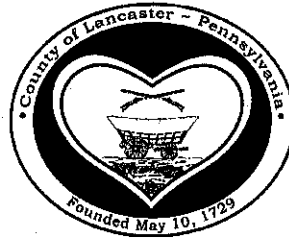


LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, April 15, 2020

9:15 a.m. – Conducted Remotely Via Lifesize™ Application



The Commissioners' Public Meetings are currently being conducted remotely during the COVID-19 pandemic State of Emergency declaration. The public is invited to view and participate in a live, moderated broadcast. Public is encouraged to submit questions for the Board in advance of the meeting by e-mailing commissioners@co.lancaster.pa.us. In addition, during the meeting livestream, the public is also invited to submit questions by following the link <https://stream.lifesizecloud.com/extension/1428173/d5548e95-91e3-4345-84de-cf20c482d12> to view and participate in the meeting. Please sign in with your first and last name and include municipality as well. Due to a slight delay during the broadcast, submitting questions online as early as possible is strongly encouraged..

1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of the January 15, 2020 Commissioners' Meeting Minutes, March 11, 2020 Commissioners' Meeting Minutes, March 25, 2020 Commissioners' Meeting Minutes, April 1, 2020 Commissioners' Meeting Minutes and April 8, 2020 Commissioners' Meeting Minutes.
4. Executive Session Announcement
5. Old Business:
 - a. **Re-announcements:**
 - The Commissioners' Work Session scheduled for Tuesday, April 21, 2020 has been cancelled.
 - There is no Work Session scheduled for Tuesday, April 28, 2020, and there is no Commissioners' Meeting scheduled for Wednesday, April 29, 2020.
6. New Business:
 - a. **Resolution No. 28 of 2020 – Endorsement of Concept to Advance the Schuylkill to Susquehanna Greenway**
Scott Standish, Executive Director, Planning Commission
Michael Domin, Principal Planner, Planning Commission

"continued"

- b. **Planning Commission – Letter of Amendment to Master Agreement No. 521160 with the Pennsylvania Department of Transportation for Increased Funding for Transportation Planning and/or Programming**
Scott Standish, Executive Director, Planning Commission
- c. **Public Defender's Office – Grant Application with Pennsylvania Commission on Crime and Delinquency for General Government Operations Funding**
Christopher Tallarico, Chief Public Defender
Dale Brubaker, Grant Specialist
- d. **District Attorney's Office – Grant Application with the Pennsylvania Commission on Crime and Delinquency for Funding to Fight Sex Trafficking in Lancaster County**
Dale Brubaker, Grant Specialist
- e. **Amendment to 2020 Salary Administration Plan re. Hiring Freeze**
Lawrence George, Chief Clerk
- f. **Non-Disclosure Agreement with the Pennsylvania Department of Health for the Release of COVID-19 Data**
Phil Colvin, Director, Emergency Management Agency
- g. **Authorization to Sign Non-Disclosure Agreement with the Pennsylvania Department of Health for the Release of COVID-19 Data**
Phil Colvin, Director, Emergency Management Agency

7. Business from Guests – Public Questions and Comments

8. Adjourn

Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website.

RESOLUTION NO. 28 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, the Schuylkill to Susquehanna (S&S) Greenway is a proposed multi-use trail corridor comprised of the Northwest Lancaster County River Trail, the Enola Low-Grade Trail, and the Chester Valley Trail, located in Montgomery, Chester, and Lancaster counties; and

WHEREAS, the building of the S&S Greenway is a significant regional accomplishment, meeting the criteria to be recognized by the Department of Conservation and Natural Resources as a "Major Greenway Corridor"; and

WHEREAS the S&S Greenway will link "The Circuit Trails" network of Greater Philadelphia with trail corridors in the Lower Susquehanna River Valley; and

WHEREAS, the S&S is part of a well-planned transportation system that provides a diversity of transportation alternatives to the automobile and makes mobility safe and accessible to all residents regardless of age, income or ability; and

WHEREAS, the S&S Greenway will provide safe facilities separated from vehicular traffic to encourage bicyclists, walkers, the physically challenged, and other non-motorized users to be more active and spend time outdoors, thereby improving their fitness and health; and

WHEREAS, the S&S Greenway, by offering access to natural, cultural and historical sites, will bring health and economic benefits to counties, municipalities and businesses in the region; and

WHEREAS, *places2040*, the new comprehensive plan for Lancaster County, Pennsylvania, calls for local governments to think beyond their individual municipal boundaries, increase opportunities to hike, bike, and enjoy nature, and encourage the development of non-motorized transportation alternatives; and

WHEREAS, *places2040 and the Lancaster Active Transportation Plan* identify the Enola Low Grade as a priority corridor for connectivity, alternative transportation, and outdoor recreation.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, do hereby resolve, that the County of Lancaster endorses the concept of advancing the S&S Greenway and encourages our municipalities and neighboring counties to do the same.

