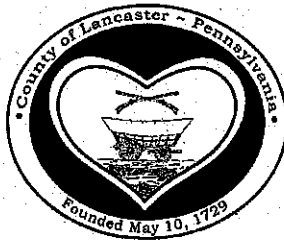


LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, March 11, 2020

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the February 19, 2020 Commissioners' Meeting Minutes and February 26, 2020 Commissioners' Meeting Minutes. Postpone approval of the January 15, 2020 Commissioners' Meeting Minutes.
4. Old Business:
 - a. Re-announcements:
 - An Evening Commissioners' Meeting is scheduled for Wednesday, March 18, 2020 at 7 p.m. at the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday morning, March 18, 2020 at 9:15 a.m.
 - There is no Work Session scheduled for Tuesday, March 24, 2020.
5. New Business:
 - a. Presentation of "Procurement Month" Proclamation
Harry Klinger, Director of Purchasing
Linda Schreiner, Senior Buyer, Purchasing
Jim Fasnacht, Senior Buyer, Purchasing
Carolyn Gabriel, Senior Buyer, Purchasing
Heather Chalfant, Senior Buyer, Purchasing
Denise Hoffman, Assistant Buyer, Purchasing
Michael Armer, Assistant Buyer, Purchasing
Mike Latschar, Warehouse Supervisor and Assistant Buyer, Purchasing
 - b. Resolution No. 20 of 2020 – Next Generation Farm Loan Program - Matthew K. and Kelly Wiker
Leigh Bardell, Project Manager, EDC Finance Corporation

"continued"

- c. **Resolution No. 21 of 2020 – Next Generation Farm Loan Program – Omar B. and Rebecca B. Stoltzfus**
Leigh Bardell, Project Manager, EDC Finance Corporation
- d. **Resolution No. 22 of 2020 – Adult Probation and Parole Services Budget Adjustments for Drug Court Grant and Mental Health Court Grant**
Teri Miller-Landon, Deputy Director, Adult Probation and Parole Services
- e. **Resolution No. 23 of 2020 – Request for Proposal Award for Case Management System for Adult Probation and Parole Services**
Linda Schreiner, Senior Buyer, Purchasing
Brett Cole, Deputy Chief, Supervision Services, Adult Probation and Parole Services
Melissa Wein, Senior Project Manager/Business Analyst, Information Technology
- f. **Resolution No. 24 of 2020 – Bid Award for Chemicals for Water, Sewage and Municipal Swimming Pools**
Jim Fasnacht, Senior Buyer, Purchasing
Denise Hoffman, Assistant Buyer, Purchasing
- g. **Lancaster County-Wide Communications – Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease with Windstream D&E, LLC; Grant Agreement for 9-1-1 Statewide Interconnectivity Funding; and Quote for Interface between Computer Aided Dispatch (CAD) System and ProQA System**
Mike Weaver, Director, Lancaster County-Wide Communications
- h. **Facilities Management – Easement Agreements relating to Replacement of Reynolds No. 1 Bridge Superstructure Project**
Charles Douts, Director, Facilities Management
- i. **Facilities Management – Change Order for Big Conestoga No. 7 Bridge Replacement Project**
Charles Douts, Director, Facilities Management
Mark Lauriello, County Engineer, RETTEW
- j. **Controller's Office – Amended Agreement for VISA Purchasing Card Account**
Controller Brian Hurter
Harry Klinger, Director of Purchasing
- k. **Drug Task Force Budget Adjustments**
Controller Brian Hurter

"continued"

6. Business from Guests

7. Adjourn

Note: *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*

County Commissioners
Joshua G. Parsons, Chairman
Dennis P. Stuckey, Vice-Chairman
Craig E. Lehman

PROCLAMATION

Procurement Month

March 11, 2020

WHEREAS, the public procurement profession plays a significant part in the efficiency and effectiveness of both government and business; and

WHEREAS, in addition to the purchase of goods and services, procurement adds value to the organization by performing such functions as executing, implementing and administering contracts, developing strategic procurement strategies and cultivating working relationships with suppliers and other departments within the organization; and

