

**LANCASTER COUNTY PRISON BOARD AGENDA
DECEMBER 20TH, 2018**

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT: The Prison Board met in executive session on Thursday, December 20th, 2018 beginning at 8:45 am to discuss labor negotiations, litigation, potential litigation, and personnel matters related to the discipline, suspension and termination of employees.
4. APPROVAL OF MINUTES. November 15th, 2018. Submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Robert Wolfe
 - c. Inmate Services Report – Joseph Shiffer
 - d. Security Report- William Aberts
 - e. Administrative Report –Cody Scheid for Tammy Moyer
 - f. Facilities Management Report – Charles Douts
6. OLD BUSINESS
7. NEW BUSINESS
 - a. Suicide Prevent Task Force update- Larry George
 - b. Prison Stat – Scheduled for Meeting Scheduled @ 1:30pm on Monday January 28th, 2019
150 North Queen Street
Commissioner's Conference Room
7th Floor
8. BUSINESS FROM GUESTS
9. ADJOURN

**December 20th, 2018, 2018 9:15am
Lancaster County Prison
625 East King Street
Lancaster PA 17602
Visitation Room**

WARDEN'S REPORT

**Cheryl Steberger
Warden**

PRISON BOARD
WARDENS REPORT
DECEMBER 20TH, 2018

- Population
- Thank you:
 - Prison Board
 - Advocacy Groups

OPERATIONS REPORT

ROBERT WOLFE
Deputy Warden

PRISON BOARD
OPERATIONS REPORT
DECEMBER 20TH, 2018

- Complete Prison Inspection in preparation for the DOC Inspectors

- DOC Inspection

- 2 Staff Certified as CIT Instructors (Crisis Intervention Team)

- All Prison Staff trained in Fire Safety / Manipulation / NARCAN / Ethics and Professionalism / Team work and Communication

- Working on Body Scanner. Getting final paperwork together for submission of a unit.

INMATE SERVICES REPORT

Joseph Shiffer
Deputy Warden for Inmate Services

**Inmate Services Department
Prison Board Report
November, 2018**

Attended CCAP Conference on Mental Illness in the Criminal Justice System, Understanding Options and Opportunities

Toni Warfel received her Offender Workforce Development Specialist (OWDS) certification

Toni Warfel and other security staff attended the Transforming Leadership Conference through the Department of Corrections.

New staff update:

Ryan Forbes, Drug & Alcohol Specialist

Matthew Wagner, Reentry Services Manager

See attached program statistical section for further information.

SECURITY REPORT

Major

William Aberts

December 2018 Prison Board Minutes

Security Report

Major William Aberts

Officer of the Month:

Officer Caitlin GARNER

Officer GARNER is developing into an exceptional officer. In her short time working at the prison she already has found suspected meth while assigned to the C-2 housing unit. She is also credited for recognizing an inmate who had a change in behavior and quickly got the help that was needed. She shows a high drive and willingness to learn. She always exhibits a friendly and personable demeanor. And one final note: she not only has a perfect attendance record for the month but holds a perfect attendance record from her first day of employment!! We thank her for her dedication and encourage her to continue down this road.

Participation in DOC Inspection

Testing phase for Guardian RFID

ADMINISTRATIVE SERVICES REPORT

Tammy S. Moyer
Director of Administration

Administrative Services December 2018

- Mail clerk vacancy
- Await DOC preliminary inspection report, may be several weeks
- Food service contract was published by the Purchasing Department December 11th.
- Winding up end of year purchases
- Unitarian Universal Church of Lancaster -- \$300 Donation for library books

FACILITIES MANAGEMENT REPORT

Charles Douts, Jr
Director

Facilities Management

Monthly Prison Activities Report

December 2018

Prison:

Personnel

- CGL fully staffed, awaiting final clearance on background check for one new employee

Maintenance

- C-Main ceiling repairs scheduled

Projects

- Elevator upgrades scheduled to start December 17
- Building B roof replacement, expect completion by end of the month
- Control Room upgrades, computer simulation of new controls shared with staff in December

Respectfully Submitted

Charles E. Douts, Jr.

Director

County of Lancaster, Facilities Management

STATISTICAL ADDENDUM

INMATE SERVICE STATISTICS

PRIME CARE MEDICAL, INC.

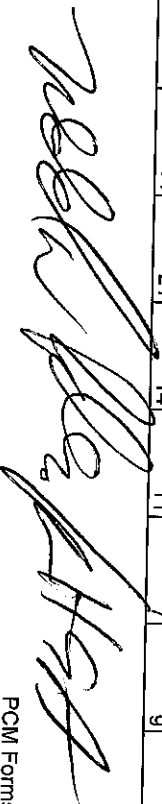
Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

