

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
JUNE 27, 2023
28 PENN SQUARE, SUITE 100
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, June 27, 2023. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 100, and via Zoom Videoconference.

Members of the Board in attendance: Jim Eby, Ed Fisher, Jim Williams, Melinda Kaufman, and Gerald Robinson.

Staff members present were: Justin Eby, Executive Director; Scott Fredo, Director Finance & Administration; Audrey Steinmetz, Director Tenant & Landlord Services; Deb Jones, Director of Human Services and the Office for the Coalition; Sean Krumpke, Acquisition & Rehabilitation Program Coordinator; Marjorie Shaffer, Homelessness Housing Coordinator, and Beth Dreyer-DeGoede, Secretary.

Also in attendance: Tim Stuhldreher, Editor *OneUnitedLancaster.com*

Mr. Williams called the meeting to order at 4:02 p.m since a quorum was present but chair, Mr. Fisher, was not yet present.

Public Comment – Mr. Stuhldreher noted that no board agenda was posted on the County website regarding today's meeting which is in violation of the Sunshine Law. Mr. Justin Eby thanked Mr. Stuhldreher for his comment and noted that the agenda was submitted to the County but the person who posts the information to the website was on vacation. The agenda was published in the Lancaster Newspaper (LNP) and was added to the Lancaster County Housing and Redevelopment Authority website.

Mr. Fisher assumed control of the meeting at this point.

Minutes of the May 23, 2023 meeting were approved. The motion was made by Mr. Williams, second by Mr. Jim Eby and unanimously accepted.

Communications – none

Staff Reports: Ms. Steinmetz reported that there were four (4) auditors from the US Housing and Urban Development (HUD) office performing an audit this week. It seemed to be going well. Mr. Williams attended the intake meeting on Monday, June 26. Mr. Justin Eby noted that we had never had a HUD representative onsite for the Housing Authority before.

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Report for the month of May 2023 was approved on a motion by Ms. Kaufman, second by Mr. Jim Eby and unanimously accepted. Mr. Fredo noted there was nothing unusual to report.

Committee Reports – None

New Business:

- 1) The board approved a contract with Lancaster County Food Hub for Housing Stability Services using Emergency Rental Assistance Program (ERA2) funds. Mr. Justin Eby noted that three other service providers were approved at the May board meeting for these services. Mr. Stuhldreher asked what is the amount of the contract. It is not to exceed \$20,000. The motion to approve was made by Mr. Williams, second by Mr. Robinson, and unanimously carried. (A copy of said Resolution [JUNE 23 #4] is attached hereto and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Lancaster County Housing Authority to authorize the Executive Director to execute a contract with Lancaster County Food Hub for amounts not to exceed TWENTY THOUSAND and 00/100 DOLLARS (\$20,000.00) using Emergency Rental Assistance Program (ERA2) funding.

Other Business – None

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, July 25, 2023, after the 4 p.m. meeting of the Lancaster County Land Bank Authority.

The meeting was adjourned at 4:12 p.m.


Beth A. Dreyer/DeGoede, Secretary