

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, MAY 1, 2019**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Dennis Stuckey, Vice-Chair**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence George**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

Also present were:

**Major William Aberts**  
**PRISON**

**Eric Bachman, Hazmat Administrator/Planner**  
**EMERGENCY MANAGEMENT AGENCY**

**Arla Brown, HR Manager**  
**HUMAN RESOURCES**

**Philip Colvin, Director**  
**EMERGENCY MANAGEMENT AGENCY**

**Charlie Douts, Director**  
**FACILITIES MANAGEMENT**

**Judith Erb, Executive Director**  
**BEHAVIORAL HEALTH/DEVELOPMENT SERVICES**

**Ashley Garcia, Executive Assistant**  
**PRISON**

**Tammy Moyer, Director of Administration**  
**PRISON**

**Joe Shiffer, Deputy Warden of Inmate Services**  
**PRISON**

**Cheryl Steberger, Warden**  
**PRISON**

**Carter Walker, Reporter**  
**LANCASTER NEWS**

**Neil Ward, Resident**  
**WEST EARL TOWNSHIP**

**Toni Warfel, Inmate Service Supervisor**  
**PRISON**

**Robert Wolfe, Deputy Warden**  
**PRISON**

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the March 13, 2019 Commissioners' Meeting Minutes, April 3, 2019 Commissioners' Meeting Minutes and April 10, 2019 Commissioners' Meeting Minutes and the postponement approval of the April 17, 2019 Commissioners' Meeting Minutes.

Commissioner Parsons announced there is no Work Session scheduled for Tuesday, May 21, 2019, and there is no Commissioners' Meeting scheduled for Wednesday, May 22, 2019.

Commissioner Parsons commended Phil Colvin, Director of Emergency Management Agency and all the first responders for their committed efforts and assistance towards finding the ten year-old girl from Manheim who went missing on April 30, 2019.

-Continued-

**PROCLAMATION**  
**NATIONAL CORRECTIONAL OFFICERS**  
**AND EMPLOYEES WEEK**  
**May 5 - 11, 2019**

WHEREAS, Correctional officers are trained law enforcement professionals dedicated to maintaining secure correctional facilities and ensuring the public safety; and

WHEREAS, Correctional facilities across the United States, both civilian and military, are run by highly-qualified and experienced men and women with a deep understanding of the challenges and difficulties within the profession; and

WHEREAS, Correctional officers and employees are responsible for the custody, care and reform of thousands of offenders every year as well as the maintenance of safe and secure facilities; and

WHEREAS, Correctional officers and employees work in very demanding and stressful conditions, face many challenges and put their lives at risk every day; and

WHEREAS, Correctional officers and employees are some of the most resourceful, capable, committed, patient and persistent professionals in criminal justice and in our nation; and

WHEREAS, Correctional officers and employees serve admirably in many different capacities including jail administrators, wardens, chaplains, nurses, supervisors, managers and directors; and

WHEREAS, Correctional officers and employees teach, train, mentor, counsel and treat thousands of offenders; and

WHEREAS, Correctional officers and employees provide offenders with direction, hope and a new focus while preparing them for reentry and life outside of corrections; and

WHEREAS, Correctional officers and employees rise to meet most any challenge and serve this honorable profession nobly and admirably; and

WHEREAS, All corrections employees are committed to a common goal: the secure, safe and humane operation of our county's correctional facility where employees work to reduce future crime through the delivery of programs to change offenders' criminal behavior.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that May 5-11, 2019 be proclaimed -----NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEES WEEK ----- in Lancaster County, Pennsylvania, in commemoration of the tremendous job done by correctional officers and employees and for their exceptional performance of duties under the most difficult circumstances. We encourage everyone to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

Amended Grant Agreement With:

Pennsylvania Emergency Management Agency  
Harrisburg, Pennsylvania

For:

To provide Hazardous Materials Emergency Preparedness funding for hazardous materials planning, preparedness and training through the Public Safety Training Center to County personnel and emergency responders.

Amount/Term:

Not to exceed \$34,260.00 (80% Federal funding and 20% County funding absorbed by non-County generated revenue) for the period October 1, 2018 through September 30, 2019.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Stuckey, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. Amended Agreement No. 1 With:

Aaron's Acres  
Lancaster, Pennsylvania

Lancaster County Commissioners' Meeting Minutes  
Wednesday, May 1, 2019

- Purpose:** To add service lines W7059, W7060 and W7316 pertaining to Aaron's Acres Summer Program and Acts of Kindness Program.

**Amount/Term:** Increase the amount of the existing contract by \$47,625.98, for a total contract amount not to exceed \$52,926.58 for Fiscal Year 2018-2019.
  - 2. **Agreement With:** Community Basics, Inc.  
Lancaster, Pennsylvania
    - Purpose:** To provide subsidized rent for individuals living at Park Avenue Apartments who are being served by Lancaster County Mental Health.
    - Amount/Term:** Not to exceed \$31,000.00 for Fiscal Year 2019-2020.
  - 3. **Amended Agreement No. 1 With:** Faithful Homes, LLC  
Lancaster, Pennsylvania
    - Purpose:** Site 0003 (Fresh Meadow Drive) was reclassified from a three-person home to a two-person home effective March 19, 2019 resulting in changes in service codes.
    - Amount/Term:** Increase the amount of the existing contract by \$18,343.18, for a total contract amount not to exceed \$343,797.98 for Fiscal Year 2018-2019.
  - 4. **Agreement With:** Simon Zimmerman, Esquire  
Lancaster, Pennsylvania
    - Purpose:** To provide mental health reviews for individuals being served by Lancaster County Mental Health.
    - Amount/Term:** Not to exceed \$32,300.00, plus mileage reimbursement at the prevailing U.S. General Service Administration rate currently at \$0.58 for Fiscal Year 2019-2020.
- Motion passed unanimously.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

- 1. **Easement Agreement With:** Abram K. Miller  
Paradise, Pennsylvania
  - Purpose:** To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over certain property along Mill Creek Road, Sadsbury Township, Lancaster County (Tax Account No. 550-52056-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the East Octoraro No. 1 Bridge, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.
  - Amount:** \$762.00 in consideration for the permanent easement and \$2,274.50 in consideration for the temporary construction easement (Liquid Fuels funding).
  - Term:** Effective May 1, 2019 through completion of project.

Motion passed unanimously.

On a motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting adjourned at 9:36 a.m.

Motion passed unanimously.

Respectfully submitted,

*Latoya Westbrook-Thomas*  
 Latoya Westbrook-Thomas, Executive Assistant  
 Commissioners' Office