

Minutes of the  
Monthly Meeting of the  
Lancaster County Salary Board  
July 6, 2020

The meeting was called to order by Commissioner Joshua Parsons at 1:30 p.m. in the Human Resources Training Room at the Lancaster County Offices, 150 North Queen Street.

Members Present: Commissioner Joshua Parsons, Commissioner Ray D'Agostino, Commissioner Craig Lehman, and Controller Brian Hurter.

Others Present: Charlette Stout, Christie Jolly, Lawrence George, Christine Hausner, Ryan Washington Jr., and Diana Rivera.

Controller Hurter moved to approve the minutes of the monthly meeting of June 1, 2020. Commissioner D'Agostino seconded. The motion carried unanimously.

President Judge David Ashworth and Mark Dalton, Court Administration, made the following requests:

- a. Requested approval to post and fill one part-time Clerk Typist position (503887), Grade N7, effective July 6, 2020.
- b. Requested approval to post and fill three Law Clerk positions (500674, 504192, 503033), Grade 50, effective July 6, 2020.

Following discussion, President Judge Ashworth moved to approve. Commissioner Lehman seconded. The motion carried unanimously.

Judith Erb, Behavioral Health and Developmental Services (BH/DS), made the following requests:

- a. Requested approval to post and fill one full-time Caseworker Senior position (502498), Grade N22, effective July 6, 2020.
- b. Requested approval to post and fill two full-time Caseworker positions (502660, 502489), Grade N18, effective July 6, 2020.
- c. Requested approval to post and fill one full-time Assistant Chief Caseworker position (503771), Grade E13, effective July 6, 2020.
- d. Requested approval to post and fill one full-time Program Planner Evaluator position (504481), Grade E13, effective July 6, 2020.

Following discussion, Controller Hurter moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

Crystal Natan, Children and Youth, requested approval to post and fill three full-time Caseworker positions (502219, 502221, 502205), SEIU bargaining unit Grade 73, effective July 6, 2020. Following discussion, Commissioner Lehman moved to approve. Controller Hurter seconded. The motion carried unanimously.

Todd Kirkpatrick, Public Safety Training Center, requested approval to post and fill one part-time Facility Services Worker position (504078), Grade N6, effective July 6, 2020. Following discussion, Commissioner D'Agostino moved to approve. Controller Hurter seconded. The motion carried unanimously.

Harry Klinger, Purchasing, requested approval to post and fill one full-time Warehouse/Delivery Specialist position (500017), Grade N9, effective July 6, 2020. Following discussion, Commissioner Lehman moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

Misty Witmer, Information Technology, requested approval of a temporary \$1.00/hour shift and weekend differential for non-exempt IT employees who work between the hours of 5:00pm and 9:00pm or on weekends during the CARES equipment deployment due to the COVID-19 pandemic, effective July 6, 2020 through December 15, 2020. Following discussion, Commissioner D'Agostino moved to approve. Commissioner Lehman seconded. The motion carried unanimously.

Christine Hausner, Solicitor's Office, requested approval to hire applicant (ID 74200), above the start rate for Assistant County Solicitor position (504502), Grade E21, at an annual starting salary of \$75,000.00 effective August 3, 2020. Additional approval is requested to grant three weeks of paid vacation accrual beginning in the first year of hire. The minimum/maximum for the position is \$55,555.50/\$92,586.00. Following discussion, Commissioner D'Agostino moved to approve. Controller Hurter seconded.

Voting yes: Commissioner Parsons, Commissioner D'Agostino, and  
Controller Hurter

Voting no: Commissioner Lehman

The motion carries 3 to 1.

Commissioner Lehman voted no indicating that he did not oppose the salary requested but did so to remain consistent with his prior votes against the granting of additional vacation.

Drew Fredericks, Youth Intervention Center, requested approval to simultaneously create, post, and fill one part-time Youth Care Worker – Therapist Intern position at less than 1,000 hours at an hourly rate of \$10.00 per hour and eliminate one part-time Youth Care Worker-Detention position (504279), AFSCME bargaining unit Grade 26, effective July 6, 2020. Following discussion, Controller Hurter moved to approve. Commissioner Lehman seconded. The motion carried unanimously.

Due to several requests in this meeting involving part-time positions, the Board discussed the need to differentiate between part-time positions that are under 1,000 hours and part-time positions that are over 1,000 hours. Part-time positions under 1,000 hours are not eligible to participate in the pension plan while part-time positions over 1,000 hours should be contributing to the pension plan. The Controller's office will review with Human Resources and determine any action that needs to take place.

Christie Jolly provided the 2020 Exceptional Review Allocation Usage YTD Report.

Commissioner D'Agostino moved to adjourn the meeting at 2:46 p.m. Controller Hurter seconded. The motion carried unanimously. The next meeting is August 3, 2020 at 1:30 p.m.

Respectfully submitted,

Brian K. Hurter  
Secretary