

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, APRIL 6, 2022**

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Tammy Moyer**  
**DEPUTY CHIEF CLERK**

**Jacquelyn Pfursich, Esquire**  
**COUNTY SOLICITOR**

Also, present were:

**Leigh Bardell, Portfolio Manager**  
**EDC FINANCE CORPORATION**

**Steven Clements, Chief Information Officer**  
**INFORMATION TECHNOLOGY**

**George Custer, Director of Administration**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Drew Fredericks, Director**  
**YOUTH INTERVENTION CENTER**

**July Holtry, Director of Mental Health Services**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Kathleen Morrison, First Assistant County Solicitor**  
**SOLICITOR'S OFFICE**

**Patrick Mulligan, Director**  
**BUDGET SERVICES**

**Jim Reynolds, Damage Prevention Liaison**  
**PA ONE CALL SYSTEM, INC.**

**Linda Schreiner, Director**  
**PURCHASING**

**Dan Scully, Deputy Director**  
**EMERGENCY MANAGEMENT AGENCY**

**Hilda Sierra-Marrero, Resident**  
**LANCASTER CITY**

**Karla Trout, Executive Director**  
**LIBRARY SYSTEM OF LANCASTER COUNTY**

**John Ulaky, Superintendent of Grounds**  
**FACILITIES MANAGEMENT**

**Neil Ward, Resident**  
**WEST EARL TOWNSHIP**

**Mike Weaver, Director**  
**COUNTY WIDE COMMUNICATIONS**

**Lon Wible, Executive Director**  
**OFFICE OF AGING**

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced the approval of the March 30, 2022, Commissioners' Meeting Minutes.

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**RESOLUTION NO. 36 OF 2022**

On motion of Commissioner Parsons, seconded by Commissioner Trescott;

**WHEREAS** Lancaster County has been authorized to receive up to \$106 million in American Rescue Plan Act (hereinafter "ARPA") funds; and

**WHEREAS** Lancaster County must expend those ARPA funds by the end of 2024 in accordance with the United States Department of the Treasury Final Rules made effective on April 1, 2022; and

**WHEREAS** the County has developed an ARPA Work Group to review County departments' requests to ensure compliance with the United State Department of the Treasury Final Rules and to make recommendations regarding those requests for use of ARPA funds; and

**WHEREAS** the Work Group has provided the following recommendations attached hereto and incorporated as "Exhibit A."

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, approve and adopt the funding requests for use of ARPA funds as outlined and attached in Exhibit A and in accordance with Purchasing Guidelines as required by the Pennsylvania County Code.

Motion passed unanimously.

Commissioner Trescott noted that the three bigger items on the list are related to either digital access for the District Attorney's office, the Sheriff's office and Clerk of Courts office, and for the County Planning Department to do water and sewer mapping. This is a very good use of the ARPA funds for upgrading the digital capabilities of the County, not just for the County operations, but for people in the County to be able to access that information better.

**PROCLAMATION**

**National Library Week**

April 3-9, 2022

**WHEREAS** libraries are part of the American Dream – places for opportunity, education, self-help and lifelong learning; and

**WHEREAS** our nation's public, academic, school and specialized libraries have long served as trusted institutions which have helped people change the world; and

**WHEREAS** libraries offer equipment and professional staff support to utilize technology, programs, services and resources people need to learn and work in the 21<sup>st</sup> century, often free or with nominal charges to users; and

**WHEREAS** libraries reflect the importance of intellectual freedom, information accessibility, self-help and self-sufficiency in our democratic republic; and

**WHEREAS** today there remains a need to continue to recruit dedicated individuals to this profession to work in, and for, libraries, to help maintain their vitality in today's ever-changing workplace; and

**WHEREAS** the communities across Lancaster County have a long history of coming together to create and preserve local libraries and County government has a long history of supporting the libraries and library system of Lancaster County; and

**WHEREAS** the nation is celebrating National Library Week including April 5 as National Library Workers' Day and the immeasurable contributions made by library workers; April 7 as National Bookmobile Day showing library services are not limited to their physical location; and April 8 as Take Action for Libraries Day encouraging community support for libraries;

**NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA** do hereby proclaim April 3-9, 2022 as **National Library Week** in Lancaster County. We encourage all residents to take advantage of what our local libraries have to offer and to discover all the ways that you can help to change your world at your local library.

