

# LANCASTER COUNTY PRISON BOARD AGENDA

## December 15, 2022

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT: The Prison Board met in executive session on Thursday, December 15, 2022.
4. APPROVAL OF MINUTES: Approval of November 17, 2022, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
  - a. Warden's Report – Cheryl Steberger
  - b. Operations Report – William Aberts
  - c. Inmate Services Report – Joseph Shiffer
  - d. Administrative Report – Arla Brown
  - e. Facilities Management Report – Bob Devonshire
  - f. Financial Report – Lisa Colon
6. OLD BUSINESS
7. NEW BUSINESS
  - a. New Prison Needs Assessment Report
8. BUSINESS FROM GUESTS
9. ADJOURN

**December 15, 2022 @ 9:15am**  
**150 North Queen Street**  
**Conference Room**  
**Ground Floor (#102/104)**

**WARDEN'S REPORT**

**CHERYL STEBERGER  
WARDEN**

# PRISON BOARD

December 15, 2022

- New Prison Project

**OPERATIONS REPORT**

**WILLIAM ABERTS  
DEPUTY WARDEN**

Prison Board

December 15 , 2022

Security/Operations Report

**Officer of the Month November 2022**

**12am-8am: Officer Jose Concepcion:**

Officer Concepcion has been employed with the Lancaster County Prison for 8 years. His experience and attention has served our staff well. On the morning of November 23, he received an anonymous tip regarding a weapon on the housing unit. Through his swift dependable action and his ability to communicate effectively with the inmate population, he was able to confiscate the weapon with no Use of Force needed.

**8am-4pm: Officer Jones Marcus:**

This Officer has done a great job working the RHU Post and keeps his supervisors apprised of relevant information for this block. He excels as a member of the Prison HNT and is a very active member of the team. He has shown excellent follow through and is a mature and experienced trainer for newer officers.

**4pm-12am: Officer Luu, Huy:**

Officer Luu, Huy has taken the initiative to get cleared in multiple places in the facility. Officer Luu, Huy continues to take initiative by continuing to learn other aspects of the prison. Officer Luu is an asset to the 4-12 shift, and we would like to congratulate him on a job well done!

Control Panel project work began again on December 5, 2022, progress is continuing but not completed.

**INMATE SERVICES REPORT**

**JOSEPH SHIFFER  
DEPUTY WARDEN**

**Inmate Services Department  
Prison Board Report  
November 2022**

Medication Assisted Treatment (MAT) Pilot Program Update

Justice & Mercy Whoopi Pie Day

Reentry Programs Update

*See attached program statistical section for further information.*

**ADMINISTRATIVE SERVICES REPORT**

**ARLA BROWN  
DIRECTOR**

## **Administration December 2022**

### Department Information

We continue to have 1 vacancy within the department and 1 staff member on an extended absence.

Barbering services, in December, there were 46 inmates who received the service with 15 designated as indigent.

Statistical data is provided with this report. Future topics – If there is additional data that you would like addressed or included in this forum, please feel free to contact me.

On behalf of the Business Office, please accept our wishes for safe and enjoyable holiday season.

**FACILITIES MANAGEMENT REPORT**

**ROBERT DEVONSHIRE  
DIRECTOR**

# Facilities Management

## Monthly Prison Activities Report

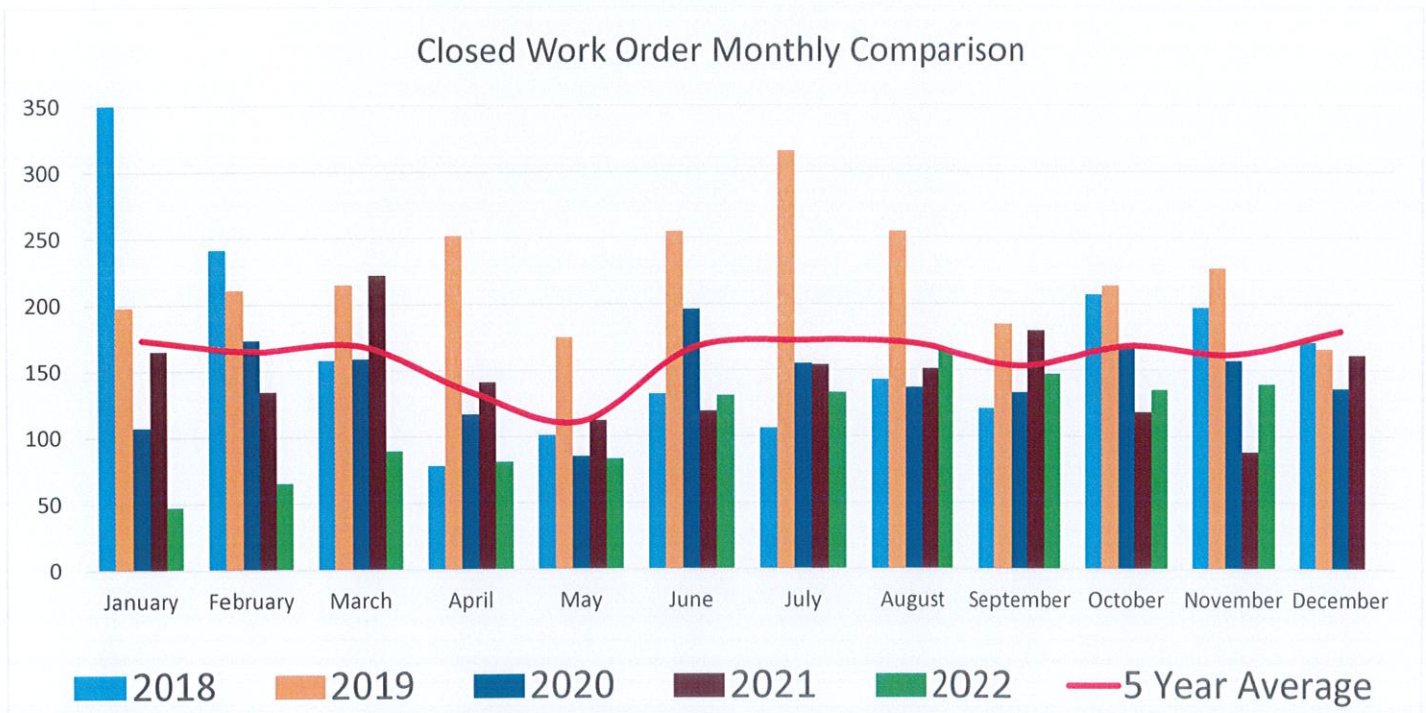
November 2022

### Projects

- We are continuing to assist Deputy Warden Aberts on the door access control system upgrades.
- Working on the new prison facility project

### Work Orders

- November 2022
  - 139 Work Orders for November 2022
  - 1216 Work Orders for 2022



Respectfully Submitted

Robert R Devonshire, Jr.  
Director of General Services  
County of Lancaster  
12/7/2022

**FINANCIAL REPORT**

**LISA COLON  
CONTROLLER**



County of Lancaster  
Report of the County Controller  
Lisa Colon

2022 Prison Operating Revenues & Expenditures

As of: November 30, 2022

**2022 Summarized YTD**

Revenue:	Budgeted	2022 Encumbrance	Actual Received to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	October YTD Summary
Total Revenues	\$ (2,341,481.09)	\$ -	\$ 2,167,855.48	\$ (173,625.61)	93%	93%	\$ 2,150,222.69

**2022 Summarized YTD**

Expenses:	Budgeted	2022 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	October YTD Summary
Personnel Services	\$ 21,174,393.51	\$ -	\$ (20,087,859.33)	\$ 1,086,534.18	95%	95%	\$ (18,503,819.95)
Supplies	\$ 742,483.09	\$ (93,545.02)	\$ (522,317.72)	\$ 126,620.35	70%	83%	\$ (433,045.96)
Purchased Services	\$ 8,169,409.98	\$ (1,189,754.74)	\$ (6,769,932.86)	\$ 209,722.38	83%	97%	\$ (6,369,787.21)
Capital Expenditures	\$ 83,578.00	\$ -	\$ (5,666.95)	\$ 77,911.05	7%	7%	\$ 12,395.05
Total Expenses	\$ 30,169,864.58	\$ (1,283,299.76)	\$ (27,385,776.86)	\$ 1,500,787.96	91%	95%	\$ (25,294,258.07)

**STATISTICS**

**INMATE SERVICES**

Please verify that your facility is selected in the drop down below and that your name appears in the upper right hand corner. If you do not see this, please contact Kevin Crider immediately!

Show Debug Info



Lancaster County Prison



Dashboard

Consults

Non-Formularies

Reports

## Stat Summary

\* Indicates a Required Field

### Facility Statistics

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
Monthly ADP						
Monthly ADP Male		642	677	686	667	671
Monthly ADP Female		91	101	111	116	114
Monthly ADP Identify as Other		0	0	0	0	0
Deaths		0	0	0	0	0
Total # of Patients in the Hospital		8	7	3	8	4
Total # Patient Days		38	22	13	27	18
# of Intake Screenings	77	328	288	373	374	318
# of Grievances		16	19	21	26	31

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
# of Founded Grievances		0	0	0	0	0
# of Adverse Patient Occurrences		39	32	45	50	27
# of Patients Detoxed		105	88	123	124	115
# of Patients Detoxed Opiate (Clonidine / Vistaril)		59	39	55	62	66
# of Patients on Subutex / Suboxone		32	20	7	0	3
# of Patients on Subutex Rapid Taper		1	1	2	7	15
# of Patients Receiving Methadone		0	0	0	0	0
# of Patients Given Vivitrol		26	42	33	32	36
# of Patients Detoxed ETOH		41	27	43	50	42
# of Patients Detoxed Benzodiazepines		20	17	28	15	35
# of Patients on Restraints		1	1	2	3	1
# of Shifts involving Restraints		2	3	9	4	4
# of Medical Transports		67	55	53	73	50

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
# of Infirmatory/Medical Housing Admissions		0	0	0	0	0
# of Vivitrol Doses Given		26	42	33	32	36
# of Narcan Doses Given		0	3	0	0	0
In-House Surgeries		0	0	0	0	0
In-House EKG's		48	41	61	64	44
In-House X-Ray's		41	41	52	54	33

#### Outside Consultations

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
Allergy		0	0	0	0	0
Cardiology		1	3	3	5	3
Dermatology		0	0	2	1	1
Dialysis		0	0	0	0	0
ENT		2	0	3	1	1
Emergency Room		16	16	11	27	14
Ambulance Trips		11	5	4	5	10
Gastroenterology		2	1	0	1	0
General Medicine		0	0	0	0	0
General Surgery		0	0	0	0	0
Gynecology		0	0	0	0	0

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
Hematology		0	0	0	0	0
Methadone		0	0	0	0	0
Neurology		1	1	3	2	2
Neurosurgery		1	0	0	0	0
Obstetrics		1	4	4	3	4
Oncology		5	1	0	0	0
Ophthalmology		2	1	0	1	3
Orthopedics		15	13	10	9	5
Physical Therapy		4	1	4	9	4
Plastic Surgery		0	1	1	0	0
Podiatry		2	0	0	0	6
Proctology		0	0	0	0	0
Psychiatry		0	0	0	0	0
Surgery Performed		1	1	1	0	0
Thoracic Surgery		0	0	0	0	0
Urology		1	1	1	0	0
Outside X-Rays (CT, MRI, etc.)		4	3	2	5	3
Wound Clinic		2	1	0	2	1
Diagnostic Test (outside)		2	3	1	1	0
Other Trips / Outside Consults		5	4	7	6	3

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
# of Missed Appointments (in-house)		18	12	48	32	39
# of Missed Appointments (outside facility)		3	4	6	5	2

