

COUNTY COMMISSIONERS' WORK SESSION MINUTES
TUESDAY, JULY 5, 2022

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
John B. Trescot
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
COUNTY ADMINISTRATOR/CHIEF CLERK

Tammy Moyer
DEPUTY CHIEF CLERK

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also present were:

Heather Adams
DISTRICT ATTORNEY

Mike Armer, Deputy Director
PURCHASING

Leigh Bardell, Portfolio Manager
EDC FINANCE CORPORATION

Natalie Carlin
LANCASTER COUNTY RESIDENT

Will Clark, Director for Land Use & Transportation
PLANNING DEPARTMENT

Robert Devonshire, Director
FACILITIES MANAGEMENT

Crystal Natan, Executive Director
CHILDREN & YOUTH AGENCY

Tom Lisi
LNP REPORTER

Cheri Modene, Director
JUCENILE PROBATION & PAROLE SERVICES

Jacquelyn Pfursich
COUNTY COLICITOR

Chris Reed, Assistant Court Administrator
COURT ADMINISTRATION

Steve Roy, Fire Chief
LANCASTER TOWNSHIP

Linda Schreiner, Director
PURCHASING

Cheryl Steberger, Warden
PRISON

Susan Stewart, Manager, Project Management & Application Support Manager
INFORMATION TECHNOLOGY

Scott Standish, Executive Director
PLANNING DEPARTMENT

Tim Stuhldreher, Writer
ONE UNITED LANCASTER

Nathan Strubel, Senior Buyer
PURCHASING

**Toni Warfel, Inmate Services Supervisor
PRISON**

**Ed Whatley, Vice President
CGL**

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced an executive session was held on June 29, 2022, at 2:30 p.m. to discuss possible litigation and on July 5, 2022, at 9:31 a.m. to discuss a real estate matter.

Commissioner D'Agostino announced approval of the June 28, 2022, Work Session Minutes.

Commissioner D'Agostino announced there is no Work Session scheduled for Tuesday, July 19, 2022, and no Commissioners' meeting scheduled for Wednesday, July 20, 2022.

1. Ms. Bardell, Portfolio Manager, presented Resolution No. 62 of 2022: Next Generation Farm Loan with Nathan and Rosanne Brubaker;
Resolution No. 63 of 2022: Next Generation Farm Loan with John and Mary King.
Resolution No. 64 of 2022: Next Generation Farm Loan with Jason and Briana Landis.
Resolution No. 65 of 2022: Next Generation Farm Loan with Leonard and Christine Nolt.
1. Ms. Adams, District Attorney, presented an agreement with Higher Information Group, Inc.
2. Ms. Warfel, Inmate Services Supervisor and Ms. Steberger, Warden, presented an agreement with Patrick Zirpoli, LLC.
3. Mr. Armer, Deputy Director and Ms. Steberger, Warden, presented a contract renewal award to Oasis Management Systems, Inc.

The commission rate paid to the County from revenue generated at the prison commissary is going from one of the highest around to the lowest. Commissioner D'Agostino asked for the cost of the items and potential loss of revenue so the board can make an informed decision. He said the fact that inmates can buy items in the commissary for less than the average county employee or citizen and the fact that the County is losing money because the County must pay for the prison, the upkeep and the running of the store, he is not in favor of reducing it to 35 percent. He said he could maybe see 40 percent and maybe the rest of the reduced revenue could be made up by the new web ordering. Fees help offset costs, they don't make up the entire cost of providing a service, but those who use the service often pay fees to help.

Mr. Stuhldreher had questions about the amounts. Ms. Steberger said she will get more clarification tomorrow for the different options and what they are.

4. Ms. Pfursich, County Solicitor and Ms. Stewart, Manager, Project Management & Application Support Manager, presented the second extension of the intergovernmental agreement with the City of Lancaster.
5. Mr. Standish, Executive Director, and Mr. Clark, Director for Land Use & Transportation, presented work order #1 with the Pennsylvania Department of Transportation.
6. Ms. Standish, Executive Director and Mr. Clark, Director for Land Use and Transportation, presented an agreement with RETTEW.
7. Ms. Natan, Executive Director and Ms. Modene, Director, presented a memorandum of understanding (MOU) with the Court of Common Pleas and the Pennsylvania Department of Human Services.
8. Ms. Natan, Executive Director and Ms. Modene, Director, presented agreements.
9. Mr. Strubel, Senior Buyer and Ms. Natan, Executive Director, presented a contract award with Bethany Christian Services.
10. Mr. Armer, Deputy Director, Mr. Devonshire, Director and Ms. Steberger, Warden, presented a contract award with CGL Companies, LLC for owner's Representative Services for the construction of a new correctional facility.

Mr. Armer said CGL Companies from Atlanta, Georgia, was not the lowest in costs received, but the evaluation committee felt the overall technical expertise in correctional facilities justified the cost associated with the experience that would be brought to this project.

Commissioner Parsons said his inclination is to go with the other company from Lancaster County because they could be on-site but he trusts the recommendation from the evaluation committee.

Ms. Steberger said she visited Franklin County where CGL built that correctional facility and is very confident in the committee's selection of CGL.

Lancaster County Commissioners' Work Session
Tuesday, July 5, 2022

Mr. Devonshire said the needs assessment must be completed first before they will know how much the project will

Mr. Whatley discussed scope of services, the RFP process and answered questions from the Commissioners.

Commissioner Trescot said whether a Lancaster County company was awarded the project, the in-project cost was going to be the same. He said spending \$150 million with the expertise CGL brings is the right way to spend the money.

Commissioner D'Agostino stated that his inclination is to also go with a local firm for projects if possible. However, it sounds like the recommended firm is providing more services themselves which were outlined in the Scope of Services of the RFP than the local firm since they have more expertise in this field. This was confirmed by members of the Evaluation Committee.

Mr. Stuhldreher and Mr. Lisi asked questions about the projects.

11. Mr. Devonshire, Director, presented a bid award to Road-Con, Inc.

12. Ms. Moyer, Deputy Chief Clerk, presented ARPA requests from Conestoga Fire Company, East Cocalico Police Department, Lafayette Fire Company, Lancaster EMS, Lancaster Township Fire Company, Mastersonville Fire Department and West Lampeter Township.

After discussing each of the requests, the Commissioners were reluctant to give ARPA dollars to projects that mostly serve a single municipality. The fire station was an exception because it will serve the new county prison.

Ms. Carlin said she supports all the suggestions for ARPA funding because she works with people who need the services of fire and EMS.

Mr. Stuhldreher had questions about the project.

Mr. Roy provided background on the fire station project. He said Lancaster Township contributes between \$500,000 and \$600,000 a year to the department, pay all their operational expenses and put money away for apparatus.

Commissioner Parsons said he wants more information on ARPA's eligibility requirements for the project and discuss a reduced request for the amount.

13. On motion of Commissioner Parsons, seconded by Commissioner Trescot, to appoint Dr. Stuart Savin to the Workforce Development Board for a three-year term, ending June 30, 2025.

Motion passed unanimously.

14. Ms. Moyer presented July 6, 2022, Commissioners' meeting agenda. She said there will be a presentation from Northwest EMS and discussion on the ARPA request for the fire station.

Mr. George commented that the County had a successful opening of the pool this past weekend and credited Mr. Devonshire with making that happen.

Ms. Carlin had questions about changes to her polling location.

15. On motion of Commissioner D'Agostino, seconded by Commissioner Parsons, the meeting was adjourned at 11:44 a.m.

Motion passed unanimously.

Respectfully submitted,



Lynn Commero, Administrative Secretary
Commissioners' Office