**PROCLAMATION**

**Pennsylvania 811 Safe Digging Month**

April 6, 2022

**WHEREAS** the month of April 2022 recognized as "Pennsylvania 811 Safe Digging Month", and the initiative sponsored by Pennsylvania 811, a utility notification information center celebrating its 50<sup>th</sup> year of continuous service to the Commonwealth of Pennsylvania; and

**WHEREAS** Pennsylvania 811 received close to 1,050,000 excavation notifications in 2021, and transmitted approximately 6.7 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania; and

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**WHEREAS**, when dialing 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed; and

**WHEREAS**, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community; and

**WHEREAS**, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility; and

**NOW, THEREFORE, BE IT RESOLVED, THE COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, do hereby proclaim April 2022 as "Pennsylvania 811 Safe Digging Month" and encourage all Pennsylvanians to visit the Pennsylvania 811 website at [www.pa1call.org](http://www.pa1call.org) for information about digging safely.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of Information Technology, to approve the following:

<b><u>Contract Addendum With:</u></b>	TeleoSoft, Inc. York, Pennsylvania
<b><u>Purpose:</u></b>	To provide cloud hosting for TeleoSoft applications.
<b><u>Amount:</u></b>	\$87,781.00 - \$32,000.00 Implementation  \$65,781.00 First Year Hosting Fee.  Annual renewals with 90-day cancellation clause provided in Master Agreement signed on June 20, 2018.
<b><u>Funding:</u></b>	100% American Rescue Plan Act (ARPA) Funding
<b><u>Note:</u></b>	Pursuant to the Final Rule, ARPA funds may be used towards costs associated with operational needs.

Motion passed unanimously.

Commissioner D'Agostino noted that this motion, as well as the next one, are in congruence with Resolution No. 36 of 2022. Both are ARPA requests which follow Purchasing guidelines.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Sheriff's Office, to approve the following:

<b><u>Agreement With:</u></b>	Witmer Public Safety Training Group, Inc. Coatesville, PA
<b><u>Purpose:</u></b>	To purchase 37 pieces body armor and carriers.
<b><u>Amount:</u></b>	\$44,992.00.
<b><u>Funding:</u></b>	100% American Rescue Plan Act (ARPA) Funding.
<b><u>Note:</u></b>	Pursuant to the Final Rule, ARPA funds may be used towards costs associated with operational needs.

Motion passed unanimously.

**RESOLUTION NO. 37 OF 2022**

**FUNDING THROUGH THE NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner Parsons, seconded by Commissioner Trescot;

**WHEREAS**, the Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$ 900,000.00 for the Next Generation Farm Loan for Abner G. and Linda B. Zook. The Industrial Development Authority financing is in the amount of \$575,000.00. The farm is located at 461 Hilldale Road, Holtwood, Martic Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

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**WHEREAS**, the Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and has approved the above application/project at a publicly advertised meeting; and

**WHEREAS**, the project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA,** that the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

**BE IT FURTHER RESOLVED**, that the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications, to approve the following:

<b><u>Agreement With:</u></b>	CDW Government, LLC Vernon Hill, IL
<b><u>For:</u></b>	The annual hardware and software support services, including equipment replacement, for Cisco equipment on the County Wide Communication computer network.
<b><u>Amount:</u></b>	\$28,782.42
<b><u>Funding:</u></b>	Act 17 911 monies in the 2022 budget.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

<b><u>Amended Agreement With:</u></b>	Haz Mat 2 Environmental Fire Rescue Company Landisville, PA
<b><u>Purpose:</u></b>	To amend the duties of the contractor in recognition of the requirements of the Criminal History Record Information Act (CHRIA), 18 Pa. C.S. 9101.
<b><u>Note:</u></b>	All other terms and conditions set forth in the agreement shall remain in full force and effect and unaltered.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

<b><u>Agreement With:</u></b>	Witmer Public Safety Training Group, Inc. Coatesville, PA
<b><u>Purpose:</u></b>	To replace end-of-life Self Contained Breathing Apparatus (SCBA) cylinders for Hazardous Materials Response Team and purchase a Rapid Intervention Team Kit.
<b><u>Amount:</u></b>	\$50,920.00 total \$45,325.00 (SCBA) \$5,595.00 (Kit)
<b><u>Funding:</u></b>	Hazardous Materials Emergency Response (HMER) escrow account. No impact to General Fund.

Motion passed unanimously.

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On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Youth Intervention Center, to approve the following:

**Agreement With:** Odin Technologies  
Woodbury, NJ

**Purpose:** To provide security system maintenance and technical support services at the Youth Intervention Center.

**Amount:** \$24,000.00 annually, payable in monthly installments of \$2,000.00.

**Term:** April 6, 2022 through April 6, 2023.

**Funding:** The cost will be split between three programs with three different reimbursement rates which will also be submitted as part of our state budget moving forward.

Detention: \$12,000.00 reimbursement 50/50 split - State reimbursement \$6,000.00.

Shelter: \$9,000.00 reimbursement 90/10 split - State reimbursement \$8,100.00.

PULSE: \$4,000.00 reimbursement 80/20 split - State reimbursement \$3,200.00.