Rev A

Monthly ADP	FACILITY STATISTICS												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Deaths	826	876	877	877	916	963	893	902	941	943	883	900	
Total # of Patients in the Hospital	0	0	0	0	0	0	0	0	2	0	0	2	
Total # Patient Days	4	4	6	5	4	2	5	3	5	7	0	45	
# of Intake Screenings	21	9	18	29	20	25	25	7	18	39	0	211	
# of Grievances	439	332	370	376	519	524	466	559	456	478	431	4950	
# of Founded Grievances	2	7	10	14	11	13	10	3	13	18	10	111	
# of Adverse Patient Occurrences	0	0	0	0	0	0	0	0	0	0	0	0	
# of Patients Deloed	18	32	44	32	28	18	47	52	39	28	20	358	
# of Patients on Restraints	105	118	123	107	122	107	116	110	88	97	117	1210	
# of Shifts Involving Restraints	0	0	1	2	1	1	0	2	1	1	1	10	
# of Medical Transports	0	0	1	3	1	1	0	5	1	2	1	15	
# of Infirmity/Medical Housing Admissions	39	39	39	48	50	69	92	84	57	49	49	615	
In-House Surgeries	0	0	0	0	0	0	0	0	0	0	0	0	
In-House EKG's	0	0	1	0	0	1	0	0	0	0	0	2	
In-House X-Ray's	30	24	28	9	37	36	36	63	27	41	40	371	
	33	36	45	43	43	53	51	40	45	34	51	474	
OUTSIDE CONSULTATIONS													
Allergy	0	0	0	0	0	0	0	0	0	0	0	0	
Cardiology	3	3	3	3	2	0	1	4	2	3	3	27	
Dermatology	0	0	0	0	0	0	0	0	0	0	0	0	
Dialysis	0	0	0	0	0	0	0	0	0	0	0	0	
ENT	0	0	0	0	0	0	0	0	0	0	0	0	
Emergency Room	0	0	0	0	1	1	2	0	1	1	1	3	
Emergency Trips	8	10	11	6	9	10	20	13	17	20	12	7	
gastroenterology	4	5	4	3	1	3	5	5	6	2	4	136	
General Medicine	1	0	1	2	0	3	2	0	0	0	0	42	
General Surgery	0	0	0	0	0	0	0	0	0	0	0	9	
Gynecology	0	0	0	0	0	0	0	0	0	0	0	0	
Ophthalmology	0	0	0	0	0	0	0	0	0	0	0	0	
Orthopedics	1	0	0	0	0	0	0	0	0	0	0	0	
Pediatrics	0	0	0	0	0	0	0	0	0	0	0	0	
Podiatry	0	0	0	0	0	0	0	0	0	0	0	0	
Psychiatry	0	0	0	0	0	0	0	0	0	0	0	0	
Psychology	0	0	0	0	0	0	0	0	0	0	0	0	
Radiology	0	0	0	0	0	0	0	0	0	0	0	0	
Respiratory	0	0	0	0	0	0	0	0	0	0	0	0	
Urology	0	0	0	0	0	0	0	0	0	0	0	0	
Neurology	0	0	0	0	0	0	0	0	0	0	0	0	
Neurosurgery	0	0	0	0	0	0	0	0	0	0	0	0	
Obstetrics	0	0	0	0	0	0	0	0	0	0	0	0	
	12	11	11	6	8	14	21	14	11	7	9	124	



PRIME CARE MEDICAL, INC.

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report
Year 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Oncology	0	0	0	0	0	2	2	1	0	0	0	0	5
Ophthalmology	2	2	2	1	1	1	0	0	0	2	1		12
Orthopedics	9	10	5	12	8	19	12	17	8	3	9		112
Physical Therapy	0	0	0	0	0	0	0	1	0	0	0		1
Plastic Surgery	0	0	0	0	0	0	0	0	0	0	0		0
Podiatry	0	0	0	0	0	0	0	0	0	0	0		0
Proctology	0	0	0	0	0	0	0	0	0	0	0		0
Psychiatry	0	0	0	0	0	0	0	0	0	0	0		0
Surgery Performed	0	0	0	2	0	0	0	1	0	0	0		3
Thoracic Surgery	0	0	0	0	1	0	0	0	0	0	0		1
Urology	0	1	0	0	0	0	0	0	0	0	0		1
Outside X-Rays (CT, MRI, etc.)	0	2	2	3	0	6	0	3	0	0	5		23
Round Clinic	2	2	3	2	0	0	0	0	0	0	2		13
Diagnostic Test (outside)	0	0	0	0	5	0	1	0	1	0	0		7
Other Trips / Outside Consults	1	2	1	1	4	2	3	1	1	0	0		24
Total Outside Consultations	43	49	43	51	51	72	97	89	63	51	53		662
MEDICAL - SICK CALLS													
AD Sick Call	34	28	32	25	29	27	21	24	20	26	23		289
J/P/PA Sick Call	460	439	547	497	491	361	405	577	545	630	579		5531
AD/PAC/RNP Sick Call	494	467	579	522	520	388	426	601	565	656	602	0	5820
Nurse Sick Call	443	401	426	408	481	436	469	373	313	407	352		4509
AD Physicals	2	5	5	3	12	12	11	4	6	4	4		68
J/P/PA Physicals	162	102	174	144	136	161	152	191	189	199	173		1783
Nursing Physicals	198	144	202	145	183	172	155	125	132	88	149		1693
Annual Physicals	10	10	8	3	4	4	7	10	5	3	6		70
MENTAL HEALTH													
psychiatrist / Groups Seen	0	0	0	0	0	0	0	0	0	0	0		0
psychiatrist / Individuals Seen	169	168	205	149	233	165	182	175	159	152	234		1991
psychologist Groups	0	0	0	0	0	0	0	0	0	0	0		0
psychologist / Individuals Seen	480	542	755	633	665	514	520	481	443	612	525		6170
I.H. Worker Groups	0	0	0	0	0	0	0	0	0	0	0		0
I.H. Worker / Individuals Seen	675	507	386	320	650	674	773	922	735	875	866		7383
of Involuntary M.H. Commitments	7	8	8	8	8	8	8	9	8	6	6		84
of Patients Waiting Transfer to State Hospital	2	1	1	2	2	3	3	3	1	3	2		23

