

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, APRIL 26, 2022**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Larry George**  
**CHIEF CLERK/COUNTY ADMINISTRATOR**

**Jacquelyn Pfursich, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Heather Chalfant, Senior Buyer**  
**PURCHASING**

**Will Clark, Director for Land Use and Transportation**  
**PLANNING**

**Michelle Gallo, Director**  
**HUMAN RESOURCES**

**Dunkin Hopkins**  
**LANCASTER CITY RESIDENT**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Patrick Mulligan, Director**  
**BUDGET SERVICES**

**Richard Myers**  
**LANCASTER COUNTY RESIDENT**

**Dan Nephin**  
**LNP REPORTER**

**Chris Riggs, Chief Deputy**  
**SHERIFF'S OFFICE**

**Scott Standish, Executive Director**  
**PLANNING**

**Mike Weaver, Director**  
**COUNTY WIDE COMMUNICATIONS**

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced that an Executive Session was held Monday, April 25, 2022, to discuss a labor matter and a personnel matter.

Commissioner D'Agostino announced approval of the April 5, 2022, Work Session Minutes and the April 19, 2022, Work Session Minutes.

1. Ms. Chalfant, Senior Buyer, and Chris Riggs, Chief Deputy, presented an Agreement with Schaad Detective Agency for guard services.

Mr. Riggs said the Sheriff's Department has been struggling with manpower issues and recruiting and contracting with Schaad is a way to address the problem temporarily.

Commissioner Parsons expressed concerns over a current court policy in which sheriff's deputies serve warrants for the County's 19 district judges. He said the change occurred in 2015 and took the responsibility away from constables, which he feels is taking away from the Sheriff's core mission of providing security. He said there should be a conversation with the President Judge about ending that and going back to what is in the statutes. He also wanted to know if the union representing sheriff's deputies is in agreement. Chief George and Ms. Gallo said the union was in agreement.

Commissioner D'Agostino and Commissioner Parsons said they appreciate the Sheriff's Department's "outside the box

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thinking" to address ongoing staffing issues.

Mr. Nephin has questions about the other two bidders and if it was advertised.

Commissioner D'Agostino said staffing is an issue throughout counties in Pennsylvania and other counties are looking at hiring outside agencies to help them with doing what they need to do. He also stated that the issue raised by Commissioner Parsons regarding the policy of sheriff's deputies serving district judge warrants needs to be reviewed further. Commissioner D'Agostino stated he is open to finding a way in the short-term to cut down on the backlog of warrants, but that a longer-term solution to the issue is needed so as not to find ourselves back in the same situation again. He noted that the policy has exacerbated the situation with staffing shortages in the Sheriff's department and court operations.

Commissioner Parsons asked if it needs to be 90 days rather than a year because he is concerned about that language in the contract.

Commissioner Trescot said he would like the Sheriff's Department to provide a review of this contract every 90 days to the Commissioners. He said he is supportive of going ahead with this because of the immediate need but it should be subject to a 90-day review process for the remainder of the contract.

Commissioner Parsons said the board has to be careful about staying within the bounds of the contract with the union. He said side letters have been done with the prison union so he would like to see one done with this.

Commissioner Parsons stated he believed that the Board should table the proposal for a week to allow for more time, Commissioner D'Agostino agreed, and the proposal was tabled and will not be placed on the agenda for tomorrow's Board meeting.

2. Mr. Mulligan, Director, presented Resolution No. 43 of 2022 – American Rescue Plan Act (ARPA) Funding Budget Adjustments for County projects.

Mr. Hopkins asked how much of the remaining ARPA money will be used for public projects from requests coming in from the public and how rigorous those applications will be reviewed.

3. Mr. Weaver, Director, presented an Agreement with Butler Mechanical Services, LLC to purchase a generator,
4. Mr. Knepper, Director, presented Resolution No. 44 of 2022 – Agriculture Conservation Easements.
5. Mr. Standish, Executive Director, and Mr. Clark, Director for Land Use and Planning, presented a Contract Amendment with PennDOT for time extension.
6. Mr. Standish, Executive Director, and Mr. Clark, Director for Land Use and Planning, presented an Agreement with RETTEW for Phases 1-3 of the Water & Sewer Growth Area Capacity Project.
7. The April 27, 2022, Commissioners' Meeting Agenda was presented.
8. On motion of Commissioner D'Agostino, seconded by Commissioner Parsons, the meeting was adjourned at 10:55 a.m.

Motion passed unanimously.

Respectfully submitted,



Lynn Commero, Administrative Secretary  
Commissioners' Office