

Minutes of the
Monthly Meeting of the
Lancaster County Salary Board
May 4, 2020

The meeting was called to order by Commissioner Joshua Parsons at 1:30 p.m. The meeting was conducted remotely due to the COVID-19 Pandemic State of Emergency Declaration and was livestreamed to the public.

Members Present: Commissioner Joshua Parsons, Commissioner Ray D'Agostino, Commissioner Craig Lehman, and Controller Brian Hurter.

Others Present: Charlette Stout, Christie Jolly, Lawrence George, and Diana Rivera.

Controller Hurter moved to approve the minutes of the monthly meeting of April 6, 2020. Commissioner D'Agostino seconded. The motion carried unanimously.

Stephen G. Diamantoni, M.D. and Eric S. Bieber, Coroner's Office, requested approval to approval to create, post, and fill one full-time Deputy Coroner/Lab Technician, Grade N24, 40 hours/week, effective May 4, 2020. Following discussion, Dr. Diamantoni moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously. The Board noted that this position would be funded through the CARES Act for the remainder of 2020 and would need to be reviewed for the 2021 budget.

Todd Brown, District Attorney's Office, requested approval to post and fill two vacant Assistant District Attorney I positions (502673 and 500974), and one vacant Assistant District Attorney I - Community Prosecutor position (504517), effective May 4, 2020. Following discussion, Controller Hurter moved to approve. Commissioner Lehman seconded. The motion carried unanimously.

Warden Cheryl Steberger, Prison, requested approval to appoint employee (11320) as Acting Deputy Warden with a temporary 5% pay increase, effective May 13, 2020 until such time that the Deputy Warden position is filled. Following discussion, Commissioner Lehman moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

Charlette Stout, Human Resources, requested approval to amend the 2020 Salary Administration Plan to include Deputy Coroner/Lab Technician to the list of approved critical public safety jobs. Following discussion, Commissioner D'Agostino moved to approve. Commissioner Lehman seconded. The motion carried unanimously.

Charlette Stout, on behalf of Voter Registration, requested to clarify the definition of position 504649 as a regular part-time Clerical Specialist I position and amend Voter Registration's exceptional review allocation accordingly, effective March 1, 2019.

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Following discussion, Controller Hurter moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

Charlette Stout provided the 2020 Exceptional Review Allocation Usage YTD Report.

In response to Commissioner Parsons's question if there were any questions from the public, Chief Clerk Larry George stated there were none.

Commissioner D'Agostino moved to adjourn the meeting at 2:12 p.m. Commissioner Lehman seconded. The motion carried unanimously. The next meeting is June 1, 2020 at 1:30 p.m.

Respectfully submitted,

Brian K. Hurter
Secretary