

**Salary Board
Meeting Agenda
November 2, 2020**

1. Call to Order
2. Minutes of the October 5, 2020 Meeting
3. **Court Administration – President Judge David L. Ashworth, Mark Dalton 1:30 p.m.**
 - a. Request approval to post and fill the following three (3) vacant full-time positions effective November 2, 2020.
 - MDC 02-3-01 – Magisterial District Court Clerk (503860), Grade N10
 - MDC 02-3-01 – Magisterial District Court Clerk (501090), Grade N10
 - Court Reporters – Specialist (500716), Grade N19
 - b. Request approval to simultaneously create, post, and fill one (1) full-time Domestic Relations Conference Unit Supervisor II position, Grade 84, and eliminate two (2) vacant Clerical Specialist II positions (500782 and 502860), Grade N11, effective November 2, 2020.
4. **Clerk of Courts - Jacqueline Pfursich 1:40 p.m.**
 - a. Request approval to post and fill one (1) vacant full-time Clerical Specialist II position (503812), LIU Grade 42, effective November 2, 2020.
 - b. Request approval to post and fill one (1) full-time Clerical Specialist I position, LIU Grade 41, contingent upon a position becoming vacant as the result of an employee being reassigned to position (503812) with approval to advertise the position when reassignment offer is accepted.
 - c. Request approval to post and fill one (1) part-time seasonal Clerical Specialist I position (500951), LIU Grade 41, effective November 2, 2020.
5. **Controller – Brian Hurter 1:45 p.m.**
 - a. Request approval to post and fill one (1) vacant full-time Auditor/Accountant Senior position (500206), Grade E15, effective November 2, 2020.
6. **Recorder of Deeds – Ann Hess 1:50 p.m.**
 - a. Request approval to post and fill one (1) full-time Clerical Specialist I position (500216), Grade N10, prior to it becoming vacant and one (1) vacant full-time Clerical Specialist I position (500215), Grade N10, both effective November 2, 2020.
7. **Office of Aging – Lon Wible 1:55 p.m.**
 - a. Request approval to post and fill the following two (2) vacant full-time positions effective November 2, 2020.

- Caseworker (502361), Grade N18
- Caseworker Senior (504673), Grade N22

8. BH/DS – Judith Erb **2:00 p.m.**

- a. Request approval to post and fill one (1) vacant full-time Caseworker position (502401), Grade N18, effective November 2, 2020.

9. Children and Youth – Crystal Natan **2:05 p.m.**

- a. Request approval to hire applicant (ID 75435), above the start rate for Caseworker position (503014), PSS Grade 73, at an annual starting salary of \$40,372, effective November 2, 2020. (The minimum/maximum for the position is \$35,807/\$61,048)
- b. Request approval to post and fill the following three (3) vacant full-time positions effective November 2, 2020.
 - Caseworker (504499), PSS Grade 73
 - Caseworker (504634), PSS Grade 73
 - Caseworker (502171), PSS Grade 73

10. Drug and Alcohol – Rick Kastner **2:10 p.m.**

- a. Request approval to post and fill one (1) vacant full-time Assistant Chief Caseworker position (502627), Grade E13, effective November 2, 2020.

11. Prison – Warden Cheryl Steberger **2:15 p.m.**

- a. Request approval to post and fill the following one (1) vacant full-time Fiscal Technician position (501225), Grade N17, effective November 2, 2020.

12. Purchasing – Harry Klinger **2:20 p.m.**

- a. Request approval to reclassify, post and fill one (1) vacant full-time position (500017) from Warehouse/Delivery Specialist, Grade N9, to Warehouse/Delivery/Assistant Buyer, Grade N17, effective November 2, 2020.
- b. Request approval to reclassify position (500021) from Warehouse Supervisor/Asst Buyer, Grade N18, to Purchasing Operations Manager, Grade 18, effective November 9, 2020.

13. Human Resources – Charlette Stout **2:30 p.m.**

- a. Discuss proposed County of Lancaster 2021 Salary Administration Plan.

14. Good of the Order

15. Adjourn

Next Meeting: Monday, December 7, 2020