

Monthly Minutes of the
Lancaster County Salary Board
August 14, 2023

The meeting was called to order by Commissioner Ray D'Agostino at 1:30 p.m. in the Human Resources Training Room at the Lancaster County Offices, 150 N. Queen Street.

Members Present: Commissioner Ray D'Agostino, Commissioner Joshua Parsons, Commissioner John Trescot, and Controller Lisa Colón.

Others Present: Larry George, Jackie Pfursich, Amy Campbell, Patrick Mulligan, Christina Peddigree, Carly Galura, Rithu George and Sabrina Huss.

Commissioner Trescot moved to approve the minutes of the meetings of June 20, 2023, July 10, 2023, and July 24, 2023. Commissioner Joshua Parsons seconded. The motion carried unanimously.

President Judge David Ashworth, Court Administration, requested approval to post and fill the following positions that have been vacant for more than one-year, effective August 14, 2023:

1. Two Probation Officer positions (503469, 503244), TMS Grade 9
2. One vacant Probation Officer position (502527), TMS Grade 11
3. One vacant Supervisor position (500929), Grade P

Following discussion, President Judge Ashworth moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Judith Erb, BHDS, made the following requests:

- a. Request approval for employee (22107) to maintain their current salary of \$55,975.27 as a result of a transfer to Caseworker (502441), Grade I, from Probation Officer Senior, CAP Grade 82, effective upon approval.
- b. Request approval to hire applicant (68864) above the start rate for the Crisis Intervention caseworker position (502594), Grade I, at an annual salary of \$52,500 effective upon approval.
- c. Request approval to hire applicant (77878) above the start rate for the Caseworker position (502400), Grade I, at an annual salary of \$52,203, effective upon approval. Additional approval is requested to grant three weeks of paid vacation accrual beginning in the first year of hire.

d. Request Approval to post and fill the following positions that have been vacant for more than one-year, effective August 14, 2023:

1. Four Caseworker positions (503774, 502402, 504055, 503729), Grade I
2. One Caseworker-Senior position (502661), Grade K

Following discussion, Commissioner Parsons moved to approve. Controller Colón seconded. The motion carried unanimously.

Crystal Natan, Children and Youth, requested approval to reactivate, post, and fill one Secretary position (504562) SEIU Grade 70, Job Code 029B, effective October 1, 2023. Following discussion, Commissioner Trescot moved to approve. Commissioner Parsons seconded. The motion carried unanimously.

Heather Adams, District Attorney, requested a permanent 5% pay adjustment for employee (ID26380) Grant/YAP Coordinator (503001), Grade J, due to assuming additional duties, effective August 14, 2023. Following discussion, District Attorney Adams moved to approve. Controller Colón seconded. The motion carried unanimously.

Brian P. Pasquale, Emergency Agency, requested approval to hire applicant (ID58311) above the start rate for the Health and Medical Preparedness Coordinator position (504697), Grade J, at an annual salary of \$53,089.31 effective August 21, 2023. Following discussion, Controller Colón moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Tom Martin, Office of Aging, requested approval to reclassify one vacant part-time Case-Aide Senior position (502867), Grade E, to full-time, due to assuming additional duties, effective August 14, 2023. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Christopher Leppler, Sheriff's Office, requested approval to eliminate the following positions, effective September 1, 2023:

1. One part-time Deputy Sheriff position (501214), LIU Grade 46
2. One Account Clerk Senior 1 position (501151), LIU Grade 42

Following discussion, Sheriff Leppler moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Jacquelyn Pfursich, Solicitor, requested approval to hire applicant (ID 86430) above the start rate for the First Assistant County Solicitor position (504172), Grade W, at an annual salary of \$105,378 effective November 1, 2023. Additional approval is requested to grant three weeks of paid vacation accrual beginning in the first year of hire. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded.

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The motion carried unanimously.

The Quarterly Turnover Report was presented by Christina Pedigree from Human Resources. The quarterly results were discussed with the Board.

Commissioner Parsons moved to adjourn the meeting at 2:02 p.m. Commissioner Trescot seconded. The motion carried unanimously. The next regular Salary Board meeting is scheduled for September 11, 2023, at 1:30 p.m.

Respectfully submitted,

Lisa Colón

Lisa K. Colón
Controller