

**LANCASTER COUNTY YOUTH INTERVENTION CENTER**  
**BOARD OF MANAGERS MEETING MINUTES**  
**FRIDAY, FEBRUARY 3, 2023**

The meeting was called to order by Commissioner Ray D'Agostino at 10:00 a.m. followed by the Pledge of Allegiance in the Public Meeting Room at the Lancaster Administrative Office Building.

Board Members present at today's meeting were:

Ray D'Agostino, Commissioner  
John B. Trescot, Commissioner  
Lisa Colón, Controller  
Theresa Stauffer, Detective, Northern Lancaster Co. Regional Police Dept.  
Christina Hausner, Resident  
Mark Korman, Resident  
Donald Geiter, Resident  
Sherry Lupton, Resident  
Mary Glazier, Resident

Not Present: Joshua G. Parsons, Commissioner

Also, present were:

Robert Devonshire, Director, Facilities Management  
Drew Fredericks, Director, Youth Intervention Center  
Bryan Hubbard, Program Coordinator, Youth Intervention Center

Commissioner D'Agostino requested that the November 4, 2022, board minutes be approved as circulated. Commissioner Trescot moved to approve. Donald Geiter seconded. The motion passed unanimously.

Drew Fredericks, Director, Youth Intervention Center, provided the Operations Report to the Board. Mr. Fredericks stated that the overall issue the Center is encountering are staff shortages and lengthy stays due to the complex nature of certain cases and the shortage of juvenile beds throughout the state.

He noted that the detention population has seen a dramatic increase over the last several weeks as well as length of stays. Mr. Fredericks stated that they continue to receive referrals for youthful offenders.

Hiring for detention has been steady but hiring for the shelter residents continues with staff shortages. They hope to get qualified applicants. Mr. Fredericks noted that there are staffing shortages at other facilities which causes residents to stay at YIC until a bed becomes available, which creates a bottleneck.

Mr. Fredericks reported the P.U.L.S.E. evening treatment center served 25 participants and had 12 new admissions with almost full staffing. In addition, the P.U.L.S.E. evening program will reopen

in March. Mr. Fredericks noted that staffing needs for the evening treatment program have stabilized. Nicole and her team are reviewing a performance improvement plan.

As reported at the November 4, 2022 Board meeting, there is continued interest in opening a day treatment program to coincide with the evening program. Mr. Fredericks stated that he met with JPP, CYA, Larry George, and the School District of Lancaster to discuss an educational plan and space needs for a foundation and next stage of development. Mr. Fredericks will bring information and associated costs of a program to the next Board meeting for review. He stated that with the Board's approval he would look to start next Fall.

Mr. Fredericks reported that he received a very good report on the Prison Rape Elimination Act (PREA) Audit held on October 18-19. He noted that YIC met all 40 standards and exceeded three. The audit reflected YIC as one of the top three detention centers ever audited. The next PREA audit is in three years.

Mr. Fredericks referenced the grand jury report issued December 2022 regarding the Delaware Detention Center that closed in March 2021. Mr. Fredericks sent a copy of the grand jury report to each Board member for their review. He noted that the report showed that the facility closed due to complacency and lack of oversight which enabled violence, physical abuse, and harassment. Mr. Fredericks stated that the Attorney General's office has reached out to him to review our facility as a model.

Bryan Hubbard, Program Coordinator, YIC, provided the Juvenile Services Report to the Board. The Juvenile Services Report consists of updates from the Counseling Team; Educational; Recreational and Religious Programs, and Medical Services Reports.

The Counseling Team consists of Bryan Hubbard, Program Coordinator; Amy Bitner, Case Manager; Brandee Jason, Adolescent Therapist, and they also contract with Hugh Smith and Associates. Sandy Padron from Hugh Smith and Associates is there one day a week. Currently, there is a posting for a second Adolescent Therapist position to help offset and share the load so that not all of the counseling responsibilities fall on Brandee and gives some residents another listening ear to help support them. Mr. Hubbard noted that of the twelve residents currently in the shelter, the majority have six or more psychotropic medications. Mr. Hubbard noted that they are looking to return mental health services to all in person if at all possible.

Mr. Hubbard reported that the Counseling Team is moving forward with training for supervisors and administrative staff to build the Trust-Based Relational Intervention (TBRI) program/council. The council has committed to meet the needs of kids who have experienced trauma. The two topics for this mental care are self-care, and self-awareness.

Mr. Hubbard reported that the technology upgrade with the Dyknow monitoring software has been completed and implemented. This enables staff to have a better idea of what the residents are doing on their devices at all times and making sure the network is up to speed with the necessary

filtering parameters. Any resident distracted by off topic tasks on their device are redirected by the monitoring software and get back on task. All Keystone and Access testing was completed for the students that needed it. PSSA testing will take place in April.

Mr. Hubbard noted that several volunteers and staff contributed to a memorable holiday season with creative holiday themed activities, including special meals, treats, and visits on Thanksgiving and Christmas day.

Mr. Hubbard highlighted “Miss Carol” from the Lancaster Creative Factory for working with the detention residents to create the STRIVE mural that has meaning and significance to the residents’ creative expression.

Mr. Hubbard stated that there has been an uptick in residents who are coming into the facility who already have their GED or high school diploma. This has created a tricky dynamic for staffing because of the requirement to have all residents remain in the classroom. Right now, the students with a diploma sit right outside the classroom area for online learning for job training and other learning modules.

Mr. Fredericks presented the Administrative Report. He noted that staff is receiving trauma centered training to provide them with a deeper understanding of trauma and its effects on mental health and the exhibited behavior because of that. Mr. Fredricks stated that staff is refocusing on motivational interviewing again on TBRI as Bryan Hubbard referenced earlier. This training will enable staff to strengthen relationships to build rapport with the residents.

Robert Devonshire, Director of Facilities Management, gave an update on the Facility Management Report. He said that Facilities Management currently has two openings. Both positions are posted and being backfilled by staff. In 2022, Facilities closed out 288 work orders. Mr. Devonshire stated that they are keeping the building warm and getting the mowers and mulching projects ready for Spring.

Lisa Colón, Controller, presented the Financial Report as of December 31, 2022. The increase in revenue is approximately \$898,524.61. Actual expended to date for personnel services is \$5.5 million, \$109,764.94 for supplies, \$893,461.06 for purchased services, and \$4,850 for capital expenditures. The total actual expenditures are under budget for the year. Controller Colón noted that revenues are under budget and Mr. Fredericks agreed that there have been payment delays from the state, and he will contact CYA regarding this.

In new business, Board members discussed the challenges in maintaining space and staffing with the uptick in resident population. In addition, there is an increase in length of stay due to a higher number of youthful offenders and complex cases. Mr. Fredericks stated that they are navigating the changing dynamics and looking to increase staffing to include additional teachers and case manager liaisons from the School District of Lancaster. Everyone agreed the facility is no longer

a temporary resident 30+ day average but a year or longer. In addition, there are residents with a dual status in which they are under both JPP and CYA adjudicated supervision.

Donald Geiter moved to adjourn the meeting at 10:55 a.m. Commissioner Trescot seconded. The motion passed unanimously. The next meeting is May 5, 2023, at 10:00 a.m.

Respectfully submitted,

Lisa Colón, Controller  
Secretary of the YIC Board of Managers