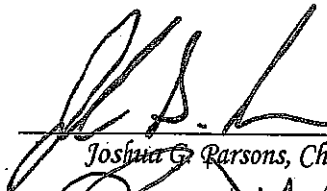
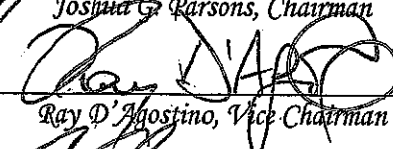
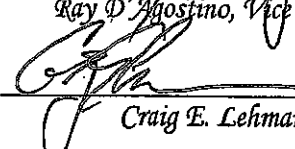
WHEREAS, public procurement professionals that are members of the National Institute of Governmental Purchasing (NIGP) and other public and private organizations have tremendous influence on the economic conditions in the United States, with accumulative purchasing power running into the billions of dollars; and

WHEREAS, the Lancaster County Purchasing Department recognizes, supports and practices the Public Procurement Values and Guiding Principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency established by NIGP, as fundamental tenets of the public procurement profession; and

WHEREAS, NIGP has proclaimed the month of March as Procurement Month to further expand the awareness of the purchasing professional's important function with governmental officials, the general public, business and corporate leaders.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of March 2020 as ----- Procurement Month ----- in Lancaster County and recognize the substantial role of the purchasing profession within business, industry and government.




Joshua G. Parsons, Chairman

Ray D'Agostino, Vice Chairman

Craig E. Lehman

Board of Commissioners of
Lancaster County, Pennsylvania



RESOLUTION NO. 20 OF 2020

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$552,000.00 for the Next Generation Farm Loan for Matthew K. and Kelly Wiker. The farm is located at 1741 Rawlinsville Road, Holtwood, Martic Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 11th day of March, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: March 11, 2020

Joshua G. Parsons, Chairman

Ray D'Agostino, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

3/11/20

RESOLUTION NO. 21 OF 2020

**FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$543,000.00 for the Next Generation Farm Loan for Omar B. and Rebecca B. Stoltzfus. The farm is located at 400 Black Barren Road, Peach Bottom, Fulton Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 11th day of March, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: March 11, 2020

Joshua G. Parsons, Chairman

Ray D'Agostino, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

3/11/20

RESOLUTION NO. 22 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Adult Probation and Parole – Administrative Services - **\$1,650.00 (+)**
State Grant Funding – Drug Court
6321-A B1148 41032

EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - \$1,200.00 (+)
Professional Services
7318-A B1148 41032

Adult Probation and Parole Services - \$ 450.00 (+)
Staff Development
7328-A B1148 41032

\$1,650.00 (+)

REVENUE ACCOUNT:

Adult Probation and Parole – Administrative Services - **\$1,650.00 (+)**
State Grant Funding – Mental Health Court
6321-A B1149 41033

EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - \$1,200.00 (+)
Professional Services
7318-A B1149 41033

Adult Probation and Parole Services - \$ 450.00 (+)
Staff Development
7328-A B1149 41033

\$1,650.00 (+)

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 11th day of March, 2020.

ATTEST: _____

Lawrence M. George, Chief Clerk
County of Lancaster, Pennsylvania
Date: March 11, 2020

3/11/20

RESOLUTION NO. 23 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Requests for Proposals were issued by the County of Lancaster's Purchasing Department, on behalf of Adult Probation and Parole Services, for a case management system for Adult Probation and Parole Services; and

WHEREAS, the sealed proposals for the above-mentioned service were opened on Thursday, November 7, 2019; and

WHEREAS, after extensive review, the County's evaluation team has recommended approval of the proposal submitted by Corrections Development, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to authorize the approval and execution of a contract with Corrections Development, Inc. to provide a case management system for Adult Probation and Parole Services for a five-year period commencing March 11, 2020 through March 10, 2025, with the option to extend contract in three-year increments if mutually agreed upon by both parties. The cost of the case management system is \$45,011.50 for 2020 implementation and pro-rated costs (October – December); 2020 development cost not to exceed \$32,500.00; and \$60,046.00 for 2021 ongoing costs (\$17,046.00 or 39.64% increase) with overall monthly costs offset by Pro-Track discounts/rebate. An additional cost not included in RFP award is SQL fees totaling \$5,341.80.