### Medical - Sick Calls

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	Ju
MD Sick Call		21	24	32	29	15	
NP/PA Sick Call		499	663	587	659	565	
MD/PA/CRNP Sick Call							
Nurse Sick Call		376	431	534	499	529	
MD Physicals		2	1	0	0	0	
NP/PA Physicals		165	155	185	188	175	
Nursing Physicals		18	32	58	66	24	
Annual Physicals		7	16	9	32	13	

### Mental Health

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22
Psychiatrist / Groups Seen		0	0	0	0	0
Psychiatrist / Individuals Seen		219	163	190	218	157

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	
Psychologist Groups		0	0	0	0	0	
Psychologist / Individuals Seen		0	0	63	185	335	
M.H. Worker Groups		0	0	0	0	0	
M.H. Worker / Individuals Seen		849	908	763	1189	908	
# of Involuntary M.H. Commitments		6	7	6	7	10	
# of Patients Waiting Transfer to State Hospital		4	0	1	0	0	
# of Patients w/Involuntary Med/Tx Orders		0	0	0	0	0	
# of Patients on Suicide Watch		79	81	93	113	101	
# of Attempted Suicides		0	0	0	0	2	
# of Completed Suicides		0	0	0	0	0	
# of Patients on MH Scale as Category - A		177	179	191	176	175	

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22

% of Patients  
on MH Scale  
as Category -  
A

--	--	--	--	--	--	--

# of Patients  
on MH Scale  
as Category -  
B

	136	138	167	186	182	
--	-----	-----	-----	-----	-----	--

% of Patients  
on MH Scale  
as Category -  
B

--	--	--	--	--	--	--

# of Patients  
on MH Scale  
as Category -  
C

	298	299	317	310	325	
--	-----	-----	-----	-----	-----	--

% of Patients  
on MH Scale  
as Category -  
C

--	--	--	--	--	--	--

# of Patients  
on MH Scale  
as Category -  
D

	70	62	67	60	68	
--	----	----	----	----	----	--

% of Patients  
on MH Scale  
as Category -  
D

--	--	--	--	--	--	--

**Dental**

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	Jun 22
Extractions		17	13	34	9	6	
Fillings		0	0	0	0	2	

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	Jun 22
Exams		47	68	66	77	63	
Other		11	7	12	18	11	
Total Patients Seen by Dentist		120	109	153	135	102	
Patients seen by Oral Surgeon		0	1	0	0	1	
# of Annual Dental Exams		23	0	24	24	3	

**Pharmacy**

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	Jun 22
# of patients on Psych Meds		291	271	298	294	298	319
% ADP on Psych Meds							
# of patients on Medical Meds		573	598	603	563	573	486
% ADP on Medical Meds							

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22    Jun 22

Medical  
Meds

# of

patients  
on HIV

	13	9	8	10	12	11
--	----	---	---	----	----	----

Meds

% ADP  
on HIV

--	--	--	--	--	--	--

Meds

# of

patients  
on OTC

	552	572	592	518	501	379
--	-----	-----	-----	-----	-----	-----

Meds

% of  
ADP on  
OTC

--	--	--	--	--	--	--

Meds

**Disease Cases**

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	Jun 22
HIV Cases		15	9	9	11	15	
AIDS Cases		2	2	2	2	2	
Hepatitis Cases		69	59	80	84	103	
HIV Test Done		227	197	288	330	290	
HIV Positive Detected at Facility		1	0	1	0	1	
HIV/AIDS Cases		17	11	11	13	17	
Number of Patients		13	9	8	10	12	

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22    Ju

Receiving  
ART

Number of  
HCV Test  
Performed

	5	5	3	10	5	
--	---	---	---	----	---	--

Number of  
HCV  
Detected at  
Facility

	1	0	0	4	1	
--	---	---	---	---	---	--

Number of  
HCV Housed

	69	59	80	84	103	
--	----	----	----	----	-----	--

Number of  
HCV  
Receiving  
Treatment

	0	0	0	0	0	
--	---	---	---	---	---	--

Hepatitis  
Cases Other  
(Hepatitis A  
or B)

	1	0	0	0	0	
--	---	---	---	---	---	--

Syphilis  
Cases

	1	0	0	0	0	
--	---	---	---	---	---	--

Gonorrhea  
Cases

	0	2	0	0	0	
--	---	---	---	---	---	--

# of  
Pregnant  
Females  
(avg)

	4	4	6	6	6	
--	---	---	---	---	---	--

# of  
Miscarriages

	0	0	0	0	0	
--	---	---	---	---	---	--

# of  
Abortions

	0	0	0	0	0	
--	---	---	---	---	---	--

# of  
Deliveries

	0	0	0	0	0	
--	---	---	---	---	---	--

# of patients  
isolated to

	7	6	9	5	2	
--	---	---	---	---	---	--

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22    Ju

rule out

MRSA

# of

confirmed

MRSA cases

		3	2	4	0	0	
--	--	---	---	---	---	---	--

TB Treatment

		0	0	0	0	0	
--	--	---	---	---	---	---	--

PPD Test

		221	194	282	309	289	
--	--	-----	-----	-----	-----	-----	--

(+) PPD's

		0	0	0	0	0	
--	--	---	---	---	---	---	--

RPR Test

		1	3	8	10	3	
--	--	---	---	---	----	---	--

COVID-19 #

of Lab PCR

Test

		0	0	0	0	1	
--	--	---	---	---	---	---	--

Performed

COVID-19 #

of Antigen

Rapid Test

Performed

		563	564	639	637	674	
--	--	-----	-----	-----	-----	-----	--

COVID-19 #

of IgG

(Antibody)

Test

		0	0	0	0	0	
--	--	---	---	---	---	---	--

Performed

COVID-19

Total Positive

		7	1	21	17	33	
--	--	---	---	----	----	----	--

COVID-19

Total Positive

%

--	--	--	--	--	--	--	--

COVID-19

Total

Negative

		556	563	618	620	642	
--	--	-----	-----	-----	-----	-----	--

COVID-19

Total

Negative %

--	--	--	--	--	--	--	--

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22    Ju

COVID-19 #

of

Vaccinations

	3	7	3	8	23	
--	---	---	---	---	----	--

Administered

COVID-19 #

of Serious

Adverse

Reactions to

Vac

	0	0	0	0	0	
--	---	---	---	---	---	--

**Chronic Care**

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22

# of Chronic Care

Asthma/COPD/Pulmonary

	65	59	76	80
--	----	----	----	----

# of Chronic Care

Diabetes/Endocrine

	52	49	72	64
--	----	----	----	----

# of Chronic Care

HIV/AIDS/Hep.C

	84	70	91	97
--	----	----	----	----

# of Chronic Care

Hypertension/Cardio

	124	108	133	122
--	-----	-----	-----	-----

# of Chronic Care

OB/GYN/Pregnant

	4	4	6	6
--	---	---	---	---

# of Chronic Care

Seizure/Neurology

	63	56	71	69
--	----	----	----	----

**PrimeCare Responsible**

Dec 22    Nov 22    Oct 22    Sep 22    Aug 22    Jul 22    J

Monthly

Environmental

Checks

--	--	--	--	--	--	--

Staff Meeting

Date

--	--	--	--	--	--	--

	Dec 22	Nov 22	Oct 22	Sep 22	Aug 22	Jul 22	
QI Meeting Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number Chart Audits	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Quarterly Administrative Meetings	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Quarterly Infection Control Meetings	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**SUBMIT / SAVE STAT SUMMARY**

## **LANCASTER COUNTY PRISON**

### **Inmate Services Department**

#### **November 2022 Monthly Report**

#### **L. Garcia – Classification Specialist**

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselor and departments such as work release, ITP, and medical. Garcia, L also reviews request from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

#### **E. Mosely – P.R.E.A. Caseworker**

P.R.E.A. Caseworker Mosely is assigned to Housing units G-2 and The Medical Housing Unit. Caseworker Mosely has answering and addressing inmate requests about their needs with court dates, questions about mental/drug court and family issues. Caseworker Mosely Answers all PREA related requests and reports them to Inmate Services Specialist Warfel as need be. Caseworker Mosely does assist with intakes and other housing units as needed. He conducts 30 days PREA reviews for all inmates housed in G-2 and MHU. He also has facilitated phone conferences with, public defenders, private attorneys, judges from any agency as needed. He does assist re-entry whenever possible by finding housing and rehabs for those inmates that are in need. Case Worker Mosely has also assisted with MISA and other mental health programs throughout the county. He did assist with mental health court CYS caseworkers from Lancaster and other counties. PREA Caseworker Mosely did assist with education of new and current staff on PREA Policy and guidelines. Mosely has assisted staff with understanding Special Statuses for inmate as well as how to address these statuses. Mosely does assist Counselor Ortiz with Housing Unit 2-2.

#### **K. Ortiz – Bilingual Inmates Services Specialist**

Bilingual Inmate Service Specialist Karaliz Ortiz responds to female inmate requests as well as assisting 2-2 male block about their needs such as court dates, CYS, transports, fast tracks, door to door, rehabs, visits, special visits with kids, classes, questions about different resources in an outside of the institution (LCP), family issues as well as Spanish speaking inmate throw-out the prison. Specialist Ortiz conducts initial intakes for newly committed inmates, also provides inmates with applications and information for vivitrol, medical assistance, mental health, drug court treatment and D&A treatment. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls do to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on

the re-entry and work release programs within the prison. She conducts 30 days PREA reviews for all female inmates. Specialist Ortiz also has been facilitating phone conferences public defenders, CYS employees and with other states, counties that are unable to communicate or travel. Specialist Ortiz has been helping investigator and sergeants with translating for inmates on investigations.

#### **K. Kitzmiller – Inmate Services Specialist**

Inmate Services Specialist Kitzmiller is the Counselor assigned to housing unit 3-2. She acts as a liaison via email and phone between inmates and their probation and parole officers, attorneys, behavioral health services, and other outside entities. Additionally, Counselor Kitzmiller answers Securix and in-person requests from inmates trying to gain information about their court dates, Fast Track, Door to Door, parole plans and other aspects of their legal matters. Counselor Kitzmiller also aids in solving common block matters such as cellmate issues, tablet and kiosk problems, among other complaints. She also completed 30-day PREA reviews as needed. She faxed MDJ offices and followed-up with contacting them to have traffic and non-traffic fines and warrants resolved. She did complete Vivitrol checklists with inmates on her block and submitted them to Christina Fluegel. Counselor Kitzmiller also assisted inmates on her block with contacting programs and rehabilitations for their release. Furthermore, Counselor Kitzmiller also acts as the Mental Health Court (MHC) representative from the prison. She attends MHC team meetings and MHC every Wednesday. She filled in for 3-1 Counselor in his absence.

#### **D. Valenzuela – Classification Specialist**

Counselor Valenzuela, D completed his duties as Classification Specialist. His assigned duties consist of: Daily review of all the docket sheets sent electronically by the Records Dept. to complete the Initial inmate classification assessment. In addition, Valenzuela collect the data not sent via email directly from the inmate's legal folders located in the Records filing room. On the same token, Specialist Valenzuela completes the reclassification of all the inmates incarcerated at the institution for a three-month period from their commitment date. Also, Counselor Valenzuela had been answering inmate's requests for re-classification as well as general requests from all the housing units.

