

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF THE  
LANCASTER COUNTY HOUSING AUTHORITY  
AUGUST 23, 2022  
28 PENN SQUARE, SUITE 100  
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, August 23, 2022. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 100, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Melinda Kauffman, Gerald Robinson, Jim Eby and Jim Williams.

Staff members present were: Justin Eby, Executive Director; Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Deb Jones, Director of Human Services and the Homelessness Coalition; Audrey Steinmetz, Director Tenant & Landlord Services; Jocelynn Ritchey, Manager Planning & Resource Development; Sean Krumpe, Acquisition & Rehabilitation Program Coordinator; Rachel Valmonte, Compliance Manager; Steve Kaufhold, Technical Services Coordinator; Marian Joyce, Administrative Assistant and Beth Dreyer-DeGoede, Secretary.

Also in attendance: Charles Suhr, *Stevens & Lee*; Commissioner John Trescot, *Lancaster County*; Keith Simmons, *community member*; Dareda Bennett, *community member*.

Mr. Fisher called the meeting to order at 5:05 p.m.

Public Comment – Comments were made from community member, Ms. Dareda Bennett. She is advocating for more financial support for individuals on SSI/SSD. They cannot afford safe and clean housing with their other expenses. Mr. Fisher stated that the Board recognized the struggle and they are mindful but our resources are limited. Mr. Justin Eby said we can provide her more resources for advocacy and he will bring her comments to HUD and the County Commissioners attention.

Minutes of the July 26, 2022 meeting were approved. The motion was made by Ms. Kauffman, second by Mr. Jim Eby and unanimously accepted.

Communications - None

Staff Reports: Ms. Audrey Steinmetz reported they have submitted the audit to HUD and are now awaiting their findings. Since it is the first audit in 40 years, Mr. Justin Eby noted that we can expect some findings.

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Report for the month of July 2022 was approved. Mr. Michael Brightbill provided detail. The motion to approve was made by Mr. Jim Eby, second by Mr. Williams and unanimously accepted. Ms. Bennett had questions about her mother's ERAP. Staff met with her after the meeting to collect her information and follow up.

Committee Reports – None

New Business - None

Other Business – None

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, September 27, 2022, at approximately 4:30 p.m.

The Board went into Executive Session at 5:20 pm for a personnel discussion.

The meeting emerged from Executive Session and was adjourned at 5:23 p.m.

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Beth A. Dreyer-DeGoede, Secretary