State Reimbursement: \$17,300.00.  
County Share: \$6,700.00.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Purchasing Department, to approve the following:

**Agreement with:** PMA Management Corporation  
Blue Bell, PA

**Purpose:** To provide third party claim administrative services.

**Amount:** \$35,000.00 annually.  
Additional case related fees as incurred.

**Term:** Coterminous with insurance brokerage contract -  
January 1, 2022 through December 31, 2024 with  
two 1-year options to extend.

**Funding:** Cost currently budgeted for in 2022.

Motion passed unanimously.

**RESOLUTION NO. 38 of 2022**

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to enter into Agreement of Sale for Agricultural Conservation Easement with the following property owners:

<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>
Parke H. Jr., and Sheila A. Ranck Strasburg Township 2020-006	Perpetual	\$95,851.00	\$0.00

The Commissioners certify that the Parke H. Jr., and Sheila A. Ranck farm consisting of 39.77 acres, of which 39.69 acres is proposed for preservation, is located in the Agricultural Security Area of Strasburg Township.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services, to approve the following:

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1. **Amended Agreement With:** Arch Street Center, Inc.  
Lancaster, PA  
  
**For:** To increase funding for wage increases for program staff.  
  
Arch Street Center provides social rehabilitation services in a drop-in center atmosphere for adults who are being served by Lancaster County Mental Health.  
  
**Amount:** Additional \$40,207.88, which is a 21.93% increase, for a total of \$233,580.88.  
**Term:** Fiscal Year July 1, 2021 through June 30, 2022.  
**Funding:** Human Services Block Grant.
  
2. **Amended Agreement With:** Community Services Group  
Mountville, PA  
  
**For:** To increase funding for wage increases in non-MA funded programs for direct service staff.  
  
Community Services Group provides intensive case management services including psychiatric evaluations, medication management, individual therapy and group therapy to adults and children who experience serious mental illness and emotional disturbances. They also provide partial hospitalization services and social rehabilitation to adults who experience serious mental illness.  
  
**Amount:** Additional \$291,190.80, which is a 6.56% increase, for a total of \$4,727,615.80.  
**Term:** Fiscal Year July 1, 2021 through June 30, 2022.  
**Funding:** Human Services Block Grant, the Community Mental Health Block Grant (Federal) and Project Assistance to Transition from Homelessness funding (Federal and State).
  
3. **Amended Agreement With:** Keystone Service Systems, Inc.  
Harrisburg, PA  
  
**For:** To increase funding for wage increases for direct service staff.  
  
Keystone Service Systems, Inc. provides community residential rehabilitation, supporting housing and supported living services for adults and transitional-age adults with serious mental illness. These individuals are being served by Lancaster County Mental Health.  
  
**Amount:** Additional \$300,182.84, which is a 19.54% increase, for a total of \$1,836,768.84.  
**Term:** Fiscal Year July 1, 2021 through June 30, 2022.  
**Funding:** Human Services Block Grant.
  
4. **Amended Agreement With:** HealthPRO Pediatrics, LLC  
Greenville, SC  
  
**For:** To increase service line caps for Speech Pathology, Physical Therapy, and Special Instruction based on projected utilization.  
  
HealthPRO Pediatrics Provides Occupational, Speech, Physical Therapy and Special Instructions to individuals being served by Lancaster County Early Intervention.  
  
**Amount:** Additional \$124,022.00, which is a 52.10% increase, for a total of \$362,077.76.  
**Term:** Fiscal Year July 1, 2021 through June 30, 2022.  
**Funding:** 90% State and 10% County.

Motion passed unanimously.

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On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Office of Aging, to approve the following:

- 1) **Agreement With:** Berks County CIL dba Abilities in Motion  
Reading, PA
  - Purpose:** Personal assistance service (PAS) includes help with various activities of daily living such as meal preparation and assistance with personal care. As per PA Department of Aging (PDA) program and policy directives and upon their phasing-out/discontinuing this option or model of care, we are required to maintain service to the consumers remaining until further attrition occurs. No new referrals for this service are to be accepted. Under these conditions, PDA has allowed for the extension of this agreement for several consecutive fiscal years as long as no rate increase occurs.
  - Amount:** \$17.10/consumer model hour for personal assistance service (PAS)  
Average cost to sustain three consumers currently is \$1,750.00/month.
  - Term:** July 1, 2022 through June 30, 2023.
  - Funding:** Federal funding which is covered within the current budget.
  