PRIME CARE MEDICAL, INC. +

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# of Patients on Suicide Watch	103	77	111	66	81	86	92	106	103	95	80		1000
# of Completed Suicides	1	0	0	0	0	0	0	0	1	0	0		2
% of Patients on MH Scale as Category - A	0	0	0	0	0	0	0	0	1	0	0		1
% of Patients on MH Scale as Category - B	183	198	183	208	242	260	237	230	239	249	249		2478
% of Patients on MH Scale as Category - C	22.2%	22.6%	20.9%	23.7%	26.4%	27.0%	26.5%	25.5%	25.4%	26.4%	28.2%		25.0%
% of Patients on MH Scale as Category - D	214	222	203	226	276	255	232	216	226	210	191		2471
% of Patients on MH Scale as Category - E	25.9%	25.3%	23.1%	25.8%	30.1%	26.5%	26.0%	23.9%	24.0%	22.3%	21.6%		25.0%
% of Patients on MH Scale as Category - F	314	314	290	303	303	306	269	271	286	262	298		3216
% of Patients on MH Scale as Category - G	38.0%	35.8%	33.1%	34.5%	33.1%	31.8%	30.1%	30.0%	30.4%	27.8%	33.7%		32.6%
% of Patients on MH Scale as Category - H	43	50	55	53	57	53	46	50	53	58	53		571
% of Patients on MH Scale as Category - I	5.2%	5.7%	6.3%	6.0%	6.2%	5.5%	5.2%	5.5%	5.6%	6.2%	6.0%		5.8%
Extractions	14	20	10	18	12	19	21	12	20	21	15		182
Fillings	1	0	0	3	1	3	2	2	0	1	0		13
Exams	78	58	49	89	60	80	63	41	68	79	66		731
Other	6	0	3	1	0	0	0	0	0	1	1		12
Total Patients Seen by Dentist	99	78	62	111	73	102	86	55	88	102	82		938
Patients seen by Oral Surgeon	0	0	0	1	2	0	1	0	1	1	0		6
# of Annual Dental Exams	12	6	4	3	7	10	6	5	12	11	4		80
PHARMACY													
# of patients on Psych Meds	279	312	323	315	305	306	271	280	290	277	287		3245
% ADP on Psych Meds	33.8%	35.6%	36.8%	35.9%	33.3%	31.8%	30.3%	31.0%	30.8%	29.4%	29.4%		32.8%
# of patients on Medical Meds	386	352	308	296	321	313	304	316	321	326	311		3554
% ADP on Medical Meds	46.7%	40.2%	35.1%	33.8%	35.0%	32.5%	34.0%	35.0%	34.1%	34.6%	35.2%		36.0%
# of patients on HIV Meds	7	6	8	8	8	12	11	13	18	18	18		127
% ADP on HIV Meds	0.8%	0.7%	0.9%	0.9%	0.9%	1.2%	1.2%	1.4%	1.9%	1.9%	2.0%		1.3%
# of patients on OTC Meds	106	119	102	98	203	251	236	248	234	241	228		2066
% ADP on OTC Meds	12.8%	13.6%	11.6%	11.2%	22.2%	26.1%	26.4%	27.5%	24.9%	25.6%	25.8%		20.7%
DISEASE CASES													
HIV Test Done	382	332	303	340	428	270	378	438	281	293	278		3723
HIV Cases	7	7	9	9	8	14	12	16	19	18	18		137
Hepatitis Cases	0	0	0	0	0	0	0	0	0	0	0		0
Chlamydia Cases	100	84	101	109	95	109	105	75	114	118	116		1126
Gonorrhea Cases	0	0	0	1	0	0	0	0	0	0	0		1

PRIME CARE MEDICAL, INC. +

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Gonorrhea Cases	0	0	0	0	0	0	0	0	1	0	0	0	1
# of Pregnant Females	9	6	7	5	13	14	10	13	11	5	9	9	1
# of Miscarriages	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Abortions	0	0	0	0	1	0	0	0	0	0	0	0	0
# of Deliveries	0	0	0	0	0	0	0	0	0	0	0	0	0
# of patients isolated to rule out MRSA	2	1	4	3	1	0	0	0	0	0	0	0	1
# of confirmed MRSA cases	0	1	1	1	1	3	4	7	4	2	4	4	1
TB Treatment	1	2	1	1	2	2	1	1	1	0	0	0	35
PPD Test	385	300	353	350	495	479	442	506	423	432	414	13	9
(+) PPD's	6	4	9	8	8	4	2	5	0	0	0	0	13
RPR Test	5	2	4	2	8	7	4	10	4	3	3	3	4579
# of Chronic Care Asthma/COPD/Pulmonary	39	39	43	36	29	39	38	28	42	48	48	46	52
# of Chronic Care Diabetes/Endocrine	48	52	50	62	50	53	51	38	60	52	58	427	
# of Chronic Care HIV/AIDS/Hep C	107	91	110	118	103	123	117	91	133	136	128	574	
# of Chronic Care Hypertension/Cardio	110	112	116	104	82	93	92	62	104	107	103	1257	
# of Chronic Care OB/GYN/Pregnant	9	6	7	5	13	14	10	13	11	5	9	1085	
# of Chronic Care Seizure/Neurology	22	21	19	18	13	16	20	16	22	15	18	102	
Monthly Environmental Checks		2/28/2018											200
Staff Meeting Date		2/15/2018											
QI Meeting Date		3/28/2018											
Number Chart Audits		3/15/2018											
Quarterly Administrative Meetings													
Quarterly Infection Control Meetings													
Bi-Annual Orientation Review, PPD, TB Treatment and Prevention	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
Annual Policy Review, MRSA Recognition and Treatment													
Nursing Protocols, RN Health Assessments													
Triage/Disaster Training, Seizure Training													
Psychiatric/MH Emergencies/ Suicide Prevention													
Sexual Assault/PPRA													

STAFF IN-SERVICE TOPICS

PRIMECARE RESPONSIBLE

PRIME CARE MEDICAL, INC. +

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Medication Administration													
Patient Safety/Workplace Safety													
Dental Assessments													
Sexual Harassment, HIPAA (Corporate), Hospice/Palliative Care in the Correctional Setting													
Management of the Pregnant Female, Detox protocols													
Medical Assessments/BBP													

AVERAGE DAILY PARTICIPATION

Average Daily Participants: November 2018

Community Employed Males:	42
Community Employed Females:	02
Community Service Males:	08
Community Service Females:	00

Inmates in Treatment Programming:

Males:	02
Females:	01

Inmate Trustees:

Male:	03
Female:	0

Unassigned Inmates housed in Work Release:

Males:	13
Females:	07

WORK RELEASE REPORT –November 2018

NOVEMBER 2018

New Placements:	Male: 15
	Female: 01
Pre-incarceration Employment;	Male: 13
	Female: 0
Employment secured by inmate	Male 0
	Female 0
Employment secured by WR	Male 03
	Female 0
Removals from program	Males 04
	Female 00
Suspensions	Males 03
	Female 0
Releases	Males 16
	Female 01

WORK RELEASE FINANCES

	<u>11/2018</u>	<u>TARP</u>
Board and Lodging	9863.18	00
Fines and Costs	9404.65	00
Drug Test Fee	495.00	00
Family	23,828.00	00

COMMUNITY SERVICE MONTHLY STATISTICS
November 2018

DAYS	PROJECTS	# inmates	HOURS	Dollar amt
21	CITY STREETS	4	672	\$4872.00
1	BOOK PICK UP	2	11	\$79.75
2	PURCHASING	2	32	\$232.00
14	VOTER REG	2	234	\$1696.50
24	IN PACT MISSIONS	4	864	\$6264.00
Nov 5		17	1813	\$13144.25
YEAR TO DATE 2017 64		189	13438	\$98509.50
Oct 2017 TOTALS 05		17	1131	\$8924.75
YEAR TO DATE 2016 64		189	12195	\$94119.75

