

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY LAND BANK AUTHORITY
FEBRUARY 23, 2021
VIA ZOOM VIDEO CONFERENCING
28 PENN SQUARE, SUITE 200
LANCASTER, PA 18603**

The members of the Board of the Lancaster County Land Bank Authority met Tuesday, February 23, 2021. The Board meeting was held via the Zoom Platform.

Members of the Board in attendance: Jim Eby, Dennis Groff, Ed Fisher, Jim Williams, Gerald Robinson, and Laura Lyon Slaymaker.

Staff members present were:

Matthew Sternberg, Executive Director; Terry Danforth, Tenant Services Director; Justin Eby, Deputy Executive Director; Aimee Tyson, Planning & Compliance Manager; Michaela Allwine, Housing Programs Manager; Glenda Machia, Resource Development Manager; Steve Kaufhold, Technical Resources Coordinator; Audrey Steinmetz, Tenant Services Manager, and Marian Joyce, Secretary.

Mr. Jim Eby called the meeting to order at 4:17 p.m.

Public Comments – None

Minutes of the January 26, 2021 meeting were approved. The motion was made by Mr. Groff, second by Ms. Lyon Slaymaker, and unanimously accepted.

Communications – None

Executive Director's Report:

Mr. Sternberg stated that Mr. Jim Eby Chair had asked for the Auditor to review the most recent Audit with the Board. However, the available audit is for 2019 which was delayed due to Covid-19. Since it is the 2020 edition that Mr. Eby wishes to review, it has been decided to wait until the latter is available.

Ms. Michaela Allwine, Housing Programs Manager, provided a project status update for properties in Denver, Manheim, and Columbia.

Mr. Jim Eby, Chair, suggested calling a Project Review Meeting to get member-input for the Denver Main Street property once the Technical Analysis Report has been reviewed. Ms. Allwine noted that the Authority wishes to reassess with the Architect since much more construction is needed than originally planned.

The Financial Report for the month of January 2021 was approved on a motion by Mr. Robinson, second by Mr. Williams and unanimously accepted.

Committee Reports – None

Unfinished Business – None

New Business – None

Other Business: Mr. Jim Eby announced that the next meeting of the Board of the Lancaster County Land Bank Authority is expected to be held Tuesday, **March 23, 2021** at **4:00 p.m.**

The meeting was adjourned at 4:26 p.m.

Marian C. Joyce, Secretary