3/11/20

RESOLUTION NO. 24 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, February 19, 2020 at 11:00 a.m. for furnishing chemicals for water, sewage and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, That contracts be awarded to the following companies, for the items and amounts specified, which are the lowest and/or best bids received, and are in accordance with the advertisements, specifications and bids received therefore, and contracts therefore directed to be drawn.

<u>Contracts Awarded To:</u>	<u>For:</u>	<u>Amounts:</u>
	<u>Chemicals for water, sewage and and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days:</u>	
Brenntag N.E., Inc. Reading, Pennsylvania	Items 20 and 29	\$ 4,975.50
Buckman's, Inc. Pottstown, Pennsylvania	Item 7	\$ 22,560.00
Carmeuse Lime, Inc. Pittsburgh, Pennsylvania	Item 25	\$ 273,234.00
George S. Coyne Chemical Co., Inc. Croydon, Pennsylvania	Items 13 and 24	\$ 1,082.00
Evoqua Water Technologies, LLC Sarasota, Florida	Items 4, 18 and 34	\$ 582,498.00
Gulbrandsen Technologies, Inc. Clinton, New Jersey	Item 17	\$ 19,889.20
JCI Jones Chemicals, Inc. Sarasota, Florida	Item 5-b	\$ 11,918.40
Kemira Water Solutions, Inc. Lawrence, Kansas	Items 14 and 16	\$ 85,551.00

"continued"

Contracts Awarded To:

For:

Amounts:

**Chemicals for water, sewage and
and municipal swimming pools
treatment for Lancaster County
and the Lancaster County Cooperative
Purchasing Board for a one-year
period commencing April 1, 2020
through March 31, 2021 with an
extension option for up to 90 days:**

Main Pool & Chemical Company, Inc. DuPont, Pennsylvania	Items 11, 22, 28-b, 30 and 31	\$ 52,588.50
Shannon Chemical Corporation Malvern, Pennsylvania	Item 9	\$ 16,835.00
Univar USA, Inc. Morrisville, Pennsylvania	Items 2, 3, 5-a, 6, 8-a, 8-b, 15, 19, 27 28-a, 32 and 33	\$ 583,299.50
USALCO, Inc. Baltimore, Maryland	Items 1, 12-a and 12-b	<u>\$ 584,139.00</u>
Total:		\$2,238,570.10
Lancaster County's Portion (County Pool)		\$ 16,920.00

3/11/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications (LCWC), to approve the following:

1. **Third Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease With:** Windstream D&E, LLC
Ephrata, Pennsylvania

Purpose:

The current term of both agreements shall be extended for a period of ten years commencing January 1, 2020 and expiring on December 31, 2029.

On January 1st of each year following the commencement of the extension term the monthly rental shall increase 2.5% as follows:

Manheim Facility:

Year 1 – 2020	\$30,515.75
Year 2 – 2021	\$31,274.52
Year 3 – 2022	\$32,066.28
Year 4 – 2023	\$32,858.04
Year 5 – 2024	\$33,682.79
Year 6 – 2025	\$34,524.04
Year 7 – 2026	\$35,381.78
Year 8 – 2027	\$36,272.51
Year 9 – 2028	\$37,179.73
Year 10 – 2029	\$38,103.45

Ephrata Facility:

Year 1 – 2020	\$150.00
Year 2 – 2021	\$153.75
Year 3 – 2022	\$157.59
Year 4 – 2023	\$161.53
Year 5 – 2024	\$165.57
Year 6 – 2025	\$169.71
Year 7 – 2026	\$173.95
Year 8 – 2027	\$178.30
Year 9 – 2028	\$182.76
Year 10 – 2029	\$187.33

“continued”

Brownstown Facility:

Year 1 – 2020	\$2,376.21
Year 2 – 2021	\$2,435.62
Year 3 – 2022	\$2,496.51
Year 4 – 2023	\$2,558.92
Year 5 – 2024	\$2,622.89
Year 6 – 2025	\$2,688.46
Year 7 – 2026	\$2,755.68
Year 8 – 2027	\$2,824.57
Year 9 – 2028	\$2,895.18
Year 10 – 2029	\$2,967.56

