | 91,719,102           |                        |  | 91,719,102        |  |
| Contributed capital                           |                         |                 |                  |                       | 1,407,946    |                     |                      |                        |  | 1,407,946         |  |
| Retained earnings:                            |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Unreserved                                    |                         |                 |                  |                       | 6,776,261    |                     |                      |                        |  | 6,776,261         |  |
| Fund balances:                                |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Reserved for employees' pension benefit       |                         |                 |                  |                       |              | 113,712,159         |                      |                        |  | 113,712,159       |  |
| Reserved for advances                         | 218,886                 |                 |                  |                       |              |                     |                      |                        |  | 218,886           |  |
| Reserved for loans receivable                 | 1,074,130               |                 |                  |                       |              |                     |                      |                        |  | 1,074,130         |  |
| Reserved for debt service                     |                         |                 |                  | 7,286,001             |              |                     |                      |                        |  | 7,286,001         |  |
| Unreserved:                                   |                         |                 |                  |                       |              |                     |                      |                        |  |                   |  |
| Designated for programmatic expenditures      |                         | 7,164,014       |                  |                       |              |                     |                      |                        |  | 7,164,014         |  |
| Undesignated                                  | 9,534,281               |                 | 270,095          |                       |              |                     |                      |                        |  | 9,804,376         |  |
| Total equity and other credits                | 10,827,297              | 7,164,014       | 270,095          | 7,286,001             | 8,184,207    | 113,712,159         | 91,719,102           | -                      |  | 239,162,875       |  |
| Total liabilities, equity, and other credits  | \$15,532,293            | \$18,865,364    | \$1,171,895      | \$7,286,001           | \$10,488,944 | \$119,921,514       | \$91,719,102         | \$51,520,200           |  | \$316,505,313     |  |

The notes to the financial statements are an integral part of this statement.

County of Lancaster, Pennsylvania  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types  
For the Year Ended December 31, 1999

|                                                                                                                   | General      | Special Revenue | Capital Projects | Debt Service | Totals<br>(Memorandum<br>Only) |
|-------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|--------------|--------------------------------|
| Revenues:                                                                                                         |              |                 |                  |              |                                |
| Real estate taxes                                                                                                 | \$54,257,481 | \$ -            | \$ -             | \$ -         | \$54,257,481                   |
| Personal property taxes in arrears                                                                                | 8,110        |                 |                  |              | 8,110                          |
| Intergovernmental                                                                                                 | 5,304,677    | 64,363,403      |                  |              | 69,668,080                     |
| Departmental                                                                                                      | 11,350,324   | 1,693,076       |                  |              | 13,043,400                     |
| Fines and costs                                                                                                   | 2,961,714    |                 |                  |              | 2,961,714                      |
| Interest                                                                                                          | 1,448,507    | 276,232         | 242,239          |              | 1,966,978                      |
| Other                                                                                                             | 254,760      | 398,254         | 963,840          |              | 1,616,854                      |
| Total revenues                                                                                                    | 75,585,573   | 66,730,965      | 1,206,079        | -            | 143,522,617                    |
| Expenditures:                                                                                                     |              |                 |                  |              |                                |
| Current:                                                                                                          |              |                 |                  |              |                                |
| General government                                                                                                | 17,149,471   |                 | 4,369,424        |              | 21,518,895                     |
| Public safety                                                                                                     | 5,206,259    |                 |                  |              | 5,206,259                      |
| Roads and bridges                                                                                                 |              | 560,989         |                  |              | 560,989                        |
| Health, education, and welfare:                                                                                   |              |                 |                  |              |                                |
| Drug and alcohol                                                                                                  |              | 3,839,594       |                  |              | 3,839,594                      |
| Employment and training                                                                                           |              | 2,426,380       |                  |              | 2,426,380                      |
| Mental health/mental retardation                                                                                  |              | 26,077,370      |                  |              | 26,077,370                     |
| Office of aging                                                                                                   |              | 5,968,260       |                  |              | 5,968,260                      |
| Children and youth                                                                                                |              | 27,331,900      |                  |              | 27,331,900                     |
| Other                                                                                                             | 595,725      |                 |                  |              | 595,725                        |
| Judicial                                                                                                          | 20,377,277   | 2,906,874       |                  |              | 23,284,151                     |
| Corrections                                                                                                       | 11,721,069   |                 |                  |              | 11,721,069                     |
| Cultural and recreation                                                                                           | 1,881,487    |                 |                  |              | 1,881,487                      |
| Community development                                                                                             |              | 3,965,971       |                  |              | 3,965,971                      |
| Depreciation in Fair Value of Investments                                                                         |              |                 |                  | 210,073      | 210,073                        |
| Capital outlay                                                                                                    | 1,580,753    | 1,414,353       | 3,540,859        |              | 6,535,965                      |
| Debt service:                                                                                                     |              |                 |                  |              |                                |
| Principal retirement                                                                                              | 4,360,000    |                 |                  |              | 4,360,000                      |
| Interest and Fiscal Charges                                                                                       | 1,875,940    |                 |                  |              | 1,875,940                      |
| Total expenditures                                                                                                | 64,747,981   | 74,491,691      | 7,910,283        | 210,073      | 147,360,028                    |
| Excess (deficiency) of revenues over (under) expenditures                                                         | 10,837,592   | (7,760,726)     | (6,704,204)      | (210,073)    | (3,837,411)                    |
| Other financing sources (uses):                                                                                   |              |                 |                  |              |                                |
| Operating transfers in                                                                                            | 14,448       | 6,238,515       |                  | \$1,652      | 6,254,615                      |
| Operating transfers out                                                                                           | (6,238,515)  | (14,448)        |                  | (1,652)      | (6,254,615)                    |
| Proceeds of refunding bonds                                                                                       | 9,573,225    |                 |                  |              | 9,573,225                      |
| Payment to refunded bond escrow agent                                                                             | (9,573,225)  |                 |                  |              | (9,573,225)                    |
| Total other financing sources (uses)                                                                              | (6,224,067)  | 6,224,067       | -                | -            | -                              |
| Excess (deficiency) of revenues and other financing<br>sources over (under) expenditures and other financing uses | 4,613,525    | (1,536,659)     | (6,704,204)      | (210,073)    | (3,837,411)                    |
| Fund balances, January 1                                                                                          | 6,213,772    | 8,700,673       | 6,974,299        | 7,496,084    | 29,384,828                     |
| Fund balances, December 31                                                                                        | \$10,827,297 | \$7,164,014     | \$270,095        | \$7,286,011  | \$25,547,417                   |

The notes to the financial statements are an integral part of this statement.

County of Lancaster, Pennsylvania  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual -  
General and Budgeted Special Revenue Funds - Budgetary Basis  
For the Year Ended December 31, 1999

|                                                                                                                | General Fund         |                     |                                     | Budgeted Special Revenue Funds |                    |                                        |
|----------------------------------------------------------------------------------------------------------------|----------------------|---------------------|-------------------------------------|--------------------------------|--------------------|----------------------------------------|
|                                                                                                                | Budget               | Actual              | Variance Favorable<br>(Unfavorable) | Budget                         | Actual             | Variance<br>Favorable<br>(Unfavorable) |
| Revenues:                                                                                                      |                      |                     |                                     |                                |                    |                                        |
| Real estate taxes                                                                                              | \$53,914,300         | \$54,379,308        | \$465,008                           | \$ -                           | \$ -               | \$ -                                   |
| Personal property taxes in arrears                                                                             |                      | 8,110               | 8,110                               |                                |                    | -                                      |
| Intergovernmental                                                                                              | 6,348,577            | 5,909,435           | (439,142)                           | 62,567,203                     | 63,379,091         | 811,888                                |
| Departmental                                                                                                   | 11,243,771           | 11,356,149          | 112,378                             | 1,501,390                      | 1,568,072          | 66,682                                 |
| Fines and costs                                                                                                | 3,740,121            | 2,943,053           | (797,068)                           |                                |                    | -                                      |
| Interest                                                                                                       | 1,018,500            | 1,440,484           | 421,984                             | 248,887                        | 243,558            | (5,329)                                |
| Indirect reimbursement                                                                                         | 1,404,093            | 1,577,846           | 173,153                             |                                |                    | -                                      |
| Other                                                                                                          | 247,602              | 246,103             | (1,499)                             | 495,399                        | 398,979            | (96,420)                               |
| Total revenues                                                                                                 | 77,917,564           | 77,860,488          | (57,076)                            | 64,812,879                     | 65,589,700         | 776,821                                |
| Expenditures:                                                                                                  |                      |                     |                                     |                                |                    |                                        |
| Current:                                                                                                       |                      |                     |                                     |                                |                    |                                        |
| General government                                                                                             | 24,108,199           | 19,862,423          | 4,245,776                           |                                |                    | -                                      |
| Public safety                                                                                                  | 5,750,792            | 5,139,515           | 611,277                             |                                |                    | -                                      |
| Roads and bridges                                                                                              |                      |                     | -                                   | 1,029,552                      | 226,032            | 803,520                                |
| Health, education, and welfare:                                                                                |                      |                     |                                     |                                |                    |                                        |
| Drug and alcohol                                                                                               |                      |                     | -                                   | 3,932,657                      | 3,874,079          | 58,578                                 |
| Employment and training                                                                                        |                      |                     | -                                   | 3,275,529                      | 2,393,035          | 882,494                                |
| Mental health/mental retardation                                                                               |                      |                     | -                                   | 30,362,366                     | 30,226,965         | 135,401                                |
| Office of aging                                                                                                |                      |                     | -                                   | 6,804,728                      | 5,959,096          | 845,632                                |
| Children and youth                                                                                             |                      |                     | -                                   | 23,539,194                     | 22,822,304         | 716,890                                |
| Other                                                                                                          | 547,937              | 889,268             | (341,331)                           |                                |                    | -                                      |
| Judicial                                                                                                       | 21,636,814           | 20,396,343          | 1,240,471                           | 3,455,147                      | 2,920,106          | 535,041                                |
| Corrections                                                                                                    | 11,887,055           | 11,611,828          | 275,227                             |                                |                    | -                                      |
| Cultural and recreation                                                                                        | 2,126,581            | 1,868,263           | 258,318                             |                                |                    | -                                      |
| Capital outlay                                                                                                 | 2,384,035            | 1,580,753           | 803,282                             | 2,270,737                      | 2,009,411          | 261,326                                |
| Debt service:                                                                                                  |                      |                     |                                     |                                |                    |                                        |
| Principal                                                                                                      | 4,360,000            | 4,360,000           | -                                   |                                |                    | -                                      |
| Interest                                                                                                       | 1,875,940            | 1,875,940           | -                                   |                                |                    | -                                      |
| Total expenditures                                                                                             | 74,677,353           | 67,584,333          | 7,093,020                           | 74,669,910                     | 70,431,028         | 4,238,882                              |
| Excess (deficiency) of revenues over (under) expenditures                                                      | 3,240,211            | 10,276,155          | (7,035,944)                         | (9,857,031)                    | (4,841,328)        | 5,015,703                              |
| Other financing sources (uses):                                                                                |                      |                     |                                     |                                |                    |                                        |
| Operating transfers in                                                                                         |                      |                     | -                                   | 7,828,153                      | 6,238,515          | (1,589,638)                            |
| Operating transfers out                                                                                        | (7,837,303)          | (6,238,515)         | 1,598,788                           |                                |                    | -                                      |
| Total other financing sources (uses)                                                                           | (7,837,303)          | (6,238,515)         | 1,598,788                           | 7,828,153                      | 6,238,515          | (1,589,638)                            |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses | <u>\$(4,597,092)</u> | 4,037,640           | <u>\$8,634,732</u>                  | <u>\$(2,028,878)</u>           | 1,397,187          | <u>\$3,426,065</u>                     |
| Net increase in assets and liabilities                                                                         |                      | 1,228,669           |                                     |                                |                    |                                        |
| Fund balances, January 1                                                                                       |                      | 6,982,740           |                                     |                                | 8,595,182          |                                        |
| Fund balances, December 31                                                                                     |                      | <u>\$12,249,049</u> |                                     |                                | <u>\$9,962,979</u> |                                        |

The notes to the financial statements are an integral part of this statement.

County of Lancaster, Pennsylvania

Statement of Revenues, Expenses, and Changes in Retained Earnings  
Enterprise Fund  
For the Year Ended December 31, 1999

|                                |                           |
|--------------------------------|---------------------------|
| Operating revenues:            |                           |
| Net patient service revenue    | \$24,040,919              |
| Other                          | 246,990                   |
| Total operating revenues       | <u>24,287,909</u>         |
| Operating expenses:            |                           |
| Administration                 | 1,099,854                 |
| Nursing                        | 12,531,247                |
| Dietary                        | 2,603,192                 |
| Housekeeping                   | 1,346,007                 |
| Medical services               | 67,576                    |
| Operations and maintenance     | 2,010,786                 |
| Pharmacy                       | 365,992                   |
| Laundry                        | 656,181                   |
| Recreation therapy             | 520,448                   |
| Admissions                     | 86,475                    |
| Staff development              | 250,058                   |
| Barber and beautician          | 59,260                    |
| Personnel                      | 239,992                   |
| Physical therapy               | 1,038,596                 |
| Social services                | 363,997                   |
| Volunteers                     | 23,399                    |
| Depreciation                   | 556,076                   |
| Security                       | 162,452                   |
| Respiratory                    | 145,835                   |
| Total operating expenses       | <u>24,127,423</u>         |
| Operating and net income       | 160,486                   |
| Retained-earnings, January 1   | <u>6,615,775</u>          |
| Retained-earnings, December 31 | <u><u>\$6,776,261</u></u> |

*The notes to the financial statements are an integral part of this statement.*

County of Lancaster, Pennsylvania  
Statement of Cash Flows - Enterprise Fund  
For the Year Ended December 31, 1999

|                                                                                         |                           |
|-----------------------------------------------------------------------------------------|---------------------------|
| Cash flows from operating activities:                                                   |                           |
| Cash received on patient accounts                                                       | \$23,705,790              |
| Cash payments to suppliers for goods and services                                       | (6,450,735)               |
| Cash payments to employees for services                                                 | (13,839,640)              |
| Cash payments for taxes                                                                 | (1,056,529)               |
| Cash payments for employee benefits                                                     | (2,145,550)               |
| Other operating revenues                                                                | <u>247,004</u>            |
| Net cash provided by operating activities                                               | 460,340                   |
| <br>Cash flows from capital and related financing activities:                           |                           |
| Purchases of capital assets                                                             | <u>(1,343,803)</u>        |
| Net cash used in capital and related financing activities                               | (1,343,803)               |
| <br>Net increase in cash and cash equivalents                                           | (883,463)                 |
| Cash and cash equivalents, January 1                                                    | <u>4,143,839</u>          |
| <br>Cash and cash equivalents, December 31                                              | <u><u>\$3,260,376</u></u> |
| <br>Reconciliation of operating income to net cash provided by operating activities:    |                           |
| Operating income                                                                        | \$160,486                 |
| Adjustments to reconcile operating income to net cash provided by operating activities: |                           |
| Depreciation                                                                            | 556,076                   |
| Changes in assets and liabilities:                                                      |                           |
| Increase in due from other governments                                                  | (289,808)                 |
| Increase in accounts payable                                                            | (193,476)                 |
| Increase in accrued expenses                                                            | 224,855                   |
| Decrease in patient funds held in safekeeping                                           | (45,321)                  |
| Increase in other liabilities                                                           | <u>47,528</u>             |
| Total adjustments                                                                       | <u>299,854</u>            |
| Net cash provided by operating activities                                               | <u><u>\$460,340</u></u>   |

*The notes to the financial statements are an integral part of this statement.*

County of Lancaster, Pennsylvania  
Statement of Changes in Plan Net Assets - Pension Trust Fund  
For the Year Ended December 31, 1999

|                                                                 |                             |
|-----------------------------------------------------------------|-----------------------------|
| Additions:                                                      |                             |
| Plan member contributions                                       | \$3,341,514                 |
| Investment income:                                              |                             |
| Net appreciation in fair value of investments                   | 17,361,015                  |
| Interest and Dividends                                          | 3,341,016                   |
|                                                                 | <u>20,702,031</u>           |
| Less investment expense                                         | 406,587                     |
| Net investment income                                           | <u>20,295,444</u>           |
| Total additions                                                 | <u>23,636,958</u>           |
| Deductions:                                                     |                             |
| Benefits paid to plan members and beneficiaries                 | 2,605,963                   |
| Refunds of contributions paid to plan members and beneficiaries | 979,387                     |
| Administrative expenses                                         | 37,367                      |
| Total deductions                                                | <u>3,622,717</u>            |
| Net increase                                                    | <u>20,014,241</u>           |
| Net assets held in trust for pension benefits, January 1        | <u>93,697,918</u>           |
| Net assets held in trust for pension benefits, December 31      | <u><u>\$113,712,159</u></u> |

*The notes to the financial statements are an integral part of this statement.*

# County of Lancaster, Pennsylvania

## Notes to Financial Statements

December 31, 1999

### **1. Summary of Significant Accounting Policies**

The financial statements of the County of Lancaster (the County) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County's accounting policies are described below:

#### **Reporting Entity**

In evaluating how to define the County of Lancaster for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GASB Statement No. 14, "The Reporting Entity." GASB Statement No. 14 defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board and either the ability to impose will by the primary government or the possibility that the component unit will provide a financial benefit or impose a financial burden on the primary government. Conditions that would indicate the ability to impose will by the primary government include but are not limited to the primary government's ability to remove appointed members of the organization's governing board at will, the ability to modify or approve the budget of the organization, the ability to modify or approve rate or fee changes affecting revenues, the ability to veto, over rule, or modify the decisions of the organization's governing body, and the ability to appoint, hire, reassign, or dismiss management of the organization. Conditions that would indicate the possibility that the component unit will provide a financial benefit or impose a financial burden on the primary government include but are not limited to the legal entitlement or access by the primary government to the organization's resources, legal obligation by the primary government to finance the deficits of or provide financial support to the organization, and the obligation by the primary government for the debt of the organization. Based upon the application of these criteria, no potential component units met the requirements to be included in the County's reporting entity.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

**RELATED ORGANIZATIONS.** The County's Board of Commissioners is responsible for appointing some of the members of the board of other organizations, but the County's accountability for these organizations does not extend beyond making the appointments. These organizations include:

- Lancaster County Redevelopment Authority
- Lancaster Airport Authority
- Lancaster County Hospital Authority
- Lancaster County Housing Authority
- Lancaster County Solid Waste Management Authority
- Lancaster City and County Joint Transfer System  
(Red Rose Transit Authority)
- Lancaster County Conservation District
- Lancaster County Private Industry Council

### Fund Accounting

The County uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain County functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental funds are used to account for all or most of the County's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the accumulation of resources for the payment of principal and interest on certain general obligation bonds payable (debt service fund), and the acquisition or construction of general fixed assets (capital projects funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. The County uses its general fund to account for debt service on certain general obligation bonds payable not accounted for in the debt service fund.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies (internal service funds). (The County has no internal service funds.)

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the County. When these assets are held under the terms of a formal trust agreement, either a pension trust fund, a nonexpendable trust fund, or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the County is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the County holds on behalf of others as their agent. (The County has no nonexpendable or expendable trust funds.)

#### **Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The enterprise fund and pension trust fund are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Enterprise Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The modified accrual basis of accounting is used by all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The County considers property taxes as available if they are collected within 60 days after year end. A 60-day availability period is also used for revenue recognition

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

for all other applicable governmental fund revenues. Those revenues susceptible to accrual are property taxes, fines and costs, interest revenue, and intergovernmental revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due.

