

LANCASTER COUNTY INVESTMENT BOARD (LCIB) AGENDA

- Amber L. Martin, Treasurer of Lancaster County, Chair of Lancaster County Investment Board
- Ray D'Agostino, Chairman Lancaster County Commissioners
- Lisa Colon, Controller of Lancaster County

Thursday, October 13, 2022, 10:00 AM
150 North Queen Street Lancaster, PA – Conference Room 703

Meeting Agenda

Item 1: Treasurer Amber Martin will call the meeting to order at 10:00 AM.

Item 2: Approval of the September 8, 2022, LCIB Meeting Minutes

Item 3: Old Business

A. Reports:

1. Lancaster County Weekly Fund Report
2. Cash Flow Analysis Report
3. Year-to-Date Earned Interest Report

B. 2023 Anticipated Interest - Commissioner D'Agostino will provide any updates he may have pertaining to his discussions with budget services regarding the CS McKee investment opportunity presented by Treasurer Martin at the 9/8/2022, LCIB meeting.

C. 2023 Property Tax Bill Updates

Item 4: New Business -

A. Treasurer Martin requests for the Controller to conduct an audit of the ARPA and ERAP bank accounts to make sure budget services is reimbursing the General Fund in a timely manner.

B. Investment Opportunities

Item 5: Good of the Order –

Item 6: Adjournment –

LANCASTER COUNTY INVESTMENT BOARD (LCIB) MEETING MINUTES

- Amber L. Martin, Treasurer of Lancaster County, Chair of Lancaster County Investment Board
- Ray D'Agostino, Chairman Lancaster County Commissioners
- Lisa Colon, Controller of Lancaster County – Absent. Chief Deputy Kathy Kunkel did attend in Controller Colon's place.
- Guests: Commissioner John Trescot

Thursday, September 8, 2022, 10:00 AM
150 North Queen Street Lancaster, PA – Conference Room 703

Meeting Minutes

Item 1: Treasurer Amber Martin called the meeting to order at 10:00 AM.

Item 2: Commissioner D'Agostino made a motion to approve the July 14, 2022, LCIB Meeting Minutes, Treasurer Martin 2nd the motion, Chief Deputy Kunkel abstained, and the motion passed.

Item 3: Old Business

A. Reports:

4. Treasurer Martin provided the Lancaster County Weekly Fund Report. Treasurer Martin noted that some updates will be made once all August 2022, bank statements are received by her office.
5. Cash Flow Analysis Report – Treasurer Martin noted that 2022 income and expenses are trending as projected.
6. 2022 Earned Interest Report – Treasurer Martin provided all LCIB members with a copy of the 2022 Earned Interest Report. Treasurer Martin noted that an additional \$46,551.53 was received on 8/30/2022, from the County of Lancaster's Easy Procure program which has not been added to the current report.

B. Revised LCIB Investment Policy Statement - Treasurer Martin provided all LCIB members with a copy of the revised LCIB Investment Policy Statement which was approved at the July 2022 LCIB meeting.

Item 4: New Business -

C. 2023 Anticipated Interest – Treasurer Martin provided all LCIB members with information to consider. Treasurer Martin has devised a way for the LCIB to extend their current investments with CS McKee until December 1, 2023, to potentially realize \$5,635,875, or thereabouts, of interest in 2023. Two accounts with CS McKee are comprised of ARPA funds and one account is currently holding \$20 million of 2022 general fund dollars. Treasurer Martin provided additional information regarding 2023 County Real Estate Collection Projections (based upon historical trends). The purpose of including these projections was to

support the County of Lancaster's ability to fund specific ARPA fund allocations through the General Fund, while explaining that the LCIB could then refund said expenditures using earmarked investment account monies. The goal of this plan is to maximize investment returns, while still covering operating expenses and ARPA fund allocations. Commissioner D'Agostino said he intends to review this plan at a County Commissioner meeting, after applicable discussions with budget services.

- D. Investment Opportunities – Treasurer Martin noted that with almost 98% of 2022 county taxes collected, revenue will continue to sharply decline until the end of the year. Investment opportunities for General Fund dollars will be sparse, considering all General Fund money will be needed to fund budgeted expenses.

Item 5: Good of the Order –

- A. Treasurer Martin explained that she would like to work with the Lancaster County Assessment Office and the County's tax bill printer, to discuss possibly moving up 2023 tax bill printing and mailing. Treasurer Martin feels receiving 2023 Lancaster County tax revenue earlier in 2023, will help the County to fund 2023 budgeted expenses, while increasing investment opportunities.

Item 6: Adjournment – Commissioner D'Agostino made a motion to adjourn the meeting, Treasurer Martin 2nd the motion, Chief Deputy Kunkel abstained, and the motion passed.



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Office of the County Treasurer

Current Plan for ARPA Funds

Account	County Depository	Enhanced Cash	Enhanced Cash II
Initial Investment	\$20mm (5/1/22)	\$60mm (5/26/22)	\$53mm (8/2 – 8/5/22)
Term / expected return	6-month avg maturity / 1.39%	6-month avg maturity / 1.72%	6-month avg maturity 2.99%
\$Return	\$139,100	\$515,700	\$792,350
Final maturity*	April 2023	February 2023	April 2023

*The maturity of the longest individual security held in the portfolio.

- 90% of the Depository portfolio will pay off by January 2023
- 90% of the Enhanced Cash portfolio will pay off by December 2022
- 90% of the Enhanced Cash II portfolio will pay off by February 2023

Revised Plan for Consideration - ARPA Funds

If all three portfolios were to sell their current holdings, any losses aside, portfolio yield would rise to 3.39% net of fees. For the 15 months until December 2023, the following assumptions are being made:

- County Depository portfolio would earn (\$20mm * 3.39% * 1.25 years) or \$847,500
- Enhanced Cash portfolio would earn (\$59.96mm * 3.39% * 1.25 years) or \$2,540,805
- Enhanced Cash II portfolio would earn (\$53.04mm * 3.39% * 1.25 years) or \$2,247,570
- A total of \$5,635,875, or thereabouts, would be earned over that period.

2023 County Real Estate Collection Projections (based upon historical trends)

- By February 2023, we project that we may collect county funds at an estimated amount of \$7.5 - \$8 million.
- By March 2023, we project that we may collect an additional estimated \$15 - \$20 million in county funds.
- By April 30th we project that we will collect an additional \$65 - \$70 million for the month.

*Please note that the above depends on when 2023 tax bills are mailed.

*Please note these projections account for the 2% discount period.