

**Salary Board
Meeting Agenda
October 3, 2022**

1. Call to Order
2. Minutes of the September 12, 2022, meeting.
3. **Court Administration - President Judge David L. Ashworth, Mark Dalton** **1:30 p.m.**
 - a. Adult Probation & Parole Services-
 - 1) Request approval for a temporary 5% salary increase for employee (17864), due to assuming additional duties, effective August 29, 2022 for six months or until open positions have been filled.
 - 2) Request approval to create, post, and fill a full-time Supervisor position, grade E17, effective October 3, 2022.
 - 3) Request approval to create, post, and fill a full-time Probation Officer Senior position, CAP grade 82, effective October 3, 2022
 - 4) Request approval to post and fill one (1) full-time Clerical Specialist I position (500883) that has been vacant for more than one-year, effective October 3, 2022.
 - b. Judicial Operations-
 - 1) Request approval to hire applicant (77062) above the start rate for Law Clerk (500672), Grade 50, at an annual rate of \$65,000, effective December 5, 2022. The minimum for this position is \$48,000.
4. **BHDS - Judith Erb** **1:35 p.m.**
 - a. Request approval to simultaneously eliminate two (2) Account Auditor Sr positions (502459 and 503849), Grade E15, and create, post, and fill one (1) Fiscal Officer II position, Grade E16, effective October 3, 2022.
5. **Children and Youth - Crystal Natan** **1:40 p.m.**
 - a. Request reconsideration of the classification of the two screening specialist positions (504764 and 504767), Grade 77 and reclassify to Program Specialists, Grade E12, effective July 11, 2022.
6. **District Attorney – Heather Adams** **1:45 p.m.**
 - a. Request approval to reclassify vacant position (501004) from County Detective, LCD Grade 24, to County Detective Corporal/Drug Task Force, LCD Grade 251, effective October 3, 2022.
7. **Purchasing - Linda Schreiner** **1:50 p.m.**
 - a. Request approval to reclassify position (503332) from a Senior Buyer, Grade N22, to Lead Senior Buyer, Grade N23, effective October 3, 2022. This will result in a 5% increase for incumbent employee (24794).

8. Treasurer's Office - Amber Martin

1:55 p.m.

- a. Request approval of project bonus payments for employee 22272, effective as follows: \$2000 payable on the last payment in October 2022, \$2,000 payable on the last payment in November 2022, and \$1,000 payable on the first payment in December 2022.
- b. Request approval of project bonus payments for employee (10003), effective as follows: \$2000 payable on the last payment in October 2022, \$2,000 payable on the last payment in November 2022, and \$1,000 payable on the first payment in December 2022.
- c. Request approval of compensation for non-exempt employee (26265) up to \$5,000 to cover additional hours worked by employee at straight time for hours worked over 37.5 hours/week and over-time hours worked at time and a half which will accumulate during October 2022, November 2022, and December 2022, effective October 1, 2022. Treasurer Martin will provide hourly/over-time data to the Controller.
- d. Request approval of compensation for non-exempt employee (21503) up to \$2,500 to cover additional hours worked by employee at straight time for hours worked over 37.5 hours/week and over-time hours worked at time and a half which will accumulate during October 2022, November 2022, and December 2022, effective October 1, 2022. Treasurer Martin will provide hourly/over-time data to the Controller.

9. Youth Intervention Center – Drew Fredericks

2:00 p.m.

- a. Request approval to increase the starting pay for Youth Care Workers (PULSE and Shelter) from \$16.36 to \$21.01, effective October 3, 2022. This will result in four (4) incumbent employees (26284, 26223, 26386, and 26285) receiving an increase to the new start rate.
- b. Request approval to increase the starting pay for Detention Supervisor, Shelter Supervisor, and PULSE Supervisor positions from \$20.02 to \$23.16, effective October 3, 2022. This will result in one (1) employee (26283) receiving an increase to the new start rate.
- c. Request approval to simultaneously eliminate one (1) full-time Security Officer position (503631), one (1) part-time Youth Care Worker position (503761) and create, post, and fill one (1) full-time Adolescent Therapist position, Grade E12, effective October 3, 2022.

10. Human Resources – Michelle Gallo

2:05 p.m.

- a. Compensation Discussion

11. Presentation of Reports (Exceptional Review Allocations)

12. Good of the Order

13. Adjourn

14. Next Meeting: Monday, November 7, 2022