

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, OCTOBER 25, 2022**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**COUNTY ADMINISTRATOR/CHIEF CLERK**

**Tammy Moyer**  
**DEPUTY CHIEF CLERK**

**Jacquelyn Pfursich, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Heather Adams**  
**DISTRICT ATTORNEY**

**Bob Devonshire, Director**  
**GENERAL SERVICES**

**Carolyn Gabriel, Senior Buyer**  
**PURCHASING**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Tom Lisi, Reporter**  
**LNP**

**Patrick Mulligan, Director**  
**BUDGET SERVICES**

**Brian Pasquale, Director**  
**EMERGENCY MANAGEMENT AGENCY**

**Tim Stuhldreher, Writer**  
**ONE UNITED LANCASTER**

**Jeff Swinehart, President & CEO**  
**LANCASTER FARMLAND TRUST**

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced an executive session was held Monday, October 24, 2022, at 10:00 a.m. to discuss real estate matters, litigation, the Reinhart case in Lancaster County Court of Common Pleas, docket No. CI-19-04061, and a labor matter.

Commissioner D'Agostino announced approval of the October 18, 2022, Work Session Minutes.

Commissioner D'Agostino announced there is no Work Session scheduled for Tuesday, November 8, 2022, and no Commissioners' meeting scheduled for Wednesday, November 9, 2022.

1. Ms. Gabriel, Senior Buyer, and Mr. Devonshire, Director, General Services, presented a contract award.
2. Mr. Pasquale, Director, presented a Grant Renewal Agreement.
3. Ms. Moyer, Deputy Chief Clerk, presented an Agreement with Rettew.

Ms. Moyer explained that in April, the board approved a contract with Rettew and there was an error on the term. It was written as 2023 and it was supposed to be written as 2024. The contract the Commissioners signed was correct. It was the motion that was wrong. Tomorrow the motion will be reapproved with the correct date.

4. Other Discussion Items:

- Continued -

Lancaster County Commissioners' Work Session  
Tuesday, October 25, 2022

1. District Attorney's Office – 2023 Budget Summary & Drug Task Force Update

Ms. Adams provided the Commissioners with a handout of the balances of the accounts associated with the Drug Task Force. Municipal contributions are up this year and some are still coming in. To date, most of the contributions have been matched by the County. She said the forfeiture account has increased. She discussed the Opioid settlement money that is available this year and said it would be nice to have the extra income, but it does not have to be this year. She also discussed the six vacancies she has in assistant district attorney staff. She said they are leaving for higher paying positions with the Department of State to do prosecution work and the loss has been substantial. She said she is concerned about the amount of work the staff is doing as a result of the shortages.

Commissioner Parsons praised Ms. Adams' efforts since she has been in office and said the balances in the accounts are stunning since 2019. He said the municipalities are happy with what the District Attorney is doing which is why contributions are up. He said the County previously used CARES Act funds to supplement the account and could now use County general fund money, potentially ARPA money or opioid settlement money. It was decided that they would wait to use opioid settlement money until possibly next year. He said he agrees that hiring staff is a problem and suggested increasing the pay of interns.

Commissioner Trescot asked if paralegals and support staff could pick up some of the administrative work that the ADAs have to do. Ms. Adams said an analysis would have to be done if this continues.

Commissioner D'Agostino commended DA Adams for her emphasis on updating and modernizing the Task Force and improving communications. Municipalities have more confidence in the program which is why contributions have increased. He stated that this work is necessary and is in favor of using opioid settlement money to make it sustainable.

2. Fiscal Year 2023 Grants Discussion

a) Lancaster Farmland Trust – Jeff Swinehart, President & CEO

Mr. Swinehart discussed the Challenge Grant program and asked for another Challenge Grant in the amount of \$250,000.

The Commissioners thanked the Lancaster Farmland Trust for what they do and said they are supportive of the Challenge Grant.

b) Patrick Mulligan, Director, Budget Services

Mr. Mulligan reviewed grant requests for increases.

5. Board Appointment – Workforce Development Board.

Commissioner D'Agostino explained that Workforce Development Board member Jodi Pace was recently appointed to an unexpired term until June 2023 but the Department of Labor and Industry states appointments must be a minimum of two years. It must be clarified that Ms. Pace's term would expire June 30, 2024.

On motion of Commissioner Parsons, followed by Commissioner Trescot, the term of Jodi Pace on the Workforce Development Board now expires on June 30, 2025.

Motion passed unanimously.

6. The October 26, 2022, Commissioners' Meeting Agenda was presented.

7. The October 26, 2022, Election Board Meeting Agenda was presented.

8. On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting was adjourned at 11:12 a.m.

Respectfully submitted,



Lynn Commero, Administrative Secretary  
Commissioners' Office