

COUNTY COMMISSIONERS' WORK SESSION MINUTES
TUESDAY, MARCH 29, 2022

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
John B. Trescot
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
COUNTY ADMINISTRATOR/CHIEF CLERK

Tammy Moyer
DEPUTY CHIEF CLERK

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also present were:

Brian Allen, Senior Vice President (virtually)
CS MCKEE

Lisa Colon
CONROLLER

Bob Devonshire, Director
FACILITIES MANAGEMENT

Justin Eby, Executive Director
HOUSING AND REDEVELOPMENT AUTHORITY

Deb Jones
HOUSING AND REDEVELOPMENT AUTHORITY

Tom Lisi
LNP REPORTER

Amber Martin
TREASURER

Patrick Mulligan, Director
BUDGET SERVICES

Todd Rhoades, Regional Vice President
ENGLE-HAMBRIGHT & DAVIES

Patricia Schorn
HOMELESS

Linda Schreiner, Director
PURCHASING

Hilda Sierra-Marrero
LANCASTER CITY RESIDENT

Tim Stuhldreher, Writer/Editor
ONE UNITED LANCASTER

Mike Weaver, Director
COUNTY WIDE COMMUNICATIONS

Mark Wilson, Director
ADULT PROBATION AND PAROLE SERVICES

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced that an Executive Session was held yesterday, March 28, 2022, at 10:37 a.m. to discuss the following legal matters: Caterbone case- appeal was dismissed, a complaint that was filed in Court of Common Pleas-Eldridge, no docket number yet, a labor matter and a personnel matter.

Commissioner D'Agostino announced the approval of the March 15, 2022, Work Session Minutes.

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1. Mr. Todd Rhoades, Deputy Director, Regional Vice President, Engle-Hambright & Davies, presented Extension for Annual Insurance Commercial Package.
2. Mr. Weaver, Director, County Wide Communications, presented Exacom, Inc. for logging recorder update to the P25 radio system.
3. Mr. Wilson, Director, Adult Probation and Parole Services, presented Supervision Funds Agreement Renewal with Pennsylvania Board of Probation and Parole.
4. Ms. Shreiner, Director, Purchasing, presented Resolution No. 34 of 2021: Issuance of Request for Proposal for Owner's Representative Services for the new Correctional Facility.

Ms. Shreiner explained that the process will be similar to the submission of proposals that was done when the County hired an engineering firm. There will be an evaluation committee that will receive proposals and conduct interviews, reference checks, and then a recommendation of three candidates will be provided for consideration by the Commissioners.

The Commissioners thanked Ms. Shreiner for the work that was put into the RFP (Request for Proposals) and said it was very well done.

Ms. Shreiner answered questions about the timeline from reporters.

5. Mr. Devonshire, Director, Facilities Management, presented Change Orders for the Courthouse Remodel project with:
 - Cyprium Solutions, Inc. for electrical work.
 - Heisey Mechanical, LTD, for HVAC work.
 - Lobar, Inc. for general construction work.
 - Jay R. Reynolds, Inc. for sprinkler layout changes.
6. Ms. Martin, Treasurer, Lisa Colon, Controller, and Brian Allen, Senior Vice President/Fixed Income Portfolio Manager, CS McKee, presented Resolution No. 35 of 2022: Investment Board Proposal for Investment of APRA funds.

Ms. Martin said what is being asked of the Commissioners is to be able to invest \$20 million of APRA funds with CS McKee. The Investment Board is currently looking at three options which include locking the money up for eight months, a three-month option and then unlocking it in different little chunks and then a six-month option.

Commissioner D'Agostino stated that the Investment Board met for the first-time last month and it is composed of the County Treasurer, Amber Martin, the County Controller, Lisa Colon and himself as Chairman of the Board of Commissioners. The Investment Board did lean toward the 6-month option as a balance between flexibility and return on investment.

Commissioner Parsons said he is fine with the recommendation from the Investment Board of a six-month option.

Commissioner Trescot agreed and said the Investment Board should look at investing other County funds in this way as well.

Ms. Martin answered questions from the public.

7. Ms. Pfursich, County Solicitor, and Patrick Mulligan, Director, Budget Services, presented Resolution No. 36 of 2022: County Department ARPA Requests.

Ms. Pfursich explained that the County has developed an APRA Work Group that regularly meets to discuss potential projects for the use of APRA funds, and this is the first round of requests from County departments.

Mr. Mulligan said the ARPA Work Group is proposing to earmark \$4,577,500 out of the original \$53 million for projects that are within the ARPA guidelines.

Commissioner Parsons said with County put almost all of the CARES Act money it received into the community, and he has no problem using ARPA funds for approved County government projects.

Commissioner Trescot said CARES Act was different than ARPA funds and he commended the County for how it distributed those funds into the community during the pandemic. He said with ARPA funds, the County has two years to commit the money and another two years to spend the money so there is no rush to spend it. He said there is little documentation offered as to why and how the County departments plan to use the ARPA funds they are requesting. He said he thinks the County is missing an opportunity to spend the ARPA money in large chunks that can benefit the County in the next 20, 30 or 40 years.

Ms. Pfursich said the process that was established is a work group that reviews submissions and they include a form that requires quotes and documentation as to how the request falls under ARPA guidelines. The information is available on Teams website for review and is consistent with County Code purchasing guidelines.

Commissioner Trescot said he only reviewed it the evening before which is not enough time if the plan is to vote on it

tomorrow. He said the public has not had time to review it and it is not an emergency.

Mr. Stuhldreher asked why he could not find the agenda for the meeting on the website and was told it was in a different place but that the website is under construction.

8. Mr. Eby, Executive Director, Housing and Redevelopment Authority -

- ERAP Update
- Homelessness Update

Mr. Eby said April 1, 2021, was the Authority's first payment to a tenant and directly to a landlord and has marked a year since the program was developed. When the program was developed, they provided an online application to make sure applicants were eligible and to make payments. He said fraud has been occurring in that anyone can create an online account and make fake leases using the County property assessment website. He said the online application will be done on April 15 and switching to a referral system.

Ms. Schorn said she is having problems finding affordable housing and paying the online application fees.

Ms. Jones provided an update on programming, a request from county providers for more funding and collaborations with other organizations.

9. Commissioner Ray D'Agostino – Community ARPA Requests.

Commissioner D'Agostino discussed the Work Group and how the County could potentially use the ARPA funds in the community in a one-time way that can help long-term projects. He passed out a draft of the guidelines and provided an overview of some of the aspects. The guidelines do also include the opportunity for municipalities who may have larger projects that could exhaust their ARPA funds because they received a smaller portion of the funds. He said the Work Group would review the applications and then bring them before the Commissioners for discussion and a potential vote. He said more discussion will take place next week.

Commissioner D'Agostino answered questions about the process from reporters.

10. Ms. Moyer presented the March 30, 2022, Commissioners' Meeting Agenda.

11. Mr. D'Agostino presented the Election Board Agenda.

12. On motion of Commissioner D'Agostino, seconded by Commissioner Parsons, the meeting was adjourned at 11:51 a.m.

Motion passed unanimously.

Respectfully submitted,



Lynn Commero, Administrative Secretary
Commissioners' Office