COMMUNITY SERVICE MONTHLY REPORT & STATISTICS
NOVEMBER 2018

Submitted by: Dave Leeper

date: Dec. 1, 2018

During the month of November there were a total of (5) project the prison community service detail took part in. The duties preformed were the cleaning of city streets, the Library with their book storage. . The county was given help. Also Voter reg was helped with the moving of the voting machines. Also note a total of 45 background checks were done. I would also like to note this will be my last monthly report as I will be retiring next month, with that said I would like to thank everyone I worked with over the years and the people of Lancaster County for allowing my crew and myself the pleasure of helping out when and where we could. Thank you to all and God bless.

COMMUNITY SERVICE MONTHLY REPORT AND DEMOGRAPHICS FOR November 2018

DATE: Dec.1 2018

Nov 17	17 TOTALS	Nov 18	TOTALS 18
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# Inmates on program	09	115	08	80
Average age	36	36	30	32
Skilled Labor	00	06	01	05
Un Skilled Labor	09	109	07	85
White	05	74	04	67
Black	02	20	02	11
Hispanic	02	21	02	17
Asian	00	00	00	00
#inmates used	17	189	14	163
#projects	05	64	05	52
# man hours	1231	12915	1813	13438
Total dollar amount	8170.75	94119	13144.25	98509.50
#inmates removed	01	06	01	04
past participant	03	20	02	12

LANCASTER COUNTY PRISON

Inmate Services Department

November 2018 Monthly Report

E. Chambers – Inmate Services Specialist

Inmate Services Specialist Chambers is responsible for completing the initial inmate services intakes for new commitment inmates housed Level 5. She provides inmates with an orientation of general rules, and specific information pertaining to Lancaster County Prison inmate procedure. Inmates are also given handouts consisting of mental health, suicide prevention, recovery/rehabilitation providers, self-sufficiency reference guide, education/employment, drug court, veterans court, mental health court information during their intake process. She also completes PREA reviews of inmates that have been incarcerated for approximately 30 days housed on Level 5, and 3-2. She assists inmates in completing applications for various programs to be utilized upon their release such as Reentry Management Organization and Medical assistance. Inmate Services Specialist Chambers assists inmates by obtaining requested court information, responding to inmate requests, facilitating phone calls/conferences, contacting attorneys, and providing general information to the inmate population. Inmate Specialist Chambers provides applications, referrals, and phone interviews to inmates for several treatment facilities in the area. She is the block counselor for 3-2, and Level 5. Housing inmates on restriction, and special statuses. She reviews all inmates to ensure their general wellbeing, and their need for continuation or removal status. She continues her duties as the Veterans Court lesion. She works directly with the Veterans court team, attending court and team meetings weekly.

N. Dickson – Inmate Services Specialist

Counselor Dickson responds to inmate questions on all housing units, at night. She is responsible for ALL G-1 intakes. She continues to call, e-mail and holds conference calls with various inmates' attorneys, ICE as well as Adult Probation and Parole services. Counselor Dickson assists inmates in obtaining information about their cases including: court dates, communicating with their attorneys, parole plans, Sentencing dates and Birth certificates and social security cards. In addition, Ms. Dickson conducted AA/NA/RECOVERY GROUP meetings for females and males. Counselor Dickson also clears inmates off status and moves inmates out of G-1. She has been assisting with a mental health group on Wednesday afternoon in partnership with Mental Health America. She also gives new commits (G-1) an intake packet. It provides, visitation times and days for every block, hands out a 2-1 application, if inmates want to participate in the program, a suicidal hotline paper, and information on rehabs, jobs, food, health insurance and many other benefits in the Lancaster area. Also, provides inmates with drug, mental health, VA court applications. She also, helps with Family services advocate, to schedule meetings with inmates and their children, also, helps make sure the application are filled out properly. And at time with CYS, if there is a court order for visitation. She is currently the notary at LCP. She also conducts 30 PREA reviews for G-1

L. Garcia – Classification Specialist

Classification Specialist/ Inmate Services Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes move upon the request from other counselor and departments such as work release, ITP, and medical. Garcia, L. also reviews request from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

M. Garcia – Reentry Caseworker

Marisol Garcia, is the Reentry Case Manager at the Lancaster County Prison. She did see inmates throughout the month of November, she facilitated phone calls to Inmates from their lawyers, Family members, Housing advocates etc. She assisted inmates in looking for places to go upon release from the institution, as well as just listening to them. RCM Garcia provided applications to Inmates who requested assistance with the following: Welfare benefits, Mental Health, Drug court, and Veteran Court applications. RCM Garcia has also contacted families with their loved one's concerns, and any instructions needed for visits, phone calls, or any resources upon discharge. She has also filled in the Classification Department, when needed in the month of November, as well as intakes in our intake block. She also completes PREA reviews every week; and Intakes for 2-5. She also aids the ISS's when they need the assistance. She has been the liaison between, Private Lawyers, Public Defenders, Probation & Parole officers, as well as representative of Justice and Mercy. She has also assisted Inmates and their families whom do not speak English. RCM Garcia is also one of our RHU Hearing chairman, she is responsible for conducting our female RHU hearings; as well as sitting in the board for the male RHU. RCM Garcia has also assisted our Spanish speaking population as needed throughout the month of November. She also attended mandatory trainings for the month. She has opened a communication tunnel between our facility, and some resources our County has to offer.