"continued"

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Circuit Coalition, the Governor of the State of Pennsylvania, the Pennsylvania Department of Transportation, the Pennsylvania Department of Conservation and Natural Resources, and the municipalities of Lancaster County, PA.

ADOPTED this 15th day of April, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Joshua G. Parsons, Chairman

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: April 15, 2020

Ray D'Agostino, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

4/15/20

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Scott W. Standish, Executive Director
 Department: Planning
 Date: 03/12/2020

Board Action Requested: Approve Resolution of Support for the regional trail initiative creating the Schuylkill to Susquehanna (S&S) Greenway
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address):

Proposed Program Budget Information:

Service	2020/2021 Amount to be Approved	2019/2020 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
N/A	N/A	N/A	N/A	N/A	N/A

Term of Contract: N/A
Budget Comments: N/A

Program Information/Description of Service:

- The Pennsylvania Environmental Council (PEC) was hired by DCNR to facilitate large, regional trail connections throughout PA.
- DCNR (and PennDOT) give funding and technical assistance priority to trails that are designated "Major Greenway Corridors."

- DCNR has determined that connecting the Northwest River Trail and the Enola Low Grade Trail with the Chester Valley Trail qualifies as a Major Greenway Corridor.
- Part of the designation process requires that the counties involved in creating these Major Greenway Corridors adopt a resolution of support for the designation.
- Staff from Montgomery, Chester, and Lancaster counties have agreed to ask their Boards of Commissioners to consider adopting a resolution of support for the regional trail initiative.
- Connecting the Northwest River Trail and the Enola Low Grade Trail in Lancaster County with the Chester Valley Trail in Chester and Montgomery counties has the potential to linking Columbia Borough to the City of Philadelphia, via the Schuylkill River Trail.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

03/25/2020

To take official action on this item?:

Scott W. Standish, Executive Director

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Michael A. Domin, Principal Countywide Planner

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Scott W. Standish, Executive Director

Michael A. Domin, Principal Countywide Planner

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On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

Letter of Amendment to Master Agreement No. 521160 With:

Commonwealth of Pennsylvania
Department of Transportation
Harrisburg, Pennsylvania

Purpose:

To increase funding for transportation planning and/or programming for the Lancaster Area Metropolitan Planning Organization in accordance with the Unified Planning Work Program's goals and objectives.

Amount:

Increase the funding allocation by \$272,000.00, for a total amount not to exceed \$5,272,000.00 (80% Federal funding; 10% State funding; and 10% local share funding).

Term:

July 1, 2016 through June 30, 2022. This amendment will become effective once all required signatures are affixed to the document. The term may be extended by letter of amendment and signed by the authorized representatives for single or multi-year extensions, but shall not continue past June 30, 2027.

Authorization to Sign Letter of Amendment:

The Board of Commissioners authorizes Joshua G. Parsons, Chairman, to sign the Letter of Amendment on behalf of the County of Lancaster.

4/15/20

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Scott W. Standish, Executive Director
 Department: Planning
 Date: 4/2/2020

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
Approve cost increase to Master Grant Agreement 521160 for transportation planning and programming for the Lancaster Area Metropolitan Planning Organization.

Provider Information: (Name, Address):
Commonwealth of Pennsylvania Department of Transportation
409 North St.
Harrisburg, PA 17120

Proposed Program Budget Information:

Service	2016 Amount Approved	2020 Amount to be Approved	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Master Agreement to provide funding for transportation planning and/or programming.	Not to exceed \$5,000,000.00	Not to exceed \$5,272,000.00	\$272,000.00	5.44%	80% Federal 10% State 10% Local

Term of Contract: Contract began Jul 1, 2016 and terminates June 30, 2022. Term may be extended by letter amendment, signed by the authorized representatives for single or multi-year extensions, but shall not continue past June 30, 2027.

Budget Comments:

Program Information:

Description of Service:

Purpose of this Agreement to provide funding for comprehensive transportation planning and /or programming. Function is to provide coordination and cooperation in performing transportation planning to meet local, regional, state and federal goals and objectives known as the Unified Planning Work Program (UPWP).

