

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, MARCH 11, 2020

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

Joshua G. Parsons, Chairman
Ray D'Agostino, Vice-Chairman
Craig E. Lehman
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
CHIEF CLERK

Lisa Johnson
ASSISTANT CHIEF CLERK

Christina Hausner, Esquire
COUNTY SOLICITOR

Also present were:

Michael Armer, Assistant Buyer
PURCHASING

Leigh Bardell, Project Manager
EDC FINANCE CORPORATION

Heather Chalfant, Senior Buyer
PURCHASING

Brett Cole, Deputy Chief, Supervision Services
ADULT PROBATION AND PAROLE SERVICES

Charles Douts, Director
FACILITIES MANAGEMENT

Jim Fasnacht, Senior Buyer
PURCHASING

Carolyn Gabriel, Senior Buyer
PURCHASING

Denise Hoffman, Assistant Buyer
PURCHASING

Brian Hurter, Controller
CONTROLLER'S OFFICE

Harry Klinger, Director of Purchasing
PURCHASING

Mark Lauriello, County Engineer
RETTEW

Teri Miller-Landon, Deputy Director
ADULT PROBATION AND PAROLE SERVICES

Linda Schreiner, Senior Buyer
PURCHASING

Neal Ward, Citizen
West Earl Township

Mike Weaver, Director
LANCASTER COUNTY-WIDE COMMUNICATIONS

Melissa Wein, Senior Project Manager/Business Analyst
INFORMATION TECHNOLOGY

Mark Wilson, Director
ADULT PROBATION AND PAROLE SERVICES

**Lancaster County Commissioners' Meeting
Wednesday, March 11, 2020**

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the February 19, 2020 Commissioners' Meeting Minutes and the February 26, 2020 Commissioners' Meeting Minutes, and the postponement of approval of the January 15, 2020 Commissioners' Meeting Minutes.

Commissioner Parsons made the following re-announcements:

- An Evening Commissioners' Meeting is scheduled for Wednesday, March 18, 2020 at 7:00 p.m. at the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday morning, March 18, 2020 at 9:15 a.m.
- There is no Work Session scheduled for Tuesday, March 24, 2020.

PROCLAMATION

Procurement Month

March 11, 2020

WHEREAS, the public procurement profession plays a significant part in the efficiency and effectiveness of both government and business; and

WHEREAS, in addition to the purchase of goods and services, procurement adds value to the organization by performing such functions as executing, implementing and administering contracts, developing strategic procurement strategies and cultivating working relationships with suppliers and other departments within the organization; and

WHEREAS, public procurement professionals that are members of the National Institute of Governmental Purchasing (NIGP) and other public and private organizations have tremendous influence on the economic conditions in the United States, with accumulative purchasing power running into the billions of dollars; and

WHEREAS, the Lancaster County Purchasing Department recognizes, supports and practices the Public Procurement Values and Guiding Principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency established by NIGP, as fundamental tenets of the public procurement profession; and

WHEREAS, NIGP has proclaimed the month of March as Procurement Month to further expand the awareness of the purchasing professional's important function with governmental officials, the general public, business and corporate leaders.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of March 2020 as **Procurement Month** in Lancaster County and recognize the substantial role of the purchasing profession within business, industry and government.

RESOLUTION NO. 20 OF 2020

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman;

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$552,000.00 for the Next Generation Farm Loan for Matthew K. and Kelly Wiker. The farm is located at 1741 Rawlinsville Road, Holtwood, Martic Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

Lancaster County Commissioners' Meeting
Wednesday, March 11, 2020

Motion passed unanimously.

RESOLUTION NO. 21 OF 2020

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino;

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$543,000.00 for the Next Generation Farm Loan for Omar B. and Rebecca B. Stoltzfus. The farm is located at 400 Black Barren Road, Peach Bottom, Fulton Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

Motion passed unanimously.

RESOLUTION NO. 22 OF 2020

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Adult Probation and Parole - Administrative Services - State Grant Funding - Drug Court 6321-A B1148 41032	<u>\$1,650.00 (+)</u>
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EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - Professional Services 7318-A B1148 41032	\$1,200.00 (+)
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Adult Probation and Parole Services - Staff Development 7328-A B1148 41032	\$ 450.00 (+)
	<u>\$1,650.00 (+)</u>

REVENUE ACCOUNT:

Adult Probation and Parole - Administrative Services - State Grant Funding - Mental Health Court 6321-A B1149 41033	<u>\$1,650.00 (+)</u>
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EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - Professional Services 7318-A B1149 41033	\$1,200.00 (+)
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Adult Probation and Parole Services -	\$ 450.00 (+)
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**Lancaster County Commissioners' Meeting
Wednesday, March 11, 2020**

Staff Development
7328-A B1149 41033

\$1,650.00 (+)

Motion passed unanimously.

