

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, AUGUST 23, 2023**

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**COUNTY ADMINISTRATOR/CHIEF CLERK**

**Amy M. Campbell**  
**DEPUTY CHIEF CLERK**

Also present were:

**Brian Koenig, Deputy Chief Information Officer**  
**INFORMATION TECHNOLOGY**

**Jose Lopez, CEO**  
**SPANISH AMERICAN CIVIC ASSOCIATION (SACA)**

**Christa Miller, Chief Clerk/Chief Registrar**  
**VOTER REGISTRATION**

**Laura (Sahd) Rodgers, 4-H Educator**  
**PENN STATE EXTENSION**

**Stephanie Shirk, Client Relationship Manager**  
**PENN STATE EXTENSION**

**Linda Schreiner, Director**  
**PURCHASING**

**Joel Saint, Pastor**  
**IRBC**

**Sue Stewart, Application Support & DBA Manager**  
**INFORMATION TECHNOLOGY**

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced approval of the August 16, 2023, Commissioners' Meeting Minutes.

Ms. Shirk from the Penn State Extension, introduced Laura Rodgers, the new 4-H Educator. Ms. Rodgers position was made possible in part from funding approved last year by the Commissioners. Ms. Shirk also gave an programs update.

The Commissioners agreed that agriculture is an important part of the County and expressed their support for what they Penn State Extension office does.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed to appoint Penn Medicine Lancaster General Health to serve as the lead agency of the Overdose Fatality Review (OFR) for the County of Lancaster in compliance with Act 101 guidelines which define the process for identifying a lead agency for the OFR effective August 23, 2023.

Act 101 describes the process for County development of a multidisciplinary review team tasked with assessment of opioid deaths. The Overdose Fatality Team will examine data regarding overdose deaths in Lancaster County. County data from these reviews will be shared with the Pennsylvania Department of Health to examine trends and service needs for the families and for the community. There is no cost to the County for the Fatality Review Team.

An Application of Interest (AOI) to oversee the Fatality Review Team was issued. Submissions were due on July 14, 2023. Lancaster General Health was the sole respondent to the AOI and was selected. This agreement will be reviewed for reappointment no later than August 31, 2028.

Motion passed unanimously.

**RESOLUTION NO. 58 OF 2023**

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to recognize \$634,662.65 in revenues from County American Rescue Plan Act (ARPA) funds to the General Fund and appropriate them for the same total in the following General Fund accounts for purpose listed below. See Attachment A for details.

The allocation of revenue and expenditures presented below were reviewed by the ARPA Work Group and found to be in accordance with the U.S. Department of the Treasury Overview of the Final Rule in the pages identified in the Attachment. Approval of the projects and referenced allocations below, and subsequent disbursement are contingent upon adherence with the County's approved Community Project Guidelines, the United States Treasury guidelines and the executing of the Certification and Acknowledgment of American Rescue Plan Funds County form, Agreement and any other documents required by the County. The County hereby authorizes the signing of an approved ARPA funding Agreement upon completion by the recipients.

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|----------------------|--|--|
| <b>Revenue:</b>      | Lancaster County<br>General Fund Revenues<br>6311-A-A1111-45050  | \$634,662.65                                       |
| <b>Expenditures:</b> | Lancaster County General Fund<br>Expenditures: County Operating Costs<br>Information Technology:<br>Zoom Licensing for MDJ Offices<br>Recorder of Deeds IT Needs<br>A1111 A 45051 7299 | \$125,321.91<br><u>\$ 9,340.74</u><br>\$134,662.65 |
|                      | Lancaster County General Fund<br>Expenditures: County Grants<br>Spanish American Civic Association<br>A1111 A 45073 7361   | <u>\$500,000.00</u>                                |
|                      | <b>Total</b>   | <u>\$634,662.65</u>                                |

Motion passed unanimously.

Commissioner D'Agostino said it is National Poll Worker Recruitment Day. Ms. Miller said the County has about 1,500 volunteers they use on Election Day. Ms. Miller said she came to the meeting to encourage citizens to become poll workers.

Pastor Saint discussed his trip to the Congo where there were many poor people. He said what the poor people need is justice and not money.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 9:43 a.m.

Motion passed.

Respectfully submitted,



Lynn Commero, Executive Assistant  
Commissioners' Office