A. Miller – PREA Specialist

PREA Specialist Alex Miller is responsible for ensuring that the facility maintains PREA compliance. She is responsible for reviewing inmates who are identified as a potential sexual victim or potential sexual predator based on the PREA intake every 30 days as well as the inmates on her assigned housing block. She also handles inmate reports of PREA incidents, assists with investigations as needed and enters the information into the PREA database. After a PREA incident is reported, she is responsible for informing the inmate of the outcome of the investigation and monitoring said inmate for retaliation for a period of 90 days. For the month of May, there were no allegations of inmate on inmate or inmate on staff sexual assault. She also assists with intakes when necessary. At the time of intake, she goes over an orientation with the inmate that includes various topics, hands out a 2-1 application, if inmates want to participate in the program, suicide hotline information, and information on rehabs, jobs, food, health insurance and many other benefits in the area. Also, provides inmates with drug, mental health, and VA court applications when requested. PREA Specialist Miller assists inmates in obtaining information about their cases, such as court dates or release dates and answers all requests and direct services for 2-2. She calls, e-mails and holds conference calls with inmates' attorneys and probation officers. She also assists with the female intakes and the classification department, as necessary. She assists with reviewing inmates on special statuses, to determine if they can be removed. PREA Specialist Miller holds a parenting class, that allows inmates to participate in a "Reading for your Children" program after completion. This program allows inmates to read a book while being recorded, and then she sends the book and DVD to the inmate's children. She also coordinates and assists with sexual assault counseling every Tuesday and Thursday, provided by the YWCA.

H. Nunemaker – ITP Coordinator

Counselor Nunemaker is responsible for hiring male inmates to work in the kitchen and supply. She is also responsible for all inmate pay at Lancaster County Prison. Counselor Nunemaker is also the block counselor for the male inmates on C-Main. This involves, answering inmate requests, facilitating phone interviews with various halfway houses and responding to problems regarding inmate pay. Counselor Nunemaker completed inmate pay every Monday morning. 30 day PREA reviews were also completed this month. She also responded to inmate requests and all questions from the inmates on C-Main. Local MDJ offices were continued to be contacted for any inmate on C-Main that wanted to try and resolve traffic and non-traffic warrants before their release. Counselor Nunemaker assisted with the classification department when needed. Counselor Nunemaker also helped sort inmate requests in the mornings.

Q. Shaffer – Inmate Services Specialist

Throughout the course of this month Counselor Shaffer, Quinn as part of the Mental Health Court Team attended several Mental Health Court Team Meetings along with Mental Health Court Sessions. He has also completed several PREA Reviews as well as General Inmate Intakes. Counselor Shaffer did also meet with several inmates to go over any questions or concerns that they may have on units MHU, G2, 3-2 and 3-5. Counselor Shaffer did also teach Suicide Prevention and intervention at the training center for 3 days Counselor Shaffer also allows the opportunity for inmates to keep journals, and provides them with topics

and ideas on what would be positive for them to reduce recidivism for example setting realistic and achievable goals over the span of 1, 3, and 5 years, along with many other topics. Counselor Shaffer also met with several inmates over the course of the month to have release of information forms signed and to explain what Mental Health Court is. Shaffer is also another one of our RHU Hearing chairman, he is responsible for conducting our MHU hearings; as well as sitting in the board for the male RHU. Shaffer has also assisted several people with filling out applications for Salvation Army and for Mental Health Court.

D. Valenzuela – Bilingual Specialist

Bilingual Inmate Service Specialist- Donald, Valenzuela has been assigned to provide counseling for inmates housed in Block 3-1. He has been responding to inmate's request, as well as, conducting Initial Intake for new commit inmates. He also conducted a 30 days PREA reviews for 3-1 inmates that have been incarcerated for approximately 30 days. In addition, He also facilitated phone conferences between inmates, and Public Defenders. On the same token, Valenzuela did assist counselor Nunemaker as a witness while she notarized Power Attorney forms for several inmates throughout the prison. Counselor Valenzuela have also assisted Interpreting for other departments such as, Mental Health, Security. During the month of November, Counselor Valenzuela was assigned as temporary Classification officer along counselor Nunemaker, H.

WOMEN'S DRUG AND ALCOHOL GROUP

Compiled by: Norbert Sotomayor / BA, BA, CADC / Substance Abuse Counselor / Lancaster County Prison

November, 2018

NUMBER OF PROGRAM PARTICIPANTS : 14

AVERAGE AGE: 28

RACE:

CAUCASIAN: 09
AFRICAN AMERICAN: 2
HISPANIC: 3
ASIAN:
OTHER:

AVERAGE SCHOOL GRADE COMPLETED: 11.1th

NUMBER OF INMATES WHO FURTHERED EDUCATION: 2

MARITAL STATUS:

MARRIED: 1
WIDOWED:
DIVORCED: 2
REMARRIED:
SEPARATED: 1
NEVER MARRIED: 10

SUBSTANCE ABUSE USE:

DRUGS ONLY: 7
ALCOHOL ONLY: 1
BOTH: 06

HAD PRIOR SUBSTANCE ABUSE TREATMENT: 08 Total d/a experiences including both inpatient and outpatient for each participant: 3.1x

AVERAGE NUMBER OF INCARCERATIONS: 5.4 x per each inmate

TOTAL NUMBER OF CHILDREN GROUP PARTICIPANTS HAVE: 2.8

NARRATIVE: THREE WOMEN COMPLETED THE 8X WEEK D/A GROUP THIS MONTH.

Treatment Specialist Sotomayor took over the Women's d/a group beginning in the Month of June 2018.

New male D/A counselor started on 11/19/18.
Number of Women's on D/A Waiting List: 7x.

**SUBSTANCE ABUSE DEPARTMENT
LANCASTER COUNTY PRISON
MONTHLY REPORT**

Norbert Sotomayor, BA CADC

Month: November, 2018

<u>Statistics:</u>	<u>Year to Date</u>
Number of Requests: (May through November were not counted)	1367
Number of Inmates Seen: 34	1299
Number of Inmates moved to 2-1 for d/a: 10	380
Number of Inmates who completed 2-1: 0	93
Number of Inmates who failed to finish 2-1: 04	261
03- released	117
00- did not do assignments	35
01- disciplinary problems	52
00- asked to move	5
00- went to work release	2
00- went to MHU	2
00-moved by classification	06
00- protective custody	0
00 -went to ITP	31
Number of AA/NA Meetings: 4	112
Number of Substance Abuse Groups: 07	262
Number of Evaluations done for court/legal system: 3x	40
Number of outpatient counseling appointments set up: 2x	4x
Number of Referrals to Teen Challenge, Potter's House: 3x	38
Salvation Army, RMO, recovery houses etc.	
Number of Treatment Court applications: 2	45
Number of Vivitrol applications: 12	81

D/A program was moved off the block with a smaller caseload in October 2018. D/A classes max capacity is 15. Several inmates asked off the d/a track once they knew they could stay at 2-1 if they did not remain at the d/a classes. Classification department is in charge of the non d/a aspect of 2-1. D/A Specialists will in charge of the d/a program within 2-1. Amount of inmates asking for d/a have diminished drastically now that 2-1 is GP. Efforts continue to hire the vacant d/a positions.

