

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, MARCH 8, 2023

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
John B. Trescot
BOARD OF COUNTY COMMISSIONERS

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also, present were:

Ivan Acosta-Velez, Resident
LANCASTER CITY

Steven Clements, Chief Information Officer
INFORMATION TECHNOLOGY

Lisa Colon, Controller
CONTROLLER'S OFFICE

Robert Devonshire, Director
GENERAL SERVICES

Deanna Maounis, Grant Coordinator
DISTRICT ATTORNEY'S OFFICE

Patrick Mulligan, Director
BUDGET SERVICES

Crystal Natan, Executive Director
CHILDREN AND YOUTH AGENCY

Linda Schreiner, Director
PURCHASING

Carmen Simone, Deputy Director
GENERAL SERVICES

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced the approval of the March 1, 2023, Commissioners' Meeting Minutes.

Commissioner D'Agostino made the following announcement:

- There is no Work Session scheduled for Tuesday, March 21, 2023 and no Commissioners' Meeting scheduled for Wednesday, March 22, 2023.

RESOLUTION NO. 21 OF 2023

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner Parsons, seconded by Commissioner Trescot;

WHEREAS the Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$750,000.00 for the Next Generation Farm Loan for Jonathan S. and Emma Lynn Stoltzfus. The Industrial Development Authority financing is in the amount of \$616,000.00. The farm is located at 774 Evans Road, Narvon, Salisbury Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS the Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and has approved the above application/project at a publicly advertised meeting; and

WHEREAS the project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, that the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

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BE IT FURTHER RESOLVED, that the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

Motion passed unanimously.

RESOLUTION NO. 22 OF 2023

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner Trescot, seconded by Commissioner Parsons;

WHEREAS, the Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$565,000.00 for the Next Generation Farm Loan for Ivan G. and Elizabeth S. Fisher. The Industrial Development Authority financing is in the amount of \$565,000.00. The farm is located at 116 Kirks Mill Road, Nottingham, Little Britain Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, the Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and has approved the above application/project at a publicly advertised meeting; and

WHEREAS, the project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, that the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, that the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

**Pass-Through
Agreement Between:**

City of Lancaster
Lancaster, PA

and

District Attorney's Office of Lancaster County
Lancaster, PA

Purpose:

To authorize the signing of the pass-through agreement for the continuation of the Pennsylvania Automobile Theft Prevention Authority grant to combat and reduce automobile thefts, improve and support automobile theft law enforcement and administration, and improve and support automobile theft prosecution in the City and County of Lancaster.

Amount:

Two years of coverage for 50% of Assistant District Attorney's (ADA) salary and benefits as well as 50% of parking pass for two years.

Term:

Two year grant beginning July 1, 2023 through June 30, 2025.

Note:

The grant budget will increase approximately \$1,500.00 per year based on the salary increases for the ADA.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office - Victim/Witness Services, to approve the following:

Grant Award With:

Pennsylvania Commission on Crime and Delinquency
(PCCD)
Harrisburg, PA

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Purpose: To continue funding the victim advocates who provide victims' services including support, accompaniment, information and referral and assistance with victims' compensation.

Amount/Term: \$817,892.00 for the period October 1, 2023 through September 30, 2024.

Funding: 100% State funding.

Motion passed unanimously.

RESOLUTION NO. 23 of 2023

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to recognize an increase of \$62,268.00 in appropriations attributable to the STOP Violence Against Women Act Grant in the District Attorney's Office for FY 23.

This is a technical change to the amount approved in the FY 23 Budget and reflects the inclusion of a reimbursable cost erroneously left out of the budget in two accounts within the District Attorney's Offices. This technical change has the support of both Budget and the Controller's Offices. There is no impact on the revenue associated with this grant.

This resolution supersedes Resolution No. 2 and makes null and void the actions adopted in that particular resolution dated January 11, 2023.

Expenditure Account:

District Attorney's Office -
2021 STOP Violence Against Women Act
Contractual Services
7345-A-B1300-19017 **\$62,268.00**

Motion passed unanimously.

