## Minutes of May 4, 2018
### Lancaster County Youth Intervention Center
### Board of Managers Meeting

<table>
<thead>
<tr>
<th>Attendees</th>
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<tr>
<td>Commissioner Joshua Parsons</td>
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<td>Commissioner Dennis Stuckey</td>
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<td>Commissioner Craig Lehman</td>
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<td>Judge David Workman</td>
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<td>Assistant District Attorney Trista Boyd</td>
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<td>Jeff Worley, Juvenile Probation</td>
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<td>John Tardibuono, Lancaster County Community</td>
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<td>Charlie Douts, Jr., Director Facilities Management Department</td>
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<td>Dr. Mary Glazier, Millersville University</td>
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<td>Todd Haskins, PrimeCare Medical</td>
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I. Call to order – 10:00am
II. Approval of February 2, 2018 meeting minutes.
III. Introduction of YIC’s new Adolescent Therapist William Rennecker
IV. School District of Lancaster Report – Bryan Hubbard
   a. Summer school will be 4 days a week again
   b. End of regular school year going smoothly
   c. PSSA testing finishing up
V. PrimeCare Report – Todd Haskins and Denise Gemzik-Jemiola
   a. Reimbursements
   b. RFP process now through February 2019
VI. Contracted Services – Drew Fredericks
   a. Aramark was awarded the food service contract
   b. Ongoing RFP for medical services
VII. Facilities Management Department Report – Charlie Douts, Jr.
   a. Gratitude to Facilities staff for great job dealing with winter weather
   b. Short staffed by 1. Rick Rohrer doing a great job keeping things going.
   c. Update on security system upgrade
VIII. Case Manager Report – Amy Bitner
   a. Role is switching into more communication/liaison for adolescent therapist
   b. Needing evaluations and medication histories for JPP and CYA kids to assist in new services and medication management
IX. PULSE/ETC – Nicole Katherman
   a. CCAP Award
   b. Steady increase in numbers
   c. Biggest issue of transportation and wait list for some kids due to high referrals
   d. Steady staffing
X. Program Coordinator – Bryan Hubbard
   a. Tours & Presentations
   b. Outings; TJ Griffin at Penn Cinema
c. Religious Programming – Detention YCW now a Chaplain

XI. Staff Training Update – Jenifer Horn
   a. Current class in training
   b. TJ Griffin to do an Ethics/Boundaries Training for staff
   c. Reliance online training
      i. Connected with Franklin University
      ii. PrimeCare in negotiation with same company

XII. Director’s Reports – Drew Fredericks
   a. Population reports—steady in detention, low in shelter for past 2 months, out of county revenue down
   b. Staffing issues – County has started posting on indeed.com
   c. Expenditures
   d. Overtime a result of constant watches, medical transports, and vacancies

XIII. Other Business
   a. CCAP Award
   b. Applied for several PCCD grants
      i. Trauma informed care program
      ii. CBT curriculum
      iii. UCM software upgrades
      iv. Develop a web-based re-entry portal for juveniles
   c. Upcoming annual inspections – June for ETC/PULSE, September for Detention/Shelter
   d. OCYF safety plans
      i. Upcoming meetings in June
      ii. Happy with compromise and early talks about implications for centers, placements, treatment facilities, and system-wide consequences, etc.
   e. Discussed making perks for part-time employment

XIV. Meeting adjourned.