#### **A. Vandyke – ITP Coordinator**

Trustee Program Coordinator Alecia VanDyke is responsible for hiring male inmates to work in the kitchen and supply and females as cleaners, which involves file reviews, warrant checks, and working with medical for clearances. She is also responsible for all inmates pay at Lancaster County Prison. Counselor VanDyke is also the block counselor for the male inmates on C-Main and female inmates on D-Block. This involves answering inmate requests, facilitating phone interviews with various departments within Lancaster and treatment facilities, completing intakes and PREAs, and responding to problems regarding inmate pay. Counselor VanDyke completes inmate pay every Tuesday. 30-day PREA reviews were also completed this month. Local MDJ offices were continued to be contacted for any inmate on C-Main or D-Block that wanted to try and resolve traffic and non-traffic warrants before their release. ITP VanDyke has assessed with the medical department with accreditation by updating the biohazard education paper with all current inmate trustees, which has been added to all inmate trustee hiring packets. ITP VanDyke, along with all other block counselors, have begun to input all misconducts and incident reports for their block(s) into UCM. IT VanDyke is also helping several inmates and the GED specialist to communicate with each other. ITP VanDyke assists with LSCMI evaluations for the re-entry department and pre-parole when needed. During the month of September, the ITP coordinator collaborated with the kitchen supervisors and maintenance

department to come up with safety instructions and expectations paper for the kitchen's garbage disposal which is scheduled to be set up in October. ITP VanDyke is working to create safety sheets for all kitchen equipment to help decrease the number of kitchen-related injuries. Every kitchen worker has signed the papers for the disposer, and the papers have been added to the kitchen hiring packet.

### **C. Garner- Inmate Services Specialist**

Counselor Garner responds to inmate questions on housing unit G-1. She is responsible for ALL G-1 intakes. She provides inmates with an orientation of general rules, and specific information pertaining to Lancaster County Prison inmate procedure. She continues to call, e-mail and holds conference calls with various inmates' attorneys, as well as Adult Probation and Parole services. Counselor Garner assists inmates in obtaining information about their cases including court dates, communicating with their attorneys, parole plans, Sentencing dates and Birth certificates and social security cards. In addition, Counselor Garner conducts child visits through Lancaster Children and Youth with inmate parents that are court ordered. Counselor Garner also clears inmates off status and moves inmates out of G-1. She also gives new commits (G-1) an intake packet. It provides, visitation times and days for every block, hands out an ITP application, if inmates want to participate in the program, a suicidal hotline paper, and information on rehabs, jobs, food, health insurance and many other benefits in the Lancaster area. Also, provides inmates with drug, mental health, VA court applications. She also conducts 30-day PREA reviews for G-1.

### **J. Leisher – Drug & Alcohol Specialist**

Inmate Services Specialist Leisher is a drug and alcohol counselor on housing units 3-5 and Ad Seg. She acts as a liaison between inmates and internal and outside entities such as medical, mental health, probation and parole, attorneys, behavioral health services, and community resources via email, phone and Securus requests. Counselor Leisher assisted inmates attempting to gain information about their court dates, Fast Track, Door 2 Door, probation/home plans and other aspects of their legal matters. She assisted inmates who were scheduled for release to find adequate transitional housing options, helped in facilitating drug and alcohol evaluations and made appointments for treatment needs for inmates upon their release. She facilitated drug and alcohol group with eligible females on housing units 2-5, Ad-Seg and D Block, which runs 4 times per week for an hour and a half. She also began the MAT group that is run once a week for an hour. Participation in both groups has been consistent, with individuals attending all classes and MAT attendees requesting additional classes. The female D&A group has 12 members and the MAT group has 6. Only two of the eligible MAT members chose not to attend group.

**November AVERAGE DAILY PARTICIPATION**

Average Daily Participants: NOVEMBER 2022

Community Employed Males: 27  
Community Employed Females: 01  
Community Service Males: 00  
Community Service Females: 00  
TARP:

Inmates in Treatment Programming:

Males: 01  
Females: 00

Inmate Trustees:

Male: 03  
Female: 00

Unassigned Inmates housed in Work Release:

Males: 15  
Females: 00

**WORK RELEASE REPORT – NOVEMBER 2022**

NOVEMBER 2022

New Placements: Male: 09  
Female: 01  
Pre-incarceration Employment; Male: 00  
Female: 00  
Employment secured by inmate Male: 00  
Female: 00  
Employment secured by WR Male: 09  
Female: 01  
Removals from program Males: 01  
Female: 01  
Suspensions Males: 00  
Female: 00  
Releases Males: 08  
Female: 00

**WORK RELEASE FINANCES**

11/2022

Board and Lodging 12,416.96  
Fines and Costs 21,784.08  
Drug Test Fee 270.00  
Family 14,755.00

# Chaplain's Office Monthly Report

## November 2022

### CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS FOR THE MONTH OF:  
November 2022: **STAFF** – 581.00      **VOLUNTEERS** – 376.50

### CHAPLAINCY VISITS

**95** ONE TIME VISITS - MALE

**23** ONE TIME VISITS - FEMALE

**63** MULTIPLE VISITS – MALE

**52** MULTIPLE VISITS – FEMALE

### INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY **740** INMATE REQUESTS.

### DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH **6** DEATH AND **2** MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

### CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED - <b>42</b>	COMPLETED - <b>31</b>
	ACTIVE STUDENTS - <b>17</b>	NEW STUDENTS - <b>3</b>
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - <b>9</b>	COMPLETED - <b>5</b>
GOSPEL EXPRESS STUDY	DISTRIBUTED – <b>41</b>	COMPLETED – <b>35</b>
GOSPEL ECHOES STUDY	DISTRIBUTED - <b>10</b>	COMPLETED – <b>6</b>
SPANISH GOSPEL ECHOES	DISTRIBUTED - <b>0</b>	COMPLETED – <b>0</b>
SPANISH GOSPEL EXPRESS	DISTRIBUTED - <b>0</b>	COMPLETED - <b>0</b>

### CLERGY VISITATION

**70** CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

### GROUP SESSIONS

NUMBER OF GROUPS	<b>64</b>	TOTAL ATTENDANCE	<b>413</b>
------------------	-----------	------------------	------------

### CHURCH SERVICES

NUMBER OF SERVICES	<b>23</b>	TOTAL ATTENDANCE	<b>365</b>
--------------------	-----------	------------------	------------

NOVEMBER 2022		Chaplain's Office		Activity Sheet Monthly Report			
		November services conducted	Total services YTD	Average attendance		Total attendance YTD	Average Attendance per service YTD
<b>Protestant Worship Services</b>							
	Sunday Work Release	0	0	#DIV/0!		0	#DIV/0!
	Sunday G-1	3	28	11		317	11
	Sunday Women	4	4	22		87	22
	Sunday 2-1	4	4	30		121	30
	Wednesday 3-1	0	0	#DIV/0!		0	#DIV/0!
	Wednesday 3-2	0	0	#DIV/0!		0	#DIV/0!
	Wednesday 3-5	0	0	#DIV/0!		0	#DIV/0!
	Wednesday MHU	4	30	5		145	5
	Saturday 2-2	4	12	23		276	23
	Saturday ITP	4	12	4		54	5
<b>Catholic Services Bilingual</b>							
	Mass 2-5	0	0	#DIV/0!		0	#DIV/0!
	Biling Mass 3-1	0	0	#DIV/0!		0	#DIV/0!
	Biling Mass 2-1	0	0	#DIV/0!		0	#DIV/0!
	Biling Mass 2-2	0	0	#DIV/0!		0	#DIV/0!
	Biling Mass 3-2	0	0	#DIV/0!		0	#DIV/0!
	Biling Mass 3-5	0	0	#DIV/0!		0	#DIV/0!
	2-5 Bible Study	4	35	2		16	0
	3-1 Bible Study	3	33	#REF!		152	5
	2-1 Bible Study	4	37	6		166	4
	3-5 Bible Study	4	29	4		73	3
	3-2 Bible Study	4	34	12		341	10
	2-2 Bible Study	4	33	4		195	6
<b>Study Group- Women</b>							
	Ad Seg Bible Study	4	25	2		111	4
	2-5 Bible Study	5	40	6		358	9
	DB/DBA Bible Study	3	35	3		141	4
<b>Study Group- Men</b>							
	Bible Study 2-1	5	40	16		634	16
	Bible Study 3-2	4	37	6		235	6
	Bible Study ITP	2	36	2		122	3
	Bible Study 2-2	5	38	15		564	15
	Bible Study Work Release	5	26	4		152	6
	Bible Study 3-5	4	24	5		86	4
	Real Men Recovery 2-2	0	0	#DIV/0!		0	#DIV/0!
	Bible Study MHU	0	0	#DIV/0!		0	#DIV/0!
	Bible Study 3-1	4	36	7		239	7
	Spanish 3-1	0	0	#DIV/0!		0	#DIV/0!
	Spanish 3-2	0	0	#DIV/0!		0	#DIV/0!
	Spanish WR	0	0	#DIV/0!		0	#DIV/0!
	Spanish 2nd floor	0	0	#DIV/0!		0	#DIV/0!
	Spanish 3-5	0	0	#DIV/0!		0	#DIV/0!
<b>Muslim Services</b>							
	Juma 3-1	0	4	#DIV/0!		29	7
	Juma 3-2	0	5	#DIV/0!		23	5
	Juma 3-5	0	0	#DIV/0!		0	#DIV/0!
	Juma 2-1	0	8	#DIV/0!		11	1
	Juma 2-2	0	0	#DIV/0!		0	#DIV/0!
	Juma Women	0	0	#DIV/0!		0	#DIV/0!

# MISA and Reentry Monthly Report - November 2022

Christina Fluegel

## MISA

### Length of Stay:

Misa Average Stay: 195 Days

General Population Average Stay: 174 Days

In the month of November, we discussed 0 individuals.

### MISA Misconducts:

Assault on Staff: 2

Assault on inmates: 2

Mutual Combative Fighting: 2

### MISA Recidivism

90 days: 19.8% (206 Yes/833 No/ 1039 Total)

180 days: 30.9% (303 Yes/677 No/ 980 Total)

1 year: 42.1% (364 Yes/501 No/ 865 Total)

2 years: 52.6% (303 Yes/ 273 No/ 576 Total)

3 years: 55.1% (167 Yes/ 136 No/ 303 Total)

## Reentry

168 participants have successfully completed the program

83 Participants have successfully completed the program in 2022

November Participants: 8 participants in the current class that started on November 21.

### Reentry Recidivism

**90Day:** 12 Yes, 116 No, 86 Total **9.4%**

**6Mos:** 17 Yes, 84 No, 101 Total **16.8%**

**1Yr:** 34 Yes, 52 No, 86 Total **39.5%**

**2Yr:** 35 Yes, 25 No, 60 Total **58.3%**

**3Yr:** 5 Yes, 2 No, 7 Total **71.4%**

## **Vivitrol**

**Monthly Injections: 26**

**Total Injection Year to date: 280**

Recidivism with injection

90 days: 18.4% (37 Yes/ 164 No/ 201 Total)

180 days: 36.3% (65 Yes/114 No/ 179 Total)

1 year: 52.0% (79 Yes/73 No/152 Total)

2 years: 70.1% (96 Yes/41 No/ 137 Total)

3 years: 69.4% (77 Yes/34 No/111 Total)

Recidivism with no injections:

90 days: 25.5% (55 Yes/ 161 No/ 216 Total)

180 days: 40.5% (83 Yes/122 No/ 205 Total)

1 year: 52.8% (104 Yes/ 93 No/ 197 Total)

2 years : 63.5% (108 Yes/ 62 No/170 Total)

3 years: 65.9% (83 Yes/ 43 No/ 126 Total)

## **Drug and Alcohol**

**Total Participants year to date: 106**

**Graduates year to date: 21**

**Books completed: 134**

**Recidivism Rate:**

90 days: 0% (0 Yes/ 15 No/ 15 Total)

180 days: N/A

1 year: N/A

2 years: N/A

3 years: N/A

## **Subutex**

**Total Participants year to date: 39**

**Recidivism Rate: \*NONE AVAILABLE YET\***

90 days: N/A

180 days: N/A

1 year: N/A

2 years: N/A

3 years: N/A

**STATISTICS**

**ADMINISTRATIVE**

# 2022

PRISON BOARD REPORT					
		MALE	FEMALE		TOTAL
In-House Population as of:	October 31, 2022	641	100		741
	November 30, 2022	646	87		733
Housing Capacity:	Maximum number of available beds:	928	157		1,085
	90% of maximum number of available beds:	835	141		977