RESOLUTION NO. 24 OF 2023

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to realize from the Administrative Office of the Pennsylvania Courts (AOPC) the amount of \$55,676.53 in revenue and appropriate to the Magisterial Districts Court operations accounts for needed security upgrades at two Magisterial District Court offices in the County.

The County is seeking to reestablish the appropriation after receiving notice that many of the MDJ offices, almost all of which are leased, do require upgrades to meet current AOPC security guidelines. This funding, which has no expiration, will provide much needed upgrades to the two locations listed on the AOPC Project Approval page. There is not enough leeway within this budget to cover the costs of these projects and this permits the allocation of expenses that will be fully reimbursed so that the projects may begin and not have an adverse impact on the General Fund.

General Fund Revenue:

Lancaster County Magisterial
District Court Revenues
6321 A B1600 21009 \$55,676.53

Expenditures:

Lancaster County Magisterial
District Court Operations
Security Upgrades
7318 A B1600 21009 \$55,676.53

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation, to approve the following for Fiscal Year 2022-2023:

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Amounts</u>	<u>% Increase/ Decrease</u>
Bethany Christian Services of Central PA Lancaster, PA	Foster Care-Level I	\$33.13	+2.67%
	Foster Care-Level II	\$44.00	+3.17%
	Foster Care-Level III	\$73.88	+2.68%
	Foster Care-Level IV	\$87.78	+2.98%
	Foster Care-Level V	\$140.32	+3.44%

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	Medical Level 1	\$17.51	+0.06%
	Medical Level 2	\$23.83	+0.29%
	Medical Level 3	\$43.72	
	Medical Level 4	\$55.85	
Board of Child Care of the United Methodist Church Baltimore, MD	Community Based Residential	\$458.23	+16.22%
CHOR Youth & Family Services dba Edison Court Doylestown, PA	Mathom Treatment Program	\$110.90	+5.00%
	Mathom Residential Program	\$465.96	+5.00%
	Easton Manor Treatment Program	\$390.42	+5.00%
	Easton Manor Residential Program	\$491.88	+5.00%
	Paths Residential Program	\$470.69	+5.00%
	Paths Treatment Program	\$334.45	+5.00%
Cumberland Hospital for Children & Adolescents New Kent, VA	Diabetes Management Program	\$1,500.00	
George Junior Republic in PA Grove City, PA	Regular Residential	\$280.30	+2.00%
	Diagnostic	\$295.00	+4.61%
	Special Needs I thru XIII	\$326.00	+2.27%
	Drug & Alcohol	\$255.00	+5.46%
	Intensive Supervision Unit	\$430.65	+2.00%
	GJR Secure	\$751.05	
	Special Needs MA - R&B	\$128.64	
	Drug & Alcohol MA - R&B	\$82.94	
KidsPeace National Centers Schnecksville, PA	Regular Foster Care (Ages 0-9)	\$83.24	
	Regular Foster Care (Ages 10-18)	\$88.24	+27.20%
	Intensive Foster Care	\$112.00	-8.34%
	Specialized Foster Care	\$109.99	+11.56%
	Residential Treatment	\$483.12	+20.00%
	Independent Living Services	\$80.00/hr.	+2.56%
Manos House - Drug & Alcohol Rehab Services Columbia, PA	Residential D&A (Long Term)	\$134.04	
	Supervised Independent Living	\$196.25	

NOTE: All agreements are 16% County funding, 56% State funding, and 28% Federal funding.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Information Technology Department, to approve the following:

<u>Agreement With:</u>	LancasterHistory.org Lancaster, PA
<u>Purpose:</u>	To protect and preserve historical documents for the County of Lancaster, including processing, indexing, preserving and accessing County records.
<u>Amount/Term:</u>	\$149,454.00 for the period January 1, 2023 through December 31, 2023.
<u>Funding:</u>	IT 2023 budget.

Motion passed unanimously.

