

**LANCASTER COUNTY CHILDREN AND YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

May 17, 2021

Board Members Present: Brian Klugh, Carrie Bair, Shanon Solava, MaryAnn Gerber, Cathy Ginder, D'Arcy Crocker, Crystal Martin, Ellen Hurston, Angela Eichelberger, Theresa Stauffer

Staff Present: Crystal Natan, Executive Director, Betsy Frame, Permanency Director, Kelley Zipp, Family Support Director, Amy Campbell, Quality Assurance Director, and Jenna Horita, Executive Secretary

Community Present: None

Excused: Robin Boyer, Intake Director

Call to Order: Board Chair Mary Ann Gerber called the meeting to order at 8:01 A.M. The meeting was held by Lifesize, a virtual platform, due to the COVID-19 restrictions of in-person gatherings.

Approval of Board Minutes: D'Arcy Crocker made a motion that the minutes from the August 2020 Board meeting be accepted as presented. Ellen Hurston seconded. Motion passed.

Old Business:

New Business:

- Board elections
 - MaryAnn Gerber made a motion that D'Arcy Crocker is the new board chair.
 - MaryAnn Gerber made a motion that Shanon Solava is the new board vice chair.

Director's Report: (Crystal Natan, Executive Director)

- **Staffing/Workforce**
 - Crystal Natan stated Children and Youth is still experiencing a high vacancy rate. Crystal Natan stated the Children and Youth Agency is struggling to hire qualified candidates. Crystal Natan discussed conversations with HR and finding ways to find and hire candidates.
 - Crystal Natan discussed there are hiring issues Countywide.
 - Crystal Natan stated there are 32 open positions throughout the Agency and 15 of those are intake positions.

- Crystal Natan stated the Permanency and Family Support units are working together to assist the intake unit.
- **Covid-19**
 - Crystal Natan stated the Agency is lifting some of the mask mandates and CYA has been working back to full capacity for several months.
 - Crystal Natan discussed how court is still a hybrid model and anticipates they will be returning to full capacity soon.
 - Crystal Natan stated staff should still be wearing masks when out in the field.
 - Crystal Natan stated those employees who are not vaccinated will still need to self-quarantine.
- **Court update**
 - Crystal Natan stated that court is still a challenge for the Children and Youth Agency because the processes are continuously changing.
 - Crystal Natan discussed JoAnne Murphy leaving her Guardian Ad Litem position. JoAnne is on the ballot to be a Lancaster County Common Pleas Judge.
 - The Lancaster County Children and Youth Agency is seeking a new Guardian Ad Litem.
- **Staff**
 - Crystal Natan stated employee mobile phones will be handed out in June and July, 2021.
 - Crystal discussed employees working mobile and how employees are generally working out in the field already so mobile work is not very different.
 - Crystal Natan discussed that meetings are continuing virtually to support others who have long drives into the building.
 - The board discussed having the Advisory Board meetings once per year in person. August meeting in person and then the following virtually.
- **Budget**
 - Crystal Natan stated we are at 44% of spending which is on target for the year.

Upcoming Events: None

Announcements: None

Public Comment: None

Meeting was adjourned at 9:05 A.M.

**NEXT MEETING: August 16, 2021
8:00-9:30 a.m.
via Lifesize**

Join the meeting: <https://call.lifesizecloud.com/6014008>

Respectfully submitted,

Jenna Horita