AVERAGE POPULATION								
2021				2022				
MALE	FEMALE	TOTAL AVG	YTD	MONTH	MALE	FEMALE	TOTAL AVG	YTD
543	81	624	624	JANUARY	649	92	741	741
534	85	619	622	FEBRUARY	649	97	746	744
574	86	660	634	MARCH	647	102	749	745
607	96	703	652	APRIL	648	106	754	748
618	95	713	664	MAY	649	109	758	750
616	85	701	670	JUNE	650	109	759	751
599	72	671	670	JULY	652	110	762	753
645	87	732	678	AUGUST	652	111	763	754
638	94	732	684	SEPTEMBER	659	111	770	756
655	97	752	691	OCTOBER	656	110	766	757
656	94	750	696	NOVEMBER	652	108	760	757
630	95	725	699	DECEMBER			0	

ADMISSIONS AND DISCHARGES														
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD TOT	YTD AVG
ADMISSION	305	273	335	296	339	340	324	370	366	291	321		3560	324
DISCHARGE	271	300	302	305	316	335	322	380	352	332	333		3548	323

TRIAL VS. SENTENCED													
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD AVG
PRE-TRIAL	467	492	470	507	497	457	475	535	509	487	460		487
SENTENCED	295	271	326	280	313	348	332	262	302	283	298		301
TOTAL (W+A1/OL)	762	763	796	787	810	805	807	797	811	770	758	0	788

TRIAL VS. SENTENCED AVERAGE													YTD AVG %
PRE-TRIAL AVG	61%	64%	59%	64%	61%	57%	59%	67%	63%	63%	61%	#DIV/0!	62%
SENTENCED AVG	39%	36%	41%	36%	39%	43%	41%	33%	37%	37%	39%	#DIV/0!	38%

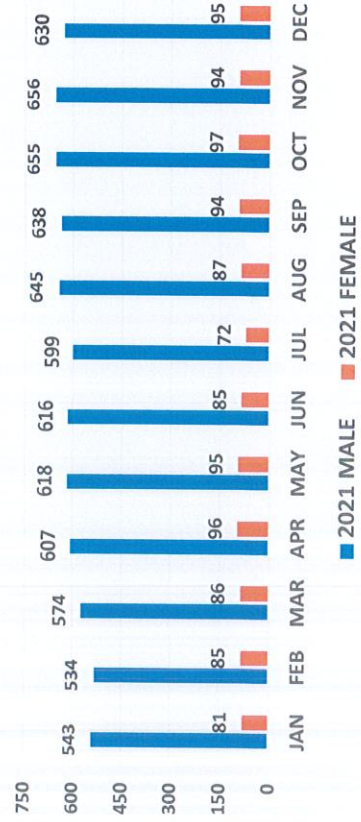
PRE-TRIAL, SENTENCED, AWAITING TRANSFER AVERAGE LENGTH OF STAY													
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD AVG
PRE-TRIAL							199	181	183	195	201		192
SENTENCED							148	151	169	147	150		153
AWAITING TRANSFER								14	44	75			44
NOT SET							69		16				42.5

## AVERAGE POPULATION BY GEDER

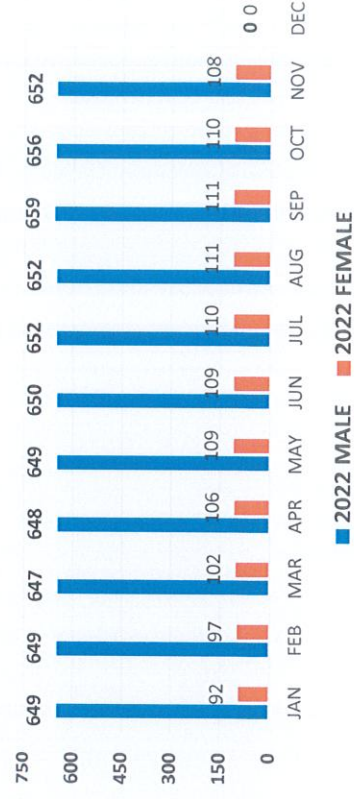
2021		
MONTH	MALE	FEMALE
JAN	543	81
FEB	534	85
MAR	574	86
APR	607	96
MAY	618	95
JUN	616	85
JUL	599	72
AUG	645	87
SEP	638	94
OCT	655	97
NOV	656	94
DEC	630	95

2022		
MONTH	MALE	FEMALE
JAN	649	92
FEB	649	97
MAR	647	102
APR	648	106
MAY	649	109
JUN	650	109
JUL	652	110
AUG	652	111
SEP	659	111
OCT	656	110
NOV	652	108
DEC	0	0

Average Population  
By Gender  
2021



Average Population  
By Gender  
2022



### Inmate Monthly Financials 2022

Month	Commissary Purchases	Phone Calls	Processing Fees Billed	Processing Fees Collected	Percentage Fees Collected	Cash on Person at Commitment	Funds Deposited by Friends and Family
January	\$59,616.00	\$82,890.46	\$9,660.00	\$8,700.00	90%	\$11,899.00	\$166,591.00
February	\$70,353.00	\$77,473.42	\$8,260.00	\$7,666.00	93%	\$9,667.00	\$148,736.00
March	\$76,569.79	\$86,641.14	\$11,340.00	\$10,363.49	91%	\$12,689.00	\$173,137.00
April	\$93,652.25	\$90,306.00	\$9,415.00	\$8,440.98	90%	\$14,458.00	\$158,733.00
May	\$67,012.12	\$88,680.00	\$11,130.00	\$9,829.00	88%	\$12,241.00	\$150,728.00
June	\$81,957.00	\$75,982.00	\$10,605.00	\$9,991.00	94%	\$18,553.00	\$138,757.00
July	\$63,867.00	\$78,823.00	\$10,581.00	\$9,336.00	88%	\$8,941.00	\$127,755.00
August	\$64,865.00	\$75,850.95	\$12,230.00	\$10,527.00	86%	\$14,104.00	\$142,303.00
September	\$90,085.71	\$82,209.00	\$11,594.00	\$10,121.20	87%	\$10,370.00	\$145,974.00
October	\$72,139.00	\$76,757.00	\$9,183.00	\$7,581.00	83%	\$11,982.00	\$156,516.00
November	\$61,122.03	\$72,504.00	\$9,329.80	\$8,291.23	89%	\$12,431.60	\$127,546.00
December							
<b>Totals</b>	<b>\$801,238.90</b>	<b>\$888,116.97</b>	<b>\$113,327.80</b>	<b>\$100,846.90</b>	<b>89.04%</b>	<b>\$137,335.60</b>	<b>\$1,636,776.00</b>

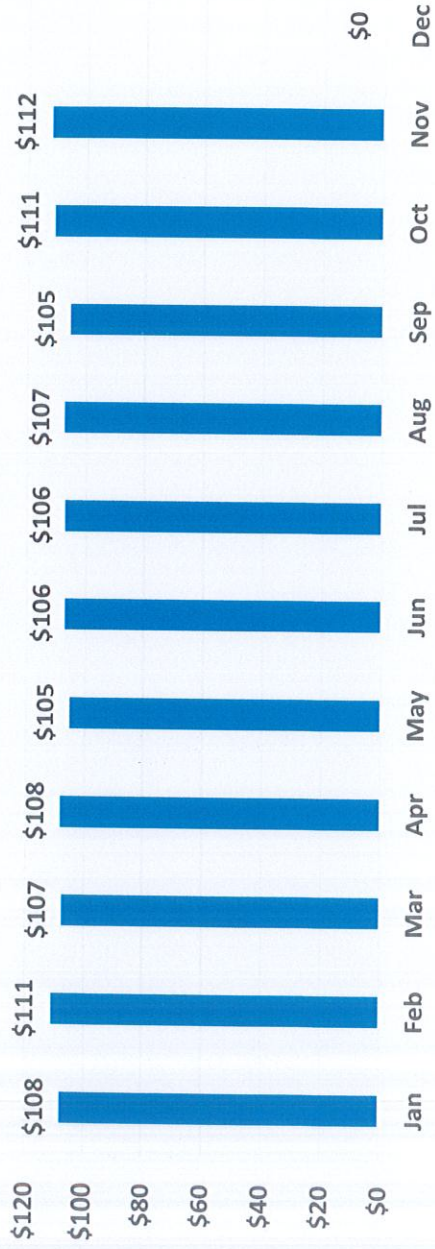
**Inmate Tablet Statistics 2022**

Month	Rentals	Tablet Rental Commissions	E-Messaging Stamp Commission	Movie Purchases	Movie Commissions	TV Show Purchases	TV Show Commission	Music Purchases	Music Commission	Game Purchases	Game Commission	Newstand Subscriptions	Newstand Commissions	Monthly Commission	
January	605	\$3,025.00	\$2,174.00	5,294	\$866.17	8,168	\$450.91	4,323	\$490.78	927	\$141.18	125	\$24.02	\$7,172.06	
February	577	\$2,885.00	\$2,215.00	5,838	\$907.40	8,782	\$485.09	4,523	\$539.97	867	\$162.83	102	\$20.35	\$7,215.64	
March	601	\$3,005.00	\$2,699.00	7,486	\$1,145.84	9,342	\$516.94	4,921	\$562.56	584	\$192.73	132	\$25.69	\$8,147.76	
April	587	\$2,935.00	\$2,640.00	7,100	\$1,162.04	9,964	\$550.88	5,066	\$608.75	512	\$159.10	136	\$27.02	\$8,082.79	
May	564	\$2,820.00	\$2,752.00	7,436	\$1,107.00	7,579	\$419.00	4,277	\$509.00	894	\$145.00	110	\$24.00	\$7,776.00	
June	539	\$2,895.00	\$2,273.00	5,869	\$898.00	5,401	\$299.00	3,566	\$419.00	772	\$130.00	112	\$23.00	\$6,937.00	
July	533	\$2,665.00	\$2,608.00	7,081	\$1,078.00	6,892	\$381.00	3,814	\$430.00	878	\$543.00	83	\$18.00	\$7,723.00	
August	535	\$2,675.00	\$2,580.00	6,026	\$995.02	6,232	\$383.11	3,567	\$429.99	684	\$120.08	69	\$19.35	\$7,202.55	
September	547	\$2,735.00	\$2,549.00	6,036	\$1,096.84	5,194	\$360.00	3,306	\$440.00	762	\$143.00	96	\$21.02	\$7,344.86	
October	512	\$2,560.00	\$2,291.00	5,640	\$999.00	4,970	\$344.00	3,238	\$457.00	742	\$142.00	94	\$19.68	\$6,812.68	
November														\$0.00	
December														\$0.00	
<b>Totals</b>	<b>5,600</b>	<b>\$28,200.00</b>	<b>\$24,781.00</b>	<b>63,806</b>	<b>\$10,255.31</b>	<b>72,524</b>	<b>\$4,189.93</b>	<b>40,601</b>	<b>\$4,887.05</b>	<b>7,622</b>	<b>\$1,878.92</b>	<b>1,059</b>	<b>\$222.13</b>	<b>\$74,414.34</b>	
									<b>\$74,414.34</b>						

**PER DIEM**

Month	In House	Per Diem	Daily Op Expenses
Jan	762	\$108	\$ 82,084.51
Feb	739	\$111	\$ 82,084.51
Mar	766	\$107	\$ 82,084.51
Apr	761	\$108	\$ 82,084.51
May	785	\$105	\$ 82,084.51
Jun	773	\$106	\$ 82,084.51
Jul	772	\$106	\$ 82,084.51
Aug	769	\$107	\$ 82,084.51
Sep	782	\$105	\$ 82,084.51
Oct	741	\$111	\$ 82,084.51
Nov	733	\$112	\$ 82,084.51
Dec		#DIV/0!	\$ 82,084.51
			\$ 29,960,846.49