The new maintenance and administration monthly fee will now include only two full-time technicians supplied by Windstream as follows:

Year 1 – 2020	\$35,021.17
Year 2 – 2021	\$35,896.70
Year 3 – 2022	\$36,794.12
Year 4 – 2023	\$37,713.97
Year 5 – 2024	\$38,656.82
Year 6 – 2025	\$39,623.24
Year 7 – 2026	\$40,613.82
Year 8 – 2027	\$41,629.17
Year 9 – 2028	\$42,669.90
Year 10 – 2029	\$43,736.64

2. **Grant Agreement With:**

Pennsylvania Emergency Management Agency (PEMA)
 Harrisburg, Pennsylvania

Purpose:

To accept the 9-1-1 Statewide Interconnectivity Grant to be used towards the South Central Task Force Dispatch Protocols project to standardize the call-taking process across the south central region which will be accomplished by all eight County 9-1-1 Centers adopting the IAED EMD, Fire and Police Protocols.

Amount/Term:

\$667,505.00 for the period January 1, 2020 through December 31, 2020.

3. **Quote With:**

Central Square Technologies
 Chicago, Illinois

“continued”

Purpose:

To provide the interface needed between the LCWC Computer Aided Dispatch (CAD) system and the ProQA system which will provide the fire, police and EMS dispatch protocols for LCWC.

Amount/Term:

Not to exceed \$63,720.00 effective March 11, 2020 through completion of project (100% Act 12 Reserve Account funding).

3/11/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

1. **Easement Agreement With:**

Robert W. Foss and Elizabeth A. Foss
60 Kinseyville Road
Nottingham, Pennsylvania

Purpose:

To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-82718-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

Amount:

\$1,360.00 in consideration of the permanent easement and \$3,155.00 in consideration of the temporary construction easement (Act 13 funding).

Term:

Effective March 11, 2020 through completion of project.

2. **Easement Agreement With:**

Kory Shissler
50 Kinseyville Road
Nottingham, Pennsylvania

Samantha L. Showalter
50 Kinseyville Road
Nottingham, Pennsylvania

Purpose:

To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-07650-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

"continued"

Facilities Management – Easement Agreements

Page 2

Amount:

\$92.50 to each of the owners in consideration of the permanent easement for a total consideration of \$185.00, and \$199.75 to each of the owners in consideration of the temporary construction easement for a total consideration of \$399.50 (Act 13 funding).

Term:

Effective March 11, 2020 through completion of project.

3/11/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

Change Order No. 10 With:

J. D. Eckman, Inc.
Atglen, Pennsylvania

Purpose:

Additional rental charges for detour signs; removal of the Wing C shoring; and cold weather curing of the span 3 deck, including labor, equipment and material, associated with the replacement of the Big Conestoga No. 7 Bridge located in Manheim Township and East Lampeter Township.

Total Change Order:

Add \$47,070.85

Total Project Cost:

\$4,021,431.41 (Liquid Fuels funding)

3/11/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Controller's Office, to approve the following:

**Amended and Restated Commercial
Card Program Authorization and
Agreement With:**

PNC Bank, National Association
Pittsburgh, Pennsylvania

Purpose:

To amend and restate the VISA Purchasing Card Agreement which sets forth the terms and conditions upon which PNC Bank will extend credit to the County of Lancaster by establishing a VISA Purchasing Card Account and perform various purchasing card services in connection with the VISA Purchasing Card Account. This agreement will increase the credit limit from \$500,000 to \$1,500,000 and allow the County of Lancaster to participate in its Easy Procure program to receive rebates for certain expenditures under PNC's enhanced rebate program.

Term:

Effective March 11, 2020.

3/11/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to transfer the \$72,445.79 in the Drug Task Force Matching Fund Account (available balance of the District Attorney's Office 2019 budget) to the Drug Task Force County and Municipal Contributions Account.

FROM:

Drug Task Force Matching Fund Account **\$72,445.79 (-)**
A1120 AA6528 00000

TO:

District Attorney's Office - **\$72,445.79 (+)**
Drug Task Force County and Municipal
Contributions Account
B1300 W6528 19011

3/11/20