

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
APRIL 27, 2021
VIA ZOOM VIDEO CONFERENCING
28 PENN SQUARE, SUITE 200
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, April 27, 2021, after the 4:00 PM meeting of the Lancaster County Land Bank Authority. The meeting was held via the Zoom platform.

Members of the Board in attendance: Ed Fisher, Gerald Robinson, Laura Lyon Slaymaker, and Jim Williams.

Staff members present were: Matthew Sternberg, Executive Director; Terry Danforth, Tenant Services Director; Michael Brightbill, Controller; Justin Eby, Deputy Executive Director; Aimee Tyson, Planning & Compliance Manager; Michaela Allwine, Housing Programs Manager; Glenda Machia, Resource Development Manager; Jocelynn Ritchey, CDBG Program Specialist; Steve Kaufhold, Technical Resources Coordinator; Audrey Steinmetz, Tenant Services Manager; Rebecca Santos, Program Coordinator; and Marian Joyce, Secretary.

Mr. Fisher called the meeting to order at 4:20 p.m.

Public Comment – None

Minutes of the March 23, 2021 Meeting were approved. The motion was made by Mr. Robinson, second by Mr. Williams and unanimously accepted.

Mr. Sternberg reminded Board Members and Staff that Mr. James Eby, Housing Authority Board Member, had provided a statement that he would like to have on record for the authority when the Executive Director chair passes from Matthew Sternberg to Justin Eby.

To this end, Mr. James Eby had requested that the following statement be inserted into the Minutes.

JAMES EBY STATEMENT

As a member of this board, I will focus on substantive issues brought to it regarding the interests of Lancaster County and the Authority entity. For any issue dealing with the interests of Justin Eby, I will recuse myself. I will leave it up to my colleagues on the board to act on these issues in the best interests of the Authority.

Communications: Mr. Sternberg stated that the requested HUD exemption had been granted for another three years.

Report of the Executive Director is attached hereto, and made a part hereof. Mr. Sternberg informed the Board that the Housing staff continue to streamline the Emergency Rent Relief application, review and payout process across a shared technology base with other community partners. Mr. Justin Eby, Deputy Executive Director, acknowledged the diligence of Ms. Audrey

Steinmetz, Tenant Services Manager, to get the Tenant/Landlord payments processed. She even worked Sunday to get the previous \$90,000 paid out.

The Financial Report for the month of March 2021 was approved on a motion by Ms. Lyon Slaymaker, second by Mr. Robinson and unanimously accepted. Mr. Brightbill referred Board Members to his written report and highlighted the payment received from the County as the first draw of the emergency Rent Relief Program funds from the US Department of the Treasury.

Committee Reports – None

Other Business:

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, May 25, 2021, at approximately 4:30 p.m.

The meeting was adjourned at 4:25 p.m.

Marian C. Joyce, Secretary