The accrual basis of accounting is utilized by the enterprise fund and pension trust fund. Under this method, revenues are recorded when earned and expenses are recorded at the time they are incurred.

With respect to the enterprise fund, the County has elected to apply only FASB Statements issued prior to November 30, 1989 that do not conflict with GASB Statements.

The County reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the County has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

#### **Pooled Cash and Temporary Investments**

The majority of cash balances and temporary investments of most governmental funds, the enterprise fund, and the agency fund are pooled by the County. Balances are segregated by fund but accounted for centrally for receipt and disbursement purposes. Interest on investments is reported in the general fund except for amounts allocated to those funds where there is a statutory requirement to do so as dictated in program and/or grant requirements. Individual fund pooled cash and temporary investment deficits are subsidized through operating transfers by the general fund at year end.

For purposes of the statement of cash flows, the enterprise fund (Conestoga View) considers all highly liquid investments (temporary investments) with a maturity of three months or less when purchased to be cash equivalents.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

#### **Investments**

Investments are stated at fair value as provided by GASB Statement No. 31. Unrealized appreciation or depreciation on investments due to changes in fair value are recognized in individual fund operations each year.

Other than cash equivalents in the enterprise fund, investments which are expected to be realized in cash within twelve months or less are reported as temporary investments. Temporary investments are reported at fair value (typically using published market prices) except for nonparticipating interest-bearing contracts such as repurchase agreements and nonnegotiable certificates of deposit, which are reported at amortized cost. Investments expected to be realized in cash after twelve months are reported as long-term investments. Long-term investments are reported at fair value, except for certain nonparticipating interest-bearing contracts, which are reported at cost. Fair values are based on published market prices, quotations from national securities exchanges and securities pricing services, or by the respective fund managers for securities which are not actively traded.

In accordance with authorized investment laws, the County invests in various mortgage-backed securities issued by federal agencies, collateralized mortgage obligations, and U.S. Treasury interest-only strips. These securities are reported at fair value in the balance sheet.

#### **Short-Term Interfund Receivables/Payables**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. The receivables and payables resulting from these transactions are classified as "due from other funds" or "due to other funds" on the balance sheet.

#### **Inventories**

The cost of governmental fund-type inventories are recorded as expenditures at the time of purchase.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

#### **Prepaid Items**

Payments made to vendors for services that will benefit periods beyond December 31, 1999 are recorded as expenditures at the time of payment for the governmental fund types.

#### **Restricted Assets and Related Liabilities**

Temporary investments in the enterprise fund of \$236,897 at December 31, 1999 represent assets restricted for the payment of patient funds held in safekeeping.

#### **Fixed Assets**

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition, construction, and assets under capital lease are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at historical cost. Donated fixed assets are valued at the estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated (for the enterprise fund only) over the remaining useful lives of the related fixed assets.

Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems are not capitalized, as these assets are immovable and of value only to the County.

Assets in the general fixed assets account group are not depreciated. Depreciation of buildings/improvements and furniture/equipment for the enterprise fund is computed using the straight-line method over the assets' estimated useful lives.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

Interest is capitalized on enterprise fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

#### **Compensated Absences**

Liabilities for vacation and sick leave reported in accordance with GASB Statement No. 16 that are expected to be liquidated with expendable available financial resources are reported as an expenditure and a fund liability of the governmental fund that will pay it. Liabilities for vacation and sick leave that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts. Liabilities for vacation and sick leave of the enterprise fund are recorded as an expense and liability of that fund in the year that the liability is deemed reportable in accordance with GASB Statement No. 16.

#### **Risk Management**

The County is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors, and omissions, and natural disasters, as well as from self-insured unemployment compensation and employees' workers' compensation programs and self-insurance under several medical insurance plans available to eligible retirees and full-time employees. The general fund and general long-term debt account group are used to account for the risks associated with the self-insured employees' workers' compensation program and the general fund is used to account for all other risk financing activities.

The County purchases commercial insurance for risks of loss related to torts, theft of, damage to, and destruction of assets, and errors and omissions. There have been no significant changes in insurance coverage in the past three years, and settled claims have not exceeded the commercial coverage in those years.

The County manages the financial risk of unemployment benefits through retention of all liability exposure. The liability for claims is estimated at two times the average benefits paid for the three highest claim years.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### **1. Summary of Significant Accounting Policies (continued)**

The County is self-insured for workers' compensation in accordance with Article III of the Pennsylvania Workman's Compensation Act of 1915 as Reenacted and Amended. The exposure of risk is financed mostly through retention of all liability exposure, with limited purchase of commercial excess insurance. The liability is recorded as estimated by the plan administrator. Claims are paid from the general fund and the required retention amounts are accrued as a liability of the general fund.

The current portion of the liability is recorded in the general fund and the balance is reported in the general long-term debt account group.

The County has self-insured several medical insurance plans available to eligible retirees and full-time employees. Claims against the self-insured plans are reviewed and processed by a third-party administrator. Reinsurance is maintained to limit liability for large specific and/or aggregate claims. The claim liability is determined by the third-party administrator and is calculated as the uninsured portion of all incurred claims over the expected claim level as determined by the insurer plus estimated, unpaid claims incurred during the fiscal year. The medical insurance claim liability of \$664,757 is based on the requirements of GASB Statement No. 10, as amended by GASB Statement No. 30, which requires that a liability for claims be reported if information prior to the issuance of financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated.

### **Long-Term Obligations**

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from enterprise fund operations are accounted for in that fund.

County of Lancaster, Pennsylvania  
Notes to Financial Statements (continued)

**1. Summary of Significant Accounting Policies (continued)**

**Fund Equity**

Contributed capital is recorded in the enterprise fund for capital grants or contributions received from developers, customers, or other funds. Reserves represent those portions of fund equity not appropriable for expenditure or that are legally segregated for a specific future use.

**Intergovernmental Revenues**

Intergovernmental revenues represent revenues received from the Commonwealth and federal agencies generally to fund specific programs. Awards made on the basis of entitlement periods are recorded as intergovernmental revenues when entitlement occurs and the revenues are measurable and available. Reimbursement type grants are recorded as revenues when the related expenditures or expenses are incurred. The amounts reported as due from other governments consist primarily of amounts due from the Commonwealth.

**Interest Revenue**

Interest revenue includes interest, dividends, realized gains and losses, and the change in the fair value of investments, if any, during the fiscal year.

**Bond Discounts/Issuance Costs**

Bond discounts and issuance costs are recognized in the period paid.

**Interfund Transactions**

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

## County of Lancaster, Pennsylvania

### Notes to Financial Statements (continued)

#### 1. Summary of Significant Accounting Policies (continued)

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### **Memorandum Only - Total Columns**

Total columns on the general purpose financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations, in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### **New Accounting Pronouncement**

Effective January 1, 1999, the County has adopted GASB Statement No. 32, "Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans." The Statement requires that the County's Deferred Compensation Plan be removed from the financial statements as the Plan does not meet the criteria in NCGA Statement No. 1, "Governmental Accounting and Financial Reporting Principles," for inclusion in the fiduciary funds of the County. The Plan was previously reported as an agency fund. As a result of adopting GASB Statement No. 32, \$14,773,753 of investments in mutual funds and \$14,773,753 in deferred compensation liabilities were removed from the agency fund as of January 1, 1999.

#### **Pending Changes in Accounting Principles**

In November 1997, the GASB issued Interpretation No. 5 of the Governmental Accounting Standards Board, "Property Tax Revenue Recognition in Governmental Funds." This Interpretation amends NCGA Interpretation 3, "Revenue Recognition-Property Taxes," by modifying the definition of "available" as the term relates to property tax revenue recognition using the modified accrual basis of accounting. The County is required to adopt Interpretation No. 5 beginning with the calendar year 2001.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

In December 1998, the GASB issued Statement No. 33, "Accounting and Financial Reporting for Nonexchange Transactions," (e.g., most taxes, grants, and donations). Under Statement No. 33, the accounting and reporting for a nonexchange transaction depends upon the nature of the transaction as well as the basis of accounting. The County is required to adopt Statement No. 33 beginning with the calendar year 2001.

In June 1999, the GASB issued Statement No. 34, "Basic Financial Statements - Management's Discussion and Analysis." Statement No. 34 establishes significant new financial reporting requirements for state and local governments. The County is required to adopt Statement No. 34 for their calendar year 2002 financial statements.

In March 2000, the GASB issued Interpretation No. 6 of the Governmental Accounting Standards Board, "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements." This Interpretation clarifies the application of standards for modified accrual recognition of certain liabilities and expenditures in areas where differences have arisen or potentially could arise, in interpretation and practice. The County is required to adopt Interpretation No. 6, along with the adoption of GASB Statement No. 34 for their calendar year 2002 financial statements.

In April 2000, the GASB issued Statement No. 36, "Recipient Reporting for Certain Shared Nonexchange Revenues." GASB Statement No. 36 supersedes paragraph 28 of GASB Statement No. 33, "Accounting and Financial Reporting for Nonexchange Transactions," to provide symmetrical accounting treatment for certain shared revenues. The County is required to adopt Statement No. 36 simultaneously with Statement No. 33 beginning with the calendar year 2001.

The County has not yet completed the varied and in some cases complex analyses required to estimate the financial statement impact of these new pronouncements.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 2. Budgets and Budgetary Accounting

The County adopts budgets for the general fund and all special revenue funds, except the Community Development Block Grant Fund. The Debt Service Fund is controlled through a general obligation bond indenture provision. Project-length financial plans are adopted for the capital projects funds.

The County's budgetary basis is substantially on a cash basis but includes some payroll related accruals and related interfund transactions. The legal level of budgetary control is established by fund. It is the prerogative of management to also maintain an enhanced level of control at the function and object level. Appropriations lapse at the end of each year and must be reappropriated. Encumbrances are not reported; however, they are considered by management in the budgeting process.

The County Administrator is authorized to transfer budget amounts between departments within any fund; however, any supplemental appropriations which alter the total expenditures of any fund require resolution of the County Commissioners.

Budgeted amounts are as originally adopted or as amended by the Commissioners at various times. During the year, several supplemental appropriations were necessary for the general and special revenue funds as a result of additional revenues made available from state grants and other sources.

Adjustments necessary to convert the results of operations and fund balances on the budgetary basis to the GAAP basis for the general fund and special revenue funds are as follows:

|                                       | General<br>Fund      | Special Revenue<br>Funds |
|---------------------------------------|----------------------|--------------------------|
| Ending fund balance - budgetary basis | \$ 12,249,049        | \$ 9,962,979             |
| Accruals at December 31, 1999:        |                      |                          |
| Due from other funds                  | 461,175              | —                        |
| Due from other governments            | 697,228              | 3,221,494                |
| Advances to providers                 | 218,886              | 5,680,891                |
| Loans receivable                      | 1,074,130            | —                        |
| Other receivables                     | 823,638              | —                        |
| Accounts payable                      | (1,113,762)          | (3,265,215)              |
| Contracts payable                     | —                    | (652,860)                |
| Due to other funds                    | —                    | (342,751)                |
| Deferred revenue                      | (609,738)            | (6,840,428)              |
| Payroll related accruals              | (2,973,309)          | (600,096)                |
| Ending fund balance - GAAP basis      | <u>\$ 10,827,297</u> | <u>\$ 7,164,014</u>      |

## County of Lancaster, Pennsylvania

### Notes to Financial Statements (continued)

#### **3. Deposits and Investments**

##### **Deposits**

At December 31, 1999, the carrying amount of the County's deposits, including cash with fiscal agents, was \$31,270,079 and the bank balances totaled \$34,846,584. Of the bank balances, \$4,234,322 was covered by federal depository insurance. The remainder was categorized as uncollateralized (bank balances collateralized with securities held by the pledging financial institution's agent but not in the County's name).

At December 31, 1999, \$473,388 in County deposits represented restricted cash. This cash balance is maintained in an escrow account in the name of the County, for the City of Lancaster. This amount was escrowed as part of an agreement between the County and the City of Lancaster for required Phase I improvements related to the construction of a facility. Disbursement of funds from the account for construction related expenses are subject to City approval. All of the improvements are required to be completed by June 2, 2004. Once the project is completed, the remaining cash balance in the escrow account will again be available to the County, subject to a 15% retainage that can be held by the City of Lancaster for a period of eighteen months after completion in order to ensure proper completion of the project and construction of the facility in accordance with all City code building specifications.

##### **Investments**

The County utilizes various temporary investment sources in an effort to maximize interest earnings on its cash balances. Commonwealth statutes limit the County to the types of investments it may make. Allowable investments include repurchase agreements, U.S. government and related agency obligations, and Commonwealth and related agency obligations. (See Note 13 for Pension Trust Fund allowable investments.)

The County uses an external investment pool to ensure safety and maximize efficiency, liquidity, and yield for County funds. These funds are invested by the Commonwealth of Pennsylvania's Treasury Department in the INVEST Program for Local Governments, which separately issues audited financial statements which are available to the public. Written requests for financial statements should be directed to the following address:

Commonwealth of Pennsylvania  
Treasury Department  
INVEST Program  
Finance Building  
Harrisburg, Pennsylvania 17120

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 3. Deposits and Investments

At December 31, 1999, all of the County's investments other than the County's investment in the external investment pool were categorized as uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the County's name. The investments in the external investment pool were not categorized.

The fair value of the County's position in the external investment pool is equivalent to the value of the pool shares. There is no formal external regulatory oversight for the external investment pool.

Investments by type were as follows at December 31, 1999:

|                                                                 | <u>Carrying Value</u> |
|-----------------------------------------------------------------|-----------------------|
| Temporary investments:                                          |                       |
| U.S. government securities                                      | \$ 646,550            |
| Commonwealth of Pennsylvania sponsored external investment pool | 33,929                |
| Municipal obligations                                           | 1,585,000             |
|                                                                 | <u>\$ 2,265,479</u>   |
| Investments:                                                    |                       |
| Common stocks                                                   | \$ 52,280,825         |
| International equity fund                                       | 18,552,203            |
| Corporate bonds                                                 | 14,319,716            |
| U.S. government agency-mortgage backed securities               | 15,111,437            |
| U.S. treasury interest-only strips                              | 15,858,533            |
| Collateralized mortgage obligations                             | 2,060,392             |
|                                                                 | <u>\$ 118,183,106</u> |

The County invests in various U.S. government agency-mortgage backed securities and collateralized mortgage obligations that provide a cash flow "pass through" of principal and interest payments by mortgages from an underlying pool of mortgage loans. Mortgage backed securities and collateralized mortgage obligations do not have a contractual maturity date and the County is subject to the risk of prepayment on this portfolio.

### 4. Property Taxes

Property taxes attach as an enforceable lien on property as of January 1 and are levied on March 1. Taxes are collected at a discount until April 30, at their face amount from May 1 until June 30, and include a penalty thereafter. The County bills and collects its own taxes relating to property within the City of Lancaster and certain other

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 4. Property Taxes (continued)

municipalities that do not elect tax collectors. Taxes relating to all other municipalities in the County are collected by elected tax collectors. The County collects delinquent taxes on behalf of itself and other taxing authorities. Delinquent tax collections and remittances are accounted for through the County's Agency Fund.

The County is permitted by the County Code of the Commonwealth of Pennsylvania to levy property taxes up to 25 mills on every dollar of adjusted valuation for general County purposes exclusive of the requirements for the payment of interest and principal on funded debt. The property tax rate for 1999 was 2.515 mills.

### 5. Changes in Fixed Assets

A summary of changes in general fixed assets for 1999 follows:

|                            | Balance<br>January 1, 1999 | Additions           | Retirements         | Balance<br>December 31,<br>1999 |
|----------------------------|----------------------------|---------------------|---------------------|---------------------------------|
| General fixed assets:      |                            |                     |                     |                                 |
| Land and improvements      | \$ 4,732,170               | \$ —                | \$ —                | \$ 4,732,170                    |
| Buildings and improvements | 58,500,671                 | 1,527,525           | —                   | 60,028,196                      |
| Furniture and equipment    | 21,463,565                 | 1,965,604           | (227,009)           | 23,202,160                      |
| Assets under capital lease | 1,371,165                  | —                   | —                   | 1,371,165                       |
| Construction in progress   | 258,331                    | 2,127,080           | —                   | 2,385,411                       |
|                            | <u>\$ 86,325,902</u>       | <u>\$ 5,620,209</u> | <u>\$ (227,009)</u> | <u>\$ 91,719,102</u>            |

As of December 31, 1999, the County has \$1,866,764 in commitments outstanding related to contracts for the acquisition, construction, and renovation of various facilities.

The following is a summary of enterprise fund (Conestoga View) fixed assets at December 31, 1999:

|                               |                     |
|-------------------------------|---------------------|
| Land and improvements         | \$ 433,693          |
| Buildings and improvements    | 7,587,816           |
| Furniture and equipment       | 5,174,739           |
| Less accumulated depreciation | (8,462,626)         |
| Net fixed assets              | <u>\$ 4,733,622</u> |

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 5. Changes in Fixed Assets (continued)

For the enterprise fund, the following estimated useful lives are used to compute depreciation:

|                            |             |
|----------------------------|-------------|
| Land and improvements      | 10-20 years |
| Buildings and improvements | 10-40 years |
| Furniture and equipment    | 5-20 years  |

### 6. Leases

#### Operating Leases

The County is committed under various leases for building and office space and data processing and other equipment. These leases are considered for accounting purposes to be operating leases. Lease expenditures for the year ended December 31, 1999 amounted to \$1,176,926. Future minimum lease payments for these leases are as follows:

| <u>Year Ending</u> | <u>Amount</u>       |
|--------------------|---------------------|
| 2000               | \$ 1,043,649        |
| 2001               | 895,464             |
| 2002               | 650,113             |
| 2003               | 461,650             |
| 2004               | 3,281,460           |
| Total              | <u>\$ 6,332,336</u> |

#### Capital Lease

The County is committed under a capital lease agreement for data processing equipment. The leased assets and related obligations are accounted for in the General Fixed Assets Account Group and General Long-Term Debt Group, respectively. Assets under capital leases totaled \$1,371,165 as of December 31, 1999. The following is a schedule of the future minimum lease payments under this capital lease, together with the net present value of minimum lease payments as of December 31, 1999.

| <u>Year Ending</u>                      | <u>Amount</u>     |
|-----------------------------------------|-------------------|
| 2000                                    | \$ 308,000        |
| 2001                                    | 308,000           |
| 2002                                    | 308,000           |
| Total minimum lease payment             | <u>924,000</u>    |
| Less: Amount representing interest      | <u>101,301</u>    |
| Present value of minimum lease payments | <u>\$ 822,699</u> |

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 7. Long-Term Debt

#### General Obligation Bonds

The County issues general obligation bonds to provide funds for the acquisition and construction of major facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

As determined under the Commonwealth of Pennsylvania Local Government Unit Debt Act of 1972, the legal debt margin of the County at December 31, 1999 was \$227,175,191.

