

**Salary Board
Meeting Agenda
October 5, 2020**

1. Call to Order
2. Minutes of the September 14, 2020 Meeting
3. **Discussion on the Current Hiring Freeze – Charlette Stout** **1:30 p.m.**
4. **Court Administration – President Judge David L. Ashworth, Mark Dalton** **1:40 p.m.**
 - a. Request approval of the Court Reporter Compensation Proposal adjusting start rates, current salaries, and providing stipends for specific certifications, effective October 12, 2020.
 - b. Request approval to post and fill the following four (4) vacant full-time positions effective October 5, 2020.
 - Juvenile Probation – Supervisor (500877), Grade E17
 - Domestic Relations – Conference Officer (500749), CAP Grade 80
 - Court Reporters – Court Reporter (500707), Grade E12
 - MDC 02-2-03 – Magisterial District Court Clerk (502724), Grade N10
5. **Clerk of Courts - Jacqueline Pfursich** **1:55 p.m.**
 - a. Request approval to post and fill one (1) vacant full-time Clerical Specialist position (500948), LIU Grade 41, effective October 5, 2020.
6. **BH/DS – Judith Erb** **2:00 p.m.**
 - a. Request approval to simultaneously create, post, and fill two (2) Senior Caseworker positions, Grade N22 and eliminate two (2) Caseworker positions (502408 and 504291), Grade N18, October 5, 2020.
 - b. Request approval to post and fill the following four (4) vacant full-time positions effective October 5, 2020.
 - Caseworker (502406), Grade N18
 - Caseworker Sr (503341), Grade N22
 - Caseworker (504603), Grade N18
 - Clerical Specialist II (504670), N11
7. **Children and Youth – Crystal Natan** **2:05 p.m.**
 - a. Request approval to post and fill the following five (5) full-time positions with additional approval to advertise positions prior to them becoming vacant as indicated, effective October 5, 2020.
 - Caseworker (503014), PSS Grade 73, Vacant
 - Caseworker (502213), PSS Grade 73, Prior to Vacancy

- Caseworker (504394), PSS Grade 73, Vacant
- Caseworker (502152), PSS Grade 73, Prior to Vacancy
- Caseworker (502151), PSS Grade 73, Vacant

8. Human Resources – Charlette Stout **2:10 p.m.**

- a. Request approval of two items for inclusion in the 2021 Salary Administration Plan:
 - 1. Establish the Performance Merit Percentages for 2021 as ME-2.75%, EE-3.25%, and GEE-3.75%.
 - 2. Establish the Exceptional Review Allocations for 2021 as ME-75%, EE-20%, and GEE-5%.

9. Information Security – Misty Witmer **2:15 p.m.**

- a. Request approval to post and fill one (1) vacant full-time Computer Technician position (500626), Grade N22, effective October 5, 2020.

10. Office of Aging – Lon Wible **2:20 p.m.**

- a. Request approval to post and fill the following vacant full-time and vacant part-time positions effective October 5, 2020.
 - Caseworker (503822), full-time, Grade N18
 - Caseworker (502332), part-time, Grade N18

11. Property Assessment – Jeff Klugh **2:25 p.m.**

- a. Request approval to post and fill the following two (2) vacant full-time positions effective October 5, 2020.
 - Appraiser (500063), Grade N18
 - Computer & Appraisal Analyst (502858), Grade N19

12. Public Defender – Christopher Tallarico **2:30 p.m.**

- a. Request approval to post and fill the following two (2) vacant full-time positions effective October 5, 2020.
 - First Deputy Public Defender (500444), Grade E25
 - Assistant Public Defender I (500445), CRP Grade 51

13. Good of the Order

14. Adjourn

Next Meeting: Monday, November 2, 2020