

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF THE  
LANCASTER COUNTY LAND BANK AUTHORITY  
AUGUST 24, 2021  
28 PENN SQUARE, SUITE 200  
LANCASTER, PA 17603**

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The members of the Board of the Lancaster County Land Bank Authority met Tuesday, August 24, 2021. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Jim Eby, Ed Fisher, Jim Williams, Gerald Robinson, and Laura Lyon Slaymaker.

Staff members present were: Justin Eby, Executive Director; Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Aimee Tyson, Planning and Compliance Manager; Jocelynn Ritchey, Manager Planning & Resource Development; Steve Kaufhold, Technical Resources Coordinator; Audrey Steinmetz, Tenant Services Manager; Howard Garver, Tenant Services Coordinator; and Marian Joyce, Secretary. Also in attendance: Karen Carr, Joan de Vitry-Moy.

Mr. Jim Eby called the meeting to order at 4:06 p.m.

Public Comments – None

Minutes of the July 2021 meeting were approved. The motion was made by Ms. Lyon Slaymaker, second by Mr. Williams, and unanimously accepted.

Communications – None

Executive Director's Report: Mr. Justin Eby informed the Board that the position is still open for individual to deal with acquisition and disposition of Land Bank and Redevelopment Authority properties. An RFP has been issued for 26 East Hight Street in Manheim also known as the Old Fire House.

The Financial Report for the month of July was approved on a motion by Mr. Robinson, second by Mr. Williams and unanimously accepted. Mr. Brightbill, Director of Finance and Administration, referred the Board to his written report and answered questions from Mr. Jim Eby. Mr. Justin Eby and Ms. Allwine answered questions from Mr. Jim Eby, Chair, regarding the Manor Street property.

Committee Reports: Mr. Jim Eby stated that there had not been a meeting this month.

Unfinished Business – None

New Business:

1) The Board authorized acquisition of properties at 243 and 245 South 5<sup>th</sup> Street in Columbia. The motion to approve was made by Ms. Lyon Slaymaker, second by Mr. Robinson, and unanimously carried. (A copy of said Resolution [Aug 21 #8] is attached hereto, and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Lancaster County Land Bank Authority that: 1) The Land Bank is hereby authorized to acquire the properties at 243-245 South 5<sup>th</sup> Street, Columbia PA. 2) Acquisition of this property is contingent on the approval of Columbia Borough Council and Columbia School Board. 3) The Land Bank is hereby authorized to use PHARE Funds in an amount not to exceed \$25,080.00 for the purchase of the property at 243 South 5<sup>th</sup> Street and \$65,230 for the property at 245 South 5<sup>th</sup> Street through a negotiated sale with the property owner. 4) The Executive Director of the Land Bank is hereby authorized and directed to execute all documents on behalf of the Land Bank which may be necessary or desirable to further the intent of this Resolution.

2) The Board tabled action on the property at 637 Furnace Avenue, Columbia after hearing background from Ms. Allwine, Director Housing and Community Development, and input from the owner's relatives Karen Carr and Joan de Vitry-Moy. Mr. Jim Eby confirmed with staff that the Borough had tabled the Vacant Property review process in addition to the School Board-Borough Council tabling their other actions. The motion to table was made by Mr. Fisher, second by Mr. Lyon Slaymaker and unanimously carried.

Other Business: Mr. Jim Eby announced that the next meeting of the Board of the Lancaster County Land Bank Authority is expected to be held Tuesday, **September 28, 2021** at the offices of the Lancaster County Housing and Redevelopment Authorities, 28 Penn Square, at **4:00 p.m.**

The meeting was adjourned at 4:27 p.m.

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Marian C. Joyce, Secretary