**2022 Per Diem Rate**



## BEVERAGES

1102	Coffee Instant 3oz	6.30
1107	Coffee Freeze Dried 3oz	5.70
1108	SS Fruit Drink (5)	2.05
1110	SS Cocoa Mix (5)	2.40
1112	SS Tea (5)	2.05
1113	SS Cappuccino (1ea)	0.88
1115	Orange Drink Mix 6oz	2.58
1120	SS Cream (5)	0.48
1121	SS Sugar(5) (Lmt 10/5pks)	0.48
1123	SS Sugar Substitute(5)	0.48
1128	SF Fruit Punch (5)	1.95
1130	SF Orange Drink (5)	1.95
1132	SF Tea (5)	1.95
1134	SF Black Cherry (5)	1.95
1136	SF Lemonade (5)	1.95
1137	Tea Bags (100 Count)	3.40

## CHIPS / SNACKS

1205	Pbutter Toasty Cracker	0.88
1210	Plain Chips	0.88
1212	BBQ Chips	0.88
1213	Sour Crm&Onion Chip	0.88
1214	Cheddar Popcorn	0.88
1217	Corn Chips	0.93
1218	Pretzels	0.88
1219	Nacho Chips	0.93
1223	Chocolate Chip Cookies	1.18
1224	Cheez It's	1.03
1240	Soup - Chicken	0.93
1241	Soup - Beef	0.93
1243	Soup - Chili	0.93
1250	Trail Mix	1.23
1260	Beef Stick	1.28
1263	Beef & Cheese Stick	1.28
1266	Peanut Butter Squeezer	0.83
1273	Rice Instant White	1.25
1278	Ranch Dressing Pack	0.89
1282	Oatmeal-Variety	0.80
1286	Tuna Pouch	2.85
2115	Cheetos	0.93
2150	VooDoo Chips	0.93
2181	Pretzels Honey Must. Onion	1.38
2182	Hot Buffalo Pretzel PCS	1.38
2183	Pretzel Pieces Jalapeno	1.38
2265	Jalapeno Cheese Nuggets	1.40
2525	Protein Bar	2.90
2681	Jelly Squeezer	0.73
2685	Cheddar Cheese Squeezer	0.88
2691	Ketchup Packet	0.20
2692	Mustard Packet	0.20
2693	Mayonaise Packet	0.39
2695	Salt SS (10ea)	0.35
2696	Pepper SS (10ea)	0.35
2721	Rice Instant - Chili	1.30
2736	Easy Mac	1.30
2795	Jalapeno Cheese Squeezer	0.89
2837	Chili W/ Rice&Beans	1.65
2876	Chicken Pouch 3oz	3.95

## CANDY / PASTRY

1306	Asst. Jolly Rancher	1.65
1308	Twizzler	1.60
1309	Kit Kat	1.60
1310	Snickers	1.60
1312	Milky Way	1.60
1314	Peanut Butter Cup	1.60
1316	M&M Peanut	1.60
1317	Hershey Chocolate Bar	1.60
1318	Butterfinger	1.60
1320	Baby Ruth	1.60
1324	Three Musketeer	1.60
1334	M&M Plain	1.60

## 1335

## 1342

## 1345

## 1351

## 1356

## 1361

## 1382

## 3041

## 3042

## 3062

## 3064

## 3065

## 3145

## 3365

## 3551

## 3553

## 3554

## 3556

## 3613

## 3615

## 3617

## 3621

## 1506

## 1509

## 1515

## 1517

## 1518

## 1519

## 1522

## 1524

## 1527

## 1531

## 1532

## 1534

## 1538

## 1540

## 1546

## 1552

## 1554

## 1555

## 1557

## 1562

## 1566

## 1567

## 1568

## 1579

## 1580

## 1583

## 1584

## 1585

## 1590

## 1592

## 1593

## 1594

## 1595

## 1596

## 1598

## 1599

## 5027

## 5061

## 5063

## 5071

## 5095

## 5133

## 5192

## 5193

## 5214

## 5543

## 5544

## 5589

Skittles

Nutty Bar

Honey Bun

Moon Pie Chocolate

Pop Tarts (2pk)

Oatmeal Cream Pie

Root Beer Barrels

Granola Peanut Bar

Granola Almond Bar

Butterscotch Discs

Gummi Bears

Starburst

Mallo Cup

Sf Peppermints (Roll)

Duplex Creme Cookies 5oz

Strawberry Crm Cookies 5oz

Cookies Peanut Butter 5oz

Lemon Tray Cookies

Cherry Cheese Danish

Cinnamon Roll

Cheese Danish

Donuts (6pk)

## HYGIENE

Colgate Toothpaste 1oz

Mouthwash

Comb - 5"

Afro Pick 5"

Club Brush

Deodorant Stick 2.25oz

Soap Dove (Limit 1)

Lady Speedstick(Female)

Deodorant Secret (Female)

Dial Soap Antibacterial-L1

Ivory Soap (Limit 1)

Irish Spring (Limit 1)

Skin Cream

Soap Dish

Pony Tail Holders (5ea)

Protein Shampoo

Dandruff Shampoo

Hair Perm Relaxer Kit

Blue Magic Hair Dress

Body Powder

Hand/Body Lotion

Liquid Antacid

Cocoa Butter Lotion

Antifungal Cream

Foot Powder

TamponReg(FemaleOnly)(L36)

Denture Tablet (1)

Laundry Detergent

Multi Vitamin 100 Ct

Aspirin (2pk)

Ibuprofen (2pk)

Antacid

Cough Drops

Lip Balm

Acne Cream

Handkerchief

Blue Flex Toothbrush

Toothpaste - Tartar Control 2.5oz

Close-Up Toothpaste 4oz

Toothpaste Sensitive

Foil Frame For Braun

Magic Shave Sensitive

Stick Deodorant 1.6oz

Antiperspirant Clr. Stick 2.5oz

Deodorant Lady Speedstick Clr

Vo 5 Shampoo 12.5oz

Vo 5 Conditioner 12.5oz

Hair Styling Gel

1.60

1.40

1.40

1.20

1.40

1.20

1.50

0.90

0.90

1.48

1.75

1.60

1.60

1.60

1.50

1.50

1.50

1.50

1.40

1.40

1.40

1.40

1.45

1.35

0.15

0.30

2.10

2.50

2.75

4.85

4.95

1.55

1.35

1.55

1.90

0.73

0.70

1.92

2.90

10.30

3.20

1.63

1.90

4.90

2.60

4.45

1.55

0.39

0.20

1.30

5.90

0.63

0.63

1.50

1.65

1.55

3.60

1.55

2.60

2.65

2.75

6.50

28.95

6.25

1.65

2.80

4.90

3.20

3.20

2.50

5606	Lekair Chol. Hair Cream	5.70	6335	Shorts Navy (2XL)	10.45
5671	Pepto Bismal	4.90	6336	Shorts Navy (3XL)	10.45
5711	Emery Board(5)Female Only	0.75	6337	Shorts Navy (4XL)	10.70
5720	Cocoa Butter Stick	2.80	6339	Shorts Navy (6XL)	11.75
5812	Hydrocortisone Cream	3.00	6490	Canvas Shoe Velcro (6)	17.75
5813	Triple Antibiotic Ointment 1 Gm	0.60	6491	Canvas Shoe Velcro (7)	17.75
5825	Blistex	3.00	6492	Canvas Shoe Velcro (8)	17.75
5828	Eye Drops - Tetrahydrozoline	4.30	6493	Canvas Shoe Velcro (9)	17.75
5831	TamponSup(FemaleOnly)(L36)	0.39	6494	Canvas Shoe Velcro (10)	17.75
5838	Sanitary Napkin (Female Only)(L25)	0.00	6495	Canvas Shoe Velcro (11)	17.75
5850	Downy Liq. Softener	1.35	6496	Canvas Shoe Velcro (12)	17.75
5856	Laundry Det. Clorox 2	1.35	6497	Canvas Shoe Velcro (13)	17.75
5875	Denture Adhesive 2oz	6.05	6498	Canvas Shoe Velcro (14)	17.75
5891	Washcloth (White)	1.00	6741	Thermal Top (4XL)	9.25
5912	Contact (Saline) Solution	8.90	6742	Thermal Top (5XL)	10.25
5914	Contact Lens Case	3.20	6743	Thermal Top (6XL)	10.75
	<b>CLOTHING</b>		6811	Thermal Bottom (4XL)	9.25
1603	Socks Cotton Crew	1.90	6812	Thermal Bottom (5XL)	10.25
1606	Boxer Shorts (M)	3.90	6813	Thermal Bottom (6XL)	10.75
1607	Boxer Shorts (L)	3.90	6921	Blk Velcro Clr Sole (7)	34.00
1608	Boxer Shorts (XL)	3.90	6922	Blk Velcro Clr Sole (8)	34.00
1609	Boxer Shorts (2XL)	4.75	6923	Blk Velcro Clr Sole (9)	34.00
1610	Boxer Shorts (3XL)	4.95	6924	Blk Velcro Clr Sole (10)	34.00
1612	T-Shirt (M)	3.95	6925	Blk Velcro Clr Sole (11)	34.00
1613	T-Shirt (L)	3.95	6926	Blk Velcro Clr Sole (12)	34.00
1614	T-Shirt (XL)	3.95	6927	Blk Velcro Clr Sole (13)	34.00
1615	T-Shirt (2XL)	4.75		<b>MISCELLANEOUS</b>	
1620	Shower Shoe(S5/6)	4.38	1704	Pencil W/ Integrated Eraser	0.35
1621	Shower Shoe(M7/8)	4.38	1712	Eraser Large	1.25
1623	Shower Shoe(L9/10)	4.38	1713	Writing Tablet 5x8	1.35
1625	Shower Shoe(XL11/12)	4.38	1715	Art Pad	3.25
1661	Ladies Panties (S 5-6)	2.65	1718	Dictionary	2.00
1662	Ladies Panties (M 7-8)	2.65	1724	Card W/ Stamp (General)	2.58
1664	Ladies Panties (L 9-10)	2.65	1725	Card W/ Stamp (Birthday)	2.58
1666	Ladies Panties (XL 11-12)	2.65	1726	Card W/ Stamp (Seasonal)	2.58
1670	Thermal Top (M)	6.50	1730	Playing Cards	2.35
1671	Thermal Top (L)	6.50	1731	Pinochle Cards	2.55
1672	Thermal Top (XL)	6.50	1732	Crossword Puzzle Book	2.65
1673	Thermal Top (2XL)	7.25	1742	Plastic Cup 12oz	1.25
1674	Thermal Top (3XL)	8.25	1747	Plastic Bowl (No Lid)	1.85
1678	Thermal Bottom (M)	6.50	1760	AAA Battery (1ea)	1.10
1680	Thermal Bottom (XL)	6.50	1762	AA Battery (1ea)	1.10
1681	Thermal Bottom (2XL)	7.25	1774	Radio Earbuds	7.45
1682	Thermal Bottom (3XL)	8.25	1781	Chess Set	7.80
6107	Boxer Shorts (4XL)	6.50	1782	Checker Set	7.25
6108	Boxer Shorts (5XL)	6.75	7011	Letter Pad Staple Free	1.65
6109	Boxer Shorts (6XL)	7.50	7030	Pen-Black Ink	0.80
6155	T-Shirt (3XL)	5.95	7037	Pen (Blue Ink)	0.80
6156	T-Shirt (4XL)	6.55	7041	Pencil Golf	0.15
6189	Sports Bra (2XL)	10.95	7052	Env. 9x12 Manilla No Clasp	0.44
6190	Sports Bra (XL)	9.65	7065	File Folder Letter Size(1)	0.48
6192	Sports Bra (M)	9.65	7084	Unstamped Env Lancaster Pa	0.25
6193	Sports Bra (L)	9.65	7111	Colored Pencils Long	3.65
6201	Sweatpants Gray (S)	13.65	7181	Dictionary Spanish/English	4.15
6202	Sweatpants Gray (M)	13.65	7292	Card/Stamp (Gen. Spanish)	2.58
6203	Sweatpants Gray (L)	13.65	7293	Card/Stamp (Bday Spanish)	2.58
6204	Sweatpants Gray (XL)	13.65	7321	Word Find Puzzle Book	2.65
6205	Sweatshirt Gray (S)	13.65	7322	Adult Coloring Book	2.65
6206	Sweatshirt Gray (M)	13.65	7325	Sudoku Book	2.65
6207	Sweatshirt Gray (L)	13.65	7351	Holy Koran	17.95
6208	Sweatshirt Gray (XL)	13.65	7352	Bible Spanish	9.75
6250	Shower Shoe (2XL13/14)	4.38	7743	Earbuds w/Microphone (Blue Cord)	7.95
6251	Shower Shoes (3XL15/16)	4.38	7835	Dominoes	4.75
6254	Sweatpants Gray (2XL)	16.70		<b>POSTAL</b>	
6255	Sweatpants Gray (3XL)	16.70	8081	Stamped Envelope Lancaster Pa	0.76
6256	Sweatpants Gray (4XL)	16.90		<b>INDIGENT</b>	
6257	Sweatpants Gray (5XL)	17.50	9797	Indigent Kit Lancaster PA	0.00
6258	Sweatshirt Gray (2XL)	16.70			
6259	Sweatshirt Gray (3XL)	16.70			
6261	Sweatshirt Gray (4XL)	16.95			
6262	Sweatshirt Gray (5XL)	17.50			
6332	Shorts Navy (M)	10.45			
6333	Shorts Navy (L)	10.45			
6334	Shorts Navy (XL)	10.45			

