

**LANCASTER COUNTY CHILDREN AND YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

August 19, 2019

Board Members Present: Shanon Solava, Karen Rice, Cathy Ginder, D'Arcy Crocker, Brian Klugh, Dawn Horst, Angela Eichelberger

Staff Present: Crystal Natan, Executive Director, Amy Campbell, Quality Assurance Director, and Jenna Horita Executive Secretary

Excused: Theresa Stauffer, Randal Miller, Ellen Hurston

Public: None

Guests: None

Call to Order: Board Chair Mary Ann Gerber called the meeting to order at 7:32 a.m.

Approval of Board Minutes: D'Arcy Crocker made a motion that the minutes from the May 2019 Board meeting be accepted as presented. Dawn Horst seconded. Motion passed.

Old Business:

- None

New Business:

- New members Brian Klugh, Shanon Solava, and Cathy Ginder were introduced to the board.
- ED, C. Natan gave a brief overview of the Agency, discussing how the departments are set up. During 2018-19, a new Intake unit was added to help cover the increased intake reports. She reviewed the role and function of Intake, Permanency, Family support, Resource and QA units.

Director's Report:

- ED, C. Natan discussed the last quarter budget for FY 18-19 and reviewed the proposed budget for the Needs-Based Plan that will be submitted to OCYF for FY 20-21.
- The Agency is anticipating that pending changes will be enacted to PA child welfare regulations that will decrease/restrict caseload sizes for caseworkers. The anticipated proposed caseload will be 20:1. The ratio for supervisors to caseworkers of 1:4 is proposed. As a result of these changes, additional funds will be needed to add casework staff and workspace. Lancaster will need to add 10 casework positions, 10 supervisor positions, 6 clerical and 4 managers.
- C. Natan discussed new supervisor leadership development training through the local consulting group, Work Wisdom. The relationship between a staff and their supervisor is critical in staff retention and positive performance. It's critical to provide resources to elevate and enhance supervisors/managers.
- Kinship is high priority. Lancaster's Judges are very focused on finding kinship homes for children. The Agency works with It Takes a Village to help find identify kinship resources and connections within 3 weeks of a family's referral.

- The newly passed federal legislation, Family First Prevention Act, seeks to avoid the utilization of congregate care and focus on efforts to keep children in family/home settings with services.

Upcoming Events: None

Announcements: None

Public Comment: None

Meeting was adjourned at 8:52 a.m.

**NEXT MEETING: Monday, November 18, 2019
7:30 - 9:00 a.m.
at
Government Center, 150 North Queen Street, Lancaster, PA**

Respectfully submitted,

Jenna Horita