

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF THE  
LANCASTER COUNTY HOUSING AUTHORITY  
APRIL 26, 2022  
28 PENN SQUARE, SUITE 200  
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, April 26, 2022, at 4:00 PM. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Jim Williams, and Melinda Kaufman.

Staff members present were: Justin Eby, Executive Director; Terry Danforth, Tenant Services Director; Michael Brightbill, Director Finance & Administration; Jocelynn Ritchey, Manager Planning & Resource Development; Deb Jones, Director of Human Services and the Office of the Coalition; Steve Kaufhold, Technical Resources Coordinator; Audrey Steinmetz, Tenant Services Manager; Marian Joyce, Secretary; and Beth Dreyer-DeGoede, Acting Secretary

Others in attendance: Lancaster County Commissioner John Trescot

Mr. Fisher called the meeting to order at 4:02 p.m.

Public Comment – None

Minutes of the March 22, 2022 meeting were approved. The motion was made by Mr. Jim Williams, second by Ms. Melinda Kaufman and unanimously accepted.

Communications - None

Staff Reports: Mr. Justin Eby thanked Commissioner Trescot for attending this board meeting and noted that the 2020 audit was submitted and that ERAP continues to be very busy.

Ms Terry Danforth reported on behalf of the Housing Authority and gave insights into the Section 8 voucher program, the ERAP emergency vouchers, and HUD's newly issued income limits.

Ms. Audrey Steinmetz reported that the online ERAP application was discontinued on April 15, 2022. Applications must be made in-person so that eligibility can be verified before applying. Mr. Fisher asked where people can go for this, and Ms. Steinmetz noted there were hubs in Mount Joy, Denver, Solanco, New Holland and Lancaster City.

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Reports for the months of January, February and March 2022 were approved on a motion by Mr. Jim Williams, second by Ms. Melinda Kaufman, and unanimously accepted. Mr. Brightbill provided background. Mr. Brightbill asked the board members if they would like a hard copy of the 2020 Audit that they had received electronically. They declined.

Committee Reports – None

New Business - None

Other Business – None

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, May 24, 2022, at approximately 4:30 p.m.

The meeting was adjourned at 4:09 p.m.

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Marian C. Joyce, Secretary