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On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Controller's Office, to approve the following:

- Agreement with:** Maximus , Inc.
Richmond, VA
- Purpose:** To develop a cost allocation plan that identifies the costs incurred by County offices and departments in order to support and administer various federal programs.
- Amount/Term:** \$14,400.00 for Engagement Year 2022.
\$14,400.00 for Engagement Year 2023.
\$14,750.00 for Engagement Year 2024.
- Funding:** Currently included in the 2023 budget.
No increase for years one and two.
2.5% increase in year three.
- Note:** The initial agreement was processed in 2011 and this is considered a professional service with limited providers.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of General Services, to approve the following:

- Agreement With:** Overhead Door Company of Lancaster
Lancaster, PA
- Purpose:** To install four new overhead rolling doors at the Lancaster County Prison.
- Amount:** \$39,921.00.
- Funding:** Projected is funded in the Capital Improvement Plan.
Costars pricing.
- Note:** This project was previously approved with a Costars vendor who could not fulfill their agreement.
This new agreement will result in a total savings of \$13,622.00, 43%.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of General Services, to approve the following:

1. **Agreement with:** Rettew
Lancaster, PA
 - Purpose:** To rehabilitate the Little Chiques #3 Bridge located on the border of East Donegal and Rapho Townships. This includes superstructure replacement design, engineering, permitting processes, easement and municipal coordination.
 - Amount/Term:** \$148,600.00 for the period March 1, 2023, through February 1, 2024, the time of bidding.
 - Funding:** This project is funded from the 2023 County Liquid Fuels budget.
 - Note:** The construction end of the project is slated for 2024.
2. **Agreement with:** Rettew
Lancaster, PA
 - Purpose:** To rehabilitate the Cocalico #4 Bridge located in Ephrata Township. This includes superstructure replacement design, engineering, permitting processes, easement and municipal coordination.

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Amount/Term: \$144,100.00 for the period March 1, 2023, through February 1, 2024, the time of bidding.

Funding: This project is funded from the 2023 County Liquid Fuels budget.

Note: The construction end of the project is slated for 2024.

Motion passed unanimously.

RESOLUTION NO. 25 OF 2023

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to recognize \$2,330,393.39 in revenues from County American Rescue Plan Act (ARPA) funds to the General Fund and appropriate them for the same total in the following General Fund account for a County-wide scanning project. See Attachment A for details.

The allocation of revenue and expenditures presented below were reviewed by the ARPA Work Group and found to be in accordance with the U.S. Department of the Treasury Overview of the Final Rule in the pages identified in the Attachment. Approval of the projects and referenced allocations below, and subsequent disbursement are contingent upon adherence with the County's approved Community Project Guidelines, the United States Treasury guidelines and the executing of the Certification and Acknowledgment of American Rescue Plan Funds County form, Agreement and any other documents required by the County. The County hereby authorizes the signing of an approved ARPA funding Agreement upon completion by the recipients.

Revenue:	Lancaster County General Fund Revenues 6311-A-A1111-45050	\$2,330,393.39
Expenditures:	Lancaster County General Fund Expenditures Other Professional Services A1111-A-45051-7318	\$2,330,393.39

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf Purchasing, to approve the following:

Contract Award With: Global Solutions Group
Oak Park, MI

Purpose: To provide all County departments access to scanning services. Costs associated with this request are to cover projects currently identified within the Register of Wills, Clerk of Courts, Office of Aging and Facilities Management departments.

Amount/Term: \$2,330,393.39 for a one-year base period from March 1, 2023 through February 28, 2024 with two one-year options to extend.

Funding: ARPA funding which was approved through Resolution No. 25 of 2023 on March 8, 2023.

Motion passed unanimously.

The Commissioners appreciated suggestions offered by Mr. Acosta-Velez, Lancaster City Resident, regarding homelessness in Lancaster city.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 9:57 a.m.

Motion passed unanimously.

Respectfully submitted,

Lydia Kovalchuk, Executive Assistant
Commissioners' Office