

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
FEBRUARY 22, 2022
28 PENN SQUARE, SUITE 200
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, February 22, 2022, after the 4:00 PM meeting of the Lancaster County Land Bank Authority. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Jim Eby, Jim Williams, and Melinda Kaufman.

Staff members present were: Justin Eby, Executive Director; Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Audrey Steinmetz, Tenant Services Manager; Rachel Valmonte, Compliance Manager; Jocelynn Ritchey, Manager Planning & Resource Development; Sean Krumpe, Acquisition & Rehabilitation Program Coordinator; Deb Jones, *Human Services Director & Lancaster County Homeless Coalition*; Jody Heinrich, Melina Godshall, and Marjorie Shaffer from *Lancaster County Homeless Coalition*; and Marian Joyce, Secretary.

Also in attendance: Tim Stuhldreher, Editor from *OneUnitedLancaster.com*; Hilda Sierra Marrero; Kevin Progar, Senior Project Manager from *UPMC*; and Kevin Ressler, CEO, *United Way of Lancaster*.

Mr. Fisher called the meeting to order at 4:50 p.m.

Public Comment – None

Minutes of the January 2022 meeting were approved. The motion was made by Mr. Jim Eby, second by Mr. Jim Williams and unanimously accepted.

Communications - None

Report of the Executive Director is attached hereto, and made a part hereof. Mr. Justin Eby updated Board members on the ERAP Rent Relief program, additional staff hires to handle walk-in clients and process payments, and an ongoing evaluation of the newly created hotel policy.

The Financial Reports for the months of November and December 2021, and January 2022 were approved on a motion by Mr. Williams, second by Mr. Jim Eby, and unanimously accepted. Mr. Brightbill provided background on Voucher Utilization.

Committee Reports – None

New Business:

1) The Board approved a Service Delivery Agreement by and between *UPMC for You, Inc (UPMC)* and the *Lancaster County Housing Authority*. Mr. Justin Eby introduced Mr. Kevin Progar, Senior Project Manager from *UPMC (attending virtually)*. Mr. Progar stated that *UPMC* is excited to partner with the Authority Staff to continue the impressive work to get ERAP Program funding out. Lancaster is one of 6 counties in Pennsylvania piloting a drop in center for ERAP Clients to connect people to the program, help with transport and limit any barriers to access. He and Mr. Justin Eby answered questions from Mr. Tim Stuhldreher, Editor from *OneUnitedLancaster.com*. The motion to approve was made by Mr. Jim Williams, second by Mr. Jim Eby, and unanimously accepted. (A copy of said Resolution [FEB 22 #1] is attached hereto, and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Lancaster County Housing Authority to authorize the Executive Director to execute a Service Delivery Innovation Agreement with *UPMC for You, Inc*.

Other Business:

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, March 22, 2022, at approximately 4:30 p.m.

The meeting was adjourned at 5:03 p.m.

Marian C. Joyce, Secretary