Long-term debt consisted of the following at December 31, 1999:

#### General Long-Term Debt Account Group

|                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Capital appreciation General Obligation Bonds, to advance refund the General Obligation Bonds, Series of 1988, dated March 14, 1991, principal payable semi-annually in varying amounts from \$105,000 to \$2,740,000 from January 1, 2003 to July 1, 2007                                                                                                                                                                            | \$ 9,995,234         |
| 5.05% current interest bearing General Obligation Bonds, Second Series of 1992, to advance refund the General Obligation Bonds, Series of 1990, and the First General Obligation Bonds, Second Series of 1992 and various capital projects, dated December 1, 1992, principal payable annually, varying in an amount of \$860,000 on May 1, 2000                                                                                      | 860,000              |
| 5.00% current interest bearing General Obligation Bonds, Series A of 1997, to refund the current interest-bearing General Obligation Bonds, Series of 1991, dated January 2, 1997, principal payable annually, varying in amounts from \$2,430,000 to \$2,690,000 from May 1, 2000 to May 1, 2002                                                                                                                                     | 7,675,000            |
| 4.10 - 5.50% current interest bearing General Obligation Bonds, Series B of 1997, to advance refund a portion of the General Obligation Bonds, Second Series of 1992, dated January 3, 1997, and to finance various capital projects, principal payable annually, varying in amounts from \$425,000 to \$745,000 from November 1, 2000 to November 1, 2016                                                                            | 7,690,000            |
| 3.45 - 4.60% current interest bearing General Obligation Bonds, Series of 1998, to partial advance refund the current interest bearing General Obligation Bonds, Series 1996, dated December 15, 1998, principal payable annually, varying in amounts from \$410,000 to \$760,000 from November 1, 2000 to November 1, 2016                                                                                                           | 9,815,000            |
| 3.75 - 4.90% current interest bearing General Obligation Bonds, Series of 1999, to current refund the current interest bearing General Obligation Bonds, Series of 1994, and to partially current refund the current interest bearing General Obligation Bonds, Second Series of 1992, dated November 1, 1999, principal payable annually, varying in amounts from \$425,000 to \$1,245,000 from November 1, 2000 to November 1, 2010 | 9,710,000            |
| Total general obligation bonds payable                                                                                                                                                                                                                                                                                                                                                                                                | 45,745,234           |
| Accrued vacation and sick pay                                                                                                                                                                                                                                                                                                                                                                                                         | 3,097,505            |
| Net pension obligation                                                                                                                                                                                                                                                                                                                                                                                                                | 1,133,593            |
| Workers' compensation claims liability                                                                                                                                                                                                                                                                                                                                                                                                | 721,169              |
| Obligation under capital lease agreement                                                                                                                                                                                                                                                                                                                                                                                              | 822,699              |
| Total general long-term debt                                                                                                                                                                                                                                                                                                                                                                                                          | <u>\$ 51,520,200</u> |

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 7. Long-Term Debt (continued)

A summary of the County's total debt service commitments for debt outstanding as of December 31, 1999 is set forth below:

|                                          | General Long-Term Debt |                      |                      |
|------------------------------------------|------------------------|----------------------|----------------------|
|                                          | Principal              | Interest             | Total                |
| Bonds payable:                           |                        |                      |                      |
| 2000                                     | \$ 5,129,362           | \$ 1,549,636         | \$ 6,678,998         |
| 2001                                     | 4,395,000              | 1,346,039            | 5,741,039            |
| 2002                                     | 4,600,000              | 1,142,396            | 5,742,396            |
| 2003                                     | 3,292,926              | 2,525,710            | 5,818,636            |
| 2004                                     | 3,288,304              | 2,543,820            | 5,832,124            |
| 2005-2016                                | 25,039,642             | 9,822,658            | 34,862,300           |
|                                          | 45,745,234             | 18,930,259           | 64,675,493           |
| Other general long-term debt:            |                        |                      |                      |
| Accrued vacation and sick pay            | 3,097,505              | —                    | 3,097,505            |
| Net pension obligation                   | 1,133,593              | —                    | 1,133,593            |
| Workers' compensation claims liability   | 721,169                | —                    | 721,169              |
| Obligation under capital lease agreement | 822,699                | 101,301              | 924,000              |
|                                          | <u>\$ 51,520,200</u>   | <u>\$ 19,031,560</u> | <u>\$ 70,551,760</u> |

On November 1, 1999, the County issued \$9,710,000 in general obligation bonds, Series of 1999, to current refund and partially current refund previously issued general obligation bonds. The net refunding bond proceeds were \$9,573,225 after payment of underwriting fees, insurance, and other issuance costs. The County current refunded its previously issued bonds to reduce debt service payable on its general obligation bonds by \$276,099 and to obtain an economic gain of \$352,123.

The remaining \$628,503 of the 1999 additions to general obligation bonds payable represent 1999 accretion on the capital appreciation general obligation bonds dated March 14, 1991.

On December 31, 1999, \$9,300,000 of bonds outstanding are considered defeased.

General long-term debt is expected to be repaid primarily from general fund tax revenues.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 7. Long-Term Debt (continued)

#### Changes in Long-Term Liabilities

During the year ended December 31, 1999, the following changes occurred in liabilities reported in the general long-term debt account group:

|                                          | Balance<br>January 1,<br>1999 | Additions            | Reductions           | Balance<br>December 31,<br>1999 |
|------------------------------------------|-------------------------------|----------------------|----------------------|---------------------------------|
| Obligation under capital lease agreement | \$ 1,096,932                  | \$ —                 | \$ 274,233           | \$ 822,699                      |
| Accrued vacation and sick pay            | 2,937,201                     | 3,781,559            | 3,621,255            | 3,097,505                       |
| General obligation bonds payable         | 49,241,731                    | 10,338,503           | 13,835,000           | 45,745,234                      |
| Net pension obligation                   | 456,478                       | 677,115              | —                    | 1,133,593                       |
| Workers' compensation claims liability   | 818,443                       | —                    | 97,274               | 721,169                         |
|                                          | <u>\$ 54,550,785</u>          | <u>\$ 14,797,177</u> | <u>\$ 17,827,762</u> | <u>\$ 51,520,200</u>            |

### 8. Self-Insurance Claims Liability

Changes in the County's self-insurance claims liabilities for the years ended December 31, 1999 and 1998 were as follows:

|                                                                                                                                     | Liability<br>Balance as of<br>January 1,<br>1999 | Current Year<br>Claims and<br>Changes in<br>Estimates | Claim<br>Payments   | Liability<br>Balance as of<br>December 31,<br>1999 |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------|---------------------|----------------------------------------------------|
| General Fund-Unemployment Compensation                                                                                              | \$ 263,060                                       | \$ 155,846                                            | \$ 155,846          | \$ 263,060                                         |
| General Fund and General Long-Term Debt Account Group Workers' Compensation                                                         | 1,252,738                                        | 564,953                                               | 639,392             | 1,178,299                                          |
| General Fund-Medical Insurance                                                                                                      | 814,782                                          | 4,893,756                                             | 5,043,781           | 664,757                                            |
| Total General Fund and General Long-Term Debt Account Group-Unemployment Compensation, Workers' Compensation, and Medical Insurance | <u>\$ 2,330,580</u>                              | <u>\$ 5,614,555</u>                                   | <u>\$ 5,839,019</u> | <u>\$ 2,106,116</u>                                |

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 8. Self-Insurance Claims Liability

|                                                                                                                                                    | Liability<br>Balance as of<br>January 1,<br>1998 | Current Year<br>Claims and<br>Changes in<br>Estimates | Claim<br>Payments   | Liability<br>Balance as of<br>December 31,<br>1998 |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------|---------------------|----------------------------------------------------|
| General Fund-Unemployment<br>Compensation                                                                                                          | \$ 263,060                                       | \$ 122,590                                            | \$ 122,590          | \$ 263,060                                         |
| General Fund and General<br>Long-Term Debt Account<br>Group Workers'<br>Compensation                                                               | 1,292,459                                        | 477,216                                               | 516,937             | 1,252,738                                          |
| General Fund-Medical Insurance                                                                                                                     | 669,755                                          | 4,790,323                                             | 4,645,296           | 814,782                                            |
| Total General Fund and General<br>Long-Term Debt Account<br>Group-Unemployment<br>Compensation, Workers'<br>Compensation, and Medical<br>Insurance | <u>\$ 2,225,274</u>                              | <u>\$ 5,390,129</u>                                   | <u>\$ 5,284,823</u> | <u>\$ 2,330,580</u>                                |

Of the above general fund and general long-term debt account group workers' compensation balance at December 31, 1999 and 1998, \$721,169 and \$818,443, respectively, was reported in the general long-term debt account group.

### 9. Interfund Assets/Liabilities

Individual fund receivable and payable balances at December 31, 1999 were as follows:

| Fund                    | Interfund<br>Receivables | Interfund<br>Payables |
|-------------------------|--------------------------|-----------------------|
| General                 | \$ 461,175               | \$ —                  |
| Special revenue funds:  |                          |                       |
| Employment and training | —                        | 151,245               |
| Liquid fuels            | —                        | 119                   |
| Drug and alcohol        | —                        | 191,387               |
| Agency                  | —                        | 118,424               |
|                         | <u>\$ 461,175</u>        | <u>\$ 461,175</u>     |

## County of Lancaster, Pennsylvania

### Notes to Financial Statements (continued)

#### **10. Due From Other Governments**

Amounts "Due from Other Governments" are primarily grants receivable from the Commonwealth of Pennsylvania at December 31, 1999. Additionally, the Enterprise Fund (Conestoga View) has a "Due from Other Governments" in the amount of \$2,494,496 principally relating to billing for patient services rendered under the Commonwealth's Medical Assistance Program.

#### **11. Commitments and Contingent Liabilities**

On April 30, 1991, the County executed an agreement with the Fulton Opera House Foundation (Foundation) whereby the County agreed to loan the Foundation up to \$1,100,000 for purposes of funding costs of the Fulton Opera House Rehabilitation Project, as defined (Project). The term of the loan will be for a period of up to 30 years from the date of the initial draw on the loan. As of December 31, 1999, the outstanding loan balance to the Foundation under this agreement was \$1,074,130.

The County receives funds from the Commonwealth of Pennsylvania and various federal agencies to fund specific programs. Final determination of various amounts is subject to audit under the Federal Single Audit Act Amendments of 1996 and by the responsible agencies. County officials believe that any audit adjustments resulting from final settlements will be immaterial in relation to the County's financial resources.

Effective January 1, 1996, the County repealed its personal property tax, which had averaged approximately \$5 million in annual County revenues. The legality of similar taxes, under the U.S. Constitution, in Pennsylvania and other states has been challenged and the potential exists for the County's prior years taxes, going back three years, to be challenged also. Whether such claims will be asserted and ultimately result in a loss to the County is uncertain at this time.

In 1996, the County completed a reassessment of all County properties for taxing purposes as ordered by the State Commonwealth Court. The reassessment was effective with calendar year 1997. As a consequence of the reassessment, certain property values are being appealed by individual property owners and through class action. The likelihood of an unfavorable outcome relating to this matter is uncertain at this time.

## County of Lancaster, Pennsylvania

### Notes to Financial Statements (continued)

#### **11. Commitments and Contingent Liabilities (continued)**

The County is involved as either plaintiff or defendant in several lawsuits and claims. However, it is the opinion of County solicitors that potential claims against the County not covered by insurance resulting from such litigation would not materially affect the financial position of the County.

#### **12. Postretirement Healthcare Benefits**

In addition to providing pension benefits, the County provides certain postretirement healthcare benefits to all former employees who were members of the Employee Retirement Plan for a minimum of five years and are currently receiving retirement income. The provisions of the plan are stated in the County's personnel manual. The County is under no statutory or contractual obligation to provide these postretirement healthcare benefits. Currently, 356 retirees meet those eligibility requirements. These benefits are provided through insurance companies whose premiums, in some cases, are based on the benefits paid during the year. Premiums under the plan for certain healthcare benefits are paid in part by the County. Retirees desiring such coverage are responsible for co-pays in accordance with rates established by the County. The County recognizes the cost of providing these benefits, which totaled \$823,260 for 1999, as premiums are paid.

#### **13. Employee Retirement Plan (Pension Trust Fund)**

The County maintains a single-employer contributory defined benefit pension plan (the Plan) covering substantially all County employees. The Plan is considered part of the County's financial reporting entity and is included in the County's financial statements as a Pension Trust Fund. The Plan does not issue a stand-alone financial report.

##### **Description of Plan**

The Plan is governed by the 1971 County Pension Law, Act 96, of the General Assembly of the Commonwealth of Pennsylvania, as amended (the Act). Benefit and contribution provisions of the Plan are established and can be amended as provided by the Act.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 13. Employee Retirement Plan (Pension Trust Fund) (continued)

Membership in the Plan is mandatory for all full-time County employees. At December 31, 1999, the Plan's membership consisted of the following:

|                                                                 |              |
|-----------------------------------------------------------------|--------------|
| Retirees and beneficiaries receiving benefits                   | 483          |
| Terminated plan members enrolled but not yet receiving benefits | 36           |
| Active plan members                                             | <u>2,079</u> |
| Total members                                                   | <u>2,598</u> |

The Plan provides retirement, death, and disability benefits. Retirement benefits vest after eight years of credited service. Employees who retire at age 60, or with 20 years of service, if at least 55 years of age, are entitled to an unreduced annual retirement benefit. Employees are eligible for a reduced annual retirement benefit after accumulating 20 years of service prior to reaching age 55.

The general annual benefit is from .833% to 1.25% (depending on the date the employee entered the Plan) of the employee's high three-year salary times years of service.

Cost-of-living adjustments (COLA) are provided at the discretion of the Lancaster County Employees' Retirement Board.

Covered employees are required by the Act to contribute to the Plan at a rate of 5% of their gross pay. Employees may contribute up to an additional 10% of gross pay, at their option. The contributions are recorded in an individually identified account which is also credited with interest, calculated to yield 5 1/2% compounded annually. Accumulated employee contributions and credited interest, which amounted to \$29,833,862 as of December 31, 1999, vest immediately and are returned upon termination of service if the employee is not eligible for other benefits.

The County is required to contribute to the Plan at an actuarially determined rate. The Act establishes the contribution requirements of the County and may be amended by the General Assembly of the Commonwealth of Pennsylvania.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 13. Employee Retirement Plan (Pension Trust Fund) (continued)

The Plan's investments are held in a bank-administered trust fund. The Retirement Board authorizes, within a 5% margin, the pension trust fund to invest the following asset allocations:

|                                 |     |
|---------------------------------|-----|
| Mid-Large Cap Domestic Equities | 30% |
| Small Cap Domestic Equities     | 15% |
| International Equities          | 15% |
| Domestic Fixed Income           | 40% |

Securities must be rated BAA or better by Moody's rating services or BBB by Standard & Poor's rating service.

The following individual investment represents 5% or more of the Plan's fair value of net assets available for benefits as of December 31, 1999:

|                                  | <u>Fair Value</u> |
|----------------------------------|-------------------|
| International equity mutual fund | \$ 18,552,203     |

Administrative costs of the Plan, in accordance with a 1991 amendment to the Act, may be paid from Plan assets unless it is determined by the actuary that such payment will impair the actuarial soundness of the Plan. During 1999, all administrative costs totaling \$37,367 were paid from Plan assets.

The Act makes no provision for termination of the Plan.

### Summary of Significant Accounting Policies

The Plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to each plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 13. Employee Retirement Plan (Pension Trust Fund) (continued)

Plan investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Mortgages are valued on the basis of future principal and interest payments, and are discounted at prevailing interest rates for similar instruments.

The Plan's funding policy provides for periodic member contributions as discussed above and employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are sufficient to accumulate sufficient assets to pay benefits when due. Level percentage of payroll employer contribution rates and the actuarial value of assets are determined using the aggregate actuarial funding method. Separate determination and amortization of the unfunded accrued actuarial liability are not part of the aggregate actuarial cost method and are not required when that method is used. Significant actuarial assumptions used to compute the annual employer required contribution for the current year are the same as those used to compute the net pension obligation as follows:

The net pension obligation and the annual required contribution were determined as part of an actuarial valuation at December 31, 1999. Significant actuarial assumptions used include (a) a rate of return on the investment of present and future assets of 7.5% per year compounded annually, (b) projected salary increases of 4.5% per year compounded annually, (c) no inflation rate as it is reflected in assumptions (a) and (b), and (d) no postretirement benefit increases.

### Annual Pension Cost and Net Pension Obligation

The County's annual pension cost and net pension obligation for the current year were as follows:

|                                            |                     |
|--------------------------------------------|---------------------|
| Annual required contribution               | \$ 899,728          |
| Interest on net pension obligation         | 43,949              |
| Adjustment to annual required contribution | <u>(72,229)</u>     |
| Annual pension cost                        | 871,448             |
| Contributions made                         | <u>—</u>            |
| Increase in net pension obligation         | 871,448             |
| Net pension obligation beginning of year   | <u>585,980</u>      |
| Net pension obligation, end of year        | <u>\$ 1,457,428</u> |

# County of Lancaster, Pennsylvania

## Notes to Financial Statements (continued)

### 13. Employee Retirement Plan (Pension Trust Fund) (continued)

#### Available Trend Information

| Year Ending | Annual<br>Pension Cost<br>(APC) | Percentage of<br>APC<br>Computed | Net Pension<br>Obligation |
|-------------|---------------------------------|----------------------------------|---------------------------|
| 1998        | \$ 585,980                      | \$ -                             | \$ 585,980                |
| 1999        | \$ 871,448                      | \$ -                             | \$ 1,457,428              |

#### Legally Required Reserves

At December 31, 1999, the County has a balance of \$29,833,862 in Members' Annuity Reserve Account. This account is the total of the contributions deducted from the salaries of the active and terminated vested members of the retirement system and the IRC 414(h)(2) pickup contributions together with the interest additions as of December 31, 1999. Since those accumulations represent the present value of future benefits as of December 31, 1999, the reserve balance and liability are equal and this reserve is fully funded.

The County has a balance of \$44,926,632 in the County Annuity Reserve Account as of December 31, 1999. This balance and the amounts expected to be credited in the future, plus investment earnings thereon, represent the reserves set aside for the payment of the County's share of the retirement allowances.

When a County annuity is scheduled to commence for a particular member, sufficient monies are transferred from the County Annuity Reserve Account to the Retired Members' Reserve Account to provide for such County annuities actually entered upon. Thus, this reserve is always fully funded.

The Retired Members' Reserve Account is the account out of which monthly retirement allowances including cost-of-living increases and death benefits are paid. The assets allocated to this reserve account as of December 31, 1999 amounted to \$19,860,689.

### 14. Enterprise Fund Equity

The Conestoga View enterprise fund had a contributed capital balance of \$1,407,946 at December 31, 1999. There were no additions to contributed capital during 1999.

## County of Lancaster, Pennsylvania

### Notes to Financial Statements (continued)

#### **15. Fund Balance Deficit**

The Public Safety Fund, a Capital Projects Fund, reported a fund balance deficit of \$637,731 at December 31, 1999.

#### **16. Subsequent Events**

On January 20, 2000, the County issued \$25,000,000 in variable rate General Obligation Bonds, Series of 2000, dated January 20, 2000, to finance various capital projects of the County. The interest rate is variable throughout the life of the bonds and they mature from May 1, 2000 to November 1, 2030.

On May 24, 2000, the County enacted an ordinance to issue \$32,000,000 in General Obligation Bonds, Series A of 2000, dated June 15, 2000, to finance various capital projects of the County. The bonds' stated interest rates will be from 5% to 6.25%, and they will mature from November 1, 2000 through May 1, 2015.