- 2) **Amended Agreement With:** Berks County CIL dba Abilities in Motion  
Reading, PA
  - Purpose:** To serve as the state-designated fiscal agent and provide related program activities for the regionally-based Aging and Disability Resource Center (ADRC) which encompasses Lancaster, Lebanon and Berks counties.
  - Amount/Term:** \$123,481.00 for Fiscal Year July 1, 2022 through June 30, 2023.
  - Funding:** Federal funding. Lancaster County Office of Aging is the recipient of these pass-through funds.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Facilities Management, to approve the following:

- Temporary Construction Easements With:**
  - Jay Sauder  
Denver, PA
  - Elvin H. Sauder  
James C. Bowman  
East Earl, PA
  - Louis W. Sauder  
Leola, PA
  - Kenneth L. Sauder  
Donald L. Fox  
Narvon, PA
  - Garry D. Sauder  
Chad M. Sauder  
Stevens, PA
  
- Purpose:** To grant and convey to the County of Lancaster a temporary construction easement to access the Big Conestoga 4A bridge in East Earl Township, which is slated to be removed and not replaced, in accordance with the terms and conditions set forth in the Agreement.
  
- Amounts:**

Jay Sauder	\$477.81
Elvin H. Sauder	\$477.82
James C. Bowman	\$477.82
Louis W. Sauder	\$477.81
Kenneth L. Sauder	\$477.81
Donald L. Fox	\$477.81

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Garry D. Sauder	\$477.81
Chad M. Sauder	\$477.81
<b>Total Amount:</b>	<b>\$3,822.50</b>

**Funding:** Liquid Fuels program.

Motion passed unanimously.

Commissioner Parsons added that anytime they talk about removing a bridge, they have a hearing out in the community to listen to the community about that. The reason this bridge is being removed is because, as they work through their capital improvement plan for bridges, which is to replace or repair all county bridges, part of that plan was also to remove bridges that were unnecessary. This bridge is within sight distance of another bridge, which is a larger main road. Commissioner Parsons stated the community was very receptive; some had some concerns. The nearby landowners wanted to make sure it is done right, and they would not have people turning around in their driveways.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

<b><u>Change Order With:</u></b>	Lobar, Inc. Dillsburg, PA
<b><u>Purpose:</u></b>	Changes in general construction work resulting from the need for alternate sized pipe chases that became apparent during the Courthouse renovation project.
<b><u>Amount:</u></b>	\$22,908.27
<b><u>Funding:</u></b>	Through the contingency funds for the project. Increase of 0.36% from the adjusted contract amount.
<b><u>Original Contract:</u></b>	\$6,102,000.00
<b><u>Change Orders to Date:</u></b>	\$307,035.12
<b><u>Adjusted Contract Amount:</u></b>	\$6,409,035.12
<b><u>New Total Contract Amount:</u></b>	\$6,431,943.39
<b><u>Original Contingency Amount:</u></b>	\$1,431,900.00
<b><u>Contingency Spent To Date:</u></b>	\$972,746.02 (68%)
<b><u>Contingency Funds Available:</u></b>	\$459,153.98

Motion passed unanimously.

**RESOLUTION NO. 39 OF 2022**

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to realize from the Administrative Office of the Pennsylvania Courts (AOPC) the amount of \$67,826.62 to Magisterial Districts Court operations accounts for needed security upgrades at three Magisterial district Court offices in the County.

The County received notice that many of the MDJ offices, almost all of which are leased, do require upgrades to meet current AOPC security guidelines. This funding, which has no expiration, will provide much needed upgrades to the three locations listed on the AOPC Project Approval page. There is not enough leeway within this budget to cover the costs of these projects and this permits the allocation of expenses that will be fully reimbursed so that the projects may begin and has no adverse impact on the General Fund.

<b>General Fund Revenue:</b>	
Lancaster County Magisterial District Court Revenues 6321 A B1600 21009	\$67,826.62
<b>Expenditures:</b>	
Lancaster County Magisterial District Court Operations Security Upgrades 7318 A B1600 21009	\$67,826.62

Motion passed unanimously.



**RESOLUTION NO. 40 OF 2022**

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to allocate from the American Rescue Plan Act \$732,156 in revenues to the General Fund relative to the amounts referenced in Attachment A. In addition, it appropriates the same for spending for a variety of Countywide needs and potential costs in FY 2022.

The allocations presented below and in the attachments are done in accordance with prescribed mathematical methodologies prescribed in the attached pages from the Federal Department of the Treasury: Overview of the Final Rule pages.

**Revenue:**

Lancaster County General Fund Revenues 6311-A-A1111-45050	\$732,156
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**Expenditures:**

County Operating Costs A1111-A-45051-7300	\$732,156
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Motion passed unanimously.

Commissioner D'Agostino noted that this is the technical Resolution to fund Resolution No.36 of 2022.

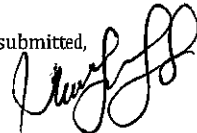
Neil Ward, West Earl Township Resident, shared some suggestions with respect to commodities for the new prison project.

The Commissioners addressed questions raised by members of the public.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 10:30 a.m.

Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant  
Commissioners' Office