New D/A Counselor, Ryan Forbes, started on 11/19/18.

NOVEMBER, 2018
SUBSTANCE ABUSE EDUCATION UNIT
PARTICIPANT PROFILE

Compiled by: Norbert Sotomayor, CADC / Lancaster County Prison.

SUBSTANCE ABUSE EDUCATION UNIT

INMATE PROFILE

November, 2018

	Month 2017	YTD 2017	Month 2018	YTD 2018	Comments
Number of inmates placed on pod 2-1	31	440	10	362	
Number of inmates previously on pod 2-1	10	171	05	140	
Number of inmates that did not complete 2-1	20	257	04	261	
Why they did not complete 2-1	-----	-----			
Disciplinary problems	00	38	01	52	
Released	12	119	03	116	
Did not complete assignments	03	40	00	35	
Asked to move off	01	17	00	05	
Went to work release	01	06	00	02	
Went to MHU	00	08	00	04	
Placed on P.C.	00	02	00	00	
Moved by classification	00	08	00	06	
Moved to ITP	03	33	00	31	
Average Age	27.9	26.8	27.1	27.20	
Race	-----	-----			
Black	05	88	02	76	
White	16	216	6	192	
Asian	00	00	00	02	
Hispanic	10	123	02	109	
Other	0	00	00	00	
Average school grade completed	11.7	11.2	11.3	11.20	
Number of inmates that furthered education	03	41	01	34	
Number with prior substance abuse treatment	21	249	05	227	

Average # of substance abuse placements	3.8	3.5	4.8	3.60	
Marital status	-----	-----			
Married	03	47	2	37	
Widowed	0	00	0	0	
Divorced	02	35	2	35	
Remarried	00	00	0	3	
Separated	02	16	0	16	
Never Married	24	332	06	285	
Substance abuse use	-----	-----			
Drugs only	16	195	05	186	
Alcohol only	2	3	0	4	
Both drugs and alcohol	13	225	05	178	
Neither	0	01	00	00	
Number of inmates incarcerated for a drug and/or alcohol related offense	24	163	07	211	
Number of inmates involved in other prison programs	15	177	07	168	
Chaplains programs	15	163	06	136	
Anger Management	07	46	00	49	
Thresholds	n/a	n/a	00	00	
Fatherhood	00	00	00	00	
Programing					
Education	00	11	01	08	
ESL	00	00	00	00	
Number of inmates previously incarcerated	28	364	08	321	
Number of inmates on 2-1 waiting list	12	68	00	77	
Type of aftercare upon release from prison	-----	-----			
12 step meetings	08	115	04	84	
Obtain a sponsor	04	65	00	44	
Nothing	05	77	02	51	
Inpatient treatment	06	79	01	79	

	Outpatient treatment	05	76	02	55	
Counseling	Religious	03	65	02	44	
	Other	05	74	02	54	

ANGER MANAGEMENT MONTHLY REPORT (2-1 POD)

Compiled by: Norbert Sotomayor BA, BA, CADC.

November - 2018

NUMBER OF PROGRAM PARTICIPANTS: No Anger Management meetings were run the Month of November 2018 due to the following reasons:

- 1) 2-1 Program had been just revamped and became G/P for the most part -- Requests for Anger M classes within 2-1 dropped sharply. Reason for this may be due to the fact that I/M's are now placed at 2-1 by Classification and they are more likely to remain there till they are released.
- 2) Shortness of staff -- Just one D/A Counselor available -- (New D/A counselor started 11/19/18 - Administration has been working on landing more D/A Counselors).
- 3) D/A counselor took a 2 week Vacation in the same month.

NUMBER OF NEW PARTICIPANTS IN THE CURRENT MONTH: N/A

NUMBER OF INMATES WHO COMPLETED ANGER MANAGEMENT: N/A

NUMBER OF INMATES WHO DID NOT COMPLETE ANGER MANAGEMENT: N/A

Disciplinary: N/A

Released: N/A

No paperwork/No Participation: N/A

Asked to move off: n/a

Went to Work release: n/a

MHU:

PC:

Classification:

ITP:

Moved off 2-1 block: N/A

AVERAGE AGE: n/a

RACE:

CAUCASIAN:

AFRICAN AMERICAN: 0x

HISPANIC:

ASIAN: n/a

OTHER: n/a

AVERAGE SCHOOL GRADE COMPLETED: n/a

NUMBER OF INMATES WHO FURTHERED EDUCATION: None

MARITAL STATUS:

MARRIED: n/a

WIDOWED: n/a

DIVORCED: n/a

REMARRIED: n/a

SEPARATED: n/a

NEVER MARRIED: n/a

SUBSTANCE ABUSE USE:

DRUGS ONLY: n/a

ALCOHOL ONLY: 0x

BOTH: n/a

NUMBER OF INMATES PREVIOUSLY INCARCERATED: n/a

TOTAL NUMBER WHO HAD PRIOR ANGER MANAGEMENT TX: n/a

TOTAL NUMBER IF INMATES INVOLVED ON OTHER PROGRAMS: 100% (2-1 pod)

NUMBER OF INMATES IN ANGER MANAGEMENT WAITING LIST: 2x.

NARRATIVE: Anger Management Track will be running as usual starting on the month of December: One class a week for about 8 weeks. A/M Handouts, exercises and activities are handed to the inmates for personal readings, and for completion of topic related tasks. I/M's are expected to be current with the 2-1 block's requirements, rules, regulations, and to be active participants. All Anger M. track participants are housed at 2-1. Individual anger M. has been provided to those inmates who request it.