RESOLUTION NO. 23 OF 2020

On motion of Commissioner D'Agostino, seconded by Commissioner Parsons;

WHEREAS, Requests for Proposals were issued by the County of Lancaster's Purchasing Department, on behalf of Adult Probation and Parole Services, for a case management system for Adult Probation and Parole Services; and

WHEREAS, the sealed proposals for the above-mentioned service were opened on Thursday, November 7, 2019; and

WHEREAS, after extensive review, the County's evaluation team has recommended approval of the proposal submitted by Corrections Development, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to authorize the approval and execution of a contract with Corrections Development, Inc. to provide a case management system for Adult Probation and Parole Services for a five-year period commencing March 11, 2020 through March 10, 2025, with the option to extend contract in three-year increments if mutually agreed upon by both parties. The cost of the case management system is \$45,011.50 for 2020 implementation and pro-rated costs (October - December); 2020 development cost not to exceed \$32,500.00; and \$60,046.00 for 2021 ongoing costs (\$17,046.00 or 39.64% increase) with overall monthly costs offset by Pro-Track discounts/rebate. An additional cost not included in RFP award is SQL fees totaling \$5,341.80.

Commissioner Lehman noted that since the bid by the Pro-Track case management system and the incumbent vendor, CCAP Unified Case Management System (UCM), were the same and because County Government has never fully embraced UCM, he supports staying with the current vendor.

Motion passed.

Josh Parsons - Yes
Ray D'Agostino - Yes
Craig Lehman - No

RESOLUTION NO. 24 OF 2020

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino;

WHEREAS, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, February 19, 2020 at 11:00 a.m. for furnishing chemicals for water, sewage and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, That contracts be awarded to the following companies, for the items and amounts specified, which are the lowest and/or best bids received, and are in accordance with the advertisements, specifications and bids received therefore, and contracts therefore directed to be drawn.

<u>Contracts Awarded To:</u>	<u>For:</u>	<u>Amounts:</u>
	<u>Chemicals for water, sewage and and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days;</u>	
Brenntag N.E., Inc. Reading, Pennsylvania	Items 20 and 29	\$ 4,975.50
Buckman's, Inc. Pottstown, Pennsylvania	Item 7	\$ 22,560.00
Carmeuse Lime, Inc. Pittsburgh, Pennsylvania	Item 25	\$ 273,234.00

**Lancaster County Commissioners' Meeting
Wednesday, March 11, 2020**

George S. Coyne Chemical Co., Inc. Croydon, Pennsylvania	Items 13 and 24	\$ 1,082.00
Evoqua Water Technologies, LLC Sarasota, Florida	Items 4, 18 and 34	\$ 582,498.00
Gulbrandsen Technologies, Inc. Clinton, New Jersey	Item 17	\$ 19,889.20
JCI Jones Chemicals, Inc. Sarasota, Florida	Item 5-b	\$ 11,918.40
Kemira Water Solutions, Inc. Lawrence, Kansas	Items 14 and 16	\$ 85,551.00
Main Pool & Chemical Company, Inc. DuPont, Pennsylvania	Items 11, 22, 28-b, 30 and 31	\$ 52,588.50
Shannon Chemical Corporation Malvern, Pennsylvania	Item 9	\$ 16,835.00
Univar USA, Inc. Morrisville, Pennsylvania	Items 2, 3, 5-a, 6, 8-a, 8-b, 15, 19, 27 28-a, 32 and 33	\$ 583,299.50
USALCO, Inc. Baltimore, Maryland	Items 1, 12-a and 12-b	\$ <u>584,139.00</u>
Total:		\$2,238,570.10
Lancaster County's Portion (County Pool)		\$ 16,920.00

Motion passed unanimously.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications (LCWC), to approve the following:

1. **Third Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease With:** Windstream D&E, LLC
Ephrata, Pennsylvania

Purpose:

The current term of both agreements shall be extended for a period of ten years commencing January 1, 2020 and expiring on December 31, 2029.

On January 1st of each year following the commencement of the extension term the monthly rental shall increase 2.5% as follows:

Manheim Facility:

Year 1 - 2020	\$30,515.75
Year 2 - 2021	\$31,274.52
Year 3 - 2022	\$32,066.28
Year 4 - 2023	\$32,858.04
Year 5 - 2024	\$33,682.79
Year 6 - 2025	\$34,524.04
Year 7 - 2026	\$35,381.78
Year 8 - 2027	\$36,272.51
Year 9 - 2028	\$37,179.73
Year 10 - 2029	\$38,103.45

Ephrata Facility:

Year 1 - 2020	\$150.00
Year 2 - 2021	\$153.75
Year 3 - 2022	\$157.59
Year 4 - 2023	\$161.53
Year 5 - 2024	\$165.57
Year 6 - 2025	\$169.71
Year 7 - 2026	\$173.95

Year 8 - 2027	\$178.30
Year 9 - 2028	\$182.76
Year 10 - 2029	\$187.33

Brownstown Facility:

Year 1 - 2020	\$2,376.21
Year 2 - 2021	\$2,435.62
Year 3 - 2022	\$2,496.51
Year 4 - 2023	\$2,558.92
Year 5 - 2024	\$2,622.89
Year 6 - 2025	\$2,688.46
Year 7 - 2026	\$2,755.68
Year 8 - 2027	\$2,824.57
Year 9 - 2028	\$2,895.18
Year 10 - 2029	\$2,967.56

The new maintenance and administration monthly fee will now include only two full-time technicians supplied by Windstream as follows:

Year 1 - 2020	\$35,021.17
Year 2 - 2021	\$35,896.70
Year 3 - 2022	\$36,794.12
Year 4 - 2023	\$37,713.97
Year 5 - 2024	\$38,656.82
Year 6 - 2025	\$39,623.24
Year 7 - 2026	\$40,613.82
Year 8 - 2027	\$41,629.17
Year 9 - 2028	\$42,669.90
Year 10 - 2029	\$43,736.64

2. **Grant Agreement With:**

Pennsylvania Emergency Management Agency (PEMA)
Harrisburg, Pennsylvania

Purpose:

To accept the 9-1-1 Statewide Interconnectivity Grant to be used towards the South Central Task Force Dispatch Protocols project to standardize the call-taking process across the south central region which will be accomplished by all eight County 9-1-1 Centers adopting the IAED EMD, Fire and Police Protocols.

Amount/Term:

\$667,505.00 for the period January 1, 2020 through December 31, 2020.

3. **Quote With:**

Central Square Technologies
Chicago, Illinois

Purpose:

To provide the interface needed between the LCWC Computer Aided Dispatch (CAD) system and the ProQA system which will provide the fire, police and EMS dispatch protocols for LCWC.

Amount/Term:

Not to exceed \$63,720.00 effective March 11, 2020 through completion of project (100% Act 12 Reserve Account funding).

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

1. **Easement Agreement With:**

Robert W. Foss and Elizabeth A. Foss
60 Kinseyville Road
Nottingham, Pennsylvania

Purpose:

To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-82718-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

- Amount:** \$1,360.00 in consideration of the permanent easement and \$3,155.00 in consideration of the temporary construction easement (Act 13 funding).
- Term:** Effective March 11, 2020 through completion of project.
2. **Easement Agreement With:**
- Kory Shissler
50 Kinseyville Road
Nottingham, Pennsylvania
- Samantha L. Showalter
50 Kinseyville Road
Nottingham, Pennsylvania
- Purpose:** To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-07650-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.
- Amount:** \$92.50 to each of the owners in consideration of the permanent easement for a total consideration of \$185.00, and \$199.75 to each of the owners in consideration of the temporary construction easement for a total consideration of \$399.50 (Act 13 funding).
- Term:** Effective March 11, 2020 through completion of project.
- Motion passed unanimously.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

- Change Order No. 10 With:** J. D. Eckman, Inc.
Atglen, Pennsylvania
- Purpose:** Additional rental charges for detour signs; removal of the Wing C shoring; and cold weather curing of the span 3 deck, including labor, equipment and material, associated with the replacement of the Big Conestoga No. 7 Bridge located in Manheim Township and East Lampeter Township.
- Total Change Order:** **Add \$47,070.85**
- Total Project Cost:** **\$4,021,431.41 (Liquid Fuels funding)**
- Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the Controller's Office, to approve the following:

- Amended and Restated Commercial Card Program Authorization and Agreement With:** PNC Bank, National Association
Pittsburgh, Pennsylvania
- Purpose:** To amend and restate the VISA Purchasing Card Agreement which sets forth the terms and conditions upon which PNC Bank will extend credit to the County of Lancaster by establishing a VISA Purchasing Card Account and perform various purchasing card services in connection with the VISA Purchasing Card Account. This agreement will increase the credit limit from \$500,000 to \$1,500,000 and allow the County of Lancaster to participate in its Easy Procure program to receive rebates for certain expenditures under PNC's enhanced rebate program.
- Term:** Effective March 11, 2020.
- Motion passed unanimously.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to transfer the \$72,445.79 in the Drug Task Force Matching Fund Account (available balance of the District Attorney's Office 2019 budget) to the Drug Task Force County and Municipal Contributions Account.

FROM:

Drug Task Force Matching Fund Account
A1120 AA6528 00000

\$72,445.79 (-)

TO:

District Attorney's Office -
Drug Task Force County and Municipal
Contributions Account
B1300 W6528 19011

\$72,445.79 (+)

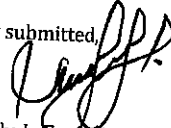
Motion passed unanimously.

The Commissioners addressed various questions and concerns expressed by Mr. Ward from West Earl Township.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, the meeting adjourned at 10:35 a.m.

Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant
Commissioners' Office