

**Salary Board
Meeting Agenda
September 12, 2022**

1. Call to Order
2. Minutes of the August 15, 2022, meeting.
3. **Court Administration (Domestic Relation)- Mark Dalton** **1:30 p.m.**
 - a. Request approval to reclassify, post, and fill three vacant conference officer positions, (500747, 504198, and 500768), CAP Grade 80, to conference officer senior positions, CAP Grade 82, effective September 12, 2022.
4. **BHDS- Judith Erb** **1:35 p.m.**
 - a. Request approval to hire applicant (82791) above the start rate for Clerical Specialist I (503002), Grade N10, with a wage of \$15.31 per hour, or \$29,854.50, effective September 12, 2022. The minimum/maximum for this grade is \$24,004.50/\$40,033.50.
 - b. Request approval to hire applicant (81410) above the start rate for Clerical Specialist II (502418), Grade N11, with a wage of \$15.82 per hour, or \$30,849.00, effective September 12, 2022. The minimum/maximum for this grade is \$24,999.00/\$41,671.50.
5. **Children and Youth – Crystal Natan** **1:40 p.m.**
 - c. Request approval of a 5% increase for the promotion of employee 24937 from Caseworker Senior, CYA Grade 74, to Program Planner, Grade E13, effective September 12, 2022.
6. **Controllers – Lisa Colon** **1:45 p.m.**
 - d. Request approval to simultaneously eliminate one (1) Junior Accountant position (500210), Grade N17, and create, post, and fill one (1) Account Clerk Senior position, Grade N13, effective September 12, 2022.
7. **District Attorney – Heather Adams** **1:50 p.m.**
 - e. Request approval to reclassify position 500979 from ADA I, TM2 Grade 51, to Unit Manager, Grade E24, effective September 12, 2022.
8. **Office of Aging– Lon Wible** **1:55 p.m.**
 - f. Request approval to post and fill one (1) full-time Caseworker position (00501245) that has been vacant for more than one year.
9. **Property Assessment—Craig Haertter** **2:00 p.m.**
 - a. Request approval to increase the per diem rate for the Board of Assessment Appeals from \$150 to \$200 for each member, when listening to appeals or in appeal sessions, effective September 12, 2022.

10. Voter Registration – Christa Miller

2:05 p.m.

- a. Request approval to hire applicant (82868) above the start rate for Assistant Elections Director (500107), Grade N25, at an annual rate of \$58,000, with an additional week of vacation years 1-5, effective September 12, 2022. The minimum/maximum for this grade is \$44,109/\$73,495.50.

11. Youth Intervention Center- Drew Fredericks

2:10 p.m.

- a. Request approval to simultaneously create, post, and fill one (1) full-time Youth Care Worker-PULSE position, Grade N17, and eliminate three (3) part-time Youth Care Worker positions (501471,501472, and 501483), Grade N17, effective September 12, 2022.
- b. Request approval of a 5% increase for the promotion of employee 25354 from Detention Youth Care Worker, AFS Grade 26, to Youth Care Worker-Supervisor, Grade N22, effective September 12, 2022.

12. Human Resources- Michelle Gallo

2:15 p.m.

- a. Request approval to increase the start rates only for grades N5-N14 and E5 to \$15.00, effective September 26, 2022. Employees currently below \$15.00/hour will receive an increase up to the new start rate of \$15.00/hour.
- b. Request approval and implementation of the A-AA Wage Scale structure as outlined in the Draft Labor Grade Table, Exhibit A, effective December 19, 2022.
- c. Discuss implementation of Compensation Plan market adjustments.

13. Presentation of Reports (Exceptional Review Allocations)

14. Good of the Order

15. Adjourn

16. Next Meeting: Monday, October 3, 2022