

Minutes of the
Monthly Meeting of the
Lancaster County Salary Board
August 15, 2022

The meeting was called to order by Commissioner Ray D'Agostino at 1:30 p.m. in the Human Resources Training Room at the Lancaster County Offices, 150 North Queen Street.

Members Present: Commissioner Ray D'Agostino, Commissioner Joshua Parsons, Commissioner John Trescot, and Controller Lisa Colón.

Others Present: Michelle Gallo, Ben Lewis, Tammy Moyer, and Diana Rivera.

The following correction to the Agenda and Minutes of the July 11, 2022 meeting was discussed:

- a. Correct position number in item 4.b from 502816 to 502196.

Following discussion, Commissioner Trescot moved to approve the minutes of the monthly meeting of July 11, 2022, and the weekly meeting of July 25, 2022. Controller Colón seconded. Commissioner Parsons abstained as he was absent during the July 11, 2022 meeting. The motion carried 3 to 0 with one abstention.

Crystal Natan, Children and Youth Agency, requested approval to hire applicants (82560 and 77934) above the start rate for Screening Specialists positions (504764 and 504767), PSS Grade 77, at an annual salary of \$41,600 each, effective August 15, 2022. The minimum start rate is \$32,656.00. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Heather Adams, District Attorney, made the following requests:

- a. Requested approval to hire applicant (63438) above the start rate for the Grant and Youth Aid Panel Coordinator position (503001), Grade N24, at an annual rate of \$54,500, effective August 29, 2022. The minimum/maximum for this position is \$42,354.00/\$70,570.50.
- b. Requested approval to reclassify one Restitution Advocate position (503517), Grade N17, to Victim Advocate, Grade N19, effective August 15, 2022.

Following discussion, District Attorney Adams moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Rick Kastner, Drug and Alcohol, requested approval to hire applicant (81358) above the start rate for the Caseworker position (502383), Grade N20, at an annual rate of \$51,000, effective August 15, 2022. The minimum/maximum for this position is

\$36,016.50/\$60,001.50. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Robert Devonshire, Facilities Management, and Tammy Moyer, Commissioners Office, made the following requests related to the consolidation of the Parks Department with Facilities Management:

- a. Requested approval to eliminate one Parks and Rec Administrator position (504301), Grade E22, effective August 15, 2022.
- b. Requested approval to create, post, and fill one Deputy Director of General Services position, Grade E20, effective August 15, 2022.
- c. Requested approval to create, post, and fill one Park Ranger Sergeant position, Grade N19, effective August 15, 2022.
- d. Requested approval to reactivate, post, and fill one Senior Naturalist Position (500291) Grade N18, Job Code 434, effective August 15, 2022.
- e. Requested approval to reclassify position (504299) from Facilities Director, Grade E22, to General Services Director, Grade E23, effective August 15, 2022. This will result in a 5% increase for incumbent (15977) and will end the temporary 5% increase for this employee.

Following discussion, Commissioner Trescot moved to approve. Commissioner Parsons seconded. The motion carried unanimously.

Michelle Gallo, Human Resources, discussed the proposal to revise classifications and labor grades. She stated that the Human Resources department has met with every department head and elected official, except for one, to review the order in which the positions were placed, and they have made some changes. The proposal is with Pat Mulligan, Budget Services, to review the funding source. After the information is received, Ms. Gallo will meet with each member of the Board with final recommendations and will present an update at the next meeting.

Ms. Gallo provided the 2022 Exceptional Review Allocation Usage YTD Report and the 2022 Turnover Report.

Commissioner Parsons moved to adjourn the meeting at 2:03 p.m. Commissioner Trescot seconded. The motion carried unanimously. The next regular Salary Board meeting is scheduled for September 12, 2022, at 1:30 p.m.

Respectfully submitted,

Salary Board Minutes
August 15, 2022
Page 3

Lisa K. Colón
Secretary