Recreation Monthly Report

November, 2018

- 1.** Recreation is being conducted on a daily basis. Basketball and volleyball are the main activities for the male inmates, to include interest in table tennis, there continues to be an increased interest in ping-pong, and handball. The female inmates continue to have interest in volleyball. Yoga is still being conducted in D-block, D-block annex, and 2-5, and now C-2. Just a note that Yoga programming was changed to Friday afternoons at 1:30PM.
- 2.** Approximately 425 inmates attended recreational activities during the month of November, and 44 recreation periods were held during the month. Approximately 70 female inmates attended Yoga in the month of November.
- 3.** Inmate cleaners were used from Pod 2-1 to clean the 3rd floor gym, this is being conducted on a weekly basis.
- 4.** Weekly inspections of the housing area board games were conducted, and accounted for. New games were exchanged in 2-1 because of the games not on the Pod. The exercise equipment that was placed in work-release, Pod 2-1, 2-2,2-5, 3-1, 3-2, 3-5, and the 3rd floor gym is being used on a daily basis.

**Intermediate Unit #13
HSE Education Program - Females
Lancaster County Prison**

**November Report:
7/1/18-6/30/19 Program Year**

Total Students This Month/ Carry Over	Year Total Served
5/3	13
Class Requests This Month	
8	
Total Students Transferred to Other Institutions	Year Total Transfer
0	0
Total Released from Prison	Year Total Release
0	3
Total GED Sections Attempted/Passed: Graduated This Month	Year Total
17/17:1	27/24:2
Racial Breakdown of Students	Year to Date
Afro – Americans 1	3
Caucasians 4	10
Hispanics 0	0
Others 0	1

Mary Edith Lechliter - Instructor

**Lancaster-Lebanon IU #13
GED/HSE Education Program - Males
Lancaster County Prison**

Monthly Report for November 2018

Total Students This Month		Year to Date
15		39
Carry over Students from Last Month		Class Requests This Month
6		19
Total Attendance Per Month (% of)		Year to Date
94%		89%
Total Students Transferred to Other Institutions		Year to Date
0		1
Total Released from Prison		Year to Date
2		7
Total Received GED/HSE This Month		Year to Date
2		14
Total GED/HSE Subtests Passed This Month		Year to Date
11		61
Racial Breakdown of Students	This Month	Year to Date
African-American	3	7
Caucasians	7	16
Latino	5	16
Others	0	0

Wyman Fowler - Instructor

**** We gave a HiSET test here on October 25th and 26th ; results were not available for October monthly report so are reported here.**

Chaplain's Office Monthly Report

November 2018

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS FOR THE MONTH OF OCTOBER: STAFF – 742.25 HOURS VOLUNTEERS – 454.75 HOURS

CHAPLAINCY VISITS

91 ONE TIME VISITS - MALE

49 ONE TIME VISITS - FEMALE

47 MULTIPLE VISITS – MALE

26 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 827 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 15 DEATH AND 7 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED - 24	COMPLETED - 32
	ACTIVE STUDENTS - 15	NEW STUDENTS - 7
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - 11	COMPLETED - 23
ROMANS BIBLE STUDY	DISTRIBUTED - 55	COMPLETED - 32
GOSPEL ECHOES STUDY	DISTRIBUTED - 26	COMPLETED - 18
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

157 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	75	TOTAL ATTENDANCE	709
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CHURCH SERVICES

NUMBER OF SERVICES	41	TOTAL ATTENDANCE	955
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	services conducted	services year to date	average attendance	attendance year to date	attendance per service
Protestant Worship Services					
Sunday 2-1	4	47	25	1600	34
Sunday G-1	3	3	34	103	34.333333
Sunday WR	4	42	16	769	18
Sunday Women	4	47	42	1951	42
Wednesday MHU	4	41	11	537	13
Wednesday 3rd	4	44	34	908	21
Wednesday 3rd	8	87	25	1633	19
Saturday 2-2	4	45	12	1240	28
Saturday ITP	4	44	28	404	9
Catholic Services Bilingual					
Mass 2nd floor Men	1	9	9	86	10
Mass 3rd floor Men	0	14	ERR	60	4
Bible Study 2nd, M & grd	2	32	9	364	11
Bible Study 3rd	5	85	17	516	6
Study Group - Women					
Meditation	4	35	4	215	6
Study Group	3	42	15	759	18
Catholic Studies	4	37	6	229	6
Study Group - Men					
2-1	8	81	6	815	10
Celebrate Recovery	4	40	17	629	16
2-2, M & grd	3	46	19	961	21
3rd	12	121	8	557	5
Work release	4	44	14	750	17
Spanish 3rd	5	111	3	526	5
Spanish 2nd, M & grd	3	37	15	508	14
Work Release - Thurs	1	35	8	306	9
D & A Programming					
Inside Out 2-1	4	43	12	735	17
Women	3	43	16	715	17
Muslim Services					
Friday - Juma 3rd	3	41	4	189	5
Friday - Juma 2nd, main & Ground	1	13	6	60	5
Friday - Juma Women	0	3	ERR	6	2

ADMINISTRATIVE SERVICE STATISTICS

PRISON BOARD REPORT

October 2018

POPULATION & STATISTICS

A. MONTHLY POPULATION --Jan. 2018 starting in-house only

	MALE	FEMALE	TOTAL
Population on October 31, 2018:	747	139	886
Population on November 30, 2018	687	149	836
OPERATIONAL DATA:			
Maximum number of available beds:	928	174	1,102
90% of maximum number of available beds:	835	156	991

B. MONTHLY AVERAGES--In-House Only

2017				2018			
MALE	FEMALE	TOTAL	YTD	MALE	FEMALE	TOTAL AVE	YTD
804	144	944	944				
837	153	982	963	JANUARY	691	125	808
826	161	982	969	FEBRUARY	718	136	857
772	148	914	958	MARCH	717	147	853
725	129	949	934	APRIL	733	136	870
709	129	837	918	MAY	764	139	899
773	140	867	911	JUNE	777	151	936
775	132	878	906	JULY	749	136	866
772	126	878	903	AUGUST	748	129	878
770	133	916	905	SEPTEMBER	758	147	913
755	138	881	902	OCTOBER	766	150	913
719	136	847	898	NOVEMBER	717	142	859
				DECEMBER			875

