

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, FEBRUARY 7, 2017**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Dennis P. Stuckey, Chairman**  
**Joshua G. Parsons, Vice Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**E. William Peters**  
**INTERIM CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

**Claudia Shank, Esquire**  
**ASSISTANT COUNTY SOLICITOR**

Also present were:

**George Alspach**  
**CONTROLLER'S OFFICE SOLICITOR**

**Amy Campbell, Director of Quality Assurance**  
**CHILDREN AND YOUTH AGENCY**

**Bruce Clark, Resident**  
**NEW HOLLAND**

**Charles Douts, Director**  
**FACILITIES MANAGEMENT**

**Lawrence George, Executive Director**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Randy Gockley, Coordinator**  
**EMERGENCY MANAGEMENT AGENCY**

**Brian Hurter**  
**CONTROLLER**

**David Kilmer, Executive Director**  
**SOUTH CENTRAL TRANSIT AUTHORITY**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Laura Kratz, Intern**  
**EMERGENCY MANAGEMENT AGENCY**

**David Mueller, Director**  
**JUVENILE PROBATION**

Commissioner Stuckey called the meeting to order at 10:00 a.m.

Commissioner Stuckey announced that the Board of Commissioners met in Executive Session on Monday, February 6, 2017 at 9:40 a.m. to discuss the Gilchrist/Valentino case, potential litigation and personnel matters.

Commissioner Stuckey announced the postponement of approval of the January 24, 2017 Work Session Minutes and January 31, 2017 Work Session Minutes.

Commissioner Stuckey announced that there will be no Work Session held on Tuesday, February 28, 2017 and there will be no Commissioners' Meeting held on Wednesday, March 1, 2017.

1. Mr. Kilmer, Executive Director, presented a Grant Agreement and Termination of a Medical Assistance Transportation Program Agreement on behalf of the South Central Transit Authority.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017 and Resolution No. 8 of 2017 dated February 8, 2017.

2. Mr. Gockley, Coordinator, presented a Grant Agreement on behalf of the Emergency Management Agency.

-Continued-

**Lancaster County Commissioners' Work Session  
Tuesday, February 7, 2017**

Mr. Gockley introduced Laura Kratz who is an intern at the Emergency Management Agency.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

3. Ms. Campbell, Director of Quality Assurance and Mr. Mueller, Director, presented Agreements on behalf of the Children and Youth Agency and Juvenile Probation.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

4. Mr. George, Executive Director, presented Amended Agreements on behalf of Behavioral Health/Developmental Services.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

5. Mr. George, Executive Director, presented a Human Services Development Fund Agreement on behalf of Behavioral Health/Developmental Services.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

6. Mr. Knepper, Director, presented a Contract of Sale of Agricultural Conservation Easement on behalf of the Agricultural Preserve Board.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

7. Mr. Douts, Director, presented an Access Agreement on behalf of Facilities Management.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated February 8, 2017.

8. Mr. Hurter, Controller, addressed the Board on East Lampeter Township Tax Collector Jeffrey Cutler's failure to remit the taxes owed to the County for 2014, 2015 and 2016 in a timely fashion. Mr. Hurter stated the amount that Mr. Cutler reported is higher than what he had turned over to the County. Mr. Hurter believes that Mr. Cutler still owes money to the County, East Lampeter Township and taxpayers. He added that he believes there are numerous taxpayers who have double paid that have not received their money back from Mr. Cutler. Mr. Hurter said from the information that he has right now it appears that Mr. Cutler does not have enough funds in his account to make payments to the County and East Lampeter Township or to refund taxpayers.

Upon discussion, it was the consensus of the Board for Mr. Hurter to assemble the final amounts owed and begin the process to enter a judgment against Mr. Cutler and/or the Surety Company. Further, if the Surety revokes Mr. Cutler's bond, it is possible that the East Lampeter Township Tax Collector position will be declared vacant.

9. Ms. Johnson, Assistant Chief Clerk, presented the February 8, 2017 Commissioners' Meeting Agenda noting there will be a Presentation of a Proclamation for Black History Month.

10. On motion of Commissioner Lehman, seconded by Commissioner Parsons, the meeting was adjourned at 11:15 a.m.

Motion passed unanimously.

Respectfully submitted,

Heather E. McDevitt, Executive Assistant  
Commissioners' Office