ALL SALES FINAL  
CHECK ORDER AT DELIVERY  
TAXES ADDED AS NECESSARY

**NEW BUSINESS**

**NEW PRISON PROJECT UPDATES**

**Lancaster County  
Project Update for Prison Board Meeting  
December 15, 2022**

**The Needs Assessment report will be presented at today's Prison Board meeting.**

- The Needs Assessment is a critical starting point of data collection in the process of building the new Lancaster County Correctional Facility as it aids in decision making for long-term capacity requirements. Its findings, which provide information on quantity and description of inmates, are derived from industry norms, interviews with justice system stakeholders and the collection of a substantial amount of county-specific data, including average daily projections, peaks in population and bed requirements for fluctuating inmate classification.
- Following the Prison Board meeting presentation, the presentation will be provided to the Board of Commissioners at their public meetings the following week. Once accepted by the BOC, information about the Needs Assessment will be posted to the project website, [www.LCCF-pa.com](http://www.LCCF-pa.com).
- A draft of the report presentation is included with today's meeting agenda items.

**Programming is underway.**

- The purpose of programming is to provide an operational philosophy that defines the facility's make up, offering more detailed data on the types and square footages of all spaces.
- The programming process has involved interviews and data collection with those stakeholders involved in the criminal justice process; the treatment of inmates and staff; and the overall environment within the correctional facility setting.

**We encourage public participation in the process of building the new correctional facility.**

- The next public listening session is scheduled for 6:30 pm on February 1 at the County Government Center. A snow date is reserved for February 2.
- The community is encouraged to attend these monthly Prison Board meetings, where there is time allotted for public input.
- The project website includes a portal for the community to submit comments and suggestions.

###

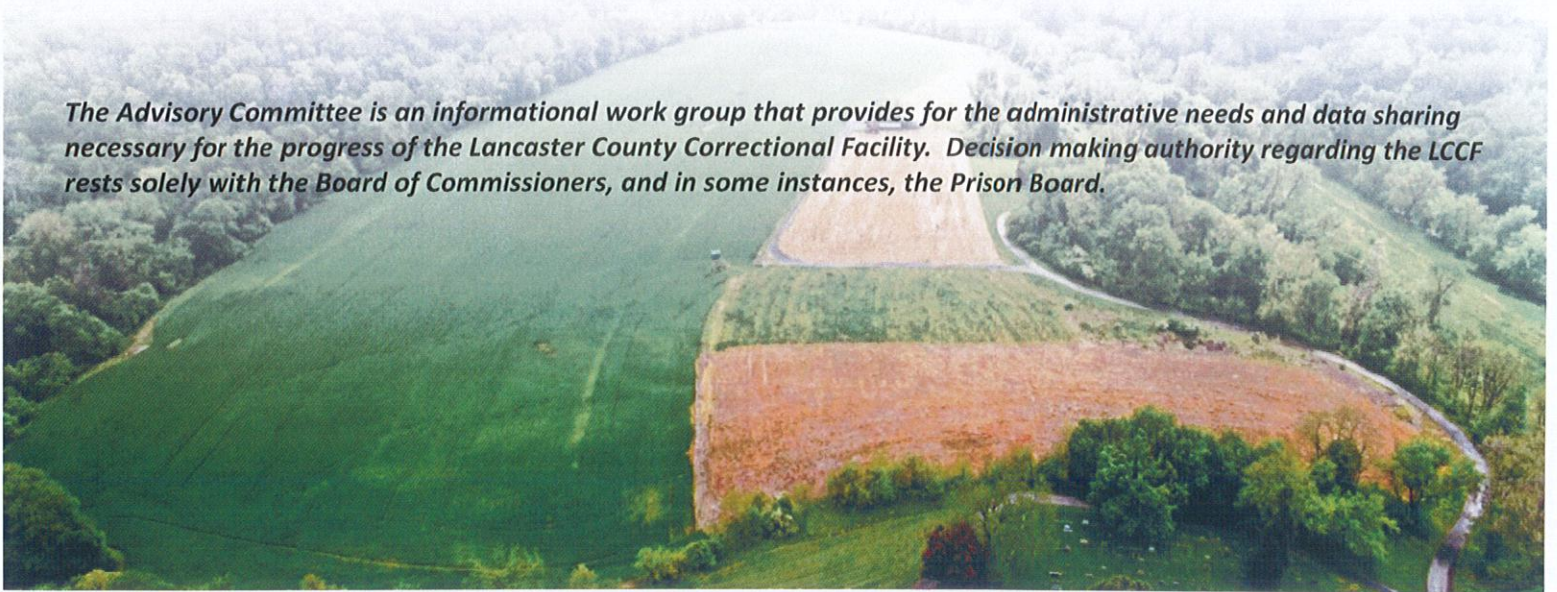


# LANCASTER COUNTY CORRECTIONAL FACILITY

## FINAL DRAFT NEEDS ASSESSMENT RESULTS

PRISON BOARD MEETING DECEMBER 15, 2022

*The Advisory Committee is an informational work group that provides for the administrative needs and data sharing necessary for the progress of the Lancaster County Correctional Facility. Decision making authority regarding the LCCF rests solely with the Board of Commissioners, and in some instances, the Prison Board.*



# Criminal Justice Stakeholders

- Advisory Committee
- Adult Probation & Parole Services
- Bail Administrators
- Behavioral Health & Development Services
- Chief Probation Officer
- County Administration
- County Commissioner D'Agostino
- County Commissioner Parsons
- County Commissioner Trescot
- County Information Technology
- County Ward
- Clerk of Courts
- Children's Youth Agency
- Domestic Violence
- Drug & Alcohol Commission
- District Attorney's Office
- Juvenile Probation
- President/District Judge
- PrimeCare Medical
- Prothonotary
- Public Defender's Office
- Sheriff's Office
- Victim/Witness Service
- Youth Intervention Center

29+

DRAFT



## Criminal Justice System Initiatives

- ❑ County and Court strong support for three treatment courts – Adult Drug, Mental Health, and Veteran's
- ❑ District Court Administration large participation in Treatment Courts and Domestic Violence and DUI court
- ❑ Drug and Alcohol Commission participates in the Recovery Advocacy Service Empowerment (RASE) program to place individuals from the prison and into residential treatment facilities to overcome drug and alcohol addictions
- ❑ Chaplain volunteer program provide 30 different programs in facility
- ❑ Probation & Parole works with re-entry officers to assist finding housing for inmates upon release
- ❑ Mental Illness/Substance Abuse (MISA) program administered by a mental health task force with goal to provide inmates seriously mentally ill the opportunity to receive treatment for mental health and substance abuse while in jail and to be transitioned into residential treatment as quickly as possible
- ❑ District Attorney started new diversion program "Pathways to Recovery" in June 2022 for individuals who commit low-level offenses related to drug & alcohol addiction

**DRAFT**



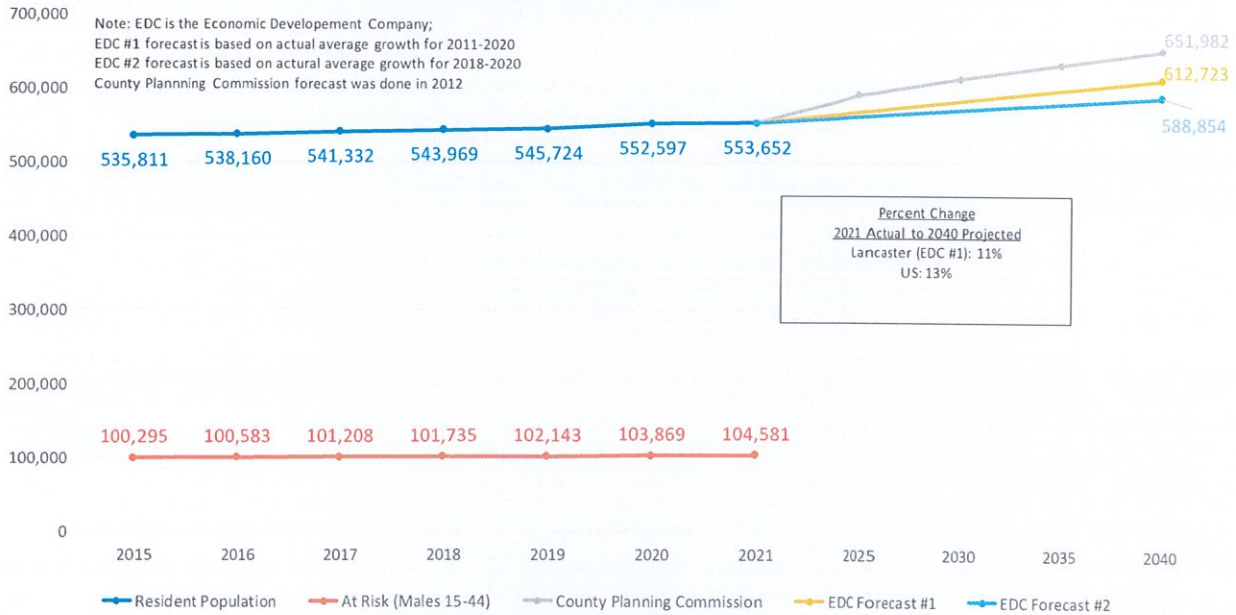
## Projection Assumptions

Base forecast assumptions:

- Demographic growth in greater metropolitan areas in total and at-risk populations
- Crime and Arrest Trends
- Bookings – Into Jail or Cite and Release
- Average Daily Population (ADP) and Peaking Factors
- Length of Stay (LOS) and Release Mechanisms
- Classification and Gender Housing Levels
- Additional Special Populations