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

4/15/2020

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Scott W. Standish, Executive Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Scott W. Standish, Executive Director

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REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON APRIL 15, 2020

from

Scott W. Standish, Executive Director, Planning Commission

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends						
1.	Commonwealth of Pennsylvania Department of Transportation - Master Grant Agreement - 521160	Contract began July 1, 2016 and terminates June 30, 2022. Term may be extended by letter amendment for single or multi-year extensions, but in no event shall this Agreement continue past June 30, 2027.	Total contract amount not to exceed \$5,272,000.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">5.44%</td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">80% Federal</td> <td style="text-align: center;">10% State</td> </tr> <tr> <td style="text-align: center;">10% Local</td> <td style="text-align: center;"></td> </tr> </table>	5.44%		80% Federal	10% State	10% Local		Purpose is to address comprehensive transportation and to promote cooperative decision-making within their respective jurisdiction by local governments and local, regional, and state agencies.	This Agreement is to meet local, regional, state and federal goals and objectives to a formal, coordinated, comprehensive and continuing planning process carried on cooperatively by local governments, agencies and the state.
5.44%												
80% Federal	10% State											
10% Local												

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Public Defender's Office, to approve the following:

Grant Application With: Pennsylvania Commission on Crime and Delinquency
Harrisburg, Pennsylvania

Purpose: To submit a grant application for General Government Operations funding for assistance in the defense of two pending capital murder cases in Lancaster County.

Amount/Term: Not to exceed \$39,999.00 for the period July 1 2020 through June 30, 2021 (100% State funding).

4/15/20

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Christopher M. Tallarico, Chief Public Defender
 Department: Office of the Public Defender
 Date: April 6, 2020

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
 Approve Office of the Public Defender's grant application to the PCCD for two pending capital cases.

Provider Information: (Name, Address):
 Pennsylvania Commission on Crime and Delinquency
 3101 North Front St.
 Harrisburg, PA 17110

Proposed Program Budget Information:

Service	2020-2021 Amount to be Approved	2019-2020 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information: _____

Description of Service:

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

April 15, 2020

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Christopher M. Tallarico
Dale E. Brubaker

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

Grant Application With:

Pennsylvania Commission on Crime and Delinquency
Harrisburg, Pennsylvania

Purpose:

To submit a grant application for Byrne Justice Assistance Program funding to create a program to fight sex trafficking in Lancaster County. Funding will be used as follows:

- Contractual services to develop a protocol and training program for law enforcement and prosecutors;
- Contractor will create a lead trafficking task force and generate a resource listing of regional services providers for trafficking victims which will be used by law enforcement;
- Emergency shelter care for trafficking victims; and
- Purchase of two mobile monitoring/surveillance tools for law enforcement.

Amount/Term:

Not to exceed \$51,625.00 for the period October 1, 2020 through September 30, 2021 (100% Federal funding).

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Dale Brubaker, Grant Specialist
 Department: District Attorney's Office
 Date: April 8, 2020

Board Action Requested: Approval to submit a grant application
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)

Provider Information: (Name, Address): Pennsylvania Commission on Crime and Delinquency
 P.O.Box 1167
 Harrisburg PA 17108-1167

Proposed Program Budget Information:

Service	2020-2021 Amount to be Approved	2019-2020 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Grant Application	51,625.00				

Term of Contract: Year 1: Oct 1, 2020 to Sept 30, 2021

Budget Comments: N/A

Program Information:

Description of Service:

Approval to submit a grant application to PCCD to fund a project to fight sex trafficking in Lancaster County.
 We are seeking \$51, 625 in funding to create a program to fight sex trafficking in the county. Funding will be used for contractual services to create a protocol and training program for law enforcement and prosecutors. The contractor will also create and lead a trafficking task force (year 1) and generate a resource listing of regional services providers for trafficking victims which will be used by law enforcement. We are also allocating a portion of funding to provide emergency shelter care for trafficking victims who need removed from trafficking when encountered by police. We are also seeking funding to purchase 2 mobile monitoring/surveillance tools for law enforcement.

Contractor Service: \$29,250; Travel: 575; Misc. Expenses: 2,000; Emergency Shelter Care: 13,600 and Monitoring Equipment: 6,200.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

April 15, 2020

Date you would like the County Commissioners'

To take official action on this item?:

Dale Brubaker, Grant Specialist

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Dale Brubaker, Grant Specialist

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

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On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to amend the 2020 Salary Administration Plan to impose a hiring freeze on all positions, except those outlined in the Salary Administration Plan as Critical Public Safety Jobs. Such freeze will last until the Salary Board votes to revert back to the original Salary Administration Plan. The hiring freeze will not apply to positions currently posted or in the process of being filled prior to today's action. Any requests for exceptions will require Salary Board approval. This motion will be ratified at the next Salary Board Meeting.

The Critical Public Safety Jobs in the Salary Administration Plan are:

- Correctional Officers
- Behavioral Health/Developmental Services (BHDS) Crisis Intervention Caseworkers
- Deputy Sheriffs
- Telecommunicators
- Youth Care Workers
- Department Heads
- Maintenance – 24 hour facilities