Minutes of February 2, 2018
Lancaster County Youth Intervention Center
Board of Managers Meeting

Attendees

<table>
<thead>
<tr>
<th>Commissioner Joshua Parsons</th>
<th>John Tardibuono, Lancaster County Community</th>
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<tr>
<td>Commissioner Dennis Stuckey</td>
<td>Karen Wynn, School District of Lancaster</td>
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<td>Commissioner Craig Lehman</td>
<td>Todd Haskins, PrimeCare Medical</td>
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<td>William Peters, Chief Clerk</td>
<td>Denise Gemzik-Jemiola, PrimeCare Medical</td>
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<td>Brian Hurter, Controller</td>
<td>Amy Bitner, YIC Case Manager</td>
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<td>Chris Hausner, Solicitor</td>
<td>Kelly Decker, YIC Business Administrator</td>
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<td>Isaac Gaylord, Assistant Solicitor</td>
<td>Jenifer Horn, YIC Training Coordinator</td>
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<td>Assistant District Attorney Trista Boyd</td>
<td>Bryan Hubbard, YIC Program Coordinator</td>
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<td>David Mueller, Chief Juvenile Probation Officer</td>
<td>Nicole Katherman, PULSE/ETC Program Director</td>
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<td>Rick Kastner, Executive Director, Drug and Alcohol Commission</td>
<td>Joseph Scannapieco, YIC Shelter Program Director</td>
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<td>Crystal Natan, Executive Director, Children &amp; Youth Agency</td>
<td>Drew Fredericks, YIC Director</td>
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<td>Charlie Douts, Jr., Director Facilities Management Department</td>
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<td>Dr. Mary Glazier, Millersville University</td>
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I. Call to order – 10:00am

II. Approval of February 2, 2018 meeting minutes.

III. School District of Lancaster Report – Bryan Hubbard
   a. New dyad structure for school year is going well

IV. PrimeCare Report – Todd Haskins and Denise Gemzik-Jemiola
   a. Consistent staffing
   b. Dodged flu cases in-house

V. Contracted Services – Drew Fredericks
   a. Reviewed end of the year stats
   b. Pending RFP for food and medical services

VI. Facilities Management Department Report – Charlie Douts, Jr.
   a. Lost a staff to YIC who was a previous YIC employee, resulting in 1 vacancy

VII. Case Manager Report – Amy Bitner
    a. New MA regulations requiring a new evaluator for psychiatric evaluations
       i. Dr. Herman through TeamCare contracted with CYA and JPO

VIII. PULSE/ETC – Nicole Katherman
     a. Consistent referral numbers
     b. Conducted a girl’s round for PULSE. Will do another round in Spring

IX. Program Coordinator – Bryan Hubbard
    a. Tours and Presentations review
    b. Operation Deterrence review
    c. Shelter trips review
    d. New chaplain

X. Director’s Reports – Drew Fredericks
    a. Lower numbers in Detention as a result of the holiday season and due to statewide initiatives to divert juveniles from Detention
i. Luzerne County “Cash for Kids” scandal resulted in new risk assessment tools
ii. Admissions for serious offenses and absconding rather than technical violations
b. Discussed the direct file process
c. Discussion opioid epidemic – Not affecting Detention at this time, but are prepared just in case
d. Shelter female Unit is full, lower numbers in the boy’s Unit
e. Expenditures report
f. Overtime due to Constant Watches and Vacancies
   i. Difficulties in getting qualified applicants
   ii. Difficulties getting Adolescent Therapist position filled

XI. Other Business
   a. Interview for the Adolescent Therapist position next week
   b. Security system upgrade has begun
   c. Another great annual inspection
   d. Discussed OCYF’s new practice regarding resident allegations and staff safety plans

XII. Meeting adjourned—10:55am