**DRAFT**

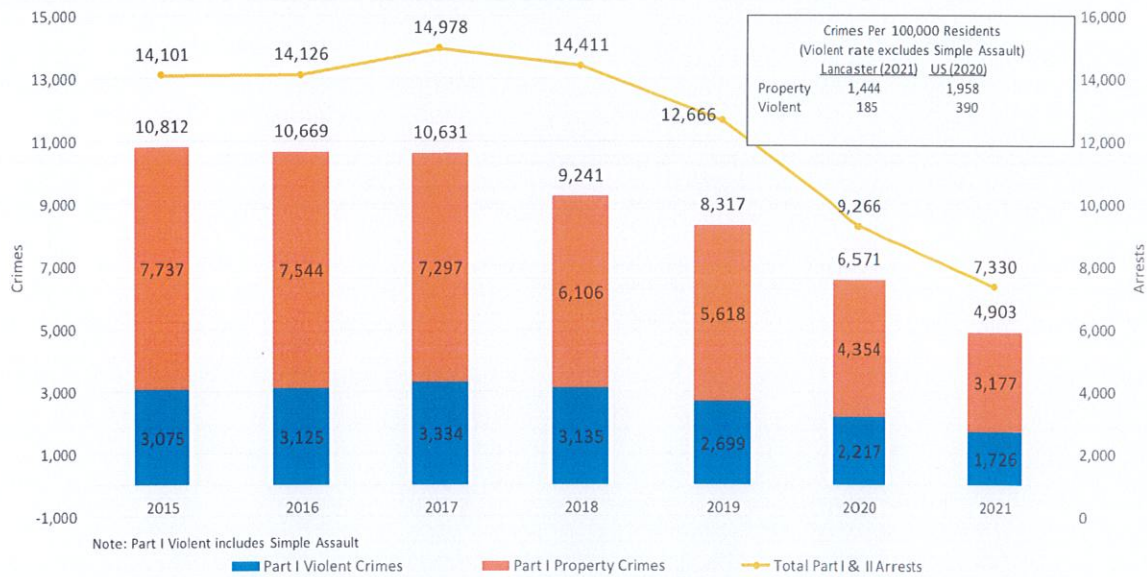
# Resident & At-Risk Populations



Source: Lancaster County Economic Development Council, County Planning Commission, and US Census Bureau

**DRAFT**

# Historical Crime & Arrests



Source: [www.ucr.pa.gov](http://www.ucr.pa.gov) and FBI Crime Data Explorer  
 Part I Violent Crimes: Murder, Aggravated assault, Robbery, Rape, Simple Assault  
 Part I Property Crimes: Burglary, Larceny-Theft, Motor Vehicle Theft, Arson

DRAFT

## Historical Bookings

Year	Admits	Central Booking Detainees	Total
2017	5,726	2,673	8,399
2018	6,166	2,535	8,701
2019	5,973	2,307	8,280
2020	3,501	1,423	4,924
2021	3,753	1,228	4,981
2022 (annualized)	3,756	1,063	4,819
Average Percent Change	-5.9%	-15.9%	-8.8%

Source: Lancaster County Prison Daily Commitment Logs

DRAFT

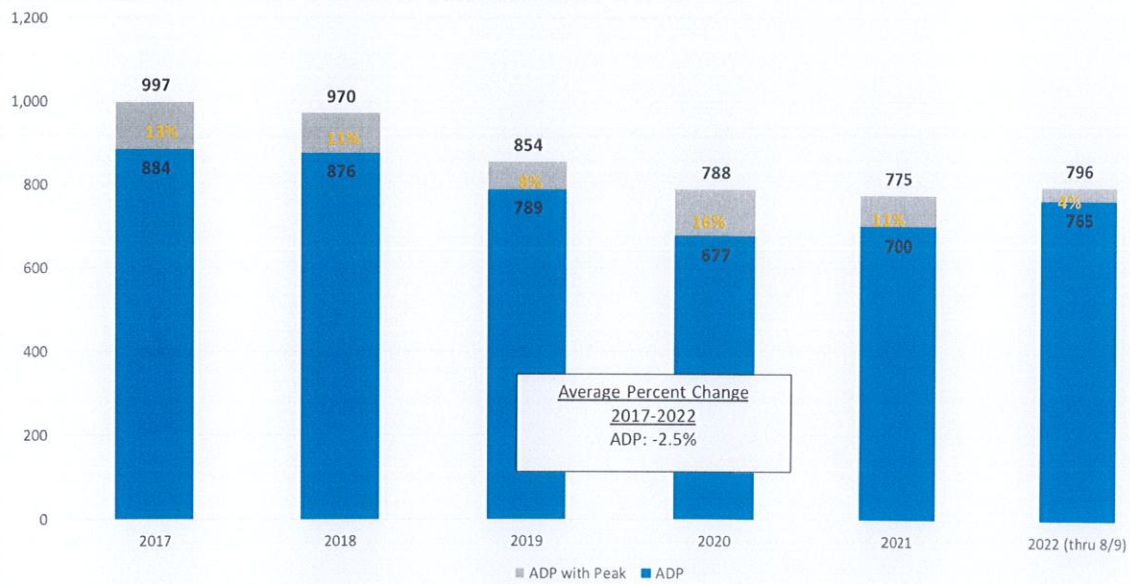
# Historical Lancaster County Prison Length of Stay

Year	Calculated Admits LOS (days)	Central Booking Detainee LOS (hours)	Calculated Total LOS (days)	US Jails LOS (days)
2017	56	10.9	38	
2018	52	7.5	37	
2019	48	8.4	35	23
2020	70	8.1	50	
2021	68	8.2	51	
2022 (annualized)	74	7.7	58	35
Average Percent Change	7.5%	-5.5%	10.0%	

Source: Lancaster County Prison Daily Commitment Logs

DRAFT

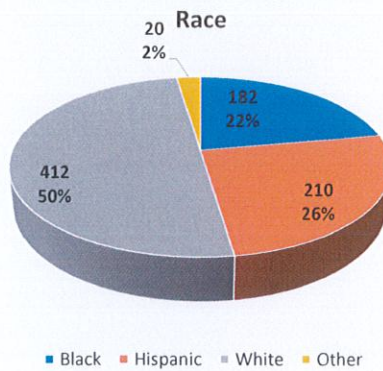
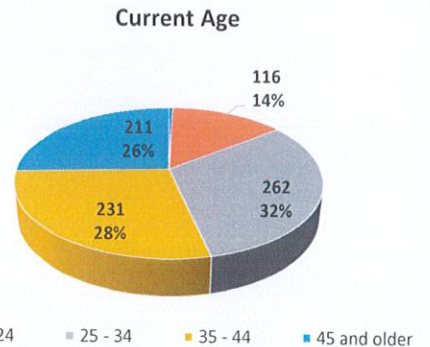
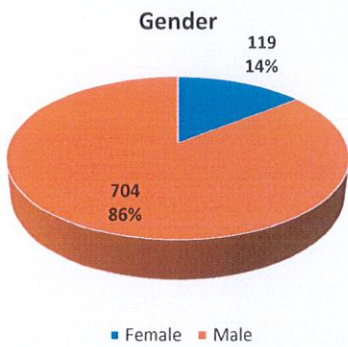
# Average Daily Population (ADP)



Source: Lancaster County Prison Daily Commitment Logs

DRAFT

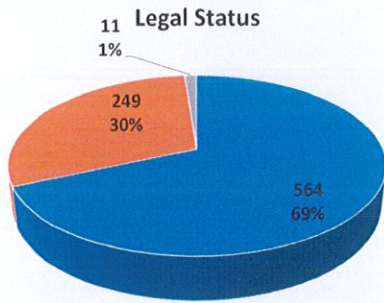
# Demographics Average for 09/13 & 09/30/2022



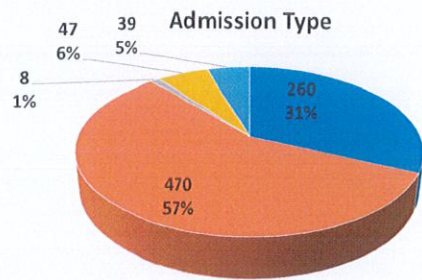
Source: Lancaster County Prison Data Extracts

**DRAFT**

# Legal Status & Admission Type Average for 09/13 & 09/30/2022



■ Awaiting trial ■ Sentenced ■ Other



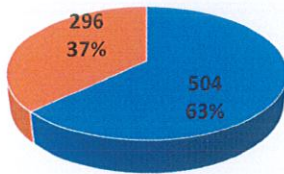
■ County probation violator ■ Held for Trial ■ Other ■ Sentenced ■ State parole violator

Source: Lancaster County Prison Data Extracts  
 Note: Legal Status "Other" consists of awaiting transfer, holding, and witness

DRAFT

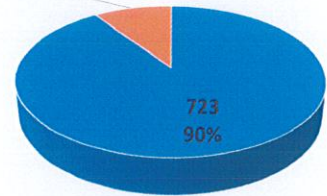
# Level of Service Inventory Revised (LSIR) Results on 09/30/2022

Inmate has mental health treatment history



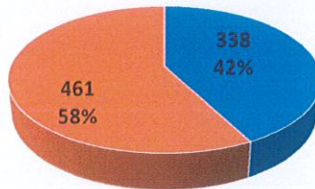
■ No ■ Yes

78 First incarceration in jail 10%



■ No ■ Yes

Inmate has a history of drug/alcohol abuse



■ No ■ Yes

Source: Lancaster County Prison Data Extracts

DRAFT

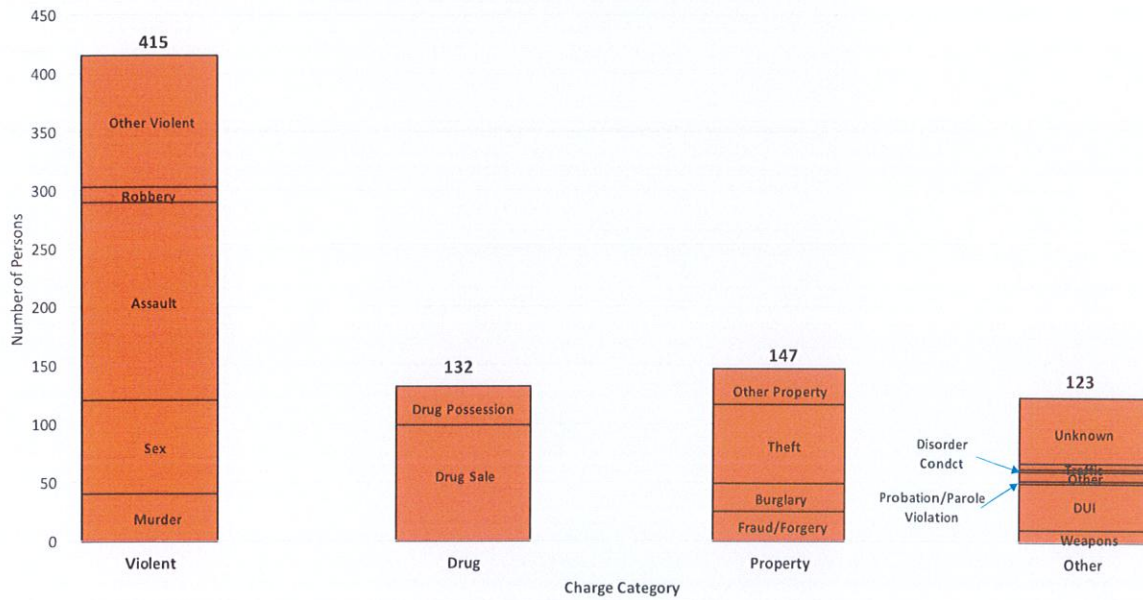
# Classification Levels on 09/30/2022

Classification Level	Female		Male		Total	
	Number	Percent	Number	Percent	Number	Percent
Minimum	62	52%	245	35%	307	38%
Medium	26	22%	178	26%	204	25%
Maximum	21	18%	245	35%	266	33%
None	11	9%	29	4%	40	5%

