

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY  
CITIZENS' ADVISORY COMMITTEE  
MINUTES**

May 18, 2015

**Board Members Present:** Jeffrey Shank, Rebecca Sollenberger, Loretta Nolt, Dawn Horst, Commissioner Scott Martin, Melvin Frye, Jr., Christine Connelly, George Pappas and Heather Girvin

**Staff Present:** Crystal Natan, Betsy Frame, Pedro Rodriguez, Kelley Zipp and Kali Kunkle

**Excused:** Richard Rush, Ryan Aument, Brett Cole, Joshua Keller, Juli Vesper, Stephanie Roy and Ollie Jones

**Public:** None

**Guests:** None

**Call to Order:** Jeffrey Shank called the meeting to order at 7:40 a.m.

**Approval of Board Minutes:** George Pappas made a motion that the minutes from the March 2015 Board meeting be accepted as presented. Rebecca Sollenberger seconded. Motion passed.

**Old Business:** None

**New Business:**

Jeffrey Shank presented the slate of officers for the 2015-2016 Board term:

- Chair-Jeffrey Shank
- Vice Chair- Loretta Nolt

The Board voted unanimously in favor of the slate as presented.

Heather Girvin and Melvin Frye were thanked for 6 years of service on the Board. This was their last meeting.

**Director's Report:**

- Crystal Natan updated the Board on the numbers for the GPS and CPS units. The volume of investigations continue to remain at a significantly high level. Mandated reporters are calling in any reports of children being harmed. We have hired 2 additional staff and will be taking 2 more caseworkers to Salary Board for approval.
- The Board was reminded that there is a Child Protective Services Law Mandated Reporter online training that anyone can participate in.
- The State Budget is still being reviewed. If the budget is not approved in time, the County will need to pay providers until State funds become available.
- Staff are continuing to prepare to move downtown to the 150 North Queen Street office in early June 2015. We will begin the move on June and wrap up by June 15. Staff will be located on the first, second and sixth floor. All parent/child visits

will take place on the first floor. The Family Support department will be staying the Youth Intervention Center office location.

- Board members were provided with a tour of the new offices.

**Upcoming Events:** None

**Announcements:** None

**Public Comment:** None

Meeting was adjourned at 8:05 am.

**NEXT MEETING: Monday, August 17, 2015  
7:30 - 9:00 a.m.  
at  
150 North Queen Street, Lancaster, PA**

Respectfully submitted,

Kali Kunkle