County of Lancaster, Pennsylvania  
Employee Retirement Plan  
Required Supplementary Information  
Schedule of Employer Contributions

| Year Ended<br>December 31 | Annual<br>Required<br>Contribution | Percentage<br>Contributed |
|---------------------------|------------------------------------|---------------------------|
| 1994                      | \$ 1,942,057                       | 74%                       |
| 1995                      | 2,088,180                          | 27%                       |
| 1996                      | 2,360,563                          | 13%                       |
| 1997                      | 2,617,040                          | 0%                        |
| 1998                      | 585,980                            | 0%                        |
| 1999                      | 899,728                            | 0%                        |

The information presented in the required supplementary schedule was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

|                               |                           |
|-------------------------------|---------------------------|
| Valuation date                | December 31, 1999         |
| Actuarial cost method         | Aggregate                 |
| Amortization method           | Not applicable*           |
| Remaining amortization period | Not applicable*           |
| Asset valuation method        | Five year smoothed market |

|                            |                                       |
|----------------------------|---------------------------------------|
| Actuarial assumptions:     |                                       |
| Investment rate of return  | 7.5%                                  |
| Projected salary increases | 4.5%                                  |
| Includes inflation at:     | Reflected in previous two assumptions |
| Cost of living adjustments | None                                  |

- \* The aggregate actuarial cost method does not identify or separately amortize unfunded actuarial liabilities.

## Special Revenue Funds

Special revenue funds are used to account for revenues that are legally restricted to expenditures for particular purposes.

### **Children and Youth Services Fund**

This fund is used to account for amounts received from various federal, state, and local sources. These funds are restricted to provide support services to underprivileged juveniles.

### **Domestic Relations Fund**

This fund is used to account for amounts received from various federal and local sources. These funds are restricted to enforce the support obligations owed by absent parents, locate absent parents, and establish paternity to obtain child and spousal support.

### **Employment and Training Fund**

This fund is used to account for amounts received from various federal and state sources. These funds are restricted to operate programs wherein job training and employment opportunities are provided for the economically disadvantaged, unemployed, or under employed citizens of Lancaster County.

### **Office of Aging Fund**

This fund is used to account for amounts received from various federal, state, and local sources. These funds are restricted to operate programs which assist citizens age 60 and older to maintain maximum independence and dignity in a home environment.

### **Mental Health and Mental Retardation Fund**

This fund is used to account for amounts received from various federal, state, and local sources. These funds are restricted to provide assistance and medical care to those individuals with mental health and developmental disability problems.

### **Drug and Alcohol Fund**

This fund is used to account for amounts received from various federal, state, and local sources. These funds are restricted to plan, coordinate, and administer service programs for the control of alcohol and drug abuse.

**Liquid Fuels Fund**

This fund is used to account for amounts received from the state. These funds are restricted to building and improving local roads and bridges.

**Agricultural Land Preservation Fund**

This fund is used to account for amounts appropriated by the County, as well as funds received from the state. These funds are used in the deed restriction program to help preserve farmland in Lancaster County.

**Community Development Block Grant Fund**

This fund is used to account for amounts received from various federal and state sources. These funds are passed through to the Lancaster County Redevelopment Authority to be used for the development of decent housing, a suitable living environment, and expanded economic opportunities within the County.

County of Lancaster, Pennsylvania

Special Revenue Funds  
Combining Balance Sheet

December 31, 1999

|                                            | Children and<br>Youth Services | Domestic<br>Relations | Employment<br>and Training | Office of Aging    | Mental Health<br>and Mental<br>Retardation | Drug and<br>Alcohol | Liquid Fuels       | Agricultural<br>Land<br>Preservation | Community<br>Development<br>Block Grant | Total               |
|--------------------------------------------|--------------------------------|-----------------------|----------------------------|--------------------|--------------------------------------------|---------------------|--------------------|--------------------------------------|-----------------------------------------|---------------------|
| <b>Assets</b>                              |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Cash and temporary investments:            |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Operating                                  | \$1,242,274                    | \$2,515,004           | \$ -                       | \$836,099          | \$1,899,057                                | \$ -                | \$2,870,120        | \$312,110                            | \$ -                                    | \$9,674,664         |
| Other                                      | 2,938                          |                       |                            | 285,377            |                                            |                     |                    |                                      |                                         | 288,315             |
| Due from other governments                 | 1,999,835                      | 389,687               | 244,143                    | 82,803             |                                            | 500,366             | 4,660              |                                      |                                         | 3,221,494           |
| Advances to providers                      |                                |                       |                            | 6,600              | 5,666,727                                  | 7,564               |                    |                                      |                                         | 5,680,891           |
| <b>Total assets</b>                        | <b>\$3,245,047</b>             | <b>\$2,904,691</b>    | <b>\$244,143</b>           | <b>\$1,210,879</b> | <b>\$7,565,784</b>                         | <b>\$507,930</b>    | <b>\$2,874,780</b> | <b>\$312,110</b>                     | <b>\$ -</b>                             | <b>\$18,865,364</b> |
| <b>Liabilities and fund balances</b>       |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Liabilities:                               |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Accounts payable                           | \$1,511,761                    | \$7,417               | \$64,713                   | \$255,297          | \$1,121,787                                | \$302,669           | \$1,571            | \$ -                                 | \$ -                                    | \$3,265,215         |
| Contracts payable                          |                                |                       |                            |                    |                                            |                     | 340,750            | 312,110                              |                                         | 652,860             |
| Due to other funds                         |                                |                       | 151,245                    |                    |                                            | 191,387             | 119                |                                      |                                         | 342,751             |
| Deferred revenue                           | 220,494                        |                       |                            | 336,077            | 6,283,857                                  |                     |                    |                                      |                                         | 6,840,428           |
| Payroll-related accruals                   | 218,329                        | 83,203                | 28,185                     | 96,365             | 160,140                                    | 13,874              |                    |                                      |                                         | 600,096             |
| <b>Total liabilities</b>                   | <b>1,950,584</b>               | <b>90,620</b>         | <b>244,143</b>             | <b>687,739</b>     | <b>7,565,784</b>                           | <b>507,930</b>      | <b>342,440</b>     | <b>312,110</b>                       | <b>-</b>                                | <b>11,701,350</b>   |
| Fund balances:                             |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Unreserved:                                |                                |                       |                            |                    |                                            |                     |                    |                                      |                                         |                     |
| Designated for programmatic expenditures   | 1,294,463                      | 2,814,071             |                            | 523,140            |                                            |                     | 2,532,340          |                                      | -                                       | 7,164,014           |
| <b>Total fund balances</b>                 | <b>1,294,463</b>               | <b>2,814,071</b>      | <b>-</b>                   | <b>523,140</b>     | <b>-</b>                                   | <b>-</b>            | <b>2,532,340</b>   | <b>-</b>                             | <b>-</b>                                | <b>7,164,014</b>    |
| <b>Total liabilities and fund balances</b> | <b>\$3,245,047</b>             | <b>\$2,904,691</b>    | <b>\$244,143</b>           | <b>\$1,210,879</b> | <b>\$7,565,784</b>                         | <b>\$507,930</b>    | <b>\$2,874,780</b> | <b>\$312,110</b>                     | <b>\$ -</b>                             | <b>\$18,865,364</b> |

County of Lancaster, Pennsylvania

Special Revenue Funds  
Combining Statements of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ended December 31, 1999

|                                                                                                                      | Children and<br>Youth Services | Domestic<br>Relations | Employment<br>and Training | Office of Aging | Mental Health<br>and Mental<br>Retardation | Drug and<br>Alcohol | Liquid Fuels | Agricultural<br>Land<br>Preservation | Community<br>Development<br>Block Grant | Total        |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------|----------------------------|-----------------|--------------------------------------------|---------------------|--------------|--------------------------------------|-----------------------------------------|--------------|
| Revenues:                                                                                                            |                                |                       |                            |                 |                                            |                     |              |                                      |                                         |              |
| Intergovernmental                                                                                                    | \$20,939,538                   | \$2,110,061           | \$2,514,367                | \$5,715,118     | \$24,679,326                               | \$3,635,484         | \$803,538    | \$ -                                 | \$3,965,971                             | \$64,363,403 |
| Departmental                                                                                                         | 1,231,930                      | 255,975               |                            | 80              | 200,036                                    | 5,055               |              |                                      |                                         | 1,693,076    |
| Interest                                                                                                             | 6,876                          |                       |                            |                 | 116,810                                    | 4,925               | 147,621      |                                      |                                         | 276,232      |
| Other                                                                                                                |                                | 125,581               | 133                        | 132,195         | 136,485                                    |                     | 3,860        |                                      |                                         | 398,254      |
| Total revenues                                                                                                       | 22,178,344                     | 2,491,617             | 2,514,500                  | 5,847,393       | 25,132,657                                 | 3,645,464           | 955,019      | -                                    | 3,965,971                               | 66,730,965   |
| Expenditures:                                                                                                        |                                |                       |                            |                 |                                            |                     |              |                                      |                                         |              |
| Current:                                                                                                             |                                |                       |                            |                 |                                            |                     |              |                                      |                                         |              |
| Roads and bridges                                                                                                    |                                |                       |                            |                 |                                            |                     | 560,989      |                                      |                                         | 560,989      |
| Health, education, and welfare:                                                                                      |                                |                       |                            |                 |                                            |                     |              |                                      |                                         |              |
| Drug and alcohol                                                                                                     |                                |                       |                            |                 |                                            | 3,839,594           |              |                                      |                                         | 3,839,594    |
| Employment and training                                                                                              |                                |                       | 2,426,380                  |                 |                                            |                     |              |                                      |                                         | 2,426,380    |
| Mental health/mental retardation                                                                                     |                                |                       |                            |                 | 26,077,370                                 |                     |              |                                      |                                         | 26,077,370   |
| Office of aging                                                                                                      |                                |                       |                            | 5,968,260       |                                            |                     |              |                                      |                                         | 5,968,260    |
| Children and youth                                                                                                   | 27,331,900                     |                       |                            |                 |                                            |                     |              |                                      |                                         | 27,331,900   |
| Community development                                                                                                |                                |                       |                            |                 |                                            |                     |              |                                      | 3,965,971                               | 3,965,971    |
| Judicial                                                                                                             |                                | 2,906,874             |                            |                 |                                            |                     |              |                                      |                                         | 2,906,874    |
| Capital outlay                                                                                                       | 256,610                        | 82,713                | 88,120                     | 40,380          | 80,067                                     | 6,262               | 860,201      |                                      |                                         | 1,414,353    |
| Total expenditures                                                                                                   | 27,588,510                     | 2,989,587             | 2,514,500                  | 6,008,640       | 26,157,437                                 | 3,845,856           | 1,421,190    | -                                    | 3,965,971                               | 74,491,691   |
| Deficiency of revenues under<br>expenditures                                                                         | (5,410,166)                    | (497,970)             | -                          | (161,247)       | (1,024,780)                                | (200,392)           | (466,171)    | -                                    | -                                       | (7,760,726)  |
| Other financing sources (uses):                                                                                      |                                |                       |                            |                 |                                            |                     |              |                                      |                                         |              |
| Operating transfers in                                                                                               | 3,877,398                      | 599,207               |                            | 536,738         | 1,024,780                                  | 200,392             |              |                                      |                                         | 6,238,515    |
| Operating transfers out                                                                                              |                                | (14,448)              |                            |                 |                                            |                     |              |                                      |                                         | (14,448)     |
| Total other financing sources                                                                                        | 3,877,398                      | 584,759               | -                          | 536,738         | 1,024,780                                  | 200,392             | -            | -                                    | -                                       | 6,224,067    |
| Excess (deficiency) of revenues and<br>other financing sources over (under)<br>expenditures and other financing uses | (1,532,768)                    | 86,789                | -                          | 375,491         | -                                          | -                   | (466,171)    | -                                    | -                                       | (1,536,659)  |
| Fund balances, January 1                                                                                             | 2,827,231                      | 2,727,282             |                            | 147,649         |                                            |                     | 2,998,511    |                                      |                                         | 8,700,673    |
| Fund balance, December 31                                                                                            | \$1,294,463                    | \$2,814,071           | \$ -                       | \$523,140       | \$ -                                       | \$ -                | \$2,532,340  | \$ -                                 | \$ -                                    | \$7,164,014  |

County of Lancaster, Pennsylvania

Budgeted Special Revenue Funds

Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - Budgetary Basis

For the Year Ended December 31, 1999

|                                                                                                                | Children and Youth Services |                    |                                        | Domestic Relations |                    |                                        | Employment and Training |                 |                                        |
|----------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|----------------------------------------|--------------------|--------------------|----------------------------------------|-------------------------|-----------------|----------------------------------------|
|                                                                                                                | Budget                      | Actual             | Variance<br>Favorable<br>(Unfavorable) | Budget             | Actual             | Variance<br>Favorable<br>(Unfavorable) | Budget                  | Actual          | Variance<br>Favorable<br>(Unfavorable) |
| Revenues:                                                                                                      |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Intergovernmental                                                                                              | \$17,345,144                | \$19,329,988       | \$1,984,844                            | \$2,635,607        | \$2,397,129        | \$(238,478)                            | \$3,372,702             | \$2,702,187     | \$(670,515)                            |
| Departmental                                                                                                   | 1,153,010                   | 1,106,926          | (46,084)                               | 176,000            | 255,975            | 79,975                                 |                         |                 | -                                      |
| Interest                                                                                                       | 1,200                       | 7,007              | 5,807                                  |                    |                    | -                                      |                         |                 | -                                      |
| Other                                                                                                          | -                           | (131)              | (131)                                  | 85,000             | 125,581            | 40,581                                 |                         | (253)           | (253)                                  |
| Total revenues                                                                                                 | 18,499,354                  | 20,443,790         | 1,944,436                              | 2,896,607          | 2,778,685          | (117,922)                              | 3,372,702               | 2,701,934       | (670,768)                              |
| Expenditures:                                                                                                  |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Current:                                                                                                       |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Health, education, and welfare:                                                                                |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Employment and training                                                                                        |                             |                    | -                                      |                    |                    | -                                      | 3,275,529               | 2,393,035       | 882,494                                |
| Children and youth                                                                                             | 23,539,194                  | 22,822,304         | 716,890                                |                    |                    | -                                      |                         |                 | -                                      |
| Judicial                                                                                                       |                             |                    | -                                      | 3,455,147          | 2,920,106          | 535,041                                |                         |                 | -                                      |
| Capital outlay                                                                                                 | 328,045                     | 256,610            | 71,435                                 | 215,951            | 82,713             | 133,238                                | 101,628                 | 88,120          | 13,508                                 |
| Total expenditures                                                                                             | 23,867,239                  | 23,078,914         | 788,325                                | 3,671,098          | 3,002,819          | 668,279                                | 3,377,157               | 2,481,155       | 896,002                                |
| Excess (deficiency) of revenues over (under) expenditures                                                      | (5,367,885)                 | (2,635,124)        | 2,732,761                              | (774,491)          | (224,134)          | 550,357                                | (4,455)                 | 220,779         | (225,234)                              |
| Other financing sources (uses):                                                                                |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Operating transfers in                                                                                         | 5,294,528                   | 3,877,398          | (1,417,130)                            | 755,850            | 599,207            | (156,643)                              |                         |                 | -                                      |
| Operating transfers out                                                                                        |                             |                    | -                                      |                    |                    | -                                      |                         |                 | -                                      |
| Total other financing sources (uses)                                                                           | 5,294,528                   | 3,877,398          | (1,417,130)                            | 755,850            | 599,207            | (156,643)                              | -                       | -               | -                                      |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses | <u>\$(73,357)</u>           | 1,242,274          | <u>\$1,315,631</u>                     | <u>\$(18,641)</u>  | 375,073            | <u>\$393,714</u>                       | <u>\$(4,455)</u>        | 220,779         | <u>\$(216,324)</u>                     |
| Net increase (decrease) in due to other funds                                                                  |                             |                    |                                        |                    |                    |                                        |                         | (220,779)       |                                        |
| Fund balances at January 1, cash basis                                                                         |                             | <u>2,938</u>       |                                        |                    | <u>2,139,931</u>   |                                        |                         | <u>-</u>        |                                        |
| Fund balances at December 31, cash basis                                                                       |                             | 1,245,212          |                                        |                    | 2,515,004          |                                        |                         | -               |                                        |
| Differences from modified accrual basis:                                                                       |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Due from other governments                                                                                     |                             | 1,999,835          |                                        |                    | 389,687            |                                        |                         | 244,143         |                                        |
| Advances to providers                                                                                          |                             |                    |                                        |                    | -                  |                                        |                         |                 |                                        |
| Accounts payable                                                                                               |                             | (1,511,761)        |                                        |                    | (7,417)            |                                        |                         | (64,713)        |                                        |
| Contracts payable                                                                                              |                             |                    |                                        |                    |                    |                                        |                         |                 |                                        |
| Due to other funds                                                                                             |                             |                    |                                        |                    |                    |                                        |                         | (151,245)       |                                        |
| Deferred revenue                                                                                               |                             | (220,494)          |                                        |                    |                    |                                        |                         |                 |                                        |
| Payroll related accruals                                                                                       |                             | <u>(218,329)</u>   |                                        |                    | <u>(83,203)</u>    |                                        |                         | <u>(28,185)</u> |                                        |
| Fund balances at December 31, modified accrual basis                                                           |                             | <u>\$1,294,463</u> |                                        |                    | <u>\$2,814,071</u> |                                        |                         | <u>\$ -</u>     |                                        |

(Continued)

County of Lancaster, Pennsylvania

Budgeted Special Revenue Funds  
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - Budgetary Basis

For the Year Ended December 31, 1999

|                                                                                                                | Office of the Aging |                  |                                        | Mental Health and Mental Retardation |              |                                        | Drug and Alcohol |             |                                        |
|----------------------------------------------------------------------------------------------------------------|---------------------|------------------|----------------------------------------|--------------------------------------|--------------|----------------------------------------|------------------|-------------|----------------------------------------|
|                                                                                                                | Budget              | Actual           | Variance<br>Favorable<br>(Unfavorable) | Budget                               | Actual       | Variance<br>Favorable<br>(Unfavorable) | Budget           | Actual      | Variance<br>Favorable<br>(Unfavorable) |
| Revenues:                                                                                                      |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Intergovernmental                                                                                              | \$6,232,078         | \$5,880,458      | \$(351,620)                            | \$28,668,174                         | \$28,831,266 | \$163,092                              | \$3,713,498      | \$3,436,226 | \$(277,272)                            |
| Departmental                                                                                                   | -                   | 80               | 80                                     | 169,800                              | 200,036      | 30,236                                 | 2,580            | 5,055       | 2,475                                  |
| Interest                                                                                                       |                     |                  | -                                      | 191,150                              | 84,005       | (107,145)                              | 11,537           | 4,925       | (6,612)                                |
| Other                                                                                                          | 122,000             | 132,195          | 10,195                                 | 286,399                              | 137,727      | (148,672)                              | 2,000            |             | (2,000)                                |
| Total revenues                                                                                                 | 6,354,078           | 6,012,733        | (341,345)                              | 29,315,523                           | 29,253,034   | (62,489)                               | 3,729,615        | 3,446,206   | (283,409)                              |
| Expenditures:                                                                                                  |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Current:                                                                                                       |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Health, education, and welfare:                                                                                |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Drug and alcohol                                                                                               |                     |                  | -                                      |                                      |              | -                                      | 3,932,657        | 3,874,079   | 58,578                                 |
| Mental health/mental retardation                                                                               |                     |                  | -                                      | 30,362,366                           | 30,226,965   | 135,401                                |                  |             | -                                      |
| Office of aging                                                                                                | 6,804,728           | 5,959,096        | 845,632                                |                                      |              | -                                      |                  |             | -                                      |
| Capital outlay                                                                                                 | 72,350              | 40,380           | 31,970                                 | 85,261                               | 80,067       | 5,194                                  | 6,944            | 6,262       | 682                                    |
| Total expenditures                                                                                             | 6,877,078           | 5,999,476        | 877,602                                | 30,447,627                           | 30,307,032   | 140,595                                | 3,939,601        | 3,880,341   | 59,260                                 |
| Excess (deficiency) of revenues over (under) expenditures                                                      | (523,000)           | 13,257           | 536,257                                | (1,132,104)                          | (1,053,998)  | 78,106                                 | (209,986)        | (434,135)   | (224,149)                              |
| Other financing sources (uses):                                                                                |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Operating transfers in                                                                                         | 476,336             | 536,738          | 60,402                                 | 1,096,149                            | 1,024,780    | (71,369)                               | 205,290          | 200,392     | (4,898)                                |
| Total other financing sources (uses)                                                                           | 476,336             | 536,738          | 60,402                                 | 1,096,149                            | 1,024,780    | (71,369)                               | 205,290          | 200,392     | (4,898)                                |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses | <u>\$(46,664)</u>   | 549,995          | <u>\$596,659</u>                       | <u>\$(35,955)</u>                    | (29,218)     | <u>\$6,737</u>                         | <u>\$(4,696)</u> | (233,743)   | <u>\$(229,047)</u>                     |
| Net increase (decrease) in due to other funds                                                                  |                     |                  |                                        |                                      |              |                                        |                  | 191,389     |                                        |
| Fund balances at January 1, cash basis                                                                         |                     | 571,481          |                                        |                                      | 1,928,275    |                                        |                  | 42,354      |                                        |
| Fund balances at December 31, cash basis                                                                       |                     | 1,121,476        |                                        |                                      | 1,899,057    |                                        |                  | -           |                                        |
| Differences from modified accrual basis:                                                                       |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Other receivables                                                                                              |                     | -                |                                        |                                      | -            |                                        |                  |             |                                        |
| Due from other governments                                                                                     |                     | 82,803           |                                        |                                      |              |                                        |                  | 500,366     |                                        |
| Advances to providers                                                                                          |                     | 6,600            |                                        |                                      | 5,666,727    |                                        |                  | 7,564       |                                        |
| Accounts payable                                                                                               |                     | (255,297)        |                                        |                                      | (1,121,787)  |                                        |                  | (302,669)   |                                        |
| Contracts payable                                                                                              |                     |                  |                                        |                                      |              |                                        |                  |             |                                        |
| Due to other funds                                                                                             |                     |                  |                                        |                                      |              |                                        |                  | (191,387)   |                                        |
| Deferred revenue                                                                                               |                     | (336,077)        |                                        |                                      | (6,283,857)  |                                        |                  | -           |                                        |
| Payroll related accruals                                                                                       |                     | (96,365)         |                                        |                                      | (160,140)    |                                        |                  | (13,874)    |                                        |
| Fund balances at December 31, modified accrual basis                                                           |                     | <u>\$523,140</u> |                                        |                                      | <u>\$ -</u>  |                                        |                  | <u>\$ -</u> |                                        |