*Source: Lancaster County Prison Data Extracts*

DRAFT

# Most Serious Charge on 09/30/2022



DRAFT

## Medical Needs

Attribute	2018	2019	2020	2021	2022 Annualized	Average Percent Change
Number of intake screenings	5,382	5,190	3,169	3,692	3,872	-5.3%
Number of patients detoxed	1,317	1,603	1,058	1,225	1,223	0.8%
Number of medical transports	661	572	613	713	674	1.1%
Total outside consultations	714	627	681	1,039	1,462	22.4%

Source: Prime Care Medical Inc. Monthly Count Sheet for Lancaster County Prison

DRAFT

## Mental Health Needs (% of Average Daily Population)

Attribute	2018	2019	2020	2021	2022 (Annualized)	Average Percent Change
Psychiatrist/individuals seen	20%	24%	26%	29%	26%	7.1%
Psychologist/individuals seen	62%	69%	77%	63%	62%	0.7%
Mental health worker/individuals seen	75%	90%	80%	94%	98%	7.7%
Patients on suicide watch	10%	13%	11%	11%	13%	8.9%
Attempted suicide	<1%	<1%	<1%	<1%	<1%	-
Patients on mental health scale - Category A (Inmate has no identified MH/ID)	25%	29%	23%	22%	22%	-2.7%
Patients on mental health scale - Category B (Inmate has past history of MH treatment)	25%	20%	19%	19%	23%	-1.0%
Patients on mental health scale - Category C (Inmate is currently in MH treatment)	33%	36%	40%	44%	45%	8.6%
Patients on mental health scale - Category D (Inmate is diagnosed with serious mental illness)	6%	6%	8%	8%	8%	8.6%
On psychiatric meds	33%	34%	37%	40%	40%	5.4%
On medical meds	36%	35%	49%	48%	63%	16.4%

Source: Prime Care Medical Inc. Monthly Count Sheet for Lancaster County Prison

**DRAFT**

## Releases by Gender

Attribute	2019			Last 12 Months		
	Number	Percent	Average Length of Stay (days)	Number	Percent	Average Length of Stay (days)
<b>Total</b>	<b>6,124</b>	<b>100.0%</b>	<b>47.6</b>	<b>3,677</b>	<b>100.0%</b>	<b>74.3</b>
<b>Gender</b>						
Female	1,317	21.5%	37.0	783	21.3%	43.7
Male	4,807	78.5%	50.5	2,894	78.7%	82.6

Source: Lancaster County Prison Data Extracts

DRAFT

## Releases (past 12 months) by Legal Status & Admission Type

Attribute	Number	Percent	Average Length of Stay (days)
<b>Total</b>	<b>3,677</b>	<b>100.0%</b>	<b>74.3</b>
<b>Legal Status</b>			
Awaiting trial	2,356	64.1%	33.8
Sentenced	1,258	34.2%	153.6
Other	63	1.7%	4.4
<b>Admission Type</b>			
County probation violator	950	25.8%	75.1
Held for Trial, Further Hearing, Witness	2,365	64.3%	72.9
Other	23	0.6%	168.1
Sentenced	226	6.1%	54.9
State parole violator	113	3.1%	116.3

Source: Lancaster County Prison Data Extracts

Note: Legal Status "Other" consists of awaiting transfer, holding, and witness

**DRAFT**

## Releases (past 12 months) by Release Reason

Release Category	N	Percent of Releases	Average LOS (days)	Calculated Average Daily Population (ADP)
<b>Total</b>	3,677	100.0%	74.3	748
Bail posted	647	17.6%	24.6	44
Bench warrant dismissed	386	10.5%	14.8	16
Expiration/time served	69	1.9%	54.5	10
Other	265	7.2%	43.2	31
Paroled	1,215	33.0%	91.7	305
Probation	95	2.6%	45.7	12
Release to other authority	523	14.2%	38.1	55
Returned to DOC	198	5.4%	63.2	34
Sentenced to DOC	269	7.3%	325.3	240
Terminated probation/parole	10	0.3%	46.0	1

Source: Lancaster County Prison Data Extracts

**DRAFT**

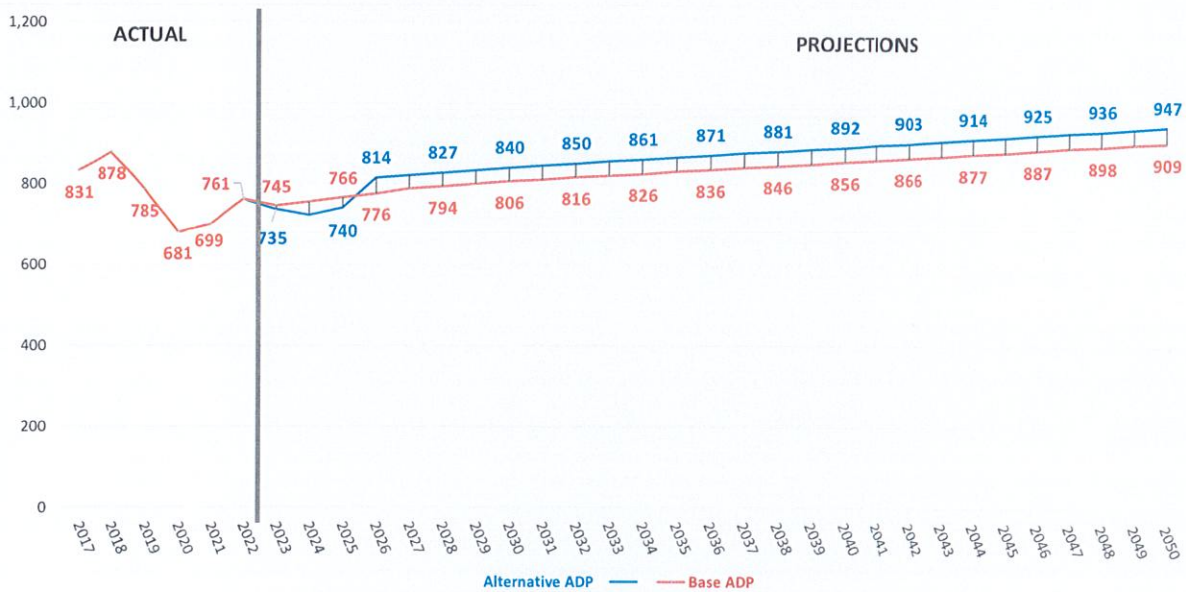
## Releases (past 12 months) by Length of Stay & High Utilizer

Length of Stay	Last 12 Months
<b>Total Jail Releases</b>	<b>3,677</b>
<b>Total Number of Persons Released</b>	<b>3,172</b>
Persons with one release	2,754
Persons with two releases	346
Persons with three releases	72
Average (Mean)	74.3
Median	20.2
Number releases within 24 hours	184
Number released between 1 and 3 days	630
Number released between 3 and 10 days	644
Number released between 10 and 30 days	632
Number released between 30 and 90 days	742
Number released over 90 days	845
Unknown	0

Source: Lancaster County Prison Data Extracts

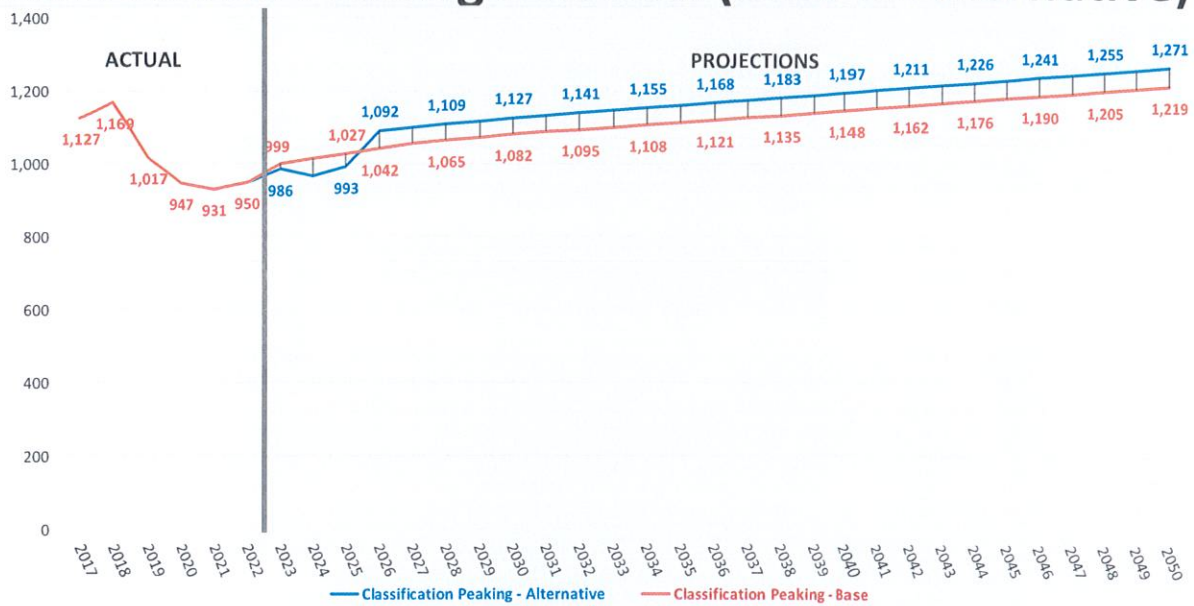
**DRAFT**

# Historical Average Daily Population (ADP) & Forecast (Base & Alternative)



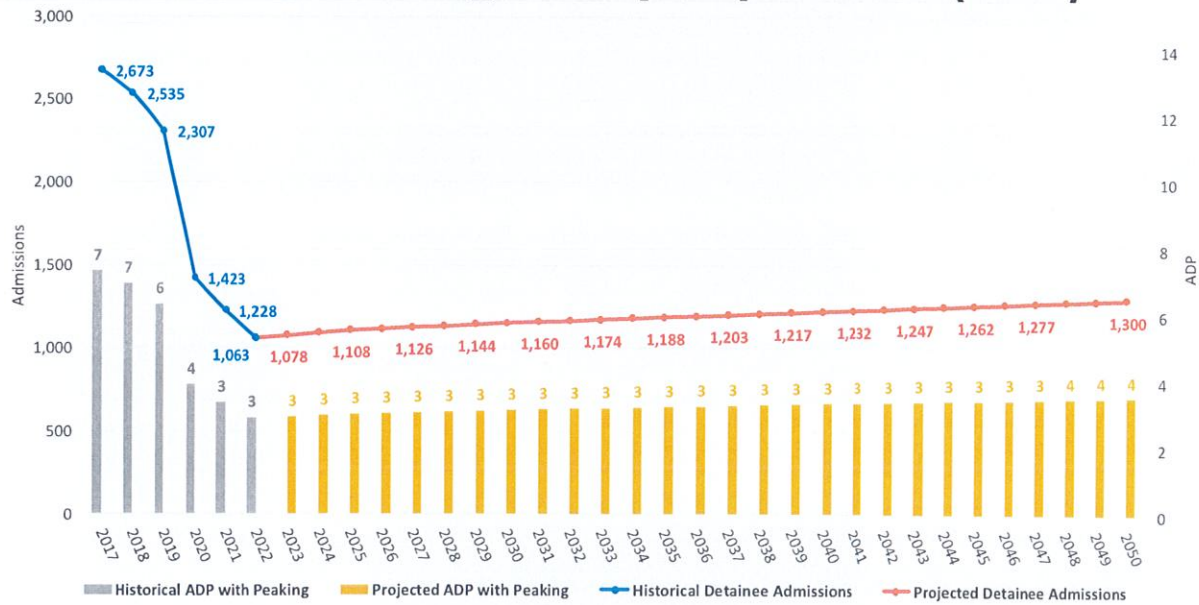
DRAFT

# Historical Average Daily Population (ADP) with Classification Peaking Forecast (Base & Alternative)



DRAFT

# Historical & Projected Central Booking Detainee Admissions & Average Daily Population (ADP)



DRAFT