



Local Emergency Planning Committee Meeting Minutes

June 4, 2026

The June 4, 2026 meeting of the Local Emergency Planning Committee (LEPC) was held in Room 103 at the Lancaster Public Safety Training Center. The meeting was called to order at 1:01PM by Chairperson Duane Hagelgans. The following were in attendance in-person or via Zoom as noted:

Members:

Zach Gibbons, Lancaster County Dept. of Public Safety – In Person
Gary Verna, Lebanon County Dept. of Emergency Services – In Person
Duane Ober (Vice Chairperson), Warwick Emergency Services Commission – In Person
Eric Bachman, Manheim Township Fire Rescue – In Person
John Kottmyer, East Hempfield Township – In Person
Brooke Goodling, Lancaster County Dept. Of Public Safety – In Person
Christopher DeLong, Lancaster City Bureau of Fire – In Person
Brett Fassnacht, Lancaster County Dept. of Public Safety – In Person
Lorraine Heiser, Lancaster County Dept. of Public Safety – In Person
Todd Kirkpatrick, Lancaster County Dept. of Public Safety – In Person
Duane Hagelgans (Chairperson), Blue Rock Emergency Management – In Person
Jay Baringer, Lancaster County Safety Council – Virtual Attendance

Guests:

Frank Splain, Jr., Susquehanna Regional Emergency Management Agency
Paul Laucks, Susquehanna Regional Emergency Management Agency
Kyle Wylezik, Pennsylvania Department of Environmental Protection
Jason Weikel, Lebanon County Department of Emergency Services
Courtney Cleary, Lancaster County Department of Public Safety
Sara Glatfelter, Lancaster County Department of Public Safety
Matt Clements, Pennsylvania Emergency Management Agency
Todd Macfurlson, Albertson
Daryl Sensenig, Citizen
Walt Bair, Pennsylvania Department of Environmental Protection

In accordance with Sunshine Law provisions, the meeting agenda was posted on the Emergency Management website on Monday, May 21, 2026, and a hard copy was posted in the main training center hallway on Monday, May 25, 2026. The meeting proceeded as follows:

1. **Previous Meeting Minutes** – The meeting packet included the April 2, 2026 LEPC Meeting Minutes. The minutes were voted on and approved via email vote by April 17th.
2. **Chemical Reporting and Planning Status** - Zach Gibbons provided a Chemical Reporting and Planning update. The report included the following:
 - a. **SARA Title III Planning Updates** –No changes since April’s meeting.
 - b. **New Planning Facility(ies)** – No changes since April’s meeting.
 - c. **Facility Plan Reactivation** – No changes since April’s meeting.
 - d. **Facility Deletions** – None
 - e. **Boarder County Updates** – No changes since April’s meeting.
 - f. **SARA Facility Status (Current):**

Total Active Facilities	206
Total Plans Approved (Local)	195
Total Plans Approved (State)	195
Border County Plans	12
Border County Plans Approved	12
Total Off-Site Planning Sites	218

g. Tier II – 2026 as of 03/26/2026:

Non-Exempt Facilities Reporting	382
Chemicals Assessed	1199 (1167 billable)
Total Fees Assessed	\$99,900
Total Fees Collected	\$75,125

- h. Special Hazard Off-site Consequence (SHOC) Plans** – Zach advised that there were no changes or updates regarding the SHOC Plans. Below are the SHOC Statistics.

New SHOC Plans	None
SHOC Plan Updates	None
SHOC Plan Status	
LPG Identified Facilities	47
LFG SHOC Plans LEPC Approved	9

3. **Environmental Inquiries and Notices** – Zach Gibbons reported on Open Records Requests from Environmental Consultants seeking hazardous chemical storage and incident history of properties as part of phased studies for property acquisition. The meeting packet included a list of 30 requests processed since the April LEPC meeting.
4. **Downstream Water Use Notifications** received from facilities that met the notification criteria under the PA Storage Tank and Spill Prevention Act of 1989, three new notifications were received since the April Meeting.
5. **HazMat Incidents** –
 - a. Haz Mat Responses -Jason Weikel reported on the hazmat responses that occurred since the April meeting. He reported on the calls for service, and he outlined the incident responses.
 - b. Extremely Hazardous Substance Releases – No releases since April
6. **HazMat Readiness** –
 - a. **HazMat Team Operational Update** – Gary Verna reported on the financials. There was \$75,879 invoiced with \$30, 892 collected. \$18,794 were distributed back to local fire departments. Jason Weikel reported on team training and facility tours. Gary updated that the reviewed copy of the mutual aid agreement with Lancaster City Fire has been sent to City Fire for review.
7. **Lancaster County Public Safety Training Center Training Update** – The meeting packet included the 2026 HazMat training spreadsheet with completed classes and roster totals as well as the remaining programs for the year. Todd reported that the hazmat training has slowed for the summer. The HazMat Tech Class starts at June 8, 2026.
8. **Old Business** –
 - a. **LEPC Summit** –The date of February 18, 2027 was confirmed as the date of the next summit. Call for speakers is open.
 - b. **Strategic Planning Project** – All of the documentation is with ESCI. They are reviewing the documents and beginning to schedule interviews with community partners.
9. **New Business** –
 - a. **Invoice for Lebanon Retainer** – Zach presented the invoice for Lebanon HazMat’s retainer and administrative fees. The invoice total is \$3988.18. The motion was made by Duane Ober & seconded by John Kottmyer. Gary Verna abstained from voting. The motion passed unanimously.
 - b. **Renewal of the HazMat Response Team Agreement with Lebanon County Special Operations** – Zach presented that agreement with Lebanon County Special Operations is set for renewal on June 30, 2026. The document has a statement that the agreement can be renewed up to three, one-year terms. Zach requested the support of the LEPC to support the renewal of the agreement. Duane Ober made the motion and seconded by John Kottmyer. Gary Verna abstained. The vote passed unanimously.
 - c. **Training Meter Project for HMRF 2026/2027** – Zach provided an update on this project. The grant total had been announced and all but \$2,000 will be covered for the SenseIT project. After discussion with Todd Kirkpatrick, The Lancaster County Fireman’s Association will be approached to provide the remainder of the funding. Updates to follow.
10. **Public Comment** – Walt Bair gave a reminder to fire departments that they require DEP

involvement when conducting training burns at acquired structures.

11. Next Meeting/Schedule – August 6, 2026, 1PM at Lancaster County Public Safety Training Center

12. Adjourn – Motion made by Brett Fassnacht and seconded by Todd Kirkpatrick

a. The meeting concluded at 1:23 PM.