(Continued)

County of Lancaster, Pennsylvania  
 Budgeted Special Revenue Funds  
 Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - Budgetary Basis  
 For the Year Ended December 31, 1999

|                                                                                                                | Liquid Fuels         |                    |                                        | Agricultural Land Preservation |                  |                                        | Total Budgeted Special Revenue Fund |                    |                                        |
|----------------------------------------------------------------------------------------------------------------|----------------------|--------------------|----------------------------------------|--------------------------------|------------------|----------------------------------------|-------------------------------------|--------------------|----------------------------------------|
|                                                                                                                | Budget               | Actual             | Variance<br>Favorable<br>(Unfavorable) | Budget                         | Actual           | Variance<br>Favorable<br>(Unfavorable) | Budget                              | Actual             | Variance<br>Favorable<br>(Unfavorable) |
| Revenues:                                                                                                      |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Intergovernmental                                                                                              | \$600,000            | \$801,837          | \$201,837                              | \$ -                           | \$ -             | \$ -                                   | \$62,567,203                        | \$63,379,091       | \$811,888                              |
| Departmental                                                                                                   |                      |                    | -                                      |                                |                  | -                                      | 1,501,390                           | 1,568,072          | 66,682                                 |
| Interest                                                                                                       | 45,000               | 147,621            | 102,621                                |                                |                  | -                                      | 248,887                             | 243,558            | (5,329)                                |
| Other                                                                                                          | -                    | 3,860              | 3,860                                  |                                |                  | -                                      | 495,399                             | 398,979            | (96,420)                               |
| Total revenues                                                                                                 | 645,000              | 953,318            | 308,318                                | -                              | -                | -                                      | 64,812,879                          | 65,589,700         | 776,821                                |
| Expenditures:                                                                                                  |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Current:                                                                                                       |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Roads and bridges                                                                                              | 1,029,552            | 226,032            | 803,520                                |                                |                  | -                                      | 1,029,552                           | 226,032            | 803,520                                |
| Health, education, and welfare:                                                                                |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Drug and alcohol                                                                                               |                      |                    | -                                      |                                |                  | -                                      | 3,932,657                           | 3,874,079          | 58,578                                 |
| Employment and training                                                                                        |                      |                    | -                                      |                                |                  | -                                      | 3,275,529                           | 2,393,035          | 882,494                                |
| Mental health/mental retardation                                                                               |                      |                    | -                                      |                                |                  | -                                      | 30,362,366                          | 30,226,965         | 135,401                                |
| Office of aging                                                                                                |                      |                    | -                                      |                                |                  | -                                      | 6,804,728                           | 5,959,096          | 845,632                                |
| Children and youth                                                                                             |                      |                    | -                                      |                                |                  | -                                      | 23,539,194                          | 22,822,304         | 716,890                                |
| Judicial                                                                                                       |                      |                    | -                                      |                                |                  | -                                      | 3,455,147                           | 2,920,106          | 535,041                                |
| Capital outlay                                                                                                 | 865,500              | 860,201            | 5,299                                  | 595,058                        | 595,058          | -                                      | 2,270,737                           | 2,009,411          | 261,326                                |
| Total expenditures                                                                                             | 1,895,052            | 1,086,233          | 808,819                                | 595,058                        | 595,058          | -                                      | 74,669,910                          | 70,431,028         | 4,238,882                              |
| Excess (deficiency) of revenues over (under) expenditures                                                      | (1,250,052)          | (132,915)          | (1,117,137)                            | (595,058)                      | (595,058)        | -                                      | (9,857,031)                         | (4,841,328)        | 5,015,703                              |
| Other financing sources (uses):                                                                                |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Operating transfers in                                                                                         |                      |                    | -                                      |                                |                  | -                                      | 7,828,153                           | 6,238,515          | (1,589,638)                            |
| Operating transfers out                                                                                        |                      |                    | -                                      |                                |                  | -                                      | -                                   | -                  | -                                      |
| Total other financing sources (uses)                                                                           | -                    | -                  | -                                      | -                              | -                | -                                      | 7,828,153                           | 6,238,515          | (1,589,638)                            |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses | <u>\$(1,250,052)</u> | <u>(132,915)</u>   | <u>\$(1,117,137)</u>                   | <u>\$(595,058)</u>             | <u>(595,058)</u> | <u>\$ -</u>                            | <u>\$(2,028,878)</u>                | <u>1,397,187</u>   | <u>\$3,426,065</u>                     |
| Net increase (decrease) in due to other funds                                                                  |                      |                    |                                        |                                |                  |                                        |                                     | (29,390)           |                                        |
| Fund balances at January 1, cash basis                                                                         |                      | <u>3,003,035</u>   |                                        |                                | <u>907,168</u>   |                                        |                                     | <u>8,595,182</u>   |                                        |
| Fund balance at December 31, cash basis                                                                        |                      | 2,870,120          |                                        |                                | 312,110          |                                        |                                     | 9,962,979          |                                        |
| Differences from modified accrual basis:                                                                       |                      |                    |                                        |                                |                  |                                        |                                     |                    |                                        |
| Due from other governments                                                                                     |                      | 4,660              |                                        |                                |                  |                                        |                                     | 3,221,494          |                                        |
| Advances to providers                                                                                          |                      | -                  |                                        |                                |                  |                                        |                                     | 5,680,891          |                                        |
| Accounts payable                                                                                               |                      | (1,571)            |                                        |                                |                  |                                        |                                     | (3,265,215)        |                                        |
| Contracts payable                                                                                              |                      | (340,750)          |                                        |                                | (312,110)        |                                        |                                     | (652,860)          |                                        |
| Due to other funds                                                                                             |                      | (119)              |                                        |                                |                  |                                        |                                     | (342,751)          |                                        |
| Deferred revenue                                                                                               |                      |                    |                                        |                                |                  |                                        |                                     | (6,840,428)        |                                        |
| Payroll related accruals                                                                                       |                      |                    |                                        |                                |                  |                                        |                                     | (600,096)          |                                        |
| Fund balances at December 31, modified accrual basis                                                           |                      | <u>\$2,532,340</u> |                                        |                                | <u>\$ -</u>      |                                        |                                     | <u>\$7,164,014</u> |                                        |

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## Capital Projects Funds

Capital projects funds are used to account for the acquisition and construction of major capital assets other than those financed by proprietary funds and trust funds.

### **Parks and Open Spaces Fund**

This fund is used to account for the acquisition of agricultural conservation easements and for the design and construction of additions, improvements, renovations, and repairs to the public parks in the County. The funding for these projects was provided from the 1990 general obligation bond issue, which was advance refunded by the 1992 second series general obligation bond issue.

### **County Construction Fund**

This fund is used to account for the construction of an addition to the County's prison and remodeling of the County's courtrooms. The funding for these projects was provided from the 1988 general obligation bond issue which was advance refunded by the 1991 general obligation bond issue.

### **Training Facility Fund**

This fund is used to account for costs related to various capital projects of the County including the Emergency Service Training Facility, agricultural conservation easements, and public parks and recreational facilities. The funding for these projects was provided from the 1994 series general obligation bond issue.

### **Public Safety Fund**

This fund is used to account for costs related to various capital projects of the County including public safety projects, municipal highway projects, farmland preservation, and parkland acquisitions. The funding for these projects was provided from the 1996 Series general obligation bond issue.

County of Lancaster, Pennsylvania

Capital Projects Funds  
Combining Balance Sheet

December 31, 1999

|                                      | Parks and<br>Open Spaces | County<br>Construction | Training<br>Facility | Public<br>Safety | Total              |
|--------------------------------------|--------------------------|------------------------|----------------------|------------------|--------------------|
| <b>Assets</b>                        |                          |                        |                      |                  |                    |
| Cash-operating                       | \$ -                     | \$ -                   | \$ -                 | \$ -             | \$ -               |
| Cash-other                           | 411,205                  | 287,302                |                      |                  | 698,507            |
| Restricted cash                      |                          |                        | 473,388              |                  | 473,388            |
| Total assets                         | <u>\$411,205</u>         | <u>\$287,302</u>       | <u>\$473,388</u>     | <u>\$ -</u>      | <u>\$1,171,895</u> |
| <b>Liabilities and fund balances</b> |                          |                        |                      |                  |                    |
| Liabilities:                         |                          |                        |                      |                  |                    |
| Contracts payable                    | \$ -                     | \$2,834                | \$261,235            | \$637,731        | \$901,800          |
| Total liabilities                    | <u>-</u>                 | <u>2,834</u>           | <u>261,235</u>       | <u>637,731</u>   | <u>901,800</u>     |
| Fund balance (deficit):              |                          |                        |                      |                  |                    |
| Unreserved, undesignated             | 411,205                  | 284,468                | 212,153              | (637,731)        | 270,095            |
| Total fund balances (deficit)        | <u>411,205</u>           | <u>284,468</u>         | <u>212,153</u>       | <u>(637,731)</u> | <u>270,095</u>     |
| Total liabilities and fund balances  | <u>\$411,205</u>         | <u>\$287,302</u>       | <u>\$473,388</u>     | <u>\$ -</u>      | <u>\$1,171,895</u> |

County of Lancaster, Pennsylvania

Capital Projects Funds  
Combining Statements of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ended December 31, 1999

|                                                              | Parks and<br>Open Spaces | County<br>Construction | Training<br>Facility | Public<br>Safety | Total       |
|--------------------------------------------------------------|--------------------------|------------------------|----------------------|------------------|-------------|
| Revenues:                                                    |                          |                        |                      |                  |             |
| Interest                                                     | \$ -                     | \$ -                   | \$36,178             | \$206,061        | \$242,239   |
| Other                                                        | 105,798                  |                        |                      | 858,042          | 963,840     |
| Total revenues                                               | 105,798                  | -                      | 36,178               | 1,064,103        | 1,206,079   |
| Expenditures:                                                |                          |                        |                      |                  |             |
| General government                                           |                          |                        | 719,734              | 3,649,690        | 4,369,424   |
| Capital outlay                                               |                          | 131,444                | 757,246              | 2,652,169        | 3,540,859   |
| Total expenditures                                           | -                        | 131,444                | 1,476,980            | 6,301,859        | 7,910,283   |
| Excess (deficiency) of revenues over<br>(under) expenditures | 105,798                  | (131,444)              | (1,440,802)          | (5,237,756)      | (6,704,204) |
| Fund balances, January 1                                     | 305,407                  | 415,912                | 1,652,955            | 4,600,025        | 6,974,299   |
| Fund balances (deficit), December 31                         | \$411,205                | \$284,468              | \$212,153            | \$(637,731)      | \$270,095   |

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## Trust And Agency Funds

Trust funds are used to account for assets held by the government in a trustee capacity. Agency funds are used to account for assets held by the government as an agent for individuals, private organizations, other governments, and/or other funds.

### **Pension Trust Fund**

This fund is used to account for the accumulation of resources for pension benefit payments to qualified County employees.

### **Agency Fund**

This fund is used to account for assets held by the County as agent for individuals, private organizations, other governmental units, and/or other funds. The following agencies collect fees, fines, and taxes for distribution to other governmental units and citizens for whom it was collected:

|                   |                                             |
|-------------------|---------------------------------------------|
| Prothonotary      | Domestic Relations Office (Support Account) |
| Recorder of Deeds | Sheriff                                     |
| Treasurer         | Clerk of Courts                             |
| Register of Wills | District Justices                           |

County of Lancaster, Pennsylvania

Trust and Agency Funds  
Combining Balance Sheet

December 31, 1999

|                                                   | Pension Trust<br>Fund | Agency Fund        | Total                |
|---------------------------------------------------|-----------------------|--------------------|----------------------|
| <b>Assets</b>                                     |                       |                    |                      |
| Cash and temporary investments-operating          | \$2,131,145           | \$4,751,927        | \$6,883,072          |
| Accounts receivable                               | 2,141,347             | -                  | 2,141,347            |
|                                                   | <u>4,272,492</u>      | <u>4,751,927</u>   | <u>9,024,419</u>     |
| Investments, at fair value:                       |                       |                    |                      |
| U.S. Government securities                        | 8,572,522             |                    | 8,572,522            |
| U.S. Government agency-mortgage backed securities | 15,111,437            |                    | 15,111,437           |
| Domestic corporate bonds                          | 14,319,716            |                    | 14,319,716           |
| Collateralized mortgage obligations               | 2,060,392             |                    | 2,060,392            |
| Domestic common stocks                            | 52,280,825            |                    | 52,280,825           |
| International equity fund                         | 18,552,203            |                    | 18,552,203           |
| Total investments                                 | <u>110,897,095</u>    | <u>-</u>           | <u>110,897,095</u>   |
| Total assets                                      | <u>\$115,169,587</u>  | <u>\$4,751,927</u> | <u>\$119,921,514</u> |
| <b>Liabilities and net assets</b>                 |                       |                    |                      |
| Liabilities:                                      |                       |                    |                      |
| Due to other funds                                | \$ -                  | \$118,424          | \$118,424            |
| Deferred revenue                                  | 1,457,428             |                    | 1,457,428            |
| Deposits and advances                             |                       | 992,048            | 992,048              |
| Escrow liability                                  |                       | 1,095,062          | 1,095,062            |
| Payroll related accruals                          |                       | 398,434            | 398,434              |
| Due to other governments                          |                       | 2,147,959          | 2,147,959            |
| Total liabilities                                 | <u>1,457,428</u>      | <u>4,751,927</u>   | <u>6,209,355</u>     |
| Net assets held in trust for pension benefits     | <u>113,712,159</u>    |                    | <u>113,712,159</u>   |
| Total liabilities and net assets                  | <u>\$115,169,587</u>  | <u>\$4,751,927</u> | <u>\$119,921,514</u> |

County of Lancaster, Pennsylvania

Agency Fund  
Statement of Changes in Assets and Liabilities

For the Year Ended December 31, 1999

|                                          | Balance<br>January 1, 1999 | Additions            | Deletions            | Balance<br>December 31,<br>1999 |
|------------------------------------------|----------------------------|----------------------|----------------------|---------------------------------|
| <b>Assets</b>                            |                            |                      |                      |                                 |
| Cash and temporary investments-operating | \$5,762,976                | \$124,049,791        | \$125,060,840        | \$4,751,927                     |
| Investments                              | 14,773,753                 |                      | 14,773,753           | -                               |
| Accounts receivable                      | -                          |                      |                      | -                               |
| <b>Total assets</b>                      | <b>\$20,536,729</b>        | <b>\$124,049,791</b> | <b>\$139,834,593</b> | <b>\$4,751,927</b>              |
| <b>Liabilities</b>                       |                            |                      |                      |                                 |
| Due to other funds                       | \$133,971                  | \$118,424            | \$133,971            | \$118,424                       |
| Deposits and advances:                   |                            |                      |                      |                                 |
| Bail and advanced costs                  | 358,712                    | 1,020,740            | 981,681              | 397,771                         |
| Civil debt held                          | 124                        | 171,523              | 171,647              | -                               |
| Sheriff's office                         | 443,884                    | 2,449,675            | 2,311,092            | 582,467                         |
| All others                               | 9,851                      | 8,422                | 6,463                | 11,810                          |
| <b>Total deposits and advances</b>       | <b>812,571</b>             | <b>3,650,360</b>     | <b>3,470,883</b>     | <b>992,048</b>                  |
| Escrow liability:                        |                            |                      |                      |                                 |
| Bail escrow                              | 546,922                    | 783,732              | 1,033,035            | 297,619                         |
| Child support                            | 1,181,316                  | 33,485,480           | 34,652,835           | 13,961                          |
| County prison                            | 508,496                    | 2,325,801            | 2,292,037            | 542,260                         |
| Courts, restitution                      | 89,857                     | 826,947              | 807,156              | 109,648                         |
| All others                               | 136,941                    | 1,655                | 7,022                | 131,574                         |
| <b>Total escrow</b>                      | <b>2,463,532</b>           | <b>37,423,615</b>    | <b>38,792,085</b>    | <b>1,095,062</b>                |
| Other:                                   |                            |                      |                      |                                 |
| Deferred compensation benefits payable   | 14,773,753                 | -                    | 14,773,753           | -                               |
| All others                               | 548,566                    | 2,507,201            | 2,657,333            | 398,434                         |
| <b>Total other</b>                       | <b>15,322,319</b>          | <b>2,507,201</b>     | <b>17,431,086</b>    | <b>398,434</b>                  |
| Due to other governments:                |                            |                      |                      |                                 |
| Fines and costs                          | 1,745,681                  | 79,845,455           | 79,524,099           | 2,067,037                       |
| All others                               | 58,655                     | 504,736              | 482,469              | 80,922                          |
| <b>Total due to other governments</b>    | <b>1,804,336</b>           | <b>80,350,191</b>    | <b>80,006,568</b>    | <b>2,147,959</b>                |
| <b>Total liabilities</b>                 | <b>\$20,536,729</b>        | <b>\$124,049,791</b> | <b>\$139,834,593</b> | <b>\$4,751,927</b>              |

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## General Fixed Assets Account Group