C. ADMISSIONS AND DISCHARGES

ADMISSIONS FOR 2018												
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
507	497	530	517	550	560	492	573	546	536	446		5754
DISCHARGES FOR 2018												
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
451	484	527	484	523	571	529	543	512	576	495		5695

Lancaster County Prison
Population Summary 2018

In-House Only as of January 1, 2018

Day of Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	791	832	848	856	886	912	902	872	905	922	872	
2	787	831	828	833	888	923	881	859	912	921	865	
3	799	833	840	823	878	933	882	865	916	921	871	
4	783	829	845	824	895	927	886	876	906	912	872	
5	785	834	847	819	900	931	874	880	902	914	860	
6	781	860	852	831	899	934	858	874	920	930	871	
7	781	867	863	837	888	925	863	857	914	936	877	
8	770	864	855	839	887	919	872	856	925	938	882	
9	775	869	846	834	894	934	867	853	928	939	870	
10	774	869	851	838	896	947	864	850	926	922	873	
11	775	871	856	847	889	952	871	861	921	923	876	
12	786	858	867	851	896	957	848	868	913	921	883	
13	791	867	879	852	900	961	855	855	915	915	878	
14	795	854	873	859	898	952	860	863	908	942	871	
15	802	861	869	862	896	958	876	852	915	921	854	
16	792	846	868	858	903	965	868	854	927	905	823	
17	799	853	873	873	898	967	868	866	922	909	832	
18	816	863	872	872	887	945	864	870	938	897	842	
19	823	864	864	863	888	956	863	874	918	904	835	
20	833	862	857	861	891	949	854	880	892	913	847	
21	838	860	858	866	885	938	869	884	892	922	837	
22	843	857	836	867	890	930	864	888	905	918	846	
23	846	858	836	867	887	940	857	892	911	913	847	
24	836	861	843	854	881	951	845	889	900	906	856	
25	823	867	848	859	878	936	849	900	903	892	861	
26	833	857	843	865	887	923	845	905	901	885	850	
27	841	855	847	872	894	916	860	911	903	896	834	
28	844	847	846	881	894	903	871	920	913	902	844	
29	839		839	883	890	890	880	919	919	883	838	
30	844		846	882	904	897	870	923	923	886	834	
31	838		853		911		860	894		882		
Average	808	857	853	854	892	936	866	878	913	913	857	
YTD Average	808	832	839	847	857	867	842	868	873	877	875	

2018 Per Diem Costs

Month	Date	In-House Population	Daily Operating Expense	Per Diem Rate	Y-T-D Average
January	1/9/2018	770	\$74,056.76	96.18	\$96.18
February	2/5/2018	829	\$74,056.76	\$89.34	\$92.76
March	3/12/2018	856	\$74,056.76	\$86.51	\$90.68
April	4/13/2018	865	\$74,056.76	\$85.62	\$89.41
May	5/13/2018	900	\$74,056.76	\$82.29	\$87.99
June	6/1/2018	911	\$74,056.76	\$81.29	\$86.87
July	7/9/2018	867	\$74,056.76	\$85.42	\$86.66
August	8/7/2018	857	\$74,056.76	\$86.41	\$86.63
September	9/9/2018	928	\$74,056.76	\$79.80	\$85.87
October	10/1/2018	923	\$74,056.76	\$80.23	\$85.31
November	11/1/2018	849	\$74,056.76	\$87.22	\$85.48
December	12/4/2014	853	\$74,056.76	\$86.81	\$85.59

Per Diem Rate is calculated by dividing the Prison's annual operating cost (\$27,030,717.00) to a daily amount then using the In-house population to find the cost per inmate.

2018 Average Length of Stay

	November	December
Average Length of Stay	109 Days	114 days
Median Length of Stay	67 Days	76 days

2018 Inmate Finances

Expenses	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Commissary Purchases	\$62,062.23	\$70,452.59	\$94,956.05	\$76,125.34	\$72,989.80	\$72,499.28	\$62,561.82	\$79,174.26	\$69,598.45	\$70,058.57	\$79,561.57		\$810,039.96
Phone Calls	\$73,046.56	\$75,985.72	\$84,703.81	\$79,749.65	\$80,750.12	\$79,879.95	\$79,883.80	\$75,630.48	\$74,399.59	\$77,926.39	\$71,404.71		\$853,360.78
Processing Fees Charged	\$14,315.00	\$15,504.00	\$22,158.58	\$17,785.00	\$14,385.00	\$16,971.31	\$15,890.00	\$16,835.00	\$15,587.25	\$17,080.00	\$12,065.00		\$178,576.14
Processing Fees Collected	\$11,431.98	\$13,223.77	\$17,632.33	\$14,674.87	\$11,157.02	\$14,211.90	\$12,982.11	\$13,551.51	\$12,475.12	\$13,328.77	\$10,293.77		\$144,860.15
Percentage Collected	80%	85%	80%	82%	78%	84%	82%	80%	80%	78%	85%		81%
Deposits	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Cash on person when Committed	\$9,601.33	\$14,341.13	\$11,930.00	\$21,303.44	\$13,495.90	\$12,109.23	\$23,233.24	\$11,457.00	\$22,239.22	\$28,236.26	\$19,828.39		\$187,775.14
Money Orders deposited during stay	\$20,905.14	\$15,001.98	\$12,986.41	\$10,980.02	\$13,351.91	\$15,356.94	\$17,127.97	\$11,199.78	\$8,272.01	\$9,434.98	\$10,919.85		\$145,536.99
Jobby Kiosk Deposits	\$67,953.00	\$76,059.00	\$85,226.00	\$69,217.00	\$81,632.00	\$76,869.00	\$67,582.00	\$73,359.00	\$62,773.00	\$67,391.00	\$59,918.00		\$787,979.00
Online Deposits to Inmate Account	\$43,779.15	\$49,044.85	\$59,707.95	\$58,224.09	\$58,368.65	\$56,345.42	\$47,571.43	\$50,831.44	\$54,916.11	\$60,117.34	\$54,541.64		\$593,448.07
Total	\$142,238.62	\$154,446.96	\$169,850.36	\$159,724.55	\$166,848.46	\$160,680.59	\$155,514.64	\$146,847.22	\$148,200.34	\$165,179.58	\$145,207.88		\$1,714,739.20