

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF THE  
LANCASTER COUNTY HOUSING AUTHORITY  
SEPTEMBER 28, 2021  
28 PENN SQUARE, SUITE 200  
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, September 28, 2021, at 4:00 PM. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Jim Eby, Jim Williams, Gerald Robinson, and Laura Lyon Slaymaker.

Staff members present were: Justin Eby, Executive Director; Terry Danforth, Tenant Services Director; Michaela Allwine, Director Housing and Community Development; Jocelynn Ritchey, Manager Planning & Resource Development; Audrey Steinmetz, Tenant Services Manager; and Marian Joyce, Secretary.

Mr. Fisher called the meeting to order at 4:03 p.m.

Public Comment – None

Minutes of the August 24, 2021 meeting were approved. The motion was made by Ms. Lyon Slaymaker, second by Mr. Jim Williams and unanimously accepted.

Communications – None

Report of the Executive Director is attached hereto, and made a part hereof. Mr. Justin Eby referred Board members to his written report and updated them on the additional \$6.2 million in ERAP funding through the *American Rescue Plan Act* noting that the County Commissioners had approved the third amendment to the Authority contract for Emergency Rental Assistance. He provided background on the recent Community Outreach days at both the Stadium, and Market House Columbia, with another to be held at Ephrata Public Library. So far \$8.2 million in direct assistance to renters/landlords has gone out since April with \$183,000 paid out in ERAP monies this week alone. Walk-in applicants have increased to 20 households per day. The Authority is considering working with a Temp Agency to hire more frontline staff to meet the demand because this program only lasts for a defined period.

Regarding the Emergency Housing Vouchers, there have been 16 referrals, six EHV vouchers are out, but many people are struggling to find available housing. He responded to a question from Ms. Lyon Slaymaker regarding any noticeable uptick in evictions since the moratorium was over. The Authority is sending data to the District Justices in Lancaster County and they review this list to make informed decisions about the Landlord and Tenant before them.

The Financial Report for August was postponed until next month when the Board will review both August and September.

Committee Reports – None

New Business:

1) The Board adopted the Annual Plan for Fiscal Year 2022. Ms. Terry Danforth, Tenant Services Director, provided background. She also gave additional input on the ramp-up of the Emergency Housing Voucher program. The motion to approve was made by Mr. Robinson, second by Mr. Williams, and unanimously carried. (A copy of said Resolution [SEP 21 #6] is attached hereto, and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Lancaster County Housing Authority to adopt the attached Annual Plan for the Fiscal Year 2022; and

BE IT FURTHER RESOLVED to authorize the Chairman to sign “Certifications of Compliance with the PHA Plans and Related Regulations,” and “Certification of Consistency with the Consolidated Plan,” required for submission of said Plan to the U. S. Department of Housing and Urban Development.

Other Business:

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, October 26, 2021, at approximately 4:30 p.m.

The meeting was adjourned at 4:16 p.m.

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Marian C. Joyce, Secretary