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County of Lancaster, Pennsylvania  
Schedule of General Fixed Assets - By Source  
December 31, 1999

|                                               |                            |
|-----------------------------------------------|----------------------------|
| General fixed assets:                         |                            |
| Land and improvements                         | \$4,732,170                |
| Buildings and improvements                    | 60,028,196                 |
| Furniture and equipment                       | 23,202,160                 |
| Assets under capital lease                    | 1,371,165                  |
| Construction in progress                      | <u>2,385,411</u>           |
| Total general fixed assets                    | <u><u>\$91,719,102</u></u> |
| Investment in general fixed assets by source: |                            |
| General fund                                  |                            |
| General fund revenues                         | \$22,721,453               |
| Capital lease obligations                     | 1,371,165                  |
| Special revenue funds                         | 1,910,822                  |
| Capital projects funds                        | 37,289,263                 |
| Prior years not identified by source          | <u>28,426,399</u>          |
| Total investment in general fixed assets      | <u><u>\$91,719,102</u></u> |

County of Lancaster, Pennsylvania  
Schedule of General Fixed Assets - By Function and Activity  
December 31, 1999

| Function and Activity                                 | Land and<br>Improvements | Buildings and<br>Improvements | Furniture and<br>Equipment | Assets Under<br>Capital Lease | Construction in<br>Progress | Total        |
|-------------------------------------------------------|--------------------------|-------------------------------|----------------------------|-------------------------------|-----------------------------|--------------|
| General government:                                   |                          |                               |                            |                               |                             |              |
| Administration                                        | \$561,734                | \$44,999                      | \$2,489,450                | \$1,371,165                   | \$ -                        | \$4,467,348  |
| Community services                                    | -                        | 7,684                         | 1,366,952                  | -                             | -                           | 1,374,636    |
| Finance                                               | -                        | 3,566                         | 631,751                    | -                             | -                           | 635,317      |
| Planning commission                                   | -                        | 6,045                         | 532,237                    | -                             | -                           | 538,282      |
| Recorder of deeds                                     | -                        | 1,300                         | 286,320                    | -                             | -                           | 287,620      |
| Registration and elections                            | 115                      | 216,316                       | 509,327                    | -                             | -                           | 725,758      |
| General government buildings                          | 371,668                  | 48,161,678                    | 3,799,761                  | -                             | -                           | 52,333,107   |
| Total general government                              | 933,517                  | 48,441,588                    | 9,615,798                  | 1,371,165                     | -                           | 60,362,068   |
| Roads and bridges                                     | -                        | 72,117                        | 195,981                    | -                             | -                           | 268,098      |
| Public safety                                         | 10,842                   | 613,581                       | 4,543,178                  | -                             | -                           | 5,167,601    |
| Health, education, and welfare:                       |                          |                               |                            |                               |                             |              |
| Mental health/mental retardation and drug and alcohol | 3,400                    | 22,856                        | 1,090,229                  | -                             | -                           | 1,116,485    |
| Office of aging                                       | -                        | 24,108                        | 438,474                    | -                             | -                           | 462,582      |
| Children and youth                                    | 115                      | 588,096                       | 981,326                    | -                             | -                           | 1,569,537    |
| Total health, education, and welfare                  | 3,515                    | 635,060                       | 2,510,029                  | -                             | -                           | 3,148,604    |
| Judicial                                              | 46,810                   | 888,051                       | 4,742,469                  | -                             | -                           | 5,677,330    |
| Corrections                                           | 6,710                    | 6,814,228                     | 551,102                    | -                             | -                           | 7,372,040    |
| Cultural and recreation                               | 3,730,776                | 2,563,571                     | 1,043,603                  | -                             | -                           | 7,337,950    |
| Construction in progress                              | -                        | -                             | -                          | -                             | 2,385,411                   | 2,385,411    |
| Total general fixed assets                            | \$4,732,170              | \$60,028,196                  | \$23,202,160               | \$1,371,165                   | \$2,385,411                 | \$91,719,102 |

County of Lancaster, Pennsylvania  
Schedule of Changes in General Fixed Assets - By Function and Activity  
For the Year Ended December 31, 1999

| Function and Activity                                 | General Fixed<br>Assets<br>January 1, 1999 | Additions   | Deductions | General Fixed<br>Assets<br>December 31,<br>1999 |
|-------------------------------------------------------|--------------------------------------------|-------------|------------|-------------------------------------------------|
| General government:                                   |                                            |             |            |                                                 |
| Administration                                        | \$3,982,341                                | \$552,910   | \$67,903   | \$4,467,348                                     |
| Community services                                    | 1,207,122                                  | 180,654     | 13,140     | 1,374,636                                       |
| Finance                                               | 625,702                                    | 19,524      | 9,909      | 635,317                                         |
| Planning commission                                   | 493,099                                    | 56,733      | 11,550     | 538,282                                         |
| Recorder of deeds                                     | 278,923                                    | 10,234      | 1,537      | 287,620                                         |
| Registration and elections                            | 714,143                                    | 12,130      | 515        | 725,758                                         |
| General government buildings                          | 51,323,493                                 | 1,016,567   | 6,953      | 52,333,107                                      |
| Total general government                              | 58,624,823                                 | 1,848,752   | 111,507    | 60,362,068                                      |
| Roads and bridges                                     | 268,098                                    | -           | -          | 268,098                                         |
| Public safety                                         | 4,878,182                                  | 290,573     | 1,154      | 5,167,601                                       |
| Health, education, and welfare:                       |                                            |             |            |                                                 |
| Mental health/mental retardation and drug and alcohol | 1,037,119                                  | 87,378      | 8,012      | 1,116,485                                       |
| Office of aging                                       | 427,916                                    | 40,909      | 6,243      | 462,582                                         |
| Children and youth                                    | 1,346,332                                  | 255,099     | 31,894     | 1,569,537                                       |
| Total health, education, and welfare                  | 2,811,367                                  | 383,386     | 46,149     | 3,148,604                                       |
| Judicial                                              | 5,328,055                                  | 406,366     | 57,091     | 5,677,330                                       |
| Corrections                                           | 7,191,470                                  | 191,138     | 10,568     | 7,372,040                                       |
| Cultural and recreation                               | 6,965,576                                  | 372,914     | 540        | 7,337,950                                       |
| Construction in progress                              | 258,331                                    | 2,127,080   | -          | 2,385,411                                       |
| Total general fixed assets                            | \$86,325,902                               | \$5,620,209 | \$227,009  | \$91,719,102                                    |

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County of Lancaster, Pennsylvania  
General Governmental Expenditures by Function (1)  
Last Ten Years

Table 1

|                                           | 1990         | 1991         | 1992         | 1993         | 1994          | 1995          | 1996          | 1997          | 1998          | 1999          |
|-------------------------------------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Expenditures:                             |              |              |              |              |               |               |               |               |               |               |
| General Government                        | \$9,142,742  | \$10,495,939 | \$13,072,388 | \$17,378,648 | \$18,921,034  | \$17,647,304  | \$17,399,700  | \$17,985,934  | \$20,373,098  | \$21,518,895  |
| Public Safety                             | 1,630,857    | 1,758,541    | 1,949,884    | 2,192,256    | 2,808,901     | 3,711,190     | 4,357,884     | 4,534,442     | 5,282,574     | 5,206,259     |
| Roads and Bridges                         | 747,792      | 307,763      | 334,914      | 445,643      | 551,955       | 309,163       | 708,795       | 817,071       | 182,156       | 560,989       |
| Health, education and welfare             |              |              |              |              |               |               |               |               |               |               |
| Drugs and Alcohol                         | 1,559,491    | 1,786,462    | 1,935,976    | 1,876,855    | 1,872,718     | 1,749,674     | 2,268,085     | 3,433,610     | 3,852,526     | 3,839,594     |
| Employment and Training                   | 1,960,927    | 1,908,605    | 2,563,534    | 3,022,472    | 3,296,063     | 2,877,233     | 2,487,666     | 2,769,095     | 2,540,502     | 2,426,380     |
| County Nursing Home                       |              |              |              |              |               |               |               |               |               |               |
| Mental Health/Mental Retardation          | 12,981,595   | 13,150,048   | 14,981,011   | 15,308,700   | 17,455,452    | 20,448,922    | 22,499,247    | 23,417,171    | 29,056,207    | 26,077,370    |
| Office of Aging                           | 3,778,266    | 4,310,372    | 4,914,214    | 5,239,323    | 4,951,555     | 5,735,513     | 5,657,919     | 5,895,116     | 6,092,531     | 5,968,260     |
| Children and Youth                        | 10,068,015   | 12,565,485   | 13,322,895   | 13,636,037   | 16,117,597    | 16,389,065    | 18,698,602    | 20,181,165    | 23,066,567    | 27,331,900    |
| Transportation (2)                        |              |              |              |              |               |               |               |               |               |               |
| Other                                     | 868,741      | 933,384      | 749,686      | 3,173,556    | 3,308,767     | 3,296,100     | 3,414,825     | 3,195,669     | 529,528       | 595,725       |
| Judicial                                  | 12,143,746   | 13,289,933   | 15,231,123   | 16,312,366   | 16,737,228    | 18,505,088    | 19,408,229    | 21,537,416    | 22,368,920    | 23,284,151    |
| Corrections                               | 5,999,662    | 7,180,389    | 8,150,675    | 8,609,422    | 9,276,720     | 9,836,218     | 9,980,618     | 10,747,625    | 11,449,924    | 11,721,069    |
| Culture and Recreation                    | 872,443      | 1,043,825    | 1,139,425    | 1,239,644    | 1,310,412     | 1,397,709     | 1,546,124     | 1,685,611     | 1,737,960     | 1,881,487     |
| Community Development                     | 3,825,116    | 3,367,044    | 3,232,737    | 3,760,985    | 4,492,277     | 4,337,264     | 3,936,044     | 5,026,949     | 6,407,530     | 3,965,971     |
| Arbitrage expense                         |              |              | 300,240      |              |               |               |               |               |               |               |
| Other Programs Supported                  | 9,667        |              |              |              |               |               |               |               |               |               |
| Depreciation in Fair Value of Investments |              |              |              |              |               |               |               |               |               | 210,073       |
| Capital Outlay                            | 16,450,718   | 9,490,420    | 2,257,307    | 1,760,353    | 3,614,040     | 5,439,413     | 4,904,226     | 2,214,934     | 4,320,602     | 6,535,965     |
| Capital Lease                             |              |              |              |              | 979,655       |               |               |               | 1,371,165     |               |
| Debt service (2)                          |              |              |              |              |               |               |               |               |               |               |
| Principal Retirement                      | 1,835,000    | 1,830,000    | 2,270,000    | 2,720,000    | 3,320,000     | 3,070,000     | 3,205,000     | 3,220,000     | 4,530,000     | 4,360,000     |
| Other advance refunding escrow            |              |              | 683,243      |              |               |               |               |               |               |               |
| Interest and fiscal charges               | 2,547,101    | 2,161,900    | 1,820,958    | 1,955,036    | 1,998,930     | 1,977,657     | 2,149,283     | 2,435,404     | 2,119,684     | 1,875,940     |
| Bond issuance costs                       |              |              | 470,781      |              |               |               |               |               |               |               |
| Total Expenditures                        | \$86,421,879 | \$85,580,110 | \$89,380,991 | \$98,631,296 | \$111,013,304 | \$116,727,513 | \$122,622,247 | \$129,097,212 | \$145,281,474 | \$147,360,028 |

(1) Amounts include all governmental fund types

(2) Amount do not include debt service payments for bond issues refunded pursuant to advance refunding.

County of Lancaster, Pennsylvania  
General Governmental Revenues by Source (1)  
Last Ten Years

Table 2

|                         | 1990                | 1991                | 1992                | 1993                 | 1994                 | 1995                 | 1996                 | 1997                 | 1998                 | 1999                 |
|-------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenues:               |                     |                     |                     |                      |                      |                      |                      |                      |                      |                      |
| Real Estate Taxes       | \$21,556,539        | \$25,399,091        | \$26,017,714        | \$37,199,071         | \$38,515,705         | \$39,355,004         | \$36,653,736         | \$41,268,634         | \$53,380,671         | \$54,257,481         |
| Personal Property Taxes | 4,086,280           | 4,014,640           | 4,508,936           | 4,776,742            | 5,212,350            | 5,255,102            | -                    | 395                  | 38,544               | 8,110                |
| Intergovernmental       | 35,891,974          | 38,872,590          | 42,985,473          | 48,030,835           | 53,014,168           | 57,087,622           | 59,221,424           | 64,891,091           | 72,619,983           | 69,668,080           |
| Departmental            | 4,196,624           | 6,016,034           | 6,795,105           | 13,314,547           | 7,851,462            | 10,934,728           | 10,955,572           | 10,925,017           | 11,894,457           | 13,043,400           |
| Fines and Costs         | 1,940,285           | 1,937,004           | 1,897,667           | 1,996,624            | 2,209,316            | 2,300,402            | 2,471,293            | 2,569,576            | 2,745,813            | 2,961,714            |
| Interest                | 3,010,063           | 1,807,900           | 898,119             | 1,027,038            | 1,755,014            | 2,415,281            | 2,609,775            | 1,535,983            | 3,031,788            | 1,966,978            |
| Other                   | 487,725             | 659,745             | 604,357             | 757,120              | 1,218,745            | 639,833              | 396,521              | 418,961              | 328,169              | 1,616,854            |
| Total Revenues          | <u>\$71,169,490</u> | <u>\$78,707,004</u> | <u>\$83,707,371</u> | <u>\$107,101,977</u> | <u>\$109,776,760</u> | <u>\$117,987,972</u> | <u>\$112,308,321</u> | <u>\$121,609,657</u> | <u>\$144,039,425</u> | <u>\$143,522,617</u> |

(1) Amounts include all governmental fund types.

County of Lancaster, Pennsylvania  
Property Tax Levies and Collections  
Last Ten Years

Table 3

| Year | Total Tax Lev:<br>(1) | Current Tax<br>Collections | Percent of<br>Current Taxes<br>Collected | Delinquent<br>Tax<br>Collections | Total Tax<br>Collections (2) | Ratio of Total<br>Tax Collections<br>to Total Tax<br>Levy | Outstanding<br>Delinquent<br>Taxes | Ratio of<br>Delinquent<br>Taxes to Total<br>Tax Levy |
|------|-----------------------|----------------------------|------------------------------------------|----------------------------------|------------------------------|-----------------------------------------------------------|------------------------------------|------------------------------------------------------|
| 1990 | \$25,073,889          | \$24,897,850               | 99.30%                                   | \$705,787                        | \$25,603,637                 | 102.11%                                                   | \$724,222                          | 2.89%                                                |
| 1991 | 28,950,596            | 28,504,782                 | 98.46%                                   | 860,166                          | 29,364,948                   | 101.43%                                                   | 1,308,999                          | 4.52%                                                |
| 1992 | 30,664,597            | 29,107,070                 | 94.92%                                   | 407,161                          | 29,514,231                   | 96.25%                                                    | 1,460,495                          | 4.76%                                                |
| 1993 | 42,873,577            | 40,146,668                 | 93.64%                                   | 564,086                          | 40,710,754                   | 94.96%                                                    | 1,981,762                          | 4.62%                                                |
| 1994 | 44,913,793            | 42,181,228                 | 93.92%                                   | 1,470,128                        | 43,651,356                   | 97.19%                                                    | 1,422,146                          | 3.17%                                                |
| 1995 | 45,542,247            | 43,055,615                 | 94.54%                                   | 1,592,116                        | 44,647,731                   | 98.04%                                                    | 1,501,395                          | 3.30%                                                |
| 1996 | 36,892,678            | 35,136,945                 | 95.24%                                   | 1,444,628                        | 36,581,573                   | 99.16%                                                    | 1,366,560                          | 3.70%                                                |
| 1997 | 42,146,876            | 39,882,529                 | 94.63%                                   | 1,291,192                        | 41,173,721                   | 97.69%                                                    | 1,798,106                          | 4.27%                                                |
| 1998 | 54,955,971            | 51,723,264                 | 94.12%                                   | 1,478,664                        | 53,201,928                   | 96.81%                                                    | 1,974,835                          | 3.59%                                                |
| 1999 | 55,167,820            | 52,320,144                 | 94.84%                                   | 1,996,662                        | 54,316,806                   | 98.46%                                                    | 1,075,483                          | 1.95%                                                |

(1) Total tax levy includes real estate and personal property taxes for 1990 - 1995. On 5/22/96, the Board of Commissioners repealed the personal property tax effective January 1, 1996.

Real estate tax levy is not adjusted by exonerations.

(2) Total tax collections include penalties and interest.

County of Lancaster, Pennsylvania  
Assessed and Estimated Actual Value of Taxable Property  
Last Ten Years

Table 4

| Year | Real Property   |                            |              | Personal Property (2)                    |                 |              | Total Assessed Value |
|------|-----------------|----------------------------|--------------|------------------------------------------|-----------------|--------------|----------------------|
|      | Assessed Value  | Estimated Actual Value (1) | Millage Rate | Assessed Value to Estimated Actual Value | Assessed Value  | Millage Rate |                      |
| 1990 | \$2,969,296,420 | \$2,848,311,530            | 7.500        | 100%                                     | \$1,041,417,143 | 4.00         | \$4,010,713,563      |
| 1991 | 3,492,869,440   | 3,069,906,760              | 8.500        | 100%                                     | 1,127,357,557   | 4.00         | 4,620,226,997        |
| 1992 | 3,550,262,860   | 3,118,915,690              | 8.500        | 100%                                     | 1,141,799,500   | 4.00         | 4,692,062,360        |
| 1993 | 3,636,842,160   | 3,189,464,720              | 12.000       | 100%                                     | 1,225,112,070   | 4.00         | 4,861,954,230        |
| 1994 | 3,738,993,750   | 3,283,418,320              | 12.000       | 100%                                     | 1,325,733,683   | 4.00         | 5,064,727,433        |
| 1995 | 3,805,378,700   | 3,345,542,010              | 12.000       | 100%                                     | 1,332,173,660   | 4.00         | 5,137,552,360        |
| 1996 | 3,804,594,810   | 3,353,879,840              | 11.000       | 100%                                     | -               | -            | 3,804,594,810        |
| 1997 | 24,001,100,700  | 21,340,190,400             | 1.975        | 100%                                     | -               | -            | 24,001,100,700       |
| 1998 | 24,470,843,500  | 21,678,884,200             | 2.535        | 100%                                     | -               | -            | 24,470,843,500       |
| 1999 | 22,561,137,200  | 20,674,588,900             | 2.515        | 100%                                     | -               | -            | 22,561,137,200       |

(1) 1990-1996 estimated actual value is based on a market value appraisal made in 1960 by the Lancaster County Assessment Board which is updated as additions and new construction occur. In 1997, county-wide reassessment was implemented.

(2) The Lancaster County Personal Property Tax was a tax on intangible personal property. Assessed value represents the estimated actual value of the property. On 5/22/96, the Board of Commissioners repealed the personal property tax effective January 1, 1996.

County of Lancaster, Pennsylvania  
Property Tax Rates  
Direct and Overlapping Governments (1)  
Last Ten Years  
(In Mills)

Table 5

|                 | 1990  | 1991  | 1992   | 1993   | 1994  | 1995  | 1996   | 1997   | 1998    | 1999    |
|-----------------|-------|-------|--------|--------|-------|-------|--------|--------|---------|---------|
| City:           |       |       |        |        |       |       |        |        |         |         |
| Lancaster       | 96.5  | 112.5 | 116.25 | 119.75 | 130.2 | 131.6 | 144.1  | 24.505 | 25.515  | 26.455  |
| Borough:        |       |       |        |        |       |       |        |        |         |         |
| Adamstown       | 67.75 | 83.5  | 87.5   | 91     | 96    | 97.5  | 100    | 16.265 | 17.825  | 18.555  |
| Akron           | 63.5  | 71.5  | 71.5   | 75     | 84    | 86    | 85.5   | 14.569 | 16.225  | 16.205  |
| Christiana      | 70    | 97    | 95     | 100.5  | 105.5 | 102   | 115    | 16.625 | 17.945  | 19.485  |
| Columbia        | 80    | 94.75 | 98.5   | 105    | 114   | 116.5 | 115.5  | 18.601 | 22.161  | 23.091  |
| Denver          | 67.5  | 85.25 | 88.75  | 92.25  | 97.25 | 98.75 | 101.25 | 16.585 | 18.145  | 18.375  |
| East Petersburg | 55.5  | 69.25 | 72.75  | 76.25  | 81.85 | 81.85 | 84.85  | 15.37  | 16.477  | 16.457  |
| Elizabethtown   | 62    | 78    | 78     | 81.5   | 82.5  | 84.5  | 87.5   | 14.72  | 16.105  | 17.265  |
| Ephrata         | 68.75 | 77.75 | 77.75  | 81.25  | 88    | 88    | 89.5   | 15.082 | 16.162  | 16.142  |
| Lititz          | 63.5  | 76    | 77     | 80.5   | 94.7  | 97    | 97.9   | 16.2   | 16.76   | 16.74   |
| Manheim         | 66.25 | 83.1  | 85     | 88.5   | 100   | 102.8 | 104.6  | 17.375 | 18.505  | 18.815  |
| Marietta        | 82.25 | 95.5  | 95.5   | 104    | 108   | 109.5 | 108.5  | 16.275 | 17.135  | 17.975  |
| Millersville    | 56.75 | 69.75 | 72.25  | 78.25  | 89.5  | 98.5  | 105.4  | 17.363 | 18.873  | 19.493  |
| Mount Joy       | 75.75 | 89.5  | 89.5   | 94     | 98.5  | 100.5 | 99.5   | 15.775 | 16.385  | 16.725  |
| Mountville      | 58.5  | 72.25 | 75.75  | 79.25  | 83.85 | 83.85 | 84.85  | 15.315 | 15.875  | 15.855  |
| New Holland     | 68.4  | 83.3  | 84.3   | 89.3   | 90.8  | 90.8  | 92.55  | 14.815 | 15.375  | 15.355  |
| Quarryville     | 50    | 60    | 60     | 63.5   | 70.5  | 73.5  | 73     | 11.155 | 11.715  | 11.995  |
| Strasburg       | 58.5  | 74.5  | 76     | 79.5   | 81.2  | 85.6  | 90     | 15.455 | 16.835  | 17.005  |
| Terre Hill      | 72.9  | 87.8  | 88.8   | 93.3   | 94.8  | 95.3  | 96.3   | 15.325 | 16.345  | 16.325  |
| Townships:      |       |       |        |        |       |       |        |        |         |         |
| Bart            | 51    | 60    | 60     | 62.5   | 66    | 69    | 70     | 10.425 | 10.915  | 10.895  |
| Brecknock       | 63.9  | 78.8  | 79.8   | 83.3   | 85.8  | 85.8  | 84.8   | 13.485 | 14.345  | 14.325  |
| Caernarvon      | 64.4  | 79.3  | 80.3   | 83.8   | 85.3  | 85.3  | 86.3   | 13.685 | 14.245  | 14.225  |
| Clay            | 65.5  | 73.5  | 73.5   | 77     | 83    | 83    | 83.5   | 14.13  | 15.2098 | 15.1898 |
| Colerain        | 46    | 54    | 54     | 57.5   | 62    | 65    | 66     | 9.955  | 10.515  | 10.495  |
| Conestoga       | 51.5  | 65    | 64.5   | 68     | 78.5  | 85.5  | 90.4   | 15.002 | 16.512  | 17.132  |
| Conoy           | 53.75 | 65    | 65     | 68.5   | 69.5  | 69.5  | 72.5   | 12.12  | 13.505  | 14.665  |
| Drumore         | 43    | 51    | 51     | 54.5   | 59    | 62    | 63     | 9.555  | 10.115  | 10.095  |

(continued)

County of Lancaster, Pennsylvania  
Property Tax Rates  
Direct and Overlapping Governments (1)  
Last Ten Years  
(In Mills)

Table 5 (Cont.)

|                     | 1990  | 1991  | 1992  | 1993  | 1994  | 1995  | 1996  | 1997   | 1998     | 1999    |
|---------------------|-------|-------|-------|-------|-------|-------|-------|--------|----------|---------|
| Earl                | 63.9  | 79.8  | 80.8  | 85.8  | 87.3  | 87.3  | 88.3  | 14.125 | 15.045   | 15.025  |
| East Cocalico       | 64.5  | 81.25 | 82.25 | 87.75 | 92.75 | 94.25 | 96.75 | 15.835 | 17.395   | 17.675  |
| East Donegal        | 69.75 | 82    | 82.5  | 86    | 91    | 92    | 92    | 14.868 | 15.535   | 15.875  |
| East Drumore        | 45.5  | 53.5  | 53.5  | 57    | 61.5  | 64.5  | 65.5  | 9.955  | 10.515   | 10.495  |
| East Earl           | 65.9  | 80.8  | 81.8  | 85.3  | 86.8  | 86.8  | 87.8  | 13.975 | 14.535   | 14.565  |
| East Hempfield      | 56.5  | 70.75 | 74.25 | 78.5  | 83.1  | 83.85 | 84.85 | 15.495 | 16.155   | 16.135  |
| East Lampeter       | 48.5  | 61    | 62.5  | 67    | 74    | 76.25 | 78.25 | 13.705 | 14.515   | 14.625  |
| Eden                | 47    | 55    | 55    | 58.5  | 63    | 66    | 67    | 10.155 | 10.815   | 10.165  |
| Elizabeth           | 56.5  | 69    | 70    | 73.5  | 87.7  | 90    | 90.9  | 15.075 | 15.635   | 15.615  |
| Ephrata             | 64    | 72    | 72    | 76.5  | 82.5  | 84.5  | 87    | 14.705 | 15.845   | 16.055  |
| Fulton              | 45    | 53    | 53    | 56.5  | 61    | 64    | 65    | 9.775  | 10.335   | 10.315  |
| Lancaster           | 74.5  | 90.5  | 94.25 | 97.75 | 105.7 | 104.7 | 111.7 | 19.025 | 20.035   | 20.015  |
| Leacock             | 54.5  | 71.5  | 74.25 | 77.75 | 83.25 | 85.25 | 86.75 | 13.586 | 14.535   | 15.215  |
| Little Britian      | 46    | 54    | 54    | 57.5  | 62    | 65    | 66    | 9.975  | 10.535   | 10.515  |
| Manheim             | 70    | 85.9  | 86.5  | 90    | 92.3  | 92.3  | 91.7  | 16.245 | 16.785   | 16.765  |
| Manor               | 50.5  | 62    | 63.5  | 67    | 77.5  | 84.5  | 89.4  | 15.045 | 16.555   | 17.225  |
| Martic              | 47.5  | 59    | 59.5  | 63    | 72.5  | 79.5  | 84.4  | 14.195 | 15.705   | 16.325  |
| Mount Joy (Part)(2) | 77.25 | 89.5  | 89.5  | 94    | 97    | 95    | 93    | 14.675 | 14.105   | 15.375  |
| Mount Joy (Part)(3) | 61    | 74    | 74    | 78.5  | 78.5  | 76.5  | 78.5  | 12.82  | 15.135   | 15.165  |
| Paradise            | 58.5  | 75.5  | 78.25 | 81.75 | 87.25 | 89.25 | 90.75 | 14.125 | 14.985   | 15.665  |
| Penn                | 58.75 | 73.6  | 75.5  | 79    | 89.5  | 92.3  | 94.1  | 15.875 | 17.005   | 17.565  |
| Pequea              | 52.5  | 64.5  | 67    | 70.5  | 80    | 87    | 91.9  | 15.319 | 16.82865 | 17.4487 |
| Providence          | 45    | 53    | 53    | 56.5  | 60.5  | 63.5  | 64.5  | 9.775  | 10.335   | 10.315  |
| Rapho               | 56.75 | 71.6  | 73.5  | 77    | 86.5  | 89.3  | 91.1  | 15.375 | 16.505   | 16.815  |
| Sadsbury            | 72.5  | 98.5  | 96.5  | 100   | 104   | 97    | 108   | 15.825 | 17.145   | 17.735  |
| Salisbury           | 54    | 71    | 73.75 | 77.25 | 82.75 | 84.75 | 86.25 | 13.505 | 14.265   | 14.945  |
| Strasburg           | 54.5  | 69.5  | 70.5  | 74    | 75.7  | 78.6  | 83    | 14.255 | 15.635   | 15.805  |
| Upper Leacock       | 49.5  | 60    | 61.5  | 65    | 71    | 75.25 | 77.25 | 13.575 | 14.485   | 14.665  |
| Warwick             | 58.5  | 71    | 72    | 75.5  | 89.7  | 92    | 92.9  | 15.405 | 15.9654  | 15.9454 |
| West Cocalico       | 63.5  | 80.25 | 81.25 | 84.75 | 90.75 | 92.25 | 94.75 | 15.335 | 16.895   | 17.125  |
| West Donegal        | 57    | 70    | 71    | 74.5  | 75.5  | 77.5  | 80.5  | 13.62  | 15.005   | 16.165  |
| West Earl           | 49.75 | 59.25 | 60.75 | 64.25 | 70.25 | 73.25 | 75.25 | 13.24  | 14.185   | 14.295  |
| West Hempfield      | 54    | 67.75 | 71.25 | 74.75 | 79.35 | 79.35 | 80.35 | 14.595 | 15.155   | 15.135  |
| West Lampeter       | 53.75 | 68.75 | 69.75 | 73.25 | 74.95 | 77.85 | 82.25 | 14.19  | 15.47    | 15.6988 |

(1) Includes millage for municipal, school, and county real estate tax per \$1,000 of assessed value. In 1997, the county wide reassessment was implemented.

(2) Applicable to the portion of Mount Joy situated in the Donegal School District.

(3) Applicable to the portion of Mount Joy situated in the Elizabethtown School District.

County of Lancaster, Pennsylvania  
Principal Taxpayers  
December 31, 1999

Table 6

| Taxpayer                            | Type of Business             | Assessed Value       | Percentage of<br>Total Assessed<br>Valuation |
|-------------------------------------|------------------------------|----------------------|----------------------------------------------|
| High Properties                     | Real Estate                  | \$183,761,600        | 0.81%                                        |
| Park City (Spitzer)                 | Retailing                    | 150,320,900          | 0.67%                                        |
| Willow Valley Manor, Inc.           | Retirement Complex           | 113,845,000          | 0.50%                                        |
| Armstrong World Industries          | Manufacturing                | 96,177,700           | 0.43%                                        |
| Willow Valley Assoc., Inc.          | Real Estate                  | 39,942,700           | 0.18%                                        |
| New Holland, Inc.                   | Farm Equipment/Manufacturing | 34,598,700           | 0.15%                                        |
| R. R. Donnelley Printing            | Publishing                   | 34,593,200           | 0.15%                                        |
| American Stores                     | Warehouse                    | 28,931,600           | 0.13%                                        |
| Warner-Lambert Co.                  | Manufacturing                | 26,090,700           | 0.12%                                        |
| Howmet Aluminum Corp. (Alumax)      | Manufacturing                | 23,548,600           | 0.10%                                        |
| Masonic Homes                       | Retirement Complex           | 23,441,400           | 0.10%                                        |
| Brethren Home Inc.                  | Retirement Complex           | 20,331,000           | 0.09%                                        |
| T. C. Lanc. Co. (Colonial Crest)    | Apartment Complex            | 17,700,000           | 0.08%                                        |
| Hershey Farms                       | Apartment Complex            | 17,624,800           | 0.08%                                        |
| Bold Corp.                          | Manufacturing                | 16,399,700           | 0.07%                                        |
| Pepperidge Farm Inc.                | Food Processing              | 15,514,700           | 0.07%                                        |
| Kellogg Co.                         | Food Processing              | 14,548,900           | 0.06%                                        |
| Lutheran Social Services            | Social Services              | 12,437,100           | 0.06%                                        |
| NPD Subsidiary Inc. (c/o Burle Ind) | Manufacturing                | 12,074,800           | 0.05%                                        |
| Clabell                             | Apartment Complex            | 11,769,800           | 0.05%                                        |
|                                     | Total                        | <u>\$893,652,900</u> | <u>3.96%</u>                                 |

County of Lancaster, Pennsylvania  
 Computation of Legal Debt Margin  
 December 31, 1999

Table 7

|                                                          |      |                       |
|----------------------------------------------------------|------|-----------------------|
| Borrowing base revenues (1):                             | 1997 | \$ 80,864,860         |
|                                                          | 1998 | 94,431,590            |
|                                                          | 1999 | 97,623,975            |
|                                                          |      | <u>272,920,425</u>    |
| Total Revenue                                            |      | <u>\$ 272,920,425</u> |
| Average borrowing base revenues<br>Debt limit percentage |      | \$ 90,973,475         |
|                                                          |      | 300%                  |
|                                                          |      | <u>272,920,425</u>    |
| Total amount of debt applicable to debt limit            |      | <u>45,745,234</u>     |
| Excess over debt limit                                   |      | <u>\$ 227,175,191</u> |

(1) Borrowing base revenue represents total revenues less governmental grants received for a specific purpose.

County of Lancaster, Pennsylvania  
Ratio of General Obligation Bonded Debt to Assessed Value  
and General Obligation Bonded Debt Per Capita  
Last Ten Years

Table 8

| Year | Population (1) | Assessed<br>Value (2) | Bonded Debt (3) | Ratio of<br>Bonded<br>Debt to<br>Assessed<br>Value | Bonded Debt<br>Per Capita |
|------|----------------|-----------------------|-----------------|----------------------------------------------------|---------------------------|
| 1990 | 422,822        | \$4,010,714           | \$ 41,105,000   | 102.49%                                            | \$ 97.22                  |
| 1991 | 430,243        | 4,620,227             | 41,140,221      | 89.04%                                             | 95.62                     |
| 1992 | 434,168        | 4,692,062             | 46,680,221      | 99.49%                                             | 107.52                    |
| 1993 | 438,552        | 4,861,954             | 45,094,692      | 92.75%                                             | 102.83                    |
| 1994 | 442,959        | 5,064,727             | 49,418,906      | 97.57%                                             | 111.57                    |
| 1995 | 447,521        | 5,137,552             | 46,833,603      | 91.16%                                             | 104.65                    |
| 1996 | 450,834        | 3,804,595             | 54,140,817      | 142.30%                                            | 120.09                    |
| 1997 | 454,063        | 24,001,101            | 53,012,751      | 22.09%                                             | 116.75                    |
| 1998 | 456,414        | 24,470,844            | 49,241,731      | 20.12%                                             | 107.89                    |
| 1999 | 460,035        | 22,561,137            | 45,745,234      | 20.28%                                             | 99.44                     |

(1) Population Sources: 1990 U.S. Census of Population; 1991-1996 Estimated by Lancaster County Planning Commission;  
1997 - 1999 U.S. Census Bureau.

(2) From Table 4 (amounts expressed in thousands).

(3) Excludes issues refunded pursuant to advance refundings and General Obligation Bonds reported on the enterprise fund.

County of Lancaster, Pennsylvania  
Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt (1)  
to Total General Governmental Expenditures (2)  
Last Ten Years

Table 9

| Year | Principal (3) | Interest and<br>Fiscal<br>Charges | Total Debt<br>Service | Total General<br>Governmental<br>Expenditures | Ratio of Debt<br>Service to<br>General<br>Governmental<br>Expenditures |
|------|---------------|-----------------------------------|-----------------------|-----------------------------------------------|------------------------------------------------------------------------|
| 1990 | \$1,835,000   | \$2,547,101                       | \$4,382,101           | \$86,421,879                                  | 5.07%                                                                  |
| 1991 | 1,830,000     | 1,553,279                         | 3,383,279             | 85,580,110                                    | 3.95%                                                                  |
| 1992 | 2,270,000     | 1,820,958                         | 4,090,958             | 89,380,991                                    | 4.58%                                                                  |
| 1993 | 2,720,000     | 1,955,009                         | 4,675,009             | 98,631,296                                    | 4.74%                                                                  |
| 1994 | 3,320,000     | 1,998,930                         | 5,318,930             | 111,013,304                                   | 4.79%                                                                  |
| 1995 | 3,070,000     | 1,977,657                         | 5,047,657             | 116,727,513                                   | 4.32%                                                                  |
| 1996 | 3,205,000     | 2,149,283                         | 5,354,283             | 122,622,247                                   | 4.37%                                                                  |
| 1997 | 3,220,000     | 2,435,404                         | 5,655,404             | 129,097,212                                   | 4.38%                                                                  |
| 1998 | 4,530,000     | 2,119,684                         | 6,649,684             | 145,281,474                                   | 4.58%                                                                  |
| 1999 | 4,360,000     | 1,875,940                         | 6,235,940             | 147,360,028                                   | 4.23%                                                                  |

(1) General obligation bonds reported in the enterprise fund have been excluded.

(2) Includes general, special revenue, and capital projects funds.

(3) Excludes expenditures for payments of tax revenue anticipation notes.

County of Lancaster, Pennsylvania  
Computation of Direct and Overlapping Bonded Debt  
General Obligation Bonds

December 31, 1999

Table 10

| <u>Jurisdiction</u>                          | (1)<br>Net General<br>Obligation<br>Bonded Debt<br>and/or Revenue<br>Bonds<br>Outstanding |
|----------------------------------------------|-------------------------------------------------------------------------------------------|
| County of Lancaster                          | \$45,745,234 (2)                                                                          |
| Overlapping:                                 |                                                                                           |
| City of Lancaster                            | -                                                                                         |
| School Districts:                            |                                                                                           |
| Cocalico                                     | 29,082,844                                                                                |
| Columbia Borough                             | 6,585,200                                                                                 |
| Conestoga Valley                             | -                                                                                         |
| Donegal                                      | 10,082,341                                                                                |
| Eastern Lancaster Co.                        | 18,091,181                                                                                |
| Elizabethtown Area                           | 33,043,576                                                                                |
| Ephrata Area                                 | 45,023,563                                                                                |
| Hempfield                                    | 49,021,764                                                                                |
| Lampeter-Strasburg                           | 20,512,570                                                                                |
| Lancaster                                    | 84,441,645                                                                                |
| Manheim Central                              | 27,811,395                                                                                |
| Manheim Township                             | 42,511,034                                                                                |
| Octorara                                     | 22,852,000                                                                                |
| Penn Manor                                   | -                                                                                         |
| Pequea Valley                                | -                                                                                         |
| Solanco                                      | 26,897,949                                                                                |
| Warwick                                      | 23,120,000                                                                                |
| Total school districts                       | <u>439,077,062</u>                                                                        |
| Municipal Authorities:                       |                                                                                           |
| Adamstown Borough Authority                  | 1,695,000                                                                                 |
| Akron Borough                                | -                                                                                         |
| Bainbridge Water                             | 7,690                                                                                     |
| Blue Ball Water Authority                    | -                                                                                         |
| Christiana Borough                           | 960,104                                                                                   |
| East Cocalico Water and Sewer                | 5,167,744                                                                                 |
| Columbia Municipal                           | -                                                                                         |
| Denver Borough                               | -                                                                                         |
| East Donegal Township-Marietta Borough Sewer | 359,885                                                                                   |

(Continued)

County of Lancaster, Pennsylvania  
Computation of Direct and Overlapping Bonded Debt  
General Obligation Bonds

December 31, 1999

Table 10 (Cont.)

| Jurisdiction                                  | (1)<br>Net General<br>Obligation<br>Bonded Debt<br>and/or Revenue<br>Bonds<br>Outstanding |
|-----------------------------------------------|-------------------------------------------------------------------------------------------|
| East Donegal Township Water                   | \$1,416,031                                                                               |
| East Hempfield Municipal Authority            | -                                                                                         |
| East Lampeter Township Sewer                  | 12,320,000                                                                                |
| Ephrata Borough                               | 21,180,899                                                                                |
| Ephrata Area Joint Authority                  | 3,300,000                                                                                 |
| Ephrata Township Sewer Authority              | -                                                                                         |
| Lancaster Airport                             | 218,886                                                                                   |
| Lancaster Area Sewer                          | 63,155,000                                                                                |
| Lancaster County Hospital Authority           | 289,426,374                                                                               |
| Lancaster Parking                             | 17,535,696                                                                                |
| Lancaster Sewer                               | -                                                                                         |
| Leola Sewer                                   | 3,012,200                                                                                 |
| Lititz Sewer                                  | 1,167,166                                                                                 |
| Manheim Borough                               | 14,330,000                                                                                |
| Metropolitan Lancaster                        | -                                                                                         |
| Mount Joy Borough                             | 11,845,000                                                                                |
| Mount Joy Township Authority                  | -                                                                                         |
| Mountville Borough Water Authority            | -                                                                                         |
| New Holland Borough                           | 4,645,000                                                                                 |
| Northern Lancaster County                     | 286,140                                                                                   |
| Northwestern Lancaster County Water and Sewer | 2,997,689                                                                                 |
| Quarryville Borough Sewer Authority           | 900,000                                                                                   |
| Redevelopment Authority                       | -                                                                                         |
| Strasburg Borough                             | -                                                                                         |
| Suburban Lancaster Sewer                      | -                                                                                         |
| Warwick Township Municipal                    | 13,960,000                                                                                |
| West Cocalico Township Authority              | 1,272,399                                                                                 |
| West Donegal Township Authority               | 9,364,443                                                                                 |
| West Earl Sewer Authority                     | -                                                                                         |
| Total municipalities                          | <u>480,523,346</u>                                                                        |
| Total overlapping debt                        | <u>919,600,408</u>                                                                        |
| Total direct and overlapping debt             | <u><u>\$965,345,642</u></u>                                                               |

(1) The debt of the city and school districts is tax based, and the majority of the municipal authorities are self-supporting.

(2) Excluding general obligation bonds reported on the enterprise fund.

County of Lancaster, Pennsylvania  
Demographic Statistics  
Last Ten Years

Table 11

| Year | (1)<br>Population | (2)<br>Per Capita<br>Personal<br>Income | (3)<br>School<br>Enrollment | (4)<br>Unemployment<br>Rate |
|------|-------------------|-----------------------------------------|-----------------------------|-----------------------------|
| 1990 | 422,822           | \$18,920                                | 73,948                      | 4.2%                        |
| 1991 | 430,243           | 19,051                                  | 75,573                      | 5.4%                        |
| 1992 | 434,168           | 20,062                                  | 76,853                      | 5.5%                        |
| 1993 | 438,552           | 21,070                                  | 78,160                      | 4.2%                        |
| 1994 | 442,959           | 22,147                                  | 79,980                      | 3.8%                        |
| 1995 | 447,521           | 22,997                                  | 81,609                      | 3.5%                        |
| 1996 | 450,834           | 24,138                                  | 82,754                      | 3.3%                        |
| 1997 | 454,063           | 25,057 (5)                              | 84,132                      | 3.0%                        |
| 1998 | 456,414           | 26,053 (5)                              | 84,985                      | 2.9%                        |
| 1999 | 460,035           | 26,889 (6)                              | 85,647                      | 2.6%                        |

Data Sources:

- (1) Population Sources: 1990 U.S. Census; 1991 through 1996 estimated by Lancaster County Planning Commission; 1997 -1999 U. S. Census Bureau.
- (2) Lancaster, PA Office of Employment Security.
- (3) Commonwealth of Pennsylvania, Department of Education.
- (4) PA Department of Labor and Industry, Office of Employment Security.
- (5) Estimated by Lancaster County Controller's Office
- (6) U.S Department of Commerce , Bureau of Economic Analysis.

(Continued)

County of Lancaster, Pennsylvania  
Demographic Statistics (continued)  
Last Ten Years

Table 11 (Cont.)

Population Count and Age Distribution (1):

| Census Year | Under 5 | 5-9    | 10-14  | 15-19  | 20-24  | 25-44   | 45-64  | Over 65 | Total Population |
|-------------|---------|--------|--------|--------|--------|---------|--------|---------|------------------|
| 1940        | 17,188  | 17,587 | 18,727 | 19,525 | 18,016 | 60,462  | 42,135 | 18,864  | 212,504          |
| 1950        | 24,639  | 20,110 | 17,180 | 17,170 | 18,283 | 67,633  | 47,096 | 22,605  | 234,716          |
| 1960        | 31,338  | 28,457 | 25,147 | 21,003 | 16,916 | 72,159  | 55,220 | 28,119  | 278,359          |
| 1970        | 27,180  | 31,646 | 32,768 | 30,232 | 24,474 | 75,416  | 64,935 | 33,428  | 320,079          |
| 1980        | 26,550  | 27,048 | 28,783 | 34,324 | 33,935 | 97,793  | 71,175 | 42,338  | 362,346          |
| 1990        | 33,462  | 31,739 | 29,844 | 30,590 | 31,305 | 132,351 | 78,062 | 55,469  | 422,822          |

Population Distribution by Sex - 1990 Census Year (1):

|                    | "Male"         |                | "Female"       |                |
|--------------------|----------------|----------------|----------------|----------------|
|                    | Number         | Percentage     | Number         | Percentage     |
| Under 5 years      | 17,173         | 8.37%          | 16,289         | 7.49%          |
| 5-9 years          | 16,378         | 7.98%          | 15,361         | 7.06%          |
| 10-14 years        | 15,266         | 7.44%          | 14,578         | 6.70%          |
| 15-19 years        | 15,331         | 7.47%          | 15,259         | 7.01%          |
| 20-24 years        | 15,310         | 7.46%          | 15,995         | 7.35%          |
| 25-34 years        | 34,949         | 17.02%         | 35,410         | 16.28%         |
| 35-44 years        | 30,753         | 14.98%         | 31,239         | 14.36%         |
| 45-54 years        | 20,568         | 10.02%         | 21,286         | 9.78%          |
| 55-59 years        | 8,819          | 4.30%          | 9,315          | 4.28%          |
| 60-64 years        | 8,434          | 4.11%          | 9,640          | 4.43%          |
| 65-74 years        | 13,733         | 6.69%          | 17,564         | 8.07%          |
| 75 years and older | 8,568          | 4.17%          | 15,604         | 7.17%          |
|                    | <u>205,282</u> | <u>100.00%</u> | <u>217,540</u> | <u>100.00%</u> |

(1) Pennsylvania State University Data Center

County of Lancaster, Pennsylvania  
Property Value, Construction, and Bank Deposits  
Last Ten Years

Table 12

| Year | Property Value (1) |               | Construction and Additions (2) |               | Bank Deposits (3) |
|------|--------------------|---------------|--------------------------------|---------------|-------------------|
|      | Taxable            | Nontaxable    | Number of<br>Number of Units   | Value         |                   |
| 1990 | \$2,848,311,530    | \$396,850,880 | 6,708                          | \$107,238,300 | \$4,801,992,000   |
| 1991 | 3,069,906,760      | 422,962,680   | 5,699                          | 90,824,310    | 4,971,346,000     |
| 1992 | 3,118,915,690      | 431,347,170   | 5,413                          | 75,563,720    | 5,050,490,000     |
| 1993 | 3,189,464,720      | 447,377,440   | 5,317                          | 85,650,840    | 5,023,843,000     |
| 1994 | 3,283,418,320      | 455,575,430   | 5,188                          | 92,296,090    | 4,895,379,000     |
| 1995 | 3,345,542,010      | 459,836,690   | 4,460                          | 75,563,950    | 5,016,543,000     |
| 1996 | 3,353,879,840      | 450,714,970   | 2,884                          | 50,098,080    | 3,578,495,000     |
| 1997 | 21,340,190,400     | 2,660,910,300 | 4,722                          | 467,926,900   | 5,237,152,000     |
| 1998 | 21,678,884,200     | 2,791,959,300 | 3,849                          | 451,570,900   | 4,929,358,000     |
| 1999 | 20,674,588,900     | 1,886,548,300 | 3,504                          | 434,999,300   | 5,434,834,000     |

- (1) Total appraised valuations and nontaxable appraised valuations were provided by the County Assessor's office. 1990-1996 property values are based on a 1960 market appraisal which is updated for additions and new construction. In 1997 county wide reassessment was implemented. Taxable property value is from Table 4, estimated actual value.
- (2) Amounts are based on interim appraisals for new construction and additions, which are added to the following year's real estate tax rolls.
- (3) Bank deposits include deposits for commercial banks, savings and loan associations, and credit unions. This information was compiled by Sheshunoff Info. Services, Inc., Austin, TX.

County of Lancaster, Pennsylvania  
Salaries and Surety Bonds of Principal Officials  
December 31, 1999

Table 13

| <u>Name and Title of Official</u>        | <u>Annual Salary</u>                | <u>Amount of<br/>Surety Bond</u> |
|------------------------------------------|-------------------------------------|----------------------------------|
| Diana L. Thompson, Clerk of Courts       | \$55,688                            | \$11,000                         |
| Terry L. Kauffman, Commissioner          | 63,981                              | 7,500                            |
| Paul Thibault, Commissioner              | 64,981                              | 7,500                            |
| Ronald Ford, Commissioner                | 63,981                              | 7,500                            |
| Benj. H. Hess, Jr., Controller           | 55,688                              | 25,000                           |
| Barry D. Walp, Coroner                   | 55,688                              | 15,000                           |
| Timothea Kirchner, County Administrator  | 74,263                              | 7,500                            |
| Joseph Madenspacher, District Attorney   | 110,122                             | (1)                              |
| Kathleen Angermier, Jury Commissioner    | 6,883                               | (1)                              |
| Linda Schwanger, Jury Commissioner       | 6,883                               | (1)                              |
| Robert H. Getz, Prothonotary             | 55,688                              | 40,000                           |
| Stephen J. McDonald, Recorder of Deeds   | 55,688                              | 225,750                          |
| C. Thomas Walker, Jr., Register of Wills | 57,688                              | 25,000                           |
| Philip Bomberger, Sheriff                | 55,688                              | 60,000                           |
| Gregory Sahd, Treasurer                  | 55,688                              | 500,000                          |
| 43 bonded tax collectors                 | at \$.75 per<br>parcel<br>collected | 31,135,679 (2)                   |

(1) No bond required under Title 16, Section 402 of the County Code.

(2) The dollar value is stated at 75% of total county, school, and municipal tax levied in 1990. Bonds are valid for the tax collector's term, 1998-2001.

County of Lancaster  
Miscellaneous Statistics  
December 31, 1999

Table 14

|                                                            |                                |                                    |
|------------------------------------------------------------|--------------------------------|------------------------------------|
| Date of incorporation                                      | May 10, 1729                   |                                    |
| Form of government                                         | Elected Board of Commissioners |                                    |
| Number of employees (excluding police and fire):           |                                |                                    |
| Full-time                                                  | 1,838                          |                                    |
| Part-time                                                  | 671                            |                                    |
| Area in square miles                                       | 984 miles                      |                                    |
| Land                                                       | 949                            |                                    |
| Water                                                      | 35                             |                                    |
| County of Lancaster, facilities and services:              |                                |                                    |
| Miles of streets:                                          |                                |                                    |
| Federal                                                    | 51.5 miles                     |                                    |
| State                                                      | 1,300 miles                    |                                    |
| Local (municipal)                                          | 2,751 miles                    |                                    |
| Number of street lights                                    | 15,708                         |                                    |
| Number of traffic lights                                   | 340                            |                                    |
| Cultural and recreation:                                   |                                |                                    |
| Community centers                                          | 4                              |                                    |
| Park land acreage:                                         |                                |                                    |
| County parks                                               | 1,880 acres                    |                                    |
| State parks                                                | 224 acres                      |                                    |
| State game lands                                           | 11,295 acres                   |                                    |
| Middle Creek Wildlife Management Area                      | 1,931 acres                    |                                    |
| Fish Commission lands                                      | 413.7 acres                    |                                    |
| Rails to Trails                                            | 11.8 miles                     |                                    |
| Golf courses                                               | 20                             |                                    |
| Fire protection:                                           |                                |                                    |
| Number of stations                                         | 88                             |                                    |
| Police protection:                                         |                                |                                    |
| Number of stations                                         | 33                             |                                    |
| Number of police personnel and officers                    | 579                            |                                    |
| Number of patrol units                                     | 95                             | (excluding boroughs and townships) |
| Facilities and services not included in reporting entity   |                                |                                    |
| Education:                                                 |                                |                                    |
| Number of elementary schools                               | 87                             |                                    |
| Number of elementary school instructors                    | 2,052                          |                                    |
| Number of secondary schools                                | 29                             |                                    |
| Number of secondary school instructors                     | 1,997                          |                                    |
| Number of combined schools (both secondary and elementary) | 16                             |                                    |
| Number of colleges and universities                        | 6                              |                                    |
| Hospitals:                                                 |                                |                                    |
| Number of hospitals                                        | 5                              |                                    |
| Number of patient beds                                     | 1,152                          |                                    |
| Agriculture:                                               |                                |                                    |
| Number of farms                                            | 4,556                          |                                    |
| Farm acreage                                               | 392,000                        |                                    |
| Libraries (public, school, and special)                    | 75                             |                                    |
| Airports:                                                  |                                |                                    |
| Number of commercial use                                   | 4                              |                                    |
| Elections:                                                 |                                |                                    |
| Number of registered voters                                | 249,173                        |                                    |
| Number of votes cast in last general election              | 62,968                         |                                    |
| Percentage of registered voters in last general election   | 25.27%                         |                                    |

County of Lancaster, Pennsylvania  
Schedule of Insurance In-Force  
December 31, 1999

Table 15

| Name of Company/ Type of Coverage                                   | Policy Number | Policy Period     | Premium    | Details of Coverage and Co-Insurance %                                                                                                                                                                                                  | Liability Limit                                                                                                                                                                                        |
|---------------------------------------------------------------------|---------------|-------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ACE Fire Underwriters Insurance Co.</b><br>Building and Contents | D21207822     | 02/01/99-02/01/00 | \$ 222,258 | Fire and extended coverage: \$1,000 deductible, 90% co-insurance buildings and contents.                                                                                                                                                | \$ 115,142,901                                                                                                                                                                                         |
| Boiler & Machinery                                                  | D21207822     | 02/01/99-02/01/00 |            | Property Damage: \$1000 deductible                                                                                                                                                                                                      | \$ 5,000,000 Per accident                                                                                                                                                                              |
| Money & Securities                                                  | D21207822     | 02/01/99-02/01/00 |            | Destruction, disappearance and wrongful abstraction of money, checks, and other securities.                                                                                                                                             | \$ 50,000 Blanket limit-monies and securities within outside premise                                                                                                                                   |
| General Liability                                                   | D21207822     | 02/01/99-02/01/00 |            | Third-party general liability insurance<br>Bodily injury/property damage/personal injury<br>Products & Completed Ops<br>Personal & Advertising Injury<br>Fire Damage<br>Medical Expense<br>Abuse and Molestation Coverage               | \$ 1,000,000 Each occurrence<br>\$ 2,000,000 Aggregate<br>\$ 2,000,000 Aggregate<br>\$ 1,000,000<br>\$ 100,000 Any one fire<br>\$ 5,000 Any One Person<br>\$ 250,000 Limit # 1<br>\$ 250,000 Limit # 2 |
| Commercial Property Coverages                                       | D21207822     | 02/01/99-02/01/00 |            | Earthquake \$50,000 deductible<br>Earthquake \$50,000 deductible                                                                                                                                                                        | \$ 1,000,000<br>\$ 20,000,000                                                                                                                                                                          |
| Computers                                                           | D21207822     | 02/01/99-02/01/00 |            | Hardware: \$500 deductible<br>Software: \$500 deductible                                                                                                                                                                                | \$ 3,459,692<br>\$ 1,364,707                                                                                                                                                                           |
| Inland Marine                                                       | D21207822     | 02/01/99-02/01/00 |            | Personal Property Off Premises \$250 deductible<br>Fine Arts Floater: \$1,000 deductible<br>Radio & Television Broadcasters - Transmission<br>Towers - Replacement Cost, deductible \$250<br>Special Property Floater, deductible \$500 | \$ 10,000<br>\$ 121,340<br>\$ 150,760<br>\$ 554,848<br>Covers newly acquired buildings till expire.                                                                                                    |
| <b>ACE Fire Underwriters Insurance Co.</b><br>Building & Contents   | D29246282     | 02/01/99-02/01/00 | \$ 43,129  | Fire and extended coverage: \$1,000 deductible, 90% co-insurance buildings and contents                                                                                                                                                 | \$ 27,675,008 Buildings and Contents                                                                                                                                                                   |
| Auto Insurance                                                      | H02349103     | 02/01/99-02/01/00 | \$ 39,852  | Auto liability and physical damage insurance<br>\$250 deductible collision/ \$100 deductible comprehensive                                                                                                                              | \$ 1,000,000 Bodily injury and physical damage per \$30,000<br>\$ 500,000 \$500,000 uninsured motorist, no fault                                                                                       |
| <b>THE HARTFORD:</b><br>Public Official Bond                        | 44BPEAC2695   | 02/01/99-02/01/00 | \$ 6,220   | Public Employees Blanket Bond, Deductible \$2,500                                                                                                                                                                                       | \$ 500,000                                                                                                                                                                                             |
| <b>BROTEMARKLE INS. (1) :</b><br>Foster Parent Liability Ins        | FPE 100-01-38 | 07/01/99-06/30/00 | \$ 11,088  | Personal liability insurance for foster parents                                                                                                                                                                                         | \$ 300,000 Per person<br>\$ 300,000 Per occurrence                                                                                                                                                     |
| <b>NATIONAL UNION:</b><br>Excess Workers Comp                       | 4157326       | 01/01/99-01/01/01 | \$ 68,022  | Employers Liability                                                                                                                                                                                                                     | \$ 1,000,000                                                                                                                                                                                           |
| <b>COREGIS:</b><br>Errors and Omissions                             | POD001980     | 07/07/99-07/07/00 | \$ 98,141  | Public Officials and Employees Liability                                                                                                                                                                                                | \$ 5,000,000<br>\$ 25,000 Deductible                                                                                                                                                                   |
| <b>AMERICAN:</b><br>Umbrella Policy                                 | BE7012414     | 02/01/99-02/01/01 | \$ 85,031  |                                                                                                                                                                                                                                         | \$ 10,000,000 Liability<br>\$ 10,000,000 Annual Aggregate                                                                                                                                              |
| <b>Environmental Insurance Agency Inc.</b><br>Pollution Liability   | NTL2517512    | 7/1/99-6/30/09    | \$ 33,447  | Pollution insurance for the Training Facility location                                                                                                                                                                                  | \$ 5,000,000<br>\$ 100,000 Deductible                                                                                                                                                                  |

(1) Contracted directly by Children & Youth Agency