

Minutes of the  
Monthly Meeting of the  
Lancaster County Salary Board  
March 9, 2020

The meeting was called to order by Commissioner Joshua Parsons at 1:30 p.m. in Conference Room 703 at the Lancaster County Offices, 150 North Queen Street.

Members Present: Commissioner Joshua Parsons, Commissioner Ray D'Agostino, Commissioner Craig Lehman, and Controller Brian Hurter.

Others Present: Charlette Stout, Lawrence George, Christina Hausner, and Diana Rivera.

Controller Hurter moved to approve the minutes of the monthly meeting of February 3, 2020. Commissioner D'Agostino seconded. The motion carried unanimously.

President Judge David Ashworth and Mark Dalton, Judicial Operations, requested approval to hire applicant (ID 72785), above the start rate for the Law Clerk position (500672), Grade 50, at an annual salary of \$55,555.50 per year, effective May 11, 2020. The starting salary for the position is \$48,000 and the one-year step is \$50,000. Following discussion, Judge Ashworth moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

The Board noted that this approval is an exception to the current policy to hire law clerks. The Board indicated that they would approve the request in this situation given the amount of responsibility that would be required in this position as Law Clerk for the President Judge. The Board also acknowledged the experience that this individual has and the benefits that brings in supporting the President Judge and the responsibilities of the President Judge. The Board commented that the approval of this request took these factors into consideration and made it clear that this is not a change to the policy for law clerks.

Andrew Spade, Prothonotary, requested approval to reclassify, post, and fill one vacant LIU Clerical Specialist position (502944), Grade 41, to a LIU Administrative Coordinator position, Grade 44, effective March 30, 2020. Following discussion, Andrew Spade moved to approve. Commissioner D'Agostino seconded. The motion carried unanimously.

Paul Weiss, Parks and Recreation, made the following requests:

- a. Requested approval of the revised salary plan for the Lancaster County Swimming Pool as presented in "Attachment A" that raises the starting rate for all pool lifeguard positions, as well as the assistant pool manager position, by an additional \$0.50 per hour, with returning lifeguard and assistant pool manager

employees receiving a total of \$1.50/hour added to their returning 2020 rate, in addition to the established 2.75% increase, effective January 13, 2020.

- b. Requested approval of a of \$200 early application incentive for all pool employees hired by the County in 2020, who submit an application and successfully complete all of their pre-employment requirements by May 1. Eligible employees must remain employed throughout the 2020 season, effective January 13, 2020. (Employees who qualify for this incentive would NOT receive the previously approved \$100 incentive for employees who complete all of their pre-employment requirements by May 22.)

Following discussion, Commissioner Lehman moved to approve. Controller Hurter seconded. The motion carried unanimously.

Julie Holtry and John Stygler, BHDS, made the following requests:

- a. Requested approval to post and fill one Clerical Specialist I position (502473) that has been vacant for more than one year, effective March 16, 2020.
- b. Requested to simultaneously create, post, and fill one Caseworker Senior position, Grade N22, and eliminate one Caseworker position (504221), Grade N18, effective March 9, 2020.
- c. Requested to simultaneously create, post, and fill one Caseworker Senior position, Grade N22, and eliminate one Caseworker position (502440), Grade N18, effective March 9, 2020.

Following discussion, Commissioner D'Agostino moved to approve. Controller Hurter seconded. The motion carried unanimously.

Charlette Stout provided the 2020 Exceptional Review Allocation Usage YTD Report.

Commissioner Lehman moved to adjourn the meeting at 2:28 p.m. Commissioner D'Agostino seconded. The motion carried unanimously.

The next regular Salary Board meeting is scheduled for April 6, 2020 at 1:30 p.m. in Conference Room 703 at the Lancaster County Offices, 150 North Queen Street.

Respectfully submitted,

Brian K. Hurter  